

Wastewater Applications Information for Plumbers and Drainers



Under *Section 46 Environment Protection Act 2017* "a person must not engage in a prescribed permit activity except as authorised by a permit in respect of the activity." or has been granted an exemption under Section 83. Construction, installation or alteration of an on-site wastewater management system is specified as a prescribed permit activity in the Act.

As the plumber or drainer for an onsite wastewater treatment and disposal system, these responsibilities lie with you, whether or not you have submitted the application to install a wastewater system.

- **What do I need to know before starting work?**

1. Before starting work you need to ensure that you have a copy of the permit to install/alter the wastewater system and the approved plan. Remember that alterations require a permit even if it is just the addition of an ensuite bathroom. General maintenance of the system does not require a permit.
2. Read all the conditions on the permit and make sure the approved plan is the same as your intended installation. Contact the authorised officer that signed the permit to install for further information or if anything needs changing before starting work.
3. Please note: If the approved plan or system design is to be changed significantly, an application to alter the permit will be required.

- **What inspections are required of the wastewater system?**

Inspections are required on all wastewater installations and alterations. If you are not the applicant, make sure you are clear with your employer whether you are expected to contact Council to organise the inspections. If the applicant will be organising inspections, make sure they are given more than 48 hours' notice so that they can submit the requests for inspections.

Inspection Requirements:

- a. At least 48 hours notice is to be given for inspections of works being carried out
- b. When tanks installed and trenches dug and material installed prior to backfilling
- c. When all works are completed.

Inspections can be organised by contacting Council's Environmental Health Department by email (health@ngshire.vic.gov.au) or by calling (03) 5358 8700. Please include your name, phone number, address of the proposed installation or permit number and the date and time you want the inspection. An officer will get back to you to confirm the inspection.



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CONTACT US

- ✉ ngshire@ngshire.vic.gov.au
- 🌐 www.ngshire.vic.gov.au
- ☎ (03) 5358 8700
- ✉ PO Box 580 Stawell VIC 3380

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The work must not be backfilled until the inspection has been completed or has been specifically approved by the authorised officer.

- **Getting the Approval to Use a Wastewater System**

To get an approval to use a wastewater system the following items are required. You will also need to provide the paperwork to your employer. If you are the applicant or responsible for obtaining the approval to use, send a copy to Council as well (email: health@ngshire.vic.gov.au).

1. The completed system must be inspected and approved by the authorised officer. Another final inspection may be required if the trenches are installed before the rest of the sanitary drains or treatment unit/septic tank.
2. An accurate as laid drainage plan must be submitted. The plan must show all below ground drains, trenches and irrigation lines. All inspection openings are to be included with accurate measurements of all drains and locations of distribution pits, trenches and valve boxes for irrigation. (see attached examples).
3. Copy of VBA Plumbers Compliance Certificates for all sanitary drains as well as wastewater disposal system. For some alterations you may find that a compliance certificate is required for less than \$750 work. If this condition is on the permit, the compliance certificate will be required.
4. Copy of Commissioning Certificate for any aerated treatment unit installed.

