



Minutes

Ordinary Council Meeting held at 5.00pm on Monday, 13 November, 2017, in the Council Chamber, Pleasant Creek Historic Precinct, Stawell.

Present

Cr Tony Driscoll (Mayor)
Cr Murray Emerson
Cr Kevin Erwin
Cr Rob Haswell
Cr Jason Hosemans
Cr Karen Hyslop
Cr Merrilee Reid

Mr Michael Bailey, Chief Executive Officer
Mr Vaughan Williams, Director Corporate Services
Mr Warren Groves, Acting Director Infrastructure & Environment
Mrs Debbie Bach, Director Economic & Community Development

Affirmation

We recognise the traditional owners of the land.
We are inspired by the early pioneers and by those who gave their lives for our country.
We now ask God's blessing on our deliberations
and on our commitment to build a better lifestyle and environment.

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1. Apologies

Nil

2. Confirmation of Minutes

Ordinary Meeting held on Monday 2 October, 2017

Special Council Meeting on Monday 16 October, 2017

Statutory Council Meeting on Monday 6 November, 2017

RESOLUTION

That the minutes as listed, copies of which have been circulated, be confirmed and adopted.

Moved: Cr Karen Hyslop

Seconded: Cr Rob Haswell

Carried

3. Matters Arising from the Minutes

Nil

4. Presentations/Awards

The Mayor presented John Hunt with his 40 year service certificate and congratulations letter under seal.

5. Presentation of Petitions and Joint Letters

5.1. Petition - Chicken Farm, St Arnaud North

Director: Director Corporate Services
Manager Responsible: Manager Governance & Civic Support
Author/Position: Kylie Allen, Acting Manager Governance & Civic Support

Summary

The purpose of this report is to receive a petition objecting to Planning Permit 5.2017.61.1 Use and Development of land for Intensive Animal Husbandry (free range layer hen (50,000 birds) and egg production) and associated buildings and works reason being smell from birds (dead birds to creeks), water runoff to natural water way through property and also noise being made at night.

Recommendation

That the petition be received and;

- a. the subject of the petition be investigated and reported to a subsequent Council meeting; or**
- b. Council unanimously agree to deal with the petition at the meeting.**

RESOLUTION

That the petition be received and the subject of the petition be investigated and reported to a subsequent Council meeting.

Moved: Cr Merrilee Reid
Seconded: Cr Jason Hosemans **Carried**

Background/Rationale

A petition has been received with 5 signatures. The petition opposes the Use and Development of land for Intensive Animal Husbandry (free range layer hen (50,000 birds) and egg production) and associated buildings, 357 Fitzpatrick Road, St Arnaud North.

A copy of the petition has been circulated to Councillors separately.

Council's Meeting Procedure Local Law specifies that a petition or joint letter presented to the Council must lay on the table until the next ordinary meeting of the Council and no motion, other than to receive the petition or joint letter, may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.

The Local Law also provides that where a petition or joint letter has been allowed to lay on the table, the Chief Executive Officer may refer it to the appropriate officer for a report prior to it next being considered by Council, as deemed appropriate by the Chief Executive Officer in his discretion.

Legislation, Council Plan, Strategy and Policy Implications

Meeting Procedure Local Law 1/2009

Options

Option 1

To receive the petition. This would then allow for the petitioners' concerns to be investigated and reported to a subsequent Council meeting.

Option 2

To unanimously agree to deal with the petition at the meeting.

Implications

This report has considered Social, Heritage/Cultural, Amenity, Human Rights/Privacy, Environmental, Economic & Marketing, Risk Management, Financial and Asset Management implications where applicable. Any identified implications have been addressed within this report.

Consultation

There has been no specific community consultation in the preparation of this report.

Officer's Declaration of Interest

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Kylie Allen, Acting Manager Governance & Civic Support

In providing this advice as the author, I have no disclosable interests in this report.

Attachments

Nil

5.2. Petition - Market Square fencing

RESOLUTION

That Council receive the Market Square fencing petition and the subject of the petition be investigated and reported to a subsequent Council meeting.

Moved: Cr Merrilee Reid

Seconded: Cr Rob Haswell

Carried

6. Disclosures of Interest and Declarations of Conflict of Interest

A Councillor who has a conflict of interests and is attending the Council meeting of the Council must make a full disclosure of that interest.

- (a) by either-
 - (i) advising the Council at the meeting of the details required under paragraphs (b) and (c) immediately before the matter is considered at the meeting; or
 - (ii) advising the Chief Executive Officer in writing of the details required under paragraphs (b) and (c) before the meeting; and
- (b) classifying the type of interest that has given rise to the conflict as either-
 - (i) a direct interest; or
 - (ii) an indirect interest and specifying the particular kind of indirect interest under:
 - section 78 - close association
 - section 78A - financial interest
 - section 78B - conflicting duties
 - section 78C - receipt of an applicable gift
 - section 78D - consequence of becoming an interested party
 - section 78E - impact on residential amenity; and
- (c) describing the nature of the interest; and
- (d) if the Councillor advised the Chief Executive Officer of the details under paragraph (a)(ii), the Councillor must make a disclosure of the class of interest only to the meeting immediately before the matter is considered at the meeting.

Members of Staff

Under Section 80C of the *Local Government Act 1989*, officers or people engaged under contract to the Council providing a report or advice to Council must disclose any conflicts of interests in the matter, including the type of interest.

Nil

7. Assemblies of Councillors

[Michael Bailey, Chief Executive Officer]

An assembly of Councillors means a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and 1 member of Council staff which considers matters that are intended or likely to be: - the subject of a decision of the Council; or subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee [s.76AA]; but does not include a meeting of the Council, a special committee of the Council, an audit committee established under s.139, a club, association, peak body, political party or other organisation.

A matter means a matter with which a Council, special committee or a member of Council staff is concerned and that will require –

- a. a power to be exercised, or a duty or function to be performed, or a decision to be made, by the Council or a special committee in respect of the matter;
- b. a power to be exercised, or a duty or function to be performed, or a decision to be made by a member of council staff in respect of the matter.

Section 80A of the *Local Government Act 1989* requires that the written record of an Assembly of Councillors is, as soon as practicable, reported at an ordinary meeting of the Council and incorporated in the minutes of that Council Meeting.

The records for the period since the last ordinary Council meeting are listed below.

Date	Description	Matters/considered	Councillor / Officer making disclosure	Item No.	Left meeting Y/N
25/09/17	Community Engagement Briefing	Sisters Rocks Boundary alignment; Western Bulldogs Leadership Program; Domestic Animal Management Plan; Council Meeting Audio Recording Policy; 22-24 Sloane St Stawell Petition	N/A	N/A	N/A
02/10/17	Agenda Review Briefing	SUPL Project funding allocation; Nectar Farms Update; Council Agenda Review- Petition Service Station at 22-24 Sloane Street, Stawell; Development in Northern Grampians Shire; Queen Mary Botanic Gardens Committee- Review of Instrument of Delegation; Appointment of Queen Mary Botanic Gardens Committee; Municipal Public Health & Wellbeing Plan 2017-2021; Domestic Animal Management Plan; Electric Line Clearance Management Plan; Sale of Road Reserve- CA 2017 Manns Access Road; Lot 1 & 2 Stawell Airport Lease.	N/A	N/A	N/A
09/10/17	Strategic Reports Briefing	Service review Maternal Child Health; Service Review Leisure Services; SUPL Funding Discussion	N/A	N/A	N/A

16/10/17	Economic & Community Growth Briefing	Allocation of Cash Surplus; Halls Gap Hub Activation Strategy; Development Update; Babylon Music Festival Planning Permit; Special Council Meeting Agenda review	N/A	N/A	N/A
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RESOLUTION

That the report on Assemblies of Councillors be approved.

Moved: Cr Kevin Erwin

Seconded: Cr Karen Hyslop

Carried

8. Items Brought Forward

Nil

9. Consideration of Reports of Officers

9.1. Development in Northern Grampians Shire

Director:	Director Economic & Community Development Director Infrastructure & Environment
Manager Responsible:	Manager Economic Growth Manager Environment & Community Safety
Author/Position:	Justine Kingan, Manager Economic Growth Kerry Pahl, Acting Manager Environment & Community Safety Trenton Fithall, Infrastructure Manager

Summary

The attached report provides a summary and specific breakdown of activity in the Northern Grampians Shire for the period 1 September to 30 September 2017 inclusive within Council's Planning, Building and Capital works units.

For the month of September, significant activity within the planning unit included receiving an application for development being buildings and works associated with existing caravan park (additional 12 sites) at 2223 Grampians Road, Halls Gap. Significant planning permits issued included use of the land as retail premises (pharmacy), reduction in car parking and installation of business identification sign at 96 Main Street, Great Western and the development of an office at 20-24 Playford Street, Stawell. Planning Permits issued YTD are up by 8 in comparison to 2016, with a decrease in value of \$28.5M.

Building Permits issued YTD were down by 2 in comparison to last year's figure, however the total value of construction increased by \$1.9M in 2017.

From the Infrastructure Monthly Status Report we can see that a large majority of works being completed are renewal works including reseals and plant and equipment renewal. This time of the year the sealing contractors undertake majority of our works and since the contract for the plant was awarded there has been little to no delay in organising those deliveries. Footpath program has also progressed with 320m of new footpath being undertaken in Great Western and minor crossover work being performed at Stawell. The program will continue in the coming months. Kerb & Channel was installed at Newington St, Stawell and at the intersection of Heath St and Grampians Rd, Halls Gap. The work at Halls Gap will formalise the traffic movements and remove the temporary measure that were in place some time ago. Resheeting has started slowly and is staged throughout the year. 1100m of Churchill Crossing Rd has been prepared for sealing which will provide 6 houses sealed access to the arterial network. Our Urban Residential Improvement program is almost complete with work undertaken at Stanton St (Kerb & Channel and seal preparation) & Grant St (drainage and seal preparation), Stawell, providing better connections for urban residents in those areas. Ashens Bridge Rd is currently being prepared for sealing which will provided upgraded connections for the industry on that road under the B Double Route Upgrade Program.

Recommendation

That Council notes the information contained in the officer's report.

RESOLUTION

That Council notes the information contained in the officer's report.

Moved: Cr Karen Hyslop

Seconded: Cr Kevin Erwin

Carried

Background/Rationale

Economic growth remains a priority for Council and its departments which work closely together to support strategic and economic outcomes for the shire. Council's Economic Development Unit is currently working on a wide range of economic development initiatives that support existing businesses and attract new investment and residents. Monthly data from Council's Planning and Development Services Units provides an important economic indicator of future building and land use activity within the shire and is used to monitor economic activity, employment and investment. Infrastructure projects delivered by Council's capital works program aims to facilitate economic growth through delivering projects that support and grow a range of industry sectors, whilst enhance amenity.

Legislation, Council Plan, Strategy and Policy Implications

Council Plan Objective - Improve the social and economic viability of the shire

Options

No options other than for Council to note the officer's report, are recommended.

Implications

This report has considered Social, Heritage/Cultural, Amenity, Human Rights/Privacy, Environmental, Economic & Marketing, Risk Management, Financial and Asset Management implications where applicable. Any identified implications have been addressed within this report.

Consultation

This report is provided to give information to Council on the planning, building and infrastructure activity within the municipality. There has been no formal community consultation associated with the development of this report. Individuals or businesses are however consulted during permit processes as applicable.

Officer's Declaration of Interest

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Kerry Pahl, Acting Manager Environment & Community Safety

In providing this advice as the author, I have no disclosable interests in this report.

Justine Kingan, Manager Economic Growth

In providing this advice as the author, I have no disclosable interests in this report.

Trenton Fithall, Infrastructure Manager

In providing this advice as the author, I have no disclosable interests in this report.

