

## St Arnaud Recreation Advisory Group Meeting Minutes

The scheduled meeting held at 6pm on 1 February 2023

**Chair:** Cr Eddy Ostarcevic – Cr Murray Emerson in lieu of Eddy Ostarcevic

**Attendees:** Cr Emerson, Nicole Amos, Peter Knights, Annette Driscoll, Tara Lowe, Kaye Boyd, Sharlene Bertalli, Anita Harrington (Bendigo Stadium), Zander McDougall (NGSC), David Hwang (NGSC)

**Apologies:** Tony Dark (NGSC) Cr Ostarcevic, Kim Birthisel, Jason Smith, Mark MacTaggart

We would like to acknowledge Dja Dja Wurrung the Traditional Owners of the land on which we meet. Pay our respects to their elders, past, present and emerging.

### 1. Business arising from the previous meeting: 21 September 2022

#### Previous minutes

Noted that kitchen fryer being fixed was incorrect.

Other than that, all agree that the minutes are true and correct.

Nicole moves, Peter to second.

### 2. General Business:

Item	Topic	Discussion	Action/ Outcome
1.1	Sporting Club	<b>Anita Harrington invited to attend to discuss:</b> <ul style="list-style-type: none"><li>• <b>License</b><ul style="list-style-type: none"><li>○ The Sporting Club are looking to extend their liquor license to include several outdoor tables to allow patrons to dine and drink outdoors.</li></ul></li></ul>	<b>Action:</b> User groups to review their existing Liquor Licenses to see if there is any conflict with the Sporting Clubs proposed outdoor extension.

		<ul style="list-style-type: none"> <li>○ Raising this to allow for discussion with the Advisory and neighboring users groups.</li> <li>○ Proposed redline does not overlap with other licenses.</li> <li>○ May need to extra policing with alcohol not being allowed to travel between licensed locations – Club to cover costs of security of fencing when required.</li> <li>○ Important to have clarity between licenses between clubs for the Police.</li> </ul> <ul style="list-style-type: none"> <li>● <b>Suggestions for the Sporting Club function room</b> <ul style="list-style-type: none"> <li>○ Sporting Club is intending to renovate the function room with new carpet, wall painting and furniture.</li> <li>○ Advisory was supportive of the space being freshened up.</li> <li>○ Options to store Sporting Club furniture in Storage managed by the Agricultural Society was explored. This would be for tables not being used.</li> <li>○ The back of the building where a storage shipping container used to reside is now underutilized and unattractive. Early ideas included garden beds.</li> </ul> </li> <li>● <b>Council have also committed funds to upgrade the function room.</b> <ul style="list-style-type: none"> <li>○ Early ideas included upgrading the Audio-Visual equipment, exploring possible digital honor boards and having more aesthetic features (such as place to hang decorations) in the function room to allow for a wider range of events.</li> </ul> </li> <li>● <b>Playground Proposal</b> <ul style="list-style-type: none"> <li>○ Anita informed the Advisory that the Sporting Club have purchased a childrens playground (similar to a McDonalds structure) that will need to be installed by April.</li> <li>○ Possible locations are between the Club and the Football field.</li> <li>○ Preferably this will not block lines of site from any of the buildings.</li> </ul> </li> </ul> <p><b>At 6:53PM Anita concluded her agenda item and left the meeting. The advisory thanks her for her attendance and commitment to working with the advisory and Shire.</b></p>	<p>User groups to raise any issues at the next Advisory meeting.</p> <p><b>Action:</b> Anita to send through the redline map of proposed changes to the Advisory</p> <p><b>Action:</b> Advisory to investigate with their respective groups – what is needed to in the Social Function Room at the Sporting Club to make it a better venue for community use?</p> <p><b>Action:</b> Advisory to investigate with their respective groups on ideas for beautifying the back of the Sporting Club.</p> <p><b>Action:</b> Council to investigate with internal departments what scope and timeframe of possible upgrades would be.</p> <p><b>Action:</b> All to investigate possible locations for the Playground.</p>
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			<p><b>Action:</b> Anita to circulate more detailed information on the playground (size, height, installation needs)</p>
<p>1.2</p>	<p><b>Lord Nelson Park Community Sports Centre</b></p>	<p><b>Project update</b></p> <ul style="list-style-type: none"> <li>• Outstanding items</li> </ul> <p>Outstanding works discussed and some extra items are to be checked:</p> <ol style="list-style-type: none"> <li>1. All defects fixed - <b>Completed</b></li> <li>2. Kitchen - Fryer – <b>Still Outstanding</b> <ol style="list-style-type: none"> <li>a. <b>ACTION: TD to Follow up with Fryers</b></li> </ol> </li> <li>3. Car park – <b>4 February 2023</b></li> <li>4. Hot water system – <b>Reconfigured and completed</b></li> <li>5. Salto lock system – <b>Completed and organising access</b> <ol style="list-style-type: none"> <li>a. Zander to hand out Salto keys to users present following this advisory meeting.</li> <li>b. Salto keys are for all external doors expect for admin and cleaners</li> <li>c. There are also internal keys to kitchen and bar. This will be left with the Football Club and Canteen Committee</li> <li>d. Toilets are on an auto un/lock</li> </ol> </li> <li>6. First aid room to be fitted out with first aid kit, defib and bed. <b>Completed</b></li> <li>7. Bifold doors trip hazard – <b>Matting to be purchased.</b></li> <li>8. Crockery and Cutlery to be purchased - <b>Completed</b></li> <li>9. Shelving in kitchen – <b>Completed</b></li> <li>10. Lockable Shelving/cupboard – <b>To be designed – AI contacted and Tony to get back to him</b></li> <li>11. Bins and rubbish <b>locations to be discussed</b> – Where are the best locations for 4 rubbish and 4 recycling. Clubs manage events/activities, and this is to be included in agreements. Public Use only not for events. Regular garbage cycle, netball?       <ol style="list-style-type: none"> <li>a. Public bins can be inadequate for needs as they often have rubbish being placed in them from outside users.</li> </ol> </li> </ol>	<p><b>Action:</b> (2) Council to follow up on the status of the Fryers.</p> <p><b>Action:</b> (11) Zander to include Lord Nelson Park in a Waste Review.</p> <p><b>Action:</b> (13) User groups to explore options for sharing a contract for a cleaner and minimize administrative burden.</p> <p><b>Action: (19) Council to clarify what this item refers to at the next Advisory meeting.</b></p> <p><b>Action: (Confidential Item)</b> Council to clarify policy and engagement requirements needed to name a room in the Lord Nelson Park Community Sports Centre.</p> <p><b>Action: (Confidential Item)</b> User groups to speak with their respective membership on options for naming the Social room.</p>