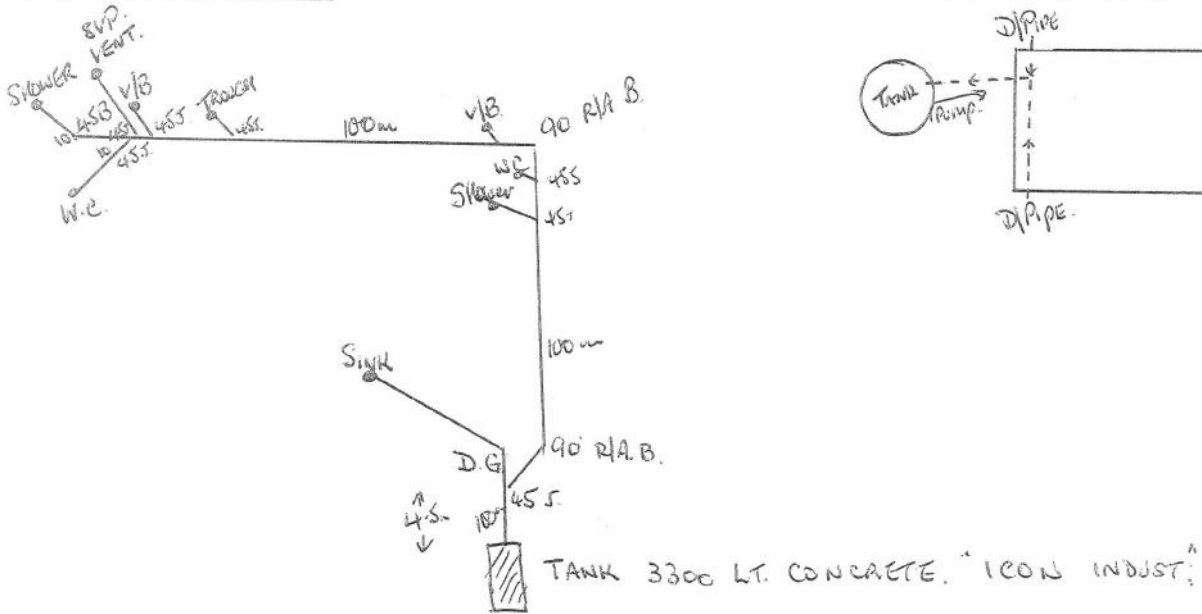
- **Questions?**

Enquiries regarding the installation or alterations to septic tank systems or wastewater treatment systems should be directed to the Environmental Health Officer on (03) 5358 8700 or email (health@ngshire.vic.gov.au).



Examples of As Laid Drainage Plans

UNDER FLOOR SEWER

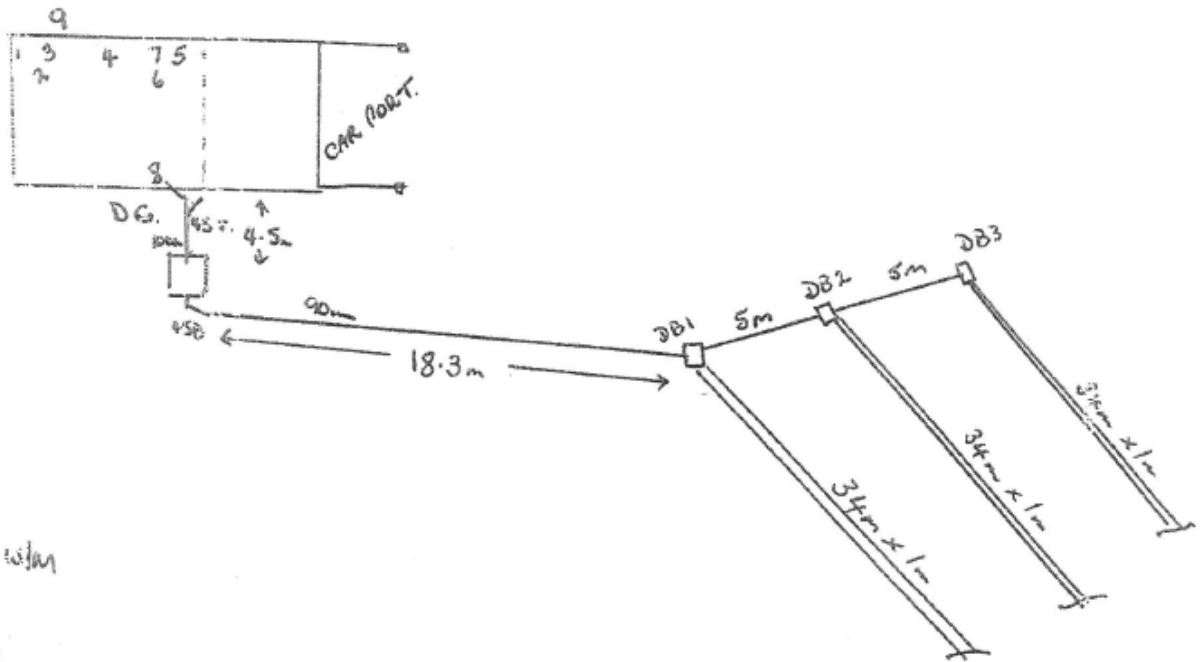


SEPTIC PLAN

COMPLIANCE NO. _____

Lic. PLUMBER
Tel. (03)
Lic. No.
ABN

CLIENT.



- 1= SHOWER
- 2= WC.
- 3= VIBASIN
- 4= TRAP WITH VENT
- 5= WC
- 6= SHOWER
- 7= VIBASIN
- 8= SINK
- 9= SVP.