Attachments

1. Infrastructure Monthly Report - October 2017 **[9.1.1]**
2. September 2017 Economic Growth in Northern Grampians Shire Breakdown **[9.1.2]**

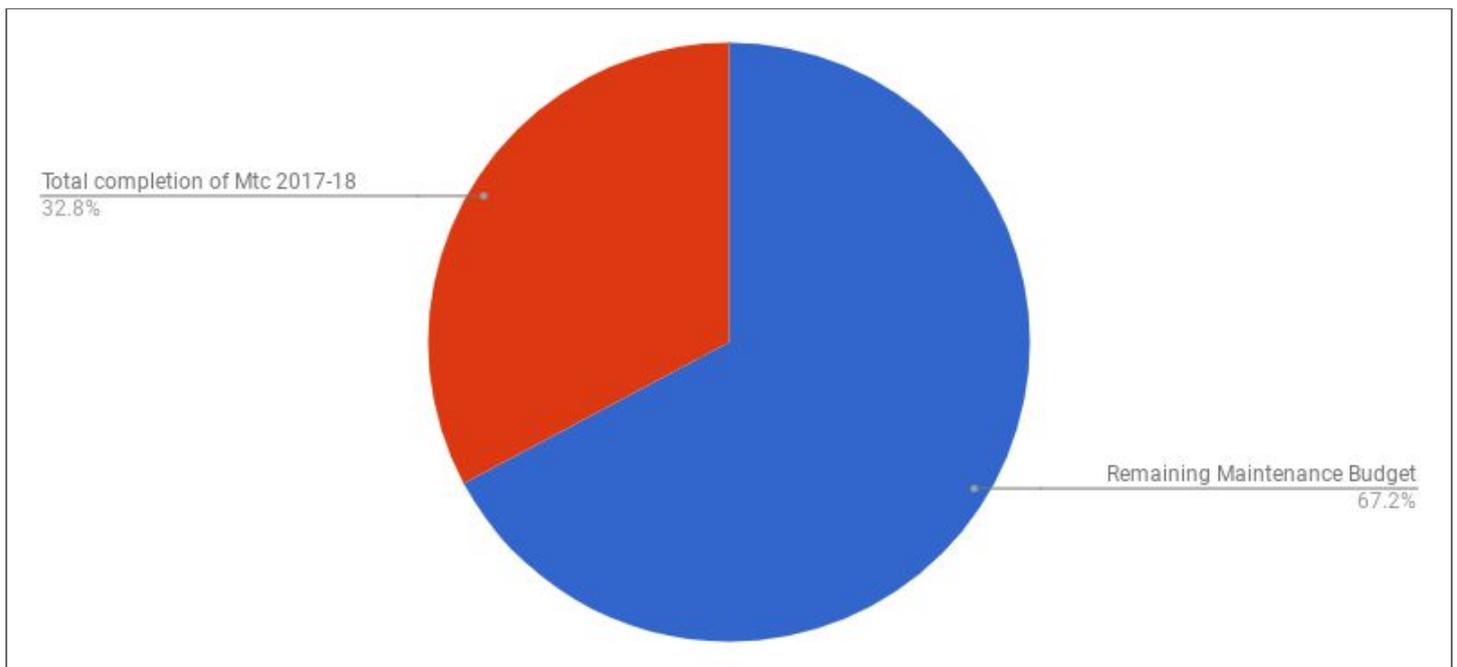
MONTHLY STATUS REPORT



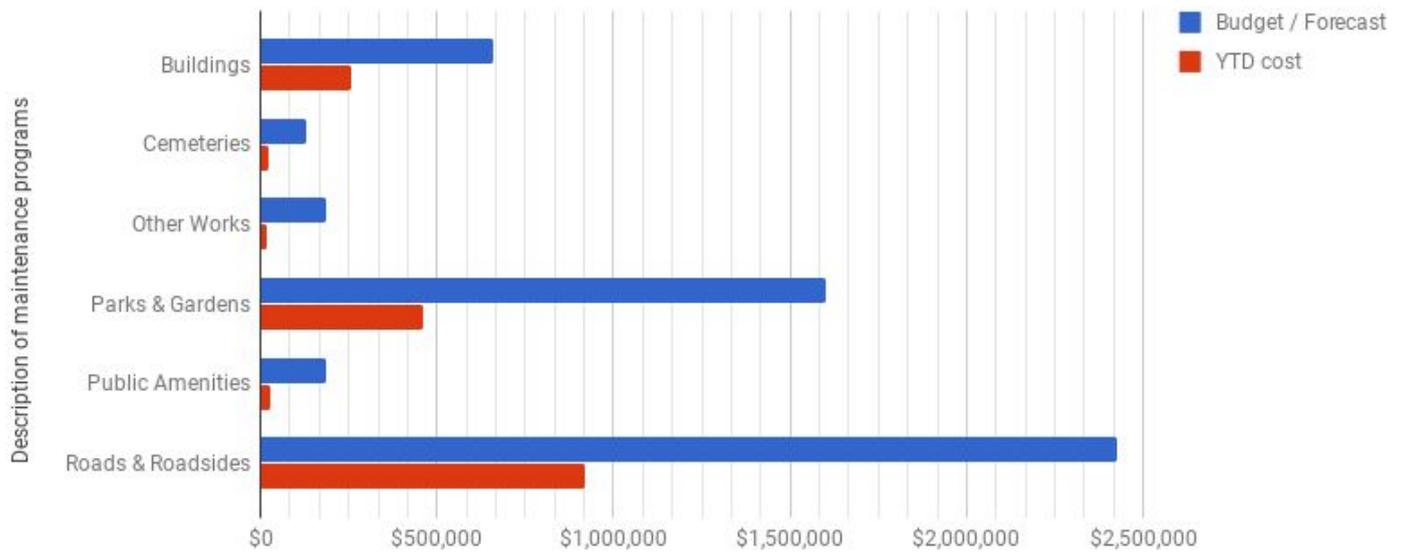
Department	Infrastructure
Version No.	2.1 (October 2017)
Author	Sivathasan
Reporting Period	From: 01/07/2017 To: 18/10/2017

Summary of Council's Maintenance Program

The overall summary of Council's maintenance program:

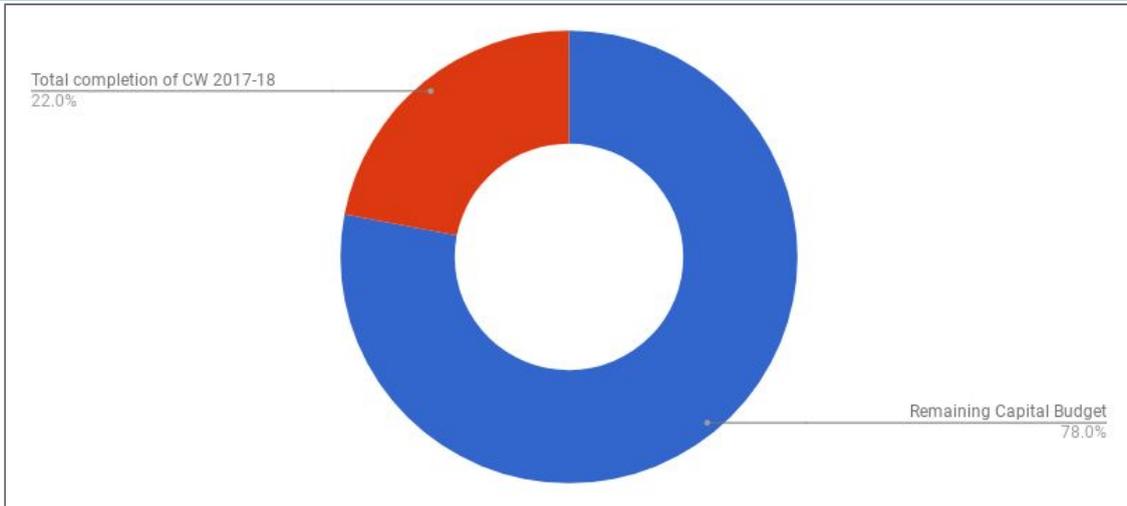


Budget / Forecast and YTD cost of Mtc 2017-18

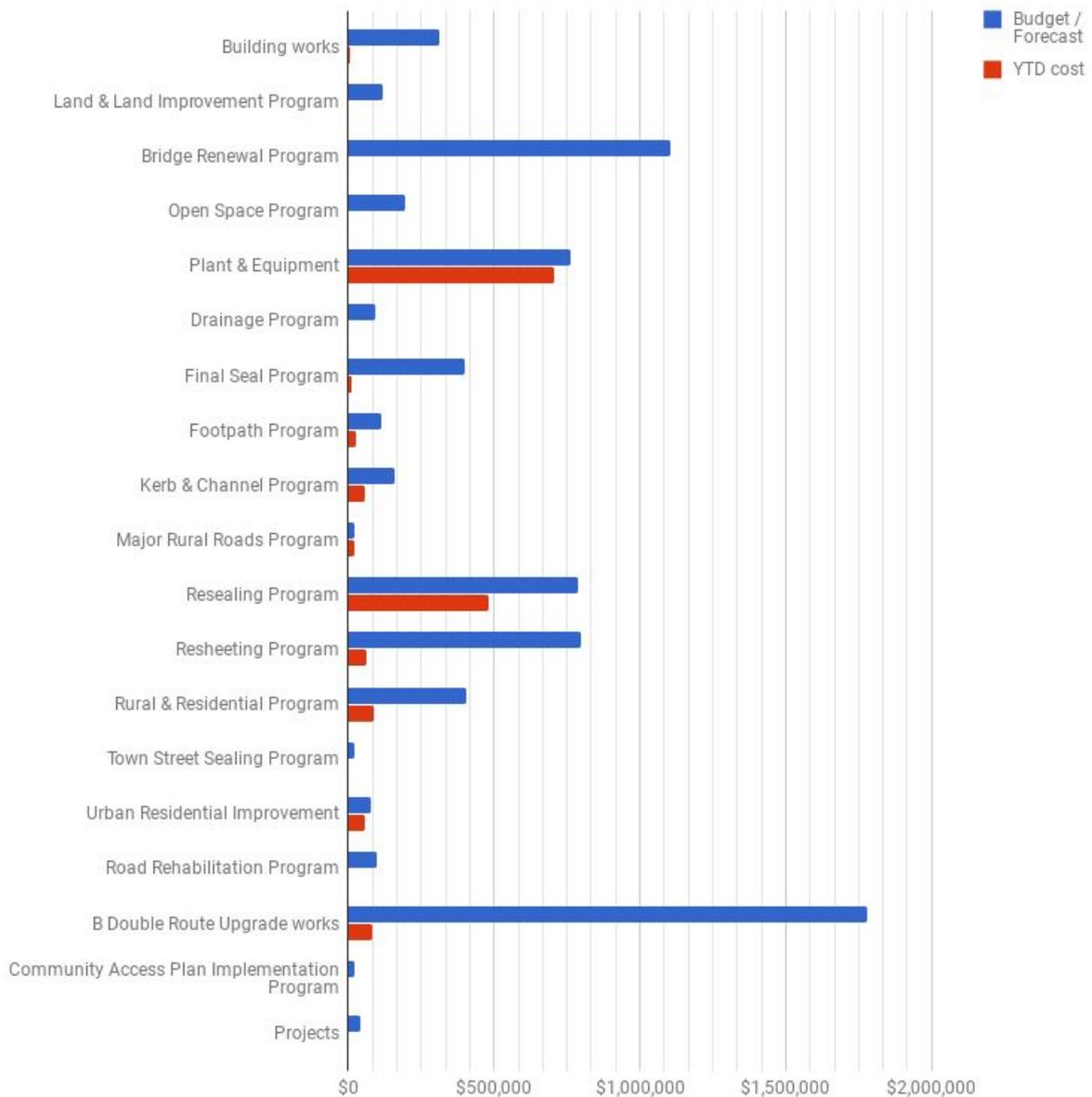


Description of maintenance programs	Budget / Forecast	YTD cost	% of Spenditure
Buildings	\$659,070	\$258,695	39%
Cemeteries	\$127,310	\$20,572	16%
Other Works	\$185,425	\$16,015	9%
Parks & Gardens	\$1,602,445	\$461,650	29%
Public Amenities	\$188,000	\$26,493	14%
Roads & Roadsides	\$2,424,330	\$918,551	38%
Total	\$5,186,580	\$1,701,976	32.8%

Progress summary of Council's Capital Work Program



Budget / Forecast and YTD cost of CW 2017-18



Description of capital work programs	Budget	YTD cost	% of Completion
Building works	\$310,000	\$7,250	2%
Land & Land Improvement Program	\$120,000	\$0	0%
Bridge Renewal Program	\$1,102,000	\$100	0%
Open Space Program	\$195,000	\$0	0%
Plant & Equipment	\$760,000	\$705,200	93%
Drainage Program	\$95,000	\$0	0%
Final Seal Program	\$398,000	\$11,623	3%
Footpath Program	\$113,000	\$28,000	25%
Kerb & Channel Program	\$160,000	\$58,234	36%
Major Rural Roads Program	\$23,000	\$23,155	101%
Resealing Program	\$785,600	\$483,355	62%
Resheeting Program	\$800,000	\$63,210	8%
Rural & Residential Program	\$403,000	\$86,470	21%
Town Street Sealing Program	\$20,000	\$0	0%
Urban Residential Improvement	\$75,400	\$56,470	75%
Road Rehabilitation Program	\$100,000	\$0	0%
B Double Route Upgrade works	\$1,779,550	\$81,399	5%
Community Access Plan Implementation Program	\$20,000	\$0	0%
Projects	\$40,000	\$0	0%
Total	\$7,299,550	\$1,604,466	22.0%

Council's Full Capital Work Program

	Projects	Budget / Forecast 2017/18	% of physical work completed
3.00	Buildings	\$310,000	
3.40	Toilet Renewal Program (North Park - Netball Court Toilet)		0%
	Central Park Toilet 1 (CF)		0%
	Central Park Toilet 4 (CF)		0%
	Lake Batyo Toilet (CF)		100%
	Batyo Kiosk (CF)		100%
	Gt Western Rec Reserve (CF)		0%
4.00	Land & Land Improvement Program	\$120,000	
4.30	Marnoo Transfer Station Rehabilitation		0%
5.10	Bridge Renewal Program	\$1,102,000	
BRG-206	Jackson Road (R2R)		0%
BRG-235	Gowar East Road (R2R)		0%
BRG-24	Balquhidder Road (R2R)		0%
BRG-521	Wingfield Road (R2R)		0%
BRG-88	Emu Road (R2R)		0%
BRG-6	Archdale Road (R2R)		0%
BRG-279	Soldier Road (R2R)		0%
BRG-453	Swanwater Road (R2R)		0%
BRG-002	Allanvale Road (BRP) (Funding Pending)		0%
BRG-286	Raluana Road (BRP) (Funding Pending)		0%
	Major Culverts		
MC-168	Tulkara Road (R2R)		0%
MC-223	Bolangum Inn Road (R2R)		0%
MC-31	Batyo Road (R2R)		0%
MC-42	Bulgana Road (R2R)		0%
MC-619	Kanya Road		0%
6.00	Open Space	\$195,000	
6.20	LNP Netball Court Upgrade		0%
7.00	Plant & Equipment	\$760,000	
7.10	Heavy Plant		99%
7.20	Minor Plant		0%
8.10	Drainage Program (CFW \$)	\$95,000	
RI-2181	Grant St, St Arnaud (R2R)		0%
9.01	Final Seal Program	\$398,000	

