

Stawell Sports and Aquatic Centre (SSAC) and St Arnaud Outdoor Pool Bookings Terms and Conditions

1. Bookings that are cancelled with less than 24 hours' notice will incur the full booking charge based on minimum numbers.
2. Minimum participant numbers fee - The school/organisation/club agrees to meet all fees and charges associated with the minimum numbers indicated in the booking confirmation. *(NA St Arnaud Outdoor Pool)*
3. Final program numbers for all bookings must be confirmed at least two weeks before booking commencement.
4. For participation above minimum numbers, invoicing/charges are calculated on the actual number of participants attending. Accurate calculation of participant numbers is recommended (for each session) as additional swimming teachers/lifeguards/water space may not be available at short notice should participant numbers increase. The facility reserves the right to supply additional teachers where numbers exceed the requested ratio and charge the school accordingly. *(NA St Arnaud Outdoor Pool)*
5. Management reserves the right to change facility/lane allocation with prior notice.
6. In accordance with Guidelines for Safe Pool Operation, Jump & Dive entries may only be performed in the deep water (1.8 metres) under appropriately qualified supervision.
7. Any form of breath-holding (hypoxic) training is not permitted.
8. Details of issues (medical or otherwise), that may impact a participant's involvement in an activity or learning environment, should be discussed and detailed to program management personnel two weeks prior to booking commencement.
9. NGSC programs and services are conducted in accordance with child protection policy and guidelines.
10. Financial responsibility for loss, theft, personal injury, or facility damage is accepted by the school/organisation/club.
11. In an aquatic and recreation environment, whistles are only used in the event of an emergency. Teachers and supervising staff are reminded to refrain from using whistles while attending the facility.
12. Hirers are responsible for leaving the facility clean, neat, and tidy or a cleaning fee may apply. NGSC will provide the hirer with garbage bags and cleaning equipment if required.
13. No notice, signage, advertisement, fittings, or decorations of any kind shall be erected within the centre or attached or affixed to the walls, doors or any portion of the building, fittings, or furniture without prior consent of the Coordinator.
14. Hirers are responsible for the supervision and control of people within the boundaries of the facility they have hired.



15. In the case of any damage occurring to any of the property, furniture or equipment while being used by the hirer, it is the responsibility of the hirer to incur the cost of the repair.
16. In the case of an injury, First Aid will be provided by the centre staff.

General User Groups

1. Participation ratios must be in accordance with 'Guidelines for Safe Pool Operation'
2. To attach a copy of Public Liability Insurance for a minimum of \$10MIL.
3. To attach copies of current qualifications for self-supplied staff:
 - POOL Lifeguard
 - AUSTRALIAN SWIMMING (AUSTSWIM)
 - Teacher of Swimming and Water Safety (TSW) or equivalent
 - Teacher of Infants and Preschool Aquatics (INF) or equivalent
 - Teacher of Towards Competitive Strokes (TCS) or equivalent
 - Teacher of Access and Inclusion (A&I) or equivalent
 - Teacher of Adults (AD) or equivalent
 - CPR
 - First Aid
 - Working with Children Check
4. Organisations accepting aquatic supervisory responsibilities and teaching their own swimming lesson/water safety program are reminded: Student/staff ratios must be in accordance with 'Guidelines for Safe Pool Operation' (max 1:12).
5. Strict adherence to confirmed time parameters and allocated space is required.
6. Code of Conduct: Compliance with safety and risk management rules and staff directions assist in maintaining an amicable environment. Contrary physical, verbal or emotional behaviour is unwelcome. School/organisation/club leaders should ensure participant behaviour contributes to the maintenance of an amicable environment.
7. Students or groups participating in Group Fitness classes or attending the gym must wear appropriate footwear and clothing, bring a water bottle and towel and must adhere to the etiquette in the health club.

School Swimming Lessons

1. The Department of Education's Schools Exclusion Guidelines apply to all aquatic program and service bookings provided by NGSC. (Including but not limited to head lice, diarrhoea, conjunctivitis, plantar warts/papilloma)
2. NGSC reminds teachers of the Department of Education's requirements for teachers to maintain direct poolside presence during the entire program operation and make themselves visible to centre staff.



3. Code of Conduct: Compliance with safety and risk management rules and staff directions assist in maintaining an amicable environment. Contrary physical, verbal or emotional behaviour is unwelcome. School/organisation/club leaders should ensure participant behaviour contributes to the maintenance of an amicable environment.

Watch Around Water Guidelines

1. Children under the age of ten years will not be admitted without an appropriate parent/guardian.
2. Children under the age of ten years must be constantly supervised by a parent/guardian while in the centre. The parent/guardian must position himself or herself to have a clear view of the child with no physical or structural barriers between them and the child.
3. Children under five years must be constantly supervised by a parent/guardian. Adequate supervision requires the parent/guardian to accompany the child in the water and always remain within arm's reach of the child.
4. For children ten years and older, parents/guardians must use their knowledge of the child's swimming ability to determine the level of accompaniment required.
5. Groups will not be admitted where the number of parents/guardians supervising a group of children under five years exceeds the ratio of 1:2.
6. Groups will not be admitted where the number of parents/guardians supervising a group of children under ten years exceeds the ratio of 1:4.

