

Fees and Charges 2018 - 2019



Environmental Health Services				
Description		Unit	Amount	Comments
Operations				
Archive search of documents (application less than 2 years old)		Per hour	\$120.00	
Archive search of documents (Application over 2 years old)		Per hour	\$157.00	
Photocopying of plans from file (A2 and above)		Per page	\$6.20	
Photocopying of plans from file (A4 and A3 only)		Per page	\$2.60	
Provision of a food safety program		Each	\$115.00	
Reprint and send document / certificate		Each	\$20.00	
Food Premises - Food Act				
New Registration Fee	Class 1 & 2	Per year	\$580.00	
	Class 2* & 3	Per year	\$440.00	* small volume / part time less than 3.5 days p/week / Adjunct to business eg. B&B
Renewal Registration	Class 1 & 2	Per year	\$390.00	Plus \$16 for each EFT over 10 people
	Class 2* & 3	Per year	\$290.00	
Renewal Registration Community groups	Class 2 or 3 (Not for profit & not paying wages to staff)	Per year	\$70.00	
Late Renewal Registration fee (50% Reg Fee added)	Class 1 & 2	Per year	\$585.00	
	Class 2* & 3	Per year	\$435.00	
	Class 2 or 3 (Not for profit community Group)	Per year	\$105.00	



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Event Registration	Single Event - Business	Per event	\$150.00	
	Class 2 or 3 Community Group (Temporary & mobile food premises)	Per event	\$30.00	
Short Notice Application for Registration	Less than 14 Calendar days	Each	\$160.00	Additional fee
	14-21 Days calendar Days	Each	\$110.00	Additional fee
Transfer Fee	Class 1 & 2	Each	\$245.00	
	Class 2* & 3	Each	\$145.00	
Urgent Transfer Fee (Less than 7 calendar days)	Class 1 & 2	Each	\$300.00	
	Class 2* & 3	Each	\$195.00	
Request Inspection and Report	General (More than 7 calendar days)	Each	\$290.00	
	Urgent (Less than 7 calendar days)	Each	\$370.00	
Additional inspection	Due to non compliance	Each	\$225.00	

Prescribed Accommodation - Public Health and Wellbeing Act

New Registration	5-15 people	Each	\$410.00	
	More than 15 people	Each	\$615.00	
Renewal Registration	5-15 people	Each	\$225.00	
	More than 15 people	Each	\$390.00	
	Not for Profit Community Groups	Each	\$50.00	
Transfer Registration	5-15 people	Each	\$155.00	
	More than 15 people	Each	\$260.00	
Short Notice Application for Registration	Less than 14 calendar days	Each	\$290.00	Additional fee
	14-21 calendar days	Each	\$190.00	Additional fee
Inspection Report	General (more than 7 calendar days)	Each	\$225.00	
	Urgent (less than 7 calendar days)	Each	\$310.00	

Health Premises - Public Health and Wellbeing Act

New Registration	Under PHW Act 208 Div 3 Sec 68	Per year	\$380.00	
Renewal of Registration under	Paid by Due date - Discounted Pmt	Per year	\$260.00	



PHW Act 2008 Div 3 Sec 68	Paid after due date	Per year	\$380.00	
Transfer of Registration under PHW Act 2008 Div 3 Sec 68	Low risk premises	Each	\$380.00	
	High risk premises	Each	\$380.00	
	Urgent (less than 7 calendar days)	Each	\$400.00	
Inspection & Report any business mentioned in PHW Act 2008 Div 3 Sec 68	General (more than 7 calendar days)	Each	\$170.00	
	Urgent (less than 7 calendar days)	Each	\$220.00	
Reinspection	Revisit inspection	Each	\$160.00	

Caravan Parks - Residential Tenancy Act

Caravan Park Registration	Each		As per Residential Tenancy Act
Movable Dwelling Inspection	1 fee units		As per Residential Tenancy Act
Transfer Fee	5 fee units		As per Residential Tenancy Act

Wastewater - Environment Protection Act

Application to Install	New installation	Each	\$400.00	\$140.00 non refundable
Application to Alter	Alterations to permit document only	Each	\$165.00	\$70.00 non refundable
	Less than \$5000 works	Each	\$245.00	\$70.00 non refundable
	More than \$5000 works	Each	\$380.00	\$70.00 non refundable
Inspection and report	Report and consent on wastewater system	Each	\$235.00	