	Joel Joel Road / Frampton Road Int		0%
	Marl St / Bunbury St / Glenorchy Road Int		0%
RI-1299	Sloane Road		0%
RI-1011+1640	Medlyn Rd		0%
RI-713	Ganawarra Road		0%
RI-441	Allison St		0%
RI-712	Fyans St		0%
RI-1242+5504 +5561	Rosea St		0%
RI-5562	D'Alton St		0%
RI-2358	Queens Ave		0%
RI-1774	Greenhole Road		0%
	Western Highway Service Road (Upgrade intersection) (HVSSP)		0%
	Sutherland Road (Seal upgrade & intersection safety upgrade) (HVSSP)		0%
	Landsborough Road (Seal widening upgrade) (HVSSP)		0%
	Glenorchy Road (Seal upgrade) (HVSSP)		0%
	Bolangum Inn Road (Seal widening upgrade) (HVSSP)		0%
	Ashens Bridge Road (Seal upgrade & Intersection safety upgrade) (HVSSP)		0%
	Kara Kara Hall Carpark		0%
	St Arnaud Depot		0%
	Kings Ave, St Arnaud		0%
RI-654	Donald Avon Plains Road / Banyena Road (CF)		0%
RI-3609	Banyena Road & Traynors Lagoon Road Int (CF)		0%
RI-581	Wimmera Hwy / Cemetery Rd Int (CF)		0%
RI-2830	Western Hwy / Brunel St Int (CF)		0%
RI-778	Stawell Avoca Rd / Wallaloo East Road Int (CF)		0%
RI-2140	Cemetery Road / Daly Road Int (CF)		100%
	St Arnaud Depot (CF)		0%
9.02	Footpath Program	\$113,000	
	Ligar & Jennings St, Stawell		100%
	Along Western Hwy & Rennie St, Gt Western		100%
	Queens Ave (Alma - Rglan St), St Arnaud		0%
	Canterbury St, St Arnaud		0%
	Stephenson Street (Primary School), Gt Western		0%
	McMahon Street (Raglan to Inkerman Street), St Arnaud		0%
9.03	Kerb & Channel Program	\$160,000	
RI-807	Grampians Rd, Halls Gap		100%
RI-3201+3161	Millet St (R2R)		0%
RI-5509	Newington Rd (R2R)		90%

9.04	Major Rural Roads Program	\$23,000	
	Banyena Road (R2R) (CF)		0%
9.05	Resealing Program	\$785,600	
RDS018258-67	Landsborough Road (R2R)		60%
RDS019104-10	Old Glenorchy Road (R2R)		100%
RDS018936	Mt Dryden Road (R2R)		0%
RDS018213	Kooreh Road (R2R)		0%
RDS016234-35	Banyena Road (R2R)		100%
RDS016355	Batyo Road (R2R)		0%
RI-2799	McMahon Street (CF)		0%
9.06	Resheeting Program	\$800,000	
RI-4731+4775	Moyreisk North Rd		0%
RI-4630	Logan Rd		0%
RI-653	Dohnt Road		0%
RI-2165+3510	Drum Rd (R2R)		0%
RI-1096+2559	Upper Daly Rd		0%
RI-5375+995	McLeod Road (R2R)		0%
RI-4483	Swanwater Rd		0%
RI-1311	Sparrow Rd		0%
RI-2843	Phillips Rd		0%
RI-561	Campbell Rd		0%
RI-1381+3128 +3618+3796	Trotter Rd (R2R)		0%
RI-3130+3646 +4001	Archdale Rd (R2R)		0%
RI-3172+3726 +3825	Paynes Pool Road (R2R)		100%
RI-457	Ashens Cemetery Road (R2R)		50%
RI-598+3106	Glenorchy-Marma Road (R2R)		0%
RDS019314	Pipetrack Road		0%
RDS016737	Callawadda Road		0%
RI-4329	Callawadda - Navarre Road (R2R)		0%
RI-2495+3165	Valley View Road (R2R)		0%
RI-902	North Woodlands Rd (R2R)		0%
RI-1208	Reynolds Road		0%
RI-2756	Vances Crossing Road		0%
RI-5271	Zemmler Lane		0%
RI-4266	Kabinga Rd		0%
RI-4528	Woodlands Road (R2R)		0%
9.07	Rural & Residential Program	\$403,000	
	Rural Sealing		
RI-2541	Churchill Crossing Road (R2R)		80%
	Safety Treatment		

	Sunraysia Hwy / Woolpack Rd Int (R2R)		0%
	Lanfrankie Rd / Banyena Rd Int		0%
	Stawell Avoca Rd / Wimmera Downs Rd Int (R2R)		0%
9.08	Town Street Sealing Program	\$20,000	
RI-1820	Wills Street, Glenorchy (R2R)		0%
9.09	Urban Residential Improvement	\$75,400	
RI-2214	Stanton St, Stawell		90%
RI-2084+762	Grant St, Stawell		90%
RI-2358	Queens Ave (R2R) (CF)		100%
9.10	Road Rehabilitation	\$100,000	
RI-1253	Queens Avenue, St Arnaud (R2R)		0%
9.11	B Double Route Upgrade	\$1,779,550	
	Sutherland Road (HVSSP)		0%
	Ashens Bridge Road (HVSSP)		50%
	Load Testing (BRG-356, 357, 545 & 306) (LRMP)		50%
	Scollary Road Design (LRMP)		0%
	Fithall Road / St Arnaud-Ararat Road Int (LRMP)		0%
	Joel Joel Road Widening (LRMP)		0%
9.12	Community Access Plan Implementation	\$20,000	0%
11.00	Projects	\$40,000	
	Caltex site projects		0%
	Waites Robson		0%
	Market Square Shade sail works		0%
	TOTAL	\$7,299,550	14%

Note:

CF - Carry Forward Project

R2R - Roads to Recovery Funding (Federal)

HVSSP - Heavy Vehicle Safety and Productivity Program (Federal)

LRTM - Local Roads to Market Funding (State)

BRP - Bridge Renewal Program (Federal)

Illustrations of completed works

1. Kerb & Channel Work in Halls Gap



2. Footpath Improvement work at the intersection of Ligar and Jennings Street.



3. Resealing work on Landsborough Road.



4. Resealing work on Banyena Road.



5. Resealing work on Batyo Road.



6. Toilet demolished at Lake Batyo Catyo.



7. Construction of new concrete footpath along Western Highway and Rennie Street, Gt Western.



Illustrations of ongoing works

1. Kerb & Channel works with a connecting footpath construction in Newington Road, Stawell.





2. Sealing work in Stanton Street, Stawell.



3. Planning to lay a hotmix layer in Queens Avenue, St Arnaud.



4. Upgrading the Ashens Bridge Road for B-Double access.



5. Sealing work in Churchill Crossing Road.



6. Landscaping work at Caltex Petrol Station, Stawell.



Development in Northern Grampians

*Summary and specific breakdown of Planning
and Building Unit activity*



September 2017

Author/Position:

Justine Kingan, Manager Economic Growth
Kerry Pahl, Acting Manager Environment & Community Safety
Trenton Fithall, Infrastructure Manager



Northern Grampians Shire Council
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[Building permits issued](#)

[Significant building permits issued](#)



Summary and Specific Breakdown

Summary

Economic growth remains a priority for Council and its departments which work closely together to support strategic and economic outcomes for the shire. Council's Economic Development Unit is currently working on a wide range of economic development initiatives that support existing businesses and attract new investment and residents. Monthly data from Council's Planning and Development Services Units provides an important economic indicator of future building and land use activity within the shire and is used to monitor economic activity, employment and investment. Infrastructure projects delivered by Council's capital works program aims to facilitate economic growth through delivering projects that support and grow a range of industry sectors, whilst enhance amenity.

For the month of September, significant activity within the planning unit included receiving an application for development being buildings and works associated with existing caravan park (additional 12 sites) at 2223 Grampians Road, Halls Gap. Significant planning permits issued included use of the land as retail premises (pharmacy), reduction in car parking and installation of business identification sign at 96 Main Street, Great Western and the development of an office at 20-24 Playford Street, Stawell. Planning Permits issued YTD are up by 8 in comparison to 2016, with a decrease in value of \$28.5M.

Building Permits issued YTD were down by 2 in comparison to last year's figure, however the total value of construction increased by \$1.9M in 2017.

From the Infrastructure Monthly Status Report we can see that a large majority of works being completed are renewal works including reseals and plant and equipment renewal. This time of the year the sealing contractors undertake majority of our works and since the contract for the plant was awarded there has been little to no delay in organising those deliveries. Footpath program has also progressed with 320m of new footpath being undertaken in Great Western and minor crossover work being performed at Stawell. The program will continue in the coming months. Kerb & Channel was installed at Newington St, Stawell and at the intersection of Heath St and Grampians Rd, Halls Gap. The work at Halls Gap will formalise the traffic movements and remove the temporary measure that were in place some time ago. Resheeting has started slowly and is staged throughout the year. 1100m of Churchhill Crossing Rd has been prepared for sealing which will provide 6 houses sealed access to the arterial network. Our Urban Residential Improvement program is almost complete with work undertaken at Stanton St (Kerb & Channel and seal preparation) & Grant St (drainage and seal preparation), Stawell, providing better connections for urban residents in those areas. Ashens Bridge Rd is currently being prepared for sealing which will provide upgraded connections for the industry on that road under the B Double Route Upgrade Program.



Planning permits issued

Planning permits issued	No.	Value
Permits issued YTD in 2017	72	\$ 8,574,625
Permits issued YTD in 2016	64	\$37,207,115
Permits issued in September 2017	9	\$ 1,672,000
Permits issued in September 2016	6	\$ 2,161,486
Permits under consideration	29	\$ 8,118,662

A specific breakdown of the Planning Permit values issued and those under consideration by areas in September 2017 is now provided as follows:

Stawell

	September	YTD	Under consideration
Business	\$ 250,000	\$ 814,500	\$3,980,000
Residential	\$ 950,000	\$2,262,725	\$ 14,851
Other		\$ 35,000	
Total	\$1,200,000	\$3,112,225	\$3,994,851

St Arnaud

	September	YTD	Under consideration
Business		\$589,815	\$75,000
Residential		\$161,487	
Community			
Other		\$ 20,000	
Total	\$0	\$771,302	\$75,000

Halls Gap

	September	YTD	Under consideration
Business		\$ 913,476	\$ 780,000
Residential	\$450,000	\$ 1,144,195	\$1,107,720
Community			\$ 12,091
Other		\$ 120,000	
Total	\$450,000	\$2,177,671	\$1,899,811

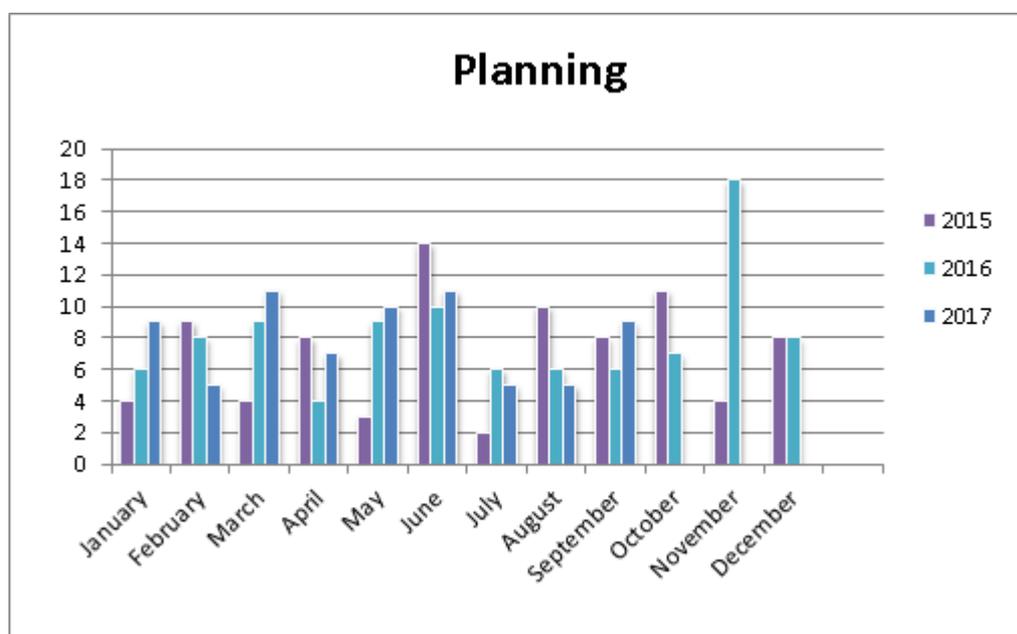
Other areas

	September	YTD	Under consideration
Business	\$20,000	\$ 20,000	\$ 330,000
Residential		\$1,219,760	\$1,300,000
Rural		\$ 44,000	\$ 47,000
Other	\$ 2,000	\$1, 229,667	\$ 472,000
Total	\$22,000	\$2,513,427	\$2,149,000



Subdivision

	No. of Applications	No. of Lots
Residential	5	12



**Figure No. 1 Historical comparison of planning permits issued (No's)
January - December 2015 - 2017**

Significant planning permits issued

5.2017.52.1	96 Main Street, Great Western	DD Planning	\$20,000	Use of the land as Retail Premises (Pharmacy), reduction in Car Parking and installation of Business Identification Sign
5.2017.55.1	20-24 Playford Street, Stawell	M & E Grace Investments Pty Ltd	\$250,000	Development of an Office and associated works