- 12.
13. Cleaning of facilities
14. A proposal for the TV's is to be finalised including number and placement.
  - a. Netball to explore LG TVs – 4 TVs permanently placed.
  - b. TVs to come out of fundraising money.
15. Hand Dryers – **Equipment on site, to be installed**
16. Door Signs – **Completed**
17. Footpath linking Netball to carpark and entrance – **Completed**

- 18. Opposition stairs to track/oval – **Waiting for quotes**
- 19. Telstra – To be re bored back to the school. **Quote being obtained**
- 20. **Old football rooms and toilets to be demolished Feb 23**

**Budget**

Completed Items since September 2022			Priority	
Hand Dryer	\$ 20,500.00		2	Completed
Signage	\$ 1,500.00		3	Completed
Footpath (connect the back of the netball to the back of the new paths that connect to the sporting club carpark)	\$ 15,000.00		1	Completed
Kitchen shelving and crockery/cutlery	\$ 4,300.00		4	Completed
<b>SUB TOTAL</b>		<b>\$ 41,300.00</b>		
<b>Additional Items - To be completed</b>				
Kitchen shelving (lockable cupboard)	\$ 2,000.00		4	Quote to be sought
TV's	\$ 3,000.00		5	Social space
Memorabilia solutions	\$ 10,000.00		7	Sub committee - advice, new frames, technology, infrastructure
Furniture (indoor/outdoor)	\$ 2,000.00		6	

**CONFIDENTIAL ITEM**

Recommendation for naming of the social room - Tony Driscoll

- Deferred until the end of the meeting to allow for Annette Driscoll to leave due to a possible conflict of interest.
- Annette left 7:56PM

No objection from those attending for the Social room to be named after Tony Driscoll.

**Motion: The Advisory is to seek options from their membership and discuss at the next Advisory meeting to consolidate one recommendation endorsed by the entire Advisory Group.**

**Moved:** Peter Knight

**Seconded:** Nicole

1.3	Football and Hockey Lighting	<p><b>Towers and Shading</b></p> <ul style="list-style-type: none"> <li>• 6 Towers. 150 lux AFL and 350 lux hockey, no seesaw poles</li> <li>• Met with HRV on site October 2022 and Cr Emerson spoke to harness groups Jan 2023</li> <li>• Shading on the track from towers after 4pm (one tower before 4pm)</li> <li>• Sign off from Harness organisations required</li> <li>• The broader Advisory is supportive of the lightning and would be appreciative of the sacrifice Harness will be making to support the lighting as described.</li> </ul> <p><b>Group to advise preferred location of the lighting distribution board</b></p> <ul style="list-style-type: none"> <li>• Near existing switchboards – recommended.</li> <li>• <b>All present comfortable with switchboards being near existing HRV switchboards.</b></li> </ul>	<p><b>Action:</b> Kaye to speak with HRV on the shading issue. Shadows on the track between 4-5PM may be outweighed by the lighting's positive impacts to other users.</p>
1.4	User Fees and Agreements	<p><b>Zander to provide an update</b></p> <ul style="list-style-type: none"> <li>• Consultation around sporting clubs from Zander to being shortly.</li> <li>• Users discussed the need for fees to create a sense of responsibility, ownership and care for the facility.</li> </ul>	<p><b>Action:</b></p>

## 2. Other discussed:

- Minor issues reported to Council to be processed through Merit or Snap/Send/Solve and be passed onto the appropriate officer.
  - Zander to be the main contact for any unresolved issues if the above process is followed but the issue persists.
- **Action:** Council to reach out to Netball to discuss the process for installing a small retaining wall. Clarification on permit requirements needed.

3. Close: 8:03PM

4. Next Meeting: TBC