Significant planning permit applications received

5.2017.67.1	2223 Grampians Road, Halls Gap	Halls Gap Gardens Caravan Park	\$30,000	Development being Buildings and Works associated with existing Caravan Park (additional 12 Sites)
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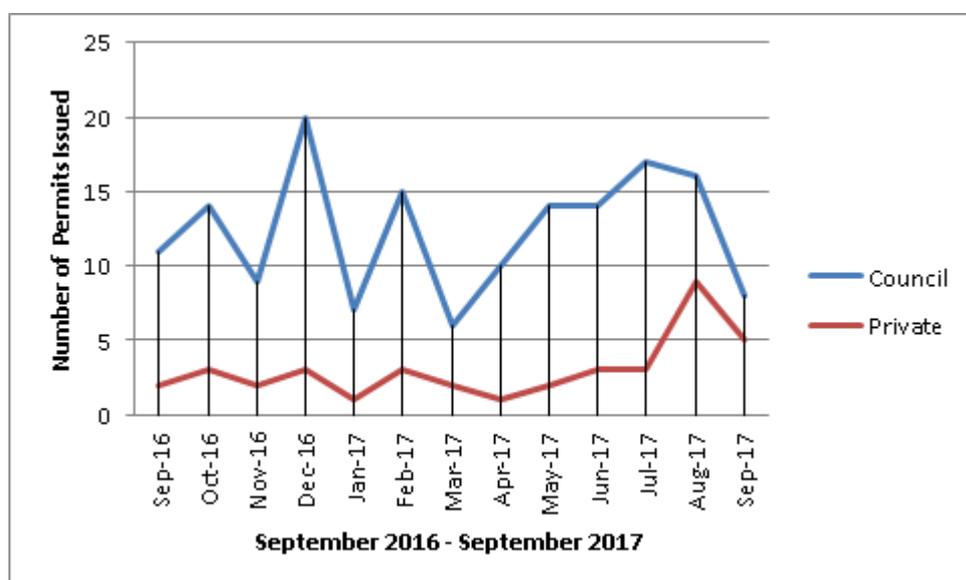
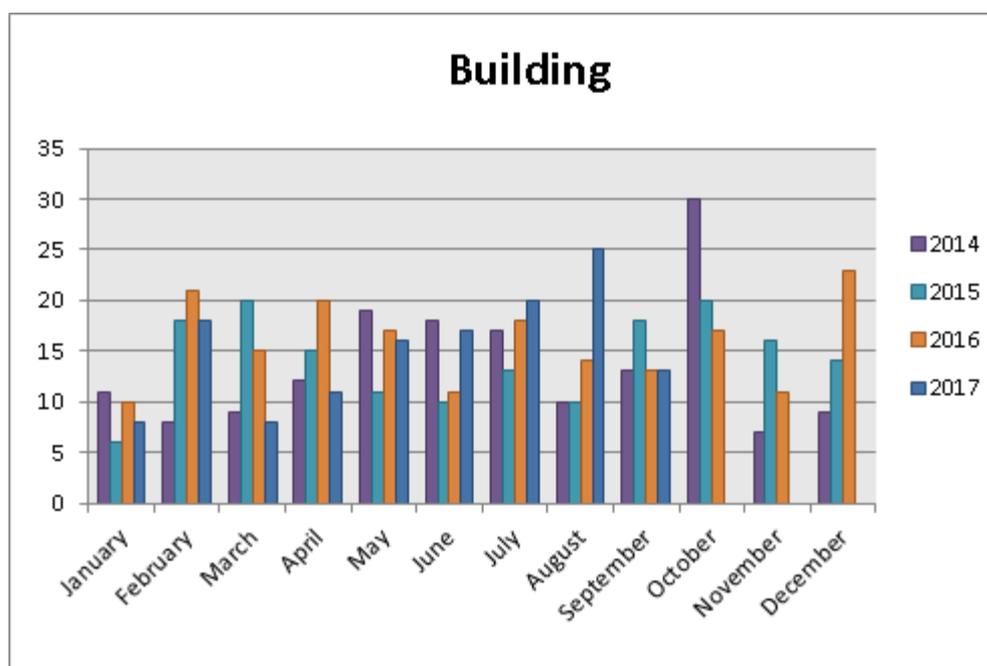


Building permits

Building permits issued

Building permits issued	Council Building Surveyor	Private Building Surveyor	Total	Value
Permits issued YTD in 2017	107	30	137	\$13,353,525
Permits issued YTD in 2016	106	33	139	\$11,411,231
Permits issued in September 2017	8	5	13	\$ 1,426,432
Permits issued in September 2016	11	2	13	\$ 1,174,877

Figure No. 2 Historical comparison of building permits issued (No's) January – December 2014 – 2017



Significant building permits issued

6.2017..178.1	38 Wimmera Street, Stawell	NGSC	\$10,000	Demolition of Office Building
6.2017.73.1	Shearing Shed Road, Carapooee West	LF Medlyn	\$100,000	New Dwelling with Verandah
6.2017.133.1	Donald-Stawell Road, Stawell	JG King Homes	\$478,462	Construction of Dwelling and attached Garage
6.2017.139.1	33 Scott Road, Halls Gap	GJ Gardner Homes Ararat	\$236,321	New Dwelling and attached Garage
6.2017.140.1	310 Grampians Road, Halls Gap	Bond Homes	\$198,450	Construction of new Dwelling and Deck



9.2. Service Review Maternal Child Health

Director: Director Economic & Community Development
Manager Responsible: Manager Community Strengthening
Author/Position: Naomi Goode, Manager Community Strengthening

Summary

Council has tasked management with the challenge of providing options to save 10% of total expenditure in the next few years. The reason for this is that local governments are under increasing financial pressure, and there is often a widening gap between revenue and expenditure. At the same time, they are expected to be environmentally and socially responsible and provide a wide range of quality services.

As per the service review timeline, the Maternal & Child Health service review has been undertaken with two sub-services of Maternal & Child Health, and Immunisations. The Manager Community Strengthening presented the review at the Councillor Briefing Monday 9th October.

Report recommendations:

1. Commence internal recruitment for ongoing Team Leader MCH position
2. Reduce service hours by one day per week to St Arnaud, as per client need
3. Continue pursuing options for outsourcing / transitioning MCH and immunisation services to local health services (East Wimmera Health Service / Stawell Regional Health)
4. Change service provision model from two nurse immunisers to one commencing February 2018

Recommendation

That Council endorse the recommendations of the Maternal & Child Health Service Review and Immunisation Service Review as listed within this report.

RESOLUTION

That Council endorse the recommendations of the Maternal & Child Health Service Review and Immunisation Service Review as listed within this report.

Moved: Cr Karen Hyslop
Seconded: Cr Jason Hosemans

Carried

Background/Rationale

The Northern Grampians Shire Council Maternal & Child Health team provides support to parents and infants from 0-6 years in the areas of health, immunisation, welfare and development. Maternal & Child Health services include Universal, Enhanced and Family Violence consultations. These services are provided from Stawell & St Arnaud Childrens Precincts in an appointment based clinic, as well as through outreach and home based services for at risk children.

Additionally, this team provide Immunisation services, as a simple, safe and effective way of protecting people against harmful diseases before they come into contact with them in the community. Immunisation not only protect individuals, but also others in the community, by reducing the spread of disease. Vaccines are provided under the National Immunisation Program Schedule, and offered through monthly clinics in Stawell & St Arnaud.

Council have committed to service delivery reviews of all services over a three year period July 2017 - June 2020. Service delivery reviews are vital processes to ensure local government services are:

Appropriate – that is, services meet current community needs and wants, and can be adapted to meet future needs and wants.

Effective – that is, Councils deliver targeted, better quality services in new ways.

Efficient – that is, Council's improve resource use (people, materials, plant and equipment, infrastructure, buildings) and redirect savings to finance new or improved services.

The final service reviews for Maternal & Child Health, and Immunisation **[attached]** include service overview, financial analysis, service analysis, service options and recommendations.

Delivery of outcomes will be guided through a comprehensive implementation plan managed by the Manager Community Strengthening, Coordinator Recreation & Children's Services and the Maternal & Child Health Team.

Legislation, Council Plan, Strategy and Policy Implications

The plan fulfills the requirements of the current Memorandum of Understanding between Municipal Association of Victoria and the Department of Education and Training which guides the partnership between state and local government for the planning, funding and provision of maternal and child health services. The plan fulfills the requirements of the Victorian Government *Public Health and Wellbeing Act 2008* that requires all Victorian Councils to seek to protect, improve and promote public health and wellbeing within the municipal district by co-ordinating and providing immunisation services to children living or being educated within the municipal district.

Options

Option 1

That Council endorses the Maternal & Child Health Service Review and the Immunisation Service Review with recommendations as listed in this report. **[recommended]**

Option 2

That Council does not endorse the Maternal & Child Health Service Review and the Immunisation Service Review as listed in this report. **[not recommended]**

Implications

This report has considered Social, Heritage/Cultural, Amenity, Human Rights/Privacy, Environmental, Economic & Marketing, Risk Management, Financial and Asset Management implications where applicable. Any identified implications have been addressed within this report.

Consultation

An engagement processes has been undertaken including MCH team meetings, management discussions, consultation with DET, client journey experience mapping, surveying clients and individual consultations.

Officer's Declaration of Interest

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Naomi Goode, Manager Community Strengthening

In providing this advice as the author, I have no disclosable interests in this report.

Attachments

1. Immunisations Service Review Report [9.2.1]
2. MCH Service Review Report [9.2.2]

Service Review

Immunisations

October 2017



Northern Grampians Shire Council
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Immunisations

1. Background and Context

1.1. Service Description

Immunisation is a simple, safe and effective way of protecting people against harmful diseases before they come into contact with them in the community. Immunisation not only protects individuals, but also others in the community, by reducing the spread of disease. Vaccines are provided under the National Immunisation Program Schedule.

1.2. Key Outputs and Service Standards

Monthly immunisation sessions are provided by immunisation trained MCH nurses in Stawell and St Arnaud. These are provided in an open clinic, first in first served format. Additionally, immunisations are provided to Schools as per the government immunisation schedule.

Under the Public Health and Wellbeing Act 2008, Council must seek to protect, improve and promote public health and wellbeing within the municipal district by co-ordinating and providing immunisation services to children living or being educated within the municipal district. Under the current legislation, local governments may provide a variety of services and utilise various models of delivery in fulfilling the public health responsibility of the immunisation of children within their LGA.

1.3. Community and Stakeholders

MCH team: via conversations through team meetings and Team Leader feedback

Families: face to face discussion at immunisation clinics

East Wimmera Health Service & Stawell Regional Health: invited to a face to face discussion with service management

NGSC Senior Leadership: direct conversations with senior managers regarding finance, management and human resourcing

1.4. Key Challenges

Immunisations provide essential health protection across the lifespan. However, the immunisation service is an 'add on' top of the existing MCH service. There are multiple ways

of delivering the service, and any changes to the provider or model of service must be done with a very clear communication strategy to ensure families do not slip out of the system.

2. Financials

2.1. Service Costs

Budget 2017-18	
Expenditure	\$
<i>Employee Costs</i>	17,141
<i>Equipment & Consumables</i>	1,420
Total Expenditure	18,561
Income	\$
<i>Operating Grant</i>	3,120
Total Income	3,120
Total Rate Subsidy	15,441

2.2. Fees and Charges

Nil fees and charges.

2.3. Level of Service Subsidised

The 2017-18 rate subsidy is budgeted as \$15,441 to provide immunisation services. However, this does not take into the true cost of running the service including corporate overheads.

2.4. State and Federal Funding

Medicare provide a payment of \$6 per immunisation, contributing a very small amount of funding to provide the service.

3. Service Analysis

3.1. Analyse Funding Arrangements

Legislative changes such as 'no job no play' have assisted to raise the uptake of immunisations, however the funding for immunisation provision does not fully cover costs. Funding is as per the Medicare Schedule, and may change at any given time.

3.2. Benchmark Service Performance

Immunisation performance at a LGA level is not widely available. However, as part of the Western Victoria Primary Health Network, this area reports some of the highest rates of immunisations across the country.

3.3. Community and Stakeholders Feedback

MCH team

The general consensus across the team, would be to outsource the immunisation service to either Environmental Health or to a Health Service. They strongly advise not to outsource immunisations to GP clinics, where essentially that would mean sending healthy unprotected infants into a clinic amongst the medically unwell.

Families

Some families reported that they enjoy coming to the monthly clinics, where they can meet other parents, and children can play together. Other families report they would prefer an appointment to minimise waiting times, to have greater flexibility of service time, and the option for online bookings and reminders.

East Wimmera Health Service

Conversations with East Wimmera Health Service indicate that the health service have genuine interest in offering the immunisation service utilising the RIPEN trained nursing staff and open to flexible negotiations. Service profile information has been provided to the Executive team for further consideration.

Stawell Regional Health

The Stawell Regional Health CEO has requested all conversations are to be had between respective CEOs at this stage.

NGSC Senior Leadership

Finance provided valuable insight into the true costings of the immunisation service, including the corporate overheads should be estimated 20-30%, and are not included in this set of financials at this stage.

HR highlighted that the nurse team require separate EBA negotiations, clinical supervision and professional update requirements and annual registration, which differs quite substantially from the rest of the organisation.

3.4. Risk Assessment

If the funding model does not change for nurses to provide immunisations under the Medicare Scheme, there will be ongoing and increasing costs to provide this service. It is important to note that not all MCH nurses are immunisation trained, therefore this may not be an option in the future.

3.5. Internal Service Improvements

Improvements can be sought in the model of immunisation delivery, communication and advertising immunisation sessions, and potential for online bookings and reminders if provided as an appointment based service.

4. Service Options

4.1. Service Option 1: Single nurse immuniser

Redesign the service to provide immunisation sessions with one rather than two nurse immunisers in attendance.

4.1.1. Proposed Changes to the Service

There are no significant disadvantages to this. For adequate risk and incident management, the administration support will have first aid, or the immunisations will be provided in a space within existing health providers.

4.1.2. Service Costs

Redesign service to run with one nurse immuniser per session will reduce service budget by 36.71% (\$5,668/year).

4.1.3. Fees and Charges

Nil fees and charges.

4.1.4. Level of Service Subsidised

Proposed rate subsidy: \$9,773.

4.1.5. Community and Stakeholder Feedback

Families trust the nurse immunisers to provide a safe service, and on occasion where the clinics have run with one immuniser due to unavailability late notice, there has not been any concern from clients. Other local governments in the Region provide immunisations with one nurse immuniser.

4.1.6. Service Impact (Community, Organisation, Staff and Risk)

Nil service impact. Full risk assessment to inform adequate risk mitigation.

4.1.7. Implementation and Costs

The second nurse immuniser is a casual employee, therefore, there are no redundancies. Nil costs expected.

4.2. Service Option 2: Alternative Immunisation Provider

Seek an alternative provider to deliver immunisation service, preferably the local health services, East Wimmera Health Service and Stawell Regional Health.

Conversations have begun, and there is opportunity to continue investigating these options. At this stage, discussions are still occurring, so there are no offers in place.

4.2.1. Proposed Changes to the Service

This is unclear at this point.

4.2.2. Service Costs

This is unclear at this point.

4.2.3. Fees and Charges

It is expected that the health services would request a contract fee, which cannot be estimated at this point.

4.2.4. Level of Service Subsidised

This is unclear at this point.

4.2.5. Community and Stakeholder Feedback

At this stage, community feedback has been positive in regards to an alternative provider being a local health service. Therefore, if the service was transferred well, the Council could avoid a perception of 'abandoning our children'.

4.2.6. Service Impact (Community, Organisation, Staff and Risk)

Moderate impact on employment expected, however unclear at this point.

4.2.7. Implementation and Costs

MCH/Immunisation management to continue to seek out the opportunity for this option. At the point of a proposed agreement for transition of service, this would be presented to Council for consideration, with the assessment of full impact.

4.3. Service Option 3: GP Led Immunisation Service

Outsource all immunisations to GP Clinics in Stawell and St Arnaud.

4.3.1. Proposed Changes to the Service

Through outsourcing all immunisation services to local GP clinics, NGSC would cease operating this service.

4.3.2. Service Costs

This option will reduce the budget by \$15,441 / year, the entire rate subsidy. However, GPs may request a fee from NGSC in order to provide the service.

4.3.3. Fees and Charges

Nil fees and charges direct to the client. However the GP clinics may charge NGSC a fee.

4.3.4. Level of Service Subsidised

Rate subsidy would be reduced to zero. *contract fee may be applied.

4.3.5. Community and Stakeholder Feedback

Significant concerns were reported from the MCH team regarding this option. There is a shortage of GPs in the area, and this would add additional pressure to the medical system. GPs would have the right to charge the client a fee for service. There have been incidents of the immunisation schedule not being executed correctly, and there is doubt about the capacity to provide immunisations into schools across year levels. The community are uncomfortable with this option, as they are acutely aware of the pressures on GPs and the difficulty to get appointments at present. Additionally, sending unprotected infants into medical clinics is not seen as safe practice across the early years industry.

4.3.6. Service Impact (Community, Organisation, Staff and Risk)

Risk that access to immunisations in both clinic format and within the school will be reduced due to current GP capacity.

4.3.7. Implementation and Costs

MCH nurse immunisers provide the service, therefore this is not expected to result in redundancies in the short term.

5. Recommendations

5.1. Executive Summary

Council is in support of pursuing opportunity to transition the immunisation service from NGSC to a local health service provider, namely East Wimmera Health Service, and/or Stawell Regional Health rather than GP clinics. In the case of both parties coming to a draft agreement, this would be presented to Council for full consideration. Further discussions on this option will occur with sensitivity.

The change of immunisation provision currently from two nurse immunisers to one is not expected to impact on current service levels, and can commence February 2018.

5.2. Proposed Recommended Option

- Change service provision from two nurse immunisers to one commencing February 2018
- Continue pursuing options for outsourcing / transitioning immunisation services to local health services (EWHS / SRH)

Reduce rate subsidy by \$5,668 / year (30%)

Service Review

Maternal & Child Health

October 2017



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Maternal & Child Health

1. Background and Context

1.1. Service Description

Maternal & Child Health (MCH) provides support to parents and infants from 0-6 years in the areas of health, immunisation, welfare and development. The service is provided from Stawell & St Arnaud Childrens Precincts in an appointment based clinic, as well as through outreach and home based services for at risk children.

1.2. Key Outputs and Service Standards

Universal MCH Services

This service is provided to all children and their families through Key Ages & Stages (KAS) consultations based on a schedule of contacts from birth to school entry. This includes an initial home visit, and consultations at 2, 4 and 8 weeks; 4, 8, 12 and 18 months; and 2 and 3.5 years of age.

Enhanced MCH Services

This service is provided in addition to the Universal MCH service where nurses are required to respond assertively to the needs of children and families at risk of poor outcomes, in particular where there are multiple risk factors. It provides a more intensive level of support, including short-term case management in some circumstances. Support may be provided in a variety of settings, such as the family's home, the MCH centre or another location within the community as appropriate.

Family Violence Consultations

This service is new in 2017/18, to provide an additional MCH Service consultation to families at risk of or experiencing family violence. This is an expectation of MCH services state-wide. NGSC has been funded to support 18 consultations.

Extended Domiciliary Care

Extended domiciliary care services are provided to East Grampians Health, Wimmera Health Care Group and Ballarat Health Services under an MOU arrangement since 2014 for families who live in the southern area of NGSC. This postnatal care program focuses on the immediate postnatal period of care in the woman's home. The average length of stay in

hospital following childbirth has declined, therefore this service provides an extension of acute care in the woman's home. This service is delivered by East Wimmera Health Service in the north end of the Shire.

Councils endeavour to provide MCH Service data to DET to demonstrate service provision and achievement against outcomes outlined in the:

- service agreements between DET and local government (or agencies that provide the MCH Service)
- MCH Service Guidelines
- MCH Service Practice Guidelines

1.3. Community and Stakeholders

MCH team: via conversations through team meetings and Team Leader feedback

Families: face to face discussion and client journey / experience mapping

East Wimmera Health Service & Stawell Regional Health: invited to a face to face discussion with service management

NGSC Senior Leadership: direct conversations with senior managers regarding finance, management and human resourcing

1.4. Key Challenges

Maternal & Child Health is delivered by Registered Nurses, that have qualifications in both Midwifery, and Maternal & Child Health. This stream of nursing service is one of very few that are offered outside the traditional health service system. The NGSC team of MCH Nurses are an independent and professional unit, that seek clinical support from each other, MCH nurses from neighbouring areas, and through Department Education & Training for clinical supervision. The direct service provision of this unit is one of very few that sit in local government. Professionally, it is reasonable to conclude that this service would be a very strong fit for delivery from a health service, and MCH nurses are open to this opportunity.

Due to the multiple post graduate qualifications required for MCH nurses to practice, there are industry shortages in rural areas. This makes it particularly challenging when managing periods of leave.

This service is not fully funded by Department of Education & Training, therefore, NGSC is expected to subsidise the service. As the MOU between MAV and the DET guides the partnership between state and local government for the planning, funding and provision of maternal and child health services, there is no responsibility on the health sector of DHHS to deliver this service.

2. Financials

2.1. Service Costs

Budget 2017-18	
Expenditure	\$
<i>Employee Costs</i>	219,940
<i>Materials & Equipment</i>	2,200
<i>Training & Development</i>	1,600
Total Expenditure	223,740
Income	\$
<i>Universal Funding</i>	79,912
<i>Family Violence Consult Funding</i>	2,300
<i>Enhanced Funding</i>	84,348
Total Income	166,560
Total Rate Subsidy	57,180

2.2. Fees and Charges

Fees are not charged, as all services must be provided at no cost to clients.

2.3. Level of Service Subsidised

The 2017-18 rate subsidy is budgeted as \$57,180 to provide MCH services. However, this does not take into consideration the true cost of running the service including corporate overheads.

2.4. State and Federal Funding

This service is part funded through an agreement with the State Government (DET) to provide Maternal & Child Health programs. DET provides 50% funding for Universal Services, and 100% funding for Family Violence Consults and Enhanced Services.

This service does not receive Federal funding.

3. Service Analysis

3.1. Analyse Funding Arrangements

The current MCH Service MOU (between MAV & DET) commenced 31 March 2017 and concludes 31 December 2020.

3.2. Benchmark Service Performance

The following service performance snapshots taken from 'Know Your Council' data, indicates that the NGSC MCH service performance is strong when compared with similar councils across overall participation, first visit participation and cost of service. See the three pictorials below.

Participation in the MCH service

Percentage of children enrolled who participate in the MCH service

NORTHERN GRAMPIANS SHIRE
(2015-2016)

82.24%

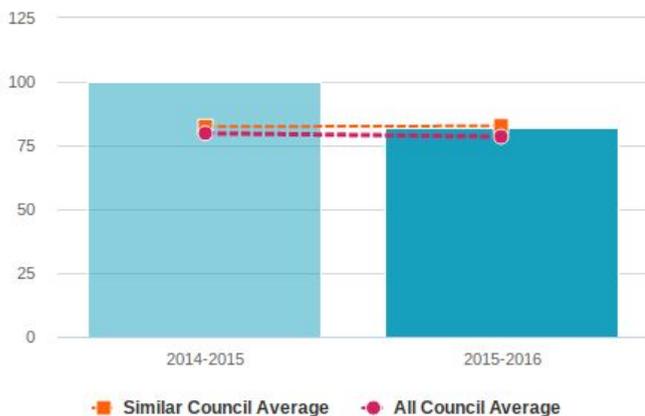
SIMILAR COUNCILS
(2015-2016)

82.71%

ALL COUNCILS
(2015-2016)

78.46%

Performance Trend



Northern Grampians Shire Council Says...

In 2016 there was an initiative to transition the majority of Victorian councils offering Maternal and Child Health services to a new database. This involved a data cleansing process that corrected a number of inaccuracies in the original source data that also applied to the 2014/15 reported figures. For comparison purposes the 2014/15 figure should read 86.28%.

Participation in first MCH home visit

Percentage of infants enrolled in the MCH service who receive the first MCH home visit

NORTHERN GRAMPIANS SHIRE
(2015-2016)

104.50%

SIMILAR COUNCILS
(2015-2016)

103.71%

ALL COUNCILS
(2015-2016)

102.41%

Performance Trend



Northern Grampians Shire Council Says...

In 2016 there was an initiative to transition the majority of Victorian councils offering Maternal and Child Health services to a new database. This involved a data cleansing process that corrected a number of inaccuracies in the original source data that also applied to the 2014/15 reported figures. For comparison purposes the 2014/15 figure should read 106.59%.

Cost of the MCH service

Cost to council of the MCH service per hour of service delivered (2015/16 was the first year of reporting for this indicator).

NORTHERN GRAMPIANS SHIRE
(2015-2016)

\$60.28

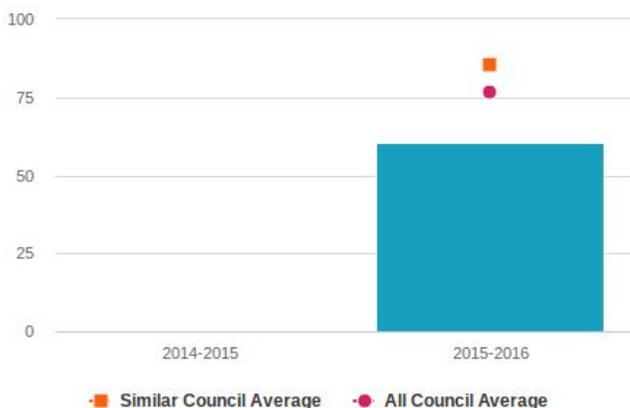
SIMILAR COUNCILS
(2015-2016)

\$85.45

ALL COUNCILS
(2015-2016)

\$76.67

Performance Trend



Northern Grampians Shire Council Says...

Reported for the first time this financial year

3.3. Community and Stakeholders Feedback

MCH team

Provided feedback on service hours, including the hours that they are currently providing based on client need and appointments being sought. This highlighted that St Arnaud averaged one Friday per month that was not serviced due to zero appointments. The internal Team Leader arrangement is working well, and would achieve leadership requirements longer term.

Families

A small group of mothers that utilise the MCH service participated in an analysis to map their client journey experience. The template below:

Maternal & Child Health Service Client Journey						
Journey Steps	Pre-clinic	Booking in	Booking Confirmation	Attending Clinic	Follow up	Next Appointment
Client Experience at Each Step						
Key Issues						
Opportunities for Influential Interaction						

The key themes that came out of these consultations included:

- Clients believe that the MCH nurses had a high level of customer service, experience and knowledge of children's health
- There are opportunities for a clearer path from domiciliary care visit to the first Universal MCH visit, and explanation of the purpose of each
- Clients would like access to online bookings and appointment reminders
- If the service were to be provided by an alternative provider such as EWHS or SRH, clients said they would utilise the service and trust these providers

East Wimmera Health Service

Conversations with East Wimmera Health Service indicate that the health service have genuine interest in offering the MCH service, and open to flexible negotiations. Service profile information has been provided to the Executive team for further consideration.

Stawell Regional Health

The Stawell Regional Health CEO has requested all conversations are to be had between respective CEOs at this stage.

NGSC Senior Leadership

Finance provided valuable insight into the true costings of the MCH service, including the corporate overheads should be estimated 20-30%, and are not included in this set of financials at this stage.

HR highlighted that the nurse team require separate EBA negotiations, clinical supervision and professional update requirements and annual registration, which differs quite substantially from the rest of the organisation.

3.4. Risk Assessment

If the MCH remains a service delivered by local governments, and funding is not provided at full cost recovery, then it is likely that the cost of this service will increase over the next 10 years. Service cost increases are not generally matched with indexed increases in unit funding.

3.5. Internal Service Improvements

The MCH team are a high performing team, and as part of the DET service improvement plan, continuous improvements in efficiencies, quality of service and service coordination are part of daily operations. Feedback from the DET Early Childhood Performance and Planning Advisor, is that the NGSC MCH team operate strictly within MCH guidelines, and the provide a high quality of service. At this stage, the improvement opportunities include technological advances such as introduction of online booking systems.

4. Service Options

4.1. Service Option 1: Internal Team Leader MCH

Acting Team Leader MCH has been appointed in the role until Dec 2017. This option proposes that the current model of an existing nurse undertaking the Team Leader role is working well, and this role should be advertised internally as an ongoing position. This position is required as per current EBA conditions.

4.1.1. Proposed Changes to the Service

This model of an internal employee acting in the team leader role has been in place approximately three months. There are no proposed changes to service levels.

4.1.2. Service Costs

Employing a team leader internal MCH team will reduce ongoing operational costs by 10% (\$21,224/year).

4.1.3. Fees and Charges

Nil fees and charges.

4.1.4. Level of Service Subsidised

Proposed rate subsidy: \$35,976 / year.

4.1.5. Community and Stakeholder Feedback

All MCH nurses are well respected in the community.

4.1.6. Service Impact (Community, Organisation, Staff and Risk)

Nil employment loss, or significant risk.

4.1.7. Implementation and Costs

Nil costs. Ongoing team leader position to be advertised internally in Nov 2017.

4.2. Service Option 2: Reduction of Service Hours

A reduction in service hours by one day in St Arnaud per month. Currently, service is provided to St Arnaud each Tuesday and Friday. Appointments are made as per demand, and by tracking the need, it is evident that on average one Friday per month is not utilised by St Arnaud families. When there are no bookings in St Arnaud, the MCH nurse does not work that day. This option is to cease offering one Friday per month, and continue operating the service 7 days each month.

4.2.1. Proposed Changes to the Service

Family need is at the forefront of this service, and this option is not expected to impact this. If need increases in the future, and this Friday is required to service St Arnaud families, this option would be reconsidered.

4.2.2. Service Costs

This option will reduce employee operational costs by 2% (\$4,779 / year).

4.2.3. Fees and Charges

Nil fees and charges.

4.2.4. Level of Service Subsidised

Proposed rate subsidy: \$52,401 / year.

4.2.5. Community and Stakeholder Feedback

St Arnaud families want easy access to MCH, without a wait list. This will continue to be achieved.

4.2.6. Service Impact (Community, Organisation, Staff and Risk)

Nil significant impact expected.

4.2.7. Implementation and Costs

Nil costs. Transition immediately.

4.3. Service Option 3 : Alternative MCH Provider

Seek an alternative provider to deliver MCH service, preferably the local health services, East Wimmera Health Service and Stawell Regional Health.

Conversations have begun, and there is opportunity to continue investigating these options. At this stage, discussions are still occurring, so there are no offers in place.

4.3.1. Proposed Changes to the Service

This is unclear at this point.

4.3.2. Service Costs

This is unclear at this point.

4.3.3. Fees and Charges

Is it expected that whilst the State MOU is between MAV and DET, and Health Services are not mandated to provide MCH, that there would be a contract fee paid by NGSC to the providing Health Service to undertake delivery of MCH.

4.3.4. Level of Service Subsidised

This is unclear at this point.

4.3.5. Community and Stakeholder Feedback

At this stage, community feedback has been positive in regards to an alternative provider being a local health service. Therefore, if the service was transferred well, the Council could avoid a perception of 'abandoning our children'.

4.3.6. Service Impact (Community, Organisation, Staff and Risk)

Significant impact on employment expected, however unclear at this point.

4.3.7. Implementation and Costs

MCH management to continue to seek out the opportunity for this option. At the point of a proposed agreement for transition of service, this would be presented to Council for consideration, with the assessment of full impact.

5. Recommendations

5.1. Executive Summary

Council is in support of pursuing opportunity to transition the MCH service from NGSC to a local health service provider, namely East Wimmera Health Service, and/or Stawell Regional Health. In the case of both parties coming to a draft agreement, this would be presented to Council for full consideration. Further discussions on this option will occur with sensitivity.

The ongoing recruitment of an internal team leader, and the reduction of one day per month of service in St Arnaud is not expected to impact on current service demand. Therefore recruitment may occur in November 2017, and the reduction in service may occur immediately. Service demand is monitored ongoing and will be adjusted if required to ensure it continues to meet the need of the St Arnaud community.

5.2. Proposed Recommended Option

- Commence internal recruitment for ongoing Team Leader MCH
- Reduce service hours by one day per week to St Arnaud
- Continue pursuing options for outsourcing / transitioning MCH service to local health services (EWHS / SRH)

Reduce rate subsidy by \$26,002.88 / year (45%)

9.3. Residents' Opinion Survey

Director: Director Corporate Services
Manager Responsible: Chief Executive Officer
Author/Position: Vaughan Williams, Director Corporate Services

Summary

Earlier this year a survey was sent out to 5,685 residents and 843 responses were received. The survey sort to find out what Northern Grampians Shire residents thought of the Council's overall performance. Those results will now be made public.

Recommendation

That Council publically release findings of the Residents Opinion Survey.

RESOLUTION

That Council publically release findings of the Residents Opinion Survey.

Moved: Cr Kevin Erwin
Seconded: Cr Karen Hyslop **Carried**

Background/Rationale

The survey consisted of 30 questions which assessed residents opinion of Council overall performance by covering three main areas, reputation, overall services and facilities and value for money. Reputation sections covers financial management, leadership and transparency and trust. Service and facilities covers 30 questions covering the following services of infrastructure, waste management, parks and gardens, facilities and events, child services, aged and disability services and regulatory services. Value for money covers the satisfaction in rates and fines charges, the quality of invoices and the options available for payment.

The survey went out to 5,685 residents and 843 responses were received. The responses received accurately represented the population demographic split across the shire. The overall satisfaction of the responses received was that 67% of residents were satisfied with the overall performance of Northern Grampians Shire Council and that 33% were not satisfied.

Please see attached report for the details.

Legislation, Council Plan, Strategy and Policy Implications

The survey forms part of Northern Grampians Shire Council's plan to improve community engagement and transparency.

Options

Option 1

To approve the public release of the survey findings. **[recommended]**

Option 2

Not to approve the public release of the survey findings. **[not recommended]**

Implications

This report has considered Social, Heritage/Cultural, Amenity, Human Rights/Privacy, Environmental, Economic & Marketing, Risk Management, Financial and Asset Management implications where applicable. Any identified implications have been addressed within this report.

Consultation

The survey was sent to 5,685 residents and 843 responses were received.

Officer's Declaration of Interest

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Vaughan Williams, Director Corporate Services

In providing this advice as the author, I have no disclosable interests in this report.

Attachments

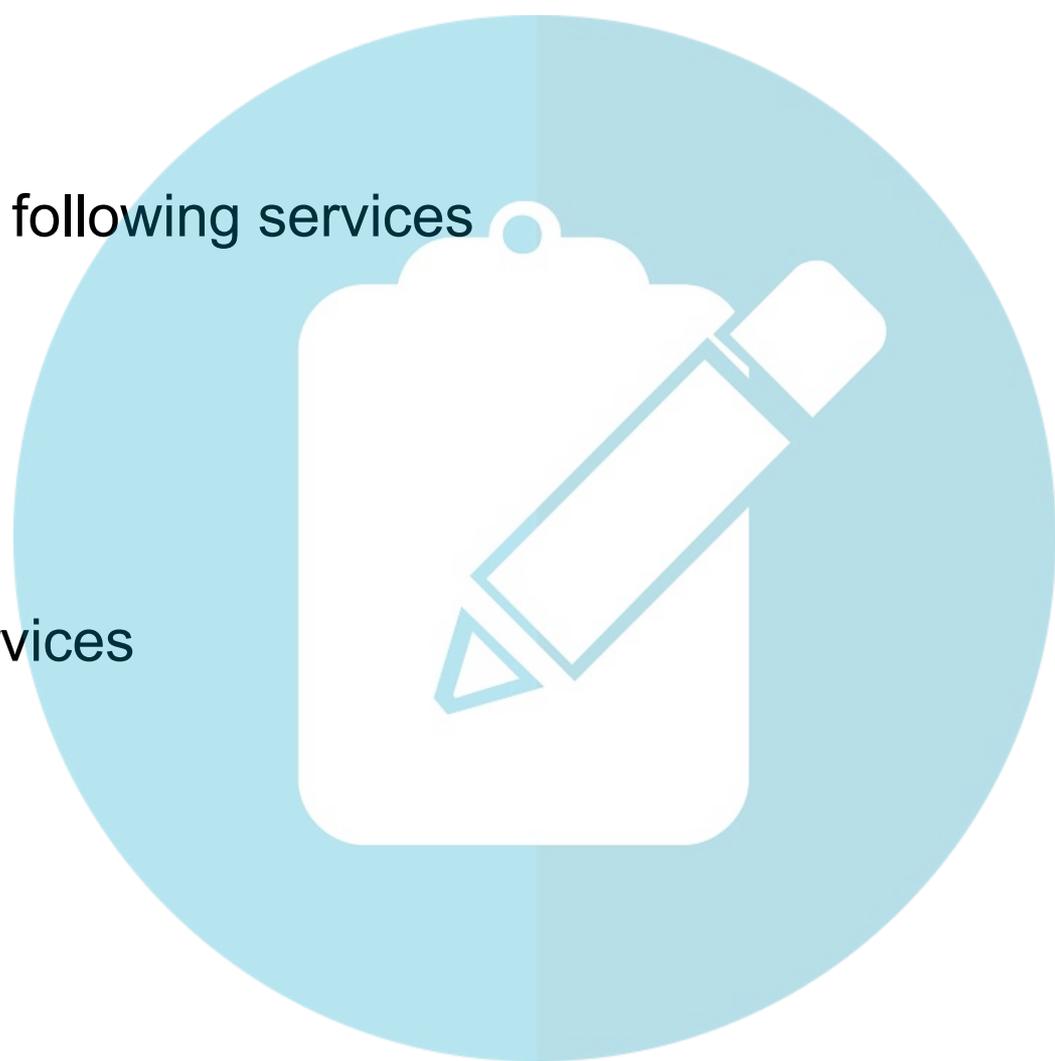
1. Residents Opinion Survey Results **[9.3.1]**



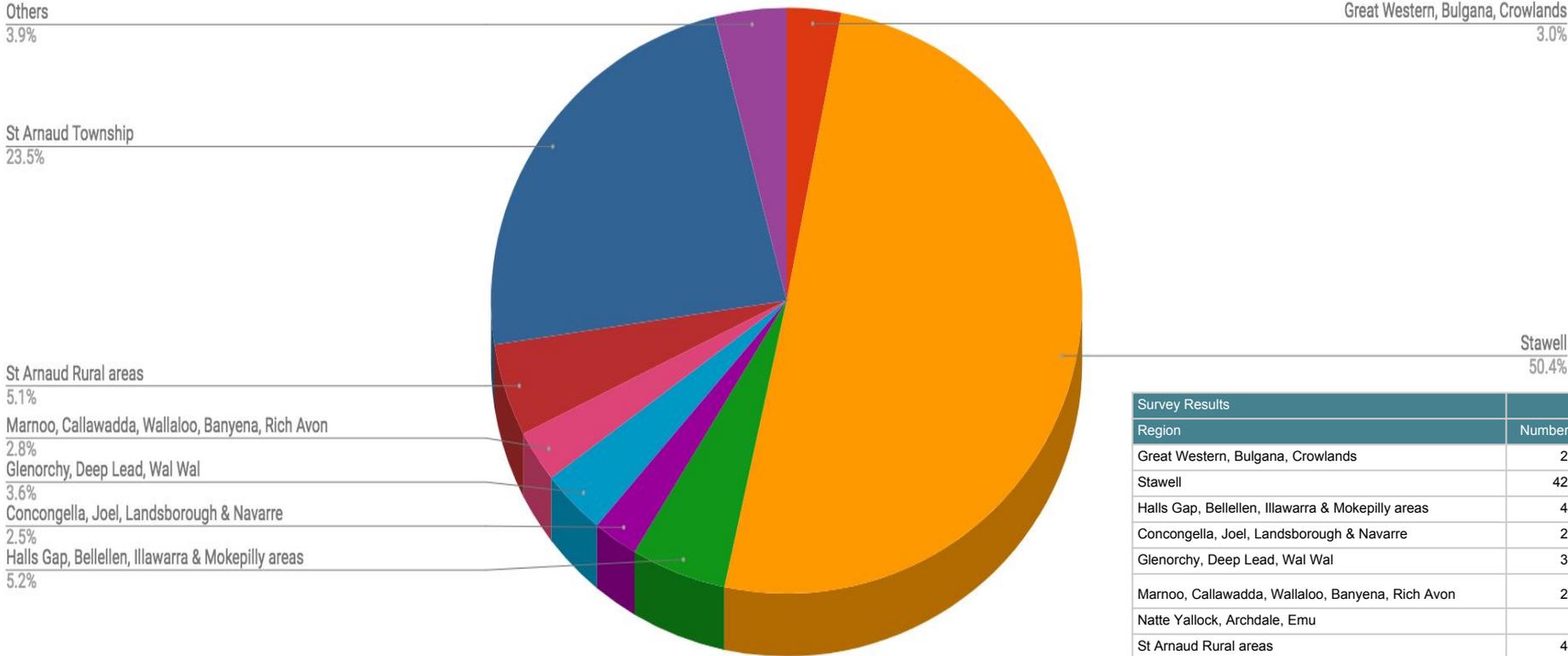
Residents Opinion Survey Results

Data

- 30 Questions covering the following services
 - Infrastructure
 - Waste
 - Parks and gardens
 - Facilities and events
 - Children services
 - Aged and disability services
 - Regulatory Services
- 5,685 Surveys sent out
- 843 responses came back

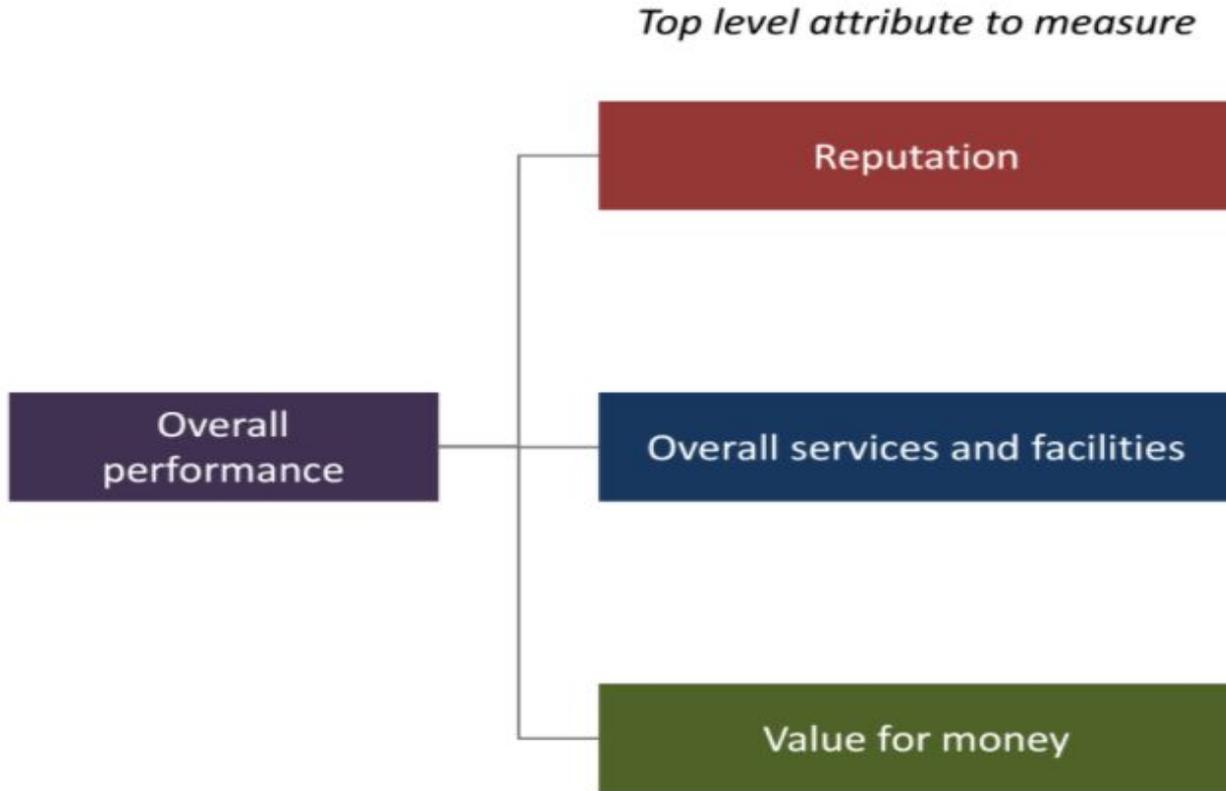


Who Completed the Survey



Survey Results	
Region	Numbers
Great Western, Bulgana, Crowlands	25
Stawell	425
Halls Gap, Bellellen, Illawarra & Mokepilly areas	44
Concongella, Joel, Landsborough & Navarre	21
Glenorchy, Deep Lead, Wal Wal	30
Marnoo, Callawadda, Wallaloo, Banyena, Rich Avon	24
Natte Yallock, Archdale, Emu	0
St Arnaud Rural areas	43
St Arnaud Township	198
Others	33
Total	843

The Survey - Overview



Overall Performance

Overall Satisfaction with Council

Overall Satisfaction



Dissatisfied

Satisfied

33%

67%

Reputation



37%

63%

Service Delivery



23%

77%

Value for Money



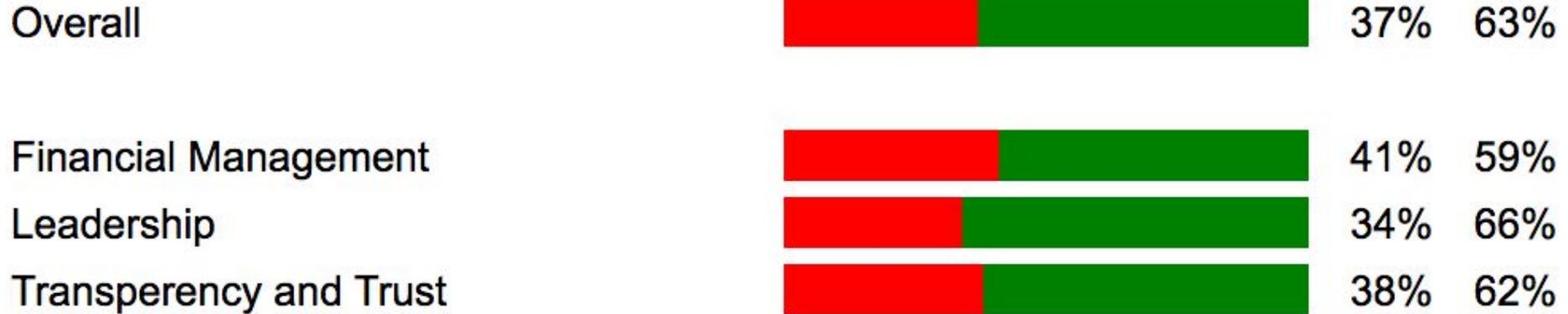
42%

58%

Reputation

Dissatisfied Satisfied

Reputation



Overall Services and Facilities

Infrastructure

Overall



Dissatisfied

Satisfied

29%

71%

Sealed roads condition



28%

72%

Footpath maintenance



26%

74%

Cycle path availability



37%

63%

Carpark availability



20%

80%

Overall Services and Facilities

Dissatisfied Satisfied

Waste Services

Overall



25% 75%

Weekly garbage collection



14% 86%

Recycling collection



14% 86%

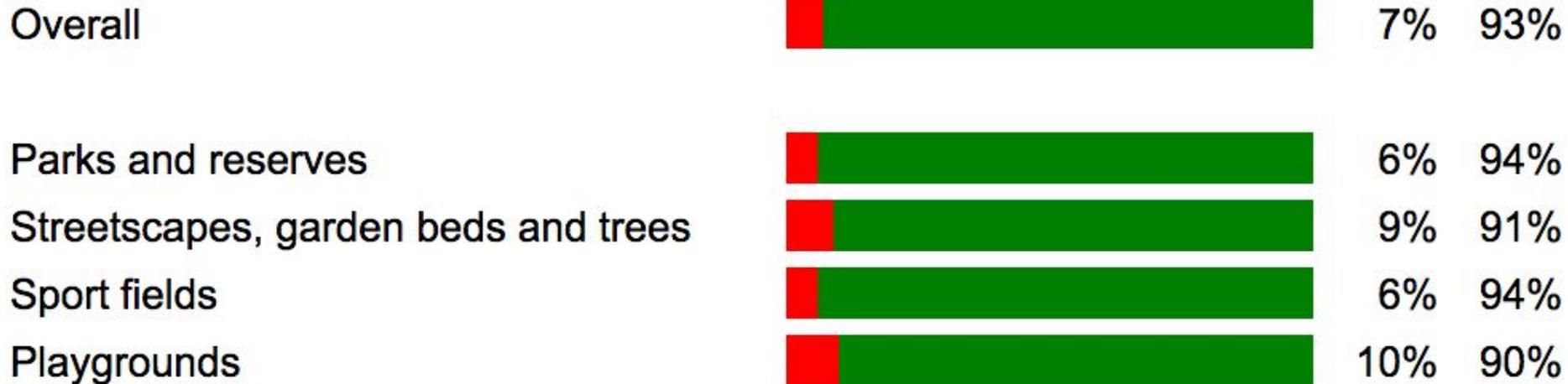
Transfer station



52% 48%

Overall Services and Facilities

Parks and Gardens



Overall Services and Facilities

Facilities and events



Overall Services and Facilities

Children Services

Overall



Dissatisfied

Satisfied

9% 91%

St Arnaud Children's Precinct



8% 92%

Immunisations



9% 91%

Maternal and child health



10% 90%

Overall Services and Facilities



Overall Services and Facilities

Regulatory Services



Value for money

Value for Money

Overall



Dissatisfied Satisfied

42% 58%

Rates being fair and reasonable



47% 53%

Fees being fair and reasonable



37% 63%

Invoicing clear and correct



11% 89%

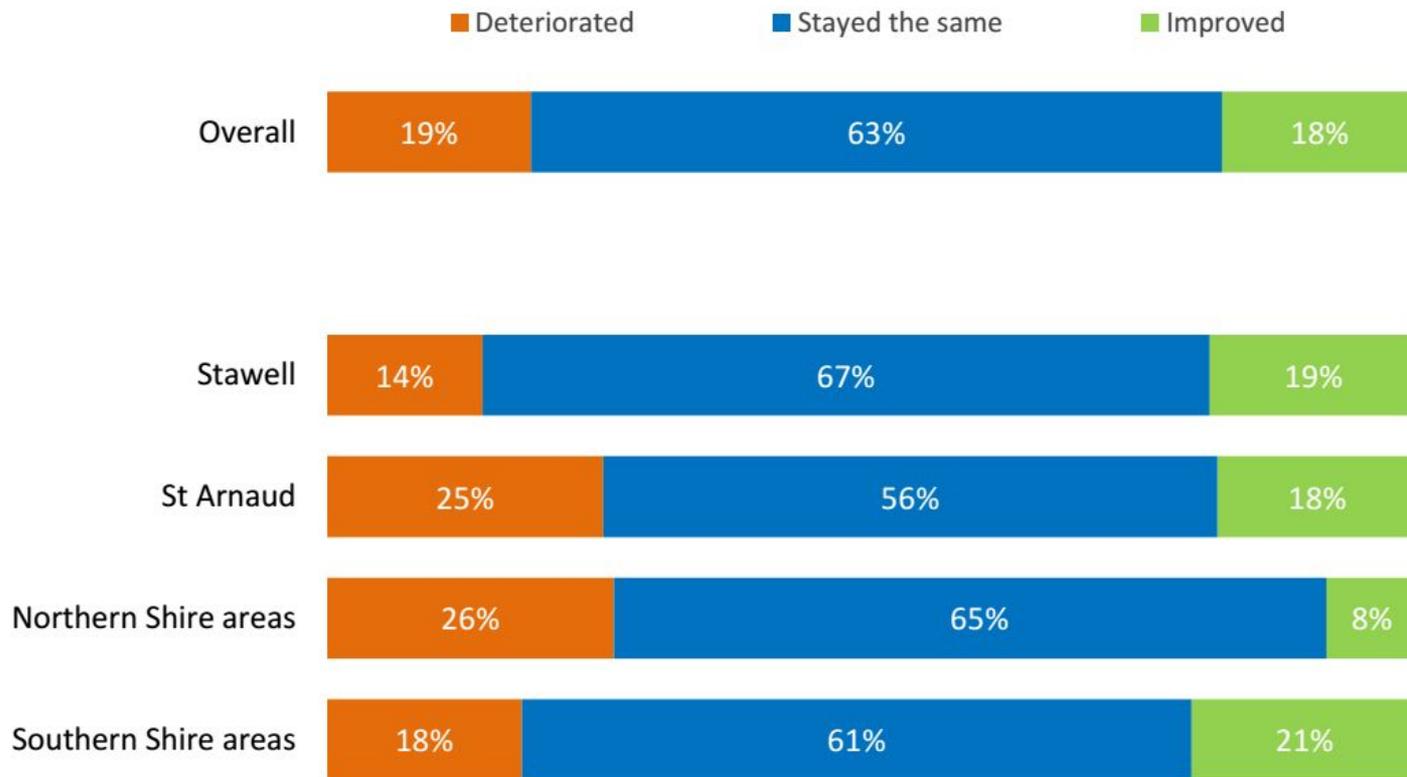
Payment options



11% 89%

Performance over the past twelve months

Over the past 12 months, overall performance of Council has...



9.4. Support for Stawell Historical Society

Director: Director Corporate Services
Manager Responsible: Chief Executive Officer
Author/Position: Vaughan Williams, Director Corporate Services

Summary

The Stawell Historical Society has requested for Council to preserve the organisations historical collection in the event of the entity's wind up.

Recommendation

That in the event of a wind up of the Stawell Historical Society that Council would facilitate a process to find new members to run the Society and if one is not found that Council would undertake to preserve the collection until a new Historical Society is formed. In the event of a wind up Council does not intend to open the Historical Society to the public unless a new group of volunteers is found.

RESOLUTION

That in the event of a wind up of the Stawell Historical Society that Council would facilitate a process to find new members to run the Society and if one is not found that Council would undertake to preserve the collection until a new Historical Society is formed. In the event of a wind up Council does not intend to open the Historical Society to the public unless a new group of volunteers is found.

Moved: Cr Kevin Erwin
Seconded: Cr Karen Hyslop

Carried

Background/Rationale

In April of this year the Stawell Historical Society wrote to Council regarding the re-accreditation process they were going through with Museums Australia. As part of that process their constitution was reviewed and Museums Australia requested that they seek confirmation of s79(2) which states:

"In the event that the Society is wound-up, the Collection, except those assets as defined in the Deductible Gift Recipient Conditions (5), shall be held in trust with the Northern Grampians Shire Council and shall be held in perpetuity as an intact collection of museum objects and historical information, which shall be made available in such a manner as the Council may determine.

*(a) the Collection consists of all acquired objects that have been formally catalogued and those awaiting cataloguing that are either on display or in storage; and
(b) any other associated items such as newspapers, records, files, equipment and electronic data, not included in the Society's catalogued Collection sub rule (2a);
(c) any item that has been received as a loan shall be returned to the Lender;
(d) any item that has been released as a loan shall be returned to the Society."*

In the letter the Society has requested that Council formally agree to the obligations stated in s79(2). In the past the Society has been formally wound up twice. On both occasions Council has found an alternative volunteer group which has re-established the Historical Society. The Council has at no time in the past been involved in the day to day running of the Society.

Legislation, Council Plan, Strategy and Policy Implications

In the event of a wind up of the Stawell Historical Society Council would hold in trust the collection until a new group is formed.

Options

Option 1

That Council supports s79(2) of the Stawell Historical Society's constitution in full. **[not recommended]**

Option 2

That Council supports most of s79(2) but have this section revised to state that while Council will undertake to hold the collection in trust, Council will have no day to day involvement in running the Historical Society and that the collection will not be available to the public until new volunteers are found. **[recommended]**

Implications

This report has considered Social, Heritage/Cultural, Amenity, Human Rights/Privacy, Environmental, Economic & Marketing, Risk Management, Financial and Asset Management implications where applicable. Any identified implications have been addressed within this report.

Consultation

Three meetings were held with the Stawell Historical Society from May 2017 to October 2017 to discuss the proposal.

Officer's Declaration of Interest

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Vaughan Williams, Director Corporate Services

In providing this advice as the author, I have no disclosable interests in this report.

Attachments

Nil

9.5. Sloane Street Service Station Petition

Director: Director Economic and Community Development
Manager Responsible: Manager Economic Growth
Author/Position: Jodie Senior, Planner

Summary

The purpose of this report is to respond to the petition received by Council on 2 October, 2017 regarding proposed Use and Development of a Service Station and advertising signage at 22-24 Sloane Street, Stawell.

Recommendation

That the petition be referred to Council's Planning Department and to be used as part of their assessment of the application.

RESOLUTION

That the petition be referred to Council's Planning Department and to be used as part of their assessment of the application.

Moved: Cr Jason Hosemans
Seconded: Cr Kevin Erwin **Carried**

Background/Rationale

That an application was received previously for a service station in 2005 (5.2015.154.1), which was subsequently refused by Council. The application then went to VCAT for decision whereby a permit was issued subject to a number of conditions. This permit had been extended on numerous occasions, and has since lapsed.

A new application has accordingly been submitted, August 2017.

This application was referred to relevant referral authorities, and notice of the application was given to nearby adjoining and adjacent landowners, signs on the land and a notice in the Weekly Advertiser.

Subsequently, 8 objections were received, along with a petition with 23 signatories.

A Planning Application Meeting is schedule for 16 November, 2017 to discuss objectors concerns with the applicant.

Legislation, Council Plan, Strategy and Policy Implications

The application is consistent with the:

- Council Plan 2013-2017
- Northern Grampians Planning Scheme
- Planning and Environment Act 1987*

Options

Option 1

That Council refers the petition to the Planning Department to include as part of their assessment of the planning permit application. **[recommended]**

Implications

This report has considered Social, Heritage/Cultural, Amenity, Human Rights/Privacy, Environmental, Economic & Marketing, Risk Management, Financial and Asset Management implications where applicable. Any identified implications have been addressed within this report.

Consultation

There has been no specific community consultation in preparation of this report. The petition will be considered by the Planning Department as part of the planning application process.

Officer's Declaration of Interest

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Jodie Senior, Planner

In providing this advice as the author, I have no disclosable interests in this report.

Attachments

Copy of the petition have been forwarded to Councillors separately

9.6. Babylon Music Festival Planning Permit

Director: Director Economic and Community Development
Manager Responsible: Manager Economic Growth
Author/Position: Jodie Senior, Planner

Summary

Council must consider and decide on an application for a planning permit (Notice of Decision) for the Temporary Use and Development of Land for Place of Assembly for Music Festival (Camping and Electronic Music Festival between 23-25 February, 2018, which includes live music and entertainment, sale of liquor and food, market stalls, camping, carparking, primary infrastructure) and associated works. Notice was given by Council and three objections have been received.

Recommendation

That Council

1. approve Planning Permit Application No. 5.2017.63.1 to allow the Temporary Use and Development of Land for Place of Assembly for Music Festival (Camping and Electronic Music Festival between 23-25 February, 2018, which includes live music and entertainment, sale of liquor and food, market stalls, camping, carparking, primary infrastructure) and associated works at 99 Torney Road, Carapooee West, which is also known as Lot 1 PS 505918L Parish of Carapooee West, as submitted, subject to conditions; and
2. issues Notice of its Decision

RESOLUTION

That Council

1. approve Planning Permit Application No. 5.2017.63.1 to allow the Temporary Use and Development of Land for Place of Assembly for Music Festival (Camping and Electronic Music Festival between 23-25 February, 2018, which includes live music and entertainment, sale of liquor and food, market stalls, camping, carparking, primary infrastructure) and associated works at 99 Torney Road, Carapooee West, which is also known as Lot 1 PS 505918L Parish of Carapooee West, as submitted, subject to conditions; and
2. issues Notice of its Decision

Moved: Cr Kevin Erwin
Seconded: Cr Merrilee Reid

Carried

A DIVISION WAS CALLED FOR

For the motion: Cr Rob Haswell, Cr Kevin Erwin, Cr Tony Driscoll, Cr Jason Hosemans, Cr Merrilee Reid
Against the motion: Cr Karen Hyslop, Cr Murray Emerson

Background/Rationale

A planning permit application (5.2017.63.1) was submitted to Council on 30 August, 2017 for the Temporary Use and Development of Land for Place of Assembly for Music Festival (Camping and Electronic Music Festival between 23-26 February, 2018, which includes live music and entertainment, sale of liquor and food, market stalls, camping, carparking, primary infrastructure) and associated works. This application is for the 2018 Babylon Music Festival.

The applicant previously had a planning permit (5.2016.89.1) which was issued on 14 February, 2017 for the 2017 Babylon Music Festival. This event was held between 10-14 March, 2017 and approx 4,000 patrons (including volunteers) attended the event. There were some concerns raised, mainly in regards to noise, dust and waste and subsequently, the applicant was forwarded a Planning Infringement Notice, to which they paid and complied with the requirements on the Notice.

The 2018 Festival is a three day event to be held between Friday 23 February and Sunday 25 February, 2018 with the site clear of patrons by Monday 26 February, 2018. The operators of the event have over 25 years of experience in the electronic music scene in Australia and overseas. They have prepared a number of Management Plans to support the application and they have had continuous consultation with relevant government agencies throughout the process.

The management plans submitted with the application are as follows:

- Planning Permit Application - Supplementary Report v1.1
- Event Plan Summary v1.2
- Site Map M1 - Property Area - Version 3
- Site Map M2 - Event Area - Version 3
- Fire Safety Management Plan
- Noise Management Plan
- Patron and Liquor Management Plan v1
- Waste Management Plan v1
- Traffic Management Plan v1
- Security Management Plan
- Emergency Management Plan v1.8
- Weather Management Plan
- Event Risk Register
- Medical Plan
- Overview Native Vegetation Assessment Plan
- Bushfire Management Statement

The 2018 Music Festival is an over 18 year old event, but once again targeted at the 18-35 year old age group, and this time aiming at approx 6,000 patrons. The applicant states that it is a *“themed experience, that showcases innovative and state of the art staging, production and camping tied seamlessly into amazing food and beverage stalls”*.

The event set up will begin two weeks prior to the event and infrastructure removed within one week after the event.

The hours of operation are as follows:

Friday 23 February	1000 hrs	Campground open / ticket processing
	1430 hrs	Aboriginal Opening Smoking Ceremony
	1500 hrs	Music program starts
	0000 hrs	Gates close
Saturday 24 February	0500 hrs	Music program stops
	0800 hrs	soft gate open

	1000 hrs	Music program starts / Advertised gate opens
Sunday 25 February	0500 hrs	Music program stops
	0800 hrs	gate open
	1000 hrs	Music program starts
	1800 hrs	Music program stops / Event concludes
	2200 hrs	gate closes
Monday 26 February	0800 hrs	gate open
	1200hrs	Site closes (clear of patrons) / gates close

The organisers state in their application, that they expect 95% of attendance on the opening day, being Friday 23 February, and patron arrival similar to 2017. In 2017 Babylon had 5 car lanes open and in 2018 they propose to have 8-10 lanes. The mass egress is expected to commence from mid-morning on Sunday 25 February. In 2017 90% of the patrons had left on the final day.

Liquor

Liquor is proposed to be sold at the event and there will be a number of food stalls available to cater for patrons needs. Local suppliers have once again been engaged to cater for activities such as catering, site preparation and clean-up and fencing. Local community groups have been invited to provide food and drink stalls and collect donations through the event, similar to 2017.

Communication

A telephone hotline will once again be setup to enable land owners/occupiers to contact the event organisers should they have any concerns. The hotline will be available for 14 days prior to and after the conclusion of the event.

Access

Access to the subject land is from Torney Road, which is a one way gravel road, that runs west off the Sunraysia Highway, for approximately 900m.

Economic Impact

The organisers state that they spent over \$120,000 using local providers for their supplies, equipment and labour. It was also estimated that a further \$150,000 was spent by patrons and workers visiting St Arnaud pre, during and after the event, with some businesses reporting sell outs of certain items in stock. Local contractors (such as fencing contractors) were used for the 2017 event, and will be used again in 2018.

The Subject Land

The subject land is situated at 99 Torney Road, Carapooee West being Lot 1 PS 505198L Parish of Carapooee West. It is approximately 87.77ha in size and is occasionally used for grazing, and is not used as high productive farmland. The land is undulated with an unnamed waterway running through it, with some large eucalypt gum trees along the waterway, and some box ironbark on the south western corner and western boundary adjacent to the Kara Kara National Park. There are a couple of dams on the land, and any water that remains after summer, is proposed to be used for dust suppression during the event, and along Torney Road.

There are some outbuildings already on the site (towards the southern boundary) but this area is not included in the proposal and to be fenced off from patrons.

The subject land is approximately 12km south of St Arnaud, 230km north west of Melbourne and is situated on the western side of the Sunraysia Highway, south of Torney Road, and is surrounded by the Kara Kara National Park on three boundaries.

The applicant has advised that the subject land will be restored following the event and returned to vacant farm land.

Referral of the application

The application was referred to the following external authorities in accordance with the *Planning and Environment Act 1987*.

- Country Fire Authority
- GWMWater
- Victorian Commission of Gambling Liquor and Resources
- North Central Catchment Management Authority
- VicRoads
- Environment Protection Authority
- Parks Victoria
- Victoria Police
- Department of Land Water & Planning
- Ambulance Victoria
- Aboriginal Victoria & Dja Dja Wurrung
- State Emergency Services
- St Arnaud Hospital - EWHS
- Parks Victoria

The application was also referred to internal Departments of Council:

- Building
- Infrastructure
- Environmental Health
- Economic Development
- Local Laws
- Waste
- Emergency Services

External authorities and internal Council Departments that responded, provided consent to the application subject to conditions to be included in the permit should a permit be granted by Council.

Key Elements

Key elements of the proposal relate to (in no particular order):

- Noise
- Security
- Dust
- Waste management
- Emergency management
- Medical emergencies
- Traffic Management
- Local Economy

Further details can be found in the Assessment Report **[attached]**.

Legislation, Council Plan, Strategy and Policy Implications

The application is consistent with the:

- Council Plan 2013-2017
- Northern Grampians Planning Scheme
- Planning and Environment Act 1987*

Options

Option 1

That Council issues a permit (Notice of Decision). **[recommended]**

Option 2

That Council defers consideration of the application. **[not recommended]**

Option 3

That Council refuses the application. **[not recommended]**

Implications

This report has considered Social, Heritage/Cultural, Amenity, Human Rights/Privacy, Environmental, Economic & Marketing, Risk Management, Financial and Asset Management implications where applicable. Any identified implications have been addressed within this report.

Consultation

Notice was given of the application pursuant to Section 52 of the *Planning and Environment Act 1987* by:

Notice Type	Date of Notice	Period Ends
Mail to immediate and adjoining owners and occupiers - 3km distance	Sent 7/9/2017	4/10/2017
A sign on the land	Placed on site 7/9/2017	4/10/2017
Advertisement in the North Central News	Edition 13/9/2017	4/10/2017

As a result of the public notice, three objections were received. One letter of support was also received.

Objections

Three objections were received, and in no particular order, they are as follows:

- Noise
 - Music - hours of operation and noise levels
 - Traffic - vehicles during construction
- Fire
 - Risk being moved earlier to February
 - Risk due to increased numbers of campers
 - One main access - Torney Road
- Compliance Issues from 2017 event
 - Music - hours of operation and noise levels
 - Traffic - lanes were being used
 - Parking in creekline
- Traffic
 - 50 cars a day for set up 1-2 weeks before event
 - 2000 vehicles on site
 - One access along Torney Road
- Drugs
 - Local media releases
 - Apparent overdoses
- Amenity impact
 - Neighbours

- Kara Kara National Park
- Threatened species, birds, mammals and bats
- No monitoring of wildlife after the event
- Covenant (Trust for Nature) properties nearby
- Destruction of creekline
 - Parking
 - Crossovers
 - Soil erosion
- Economic Development Report
 - Not accessible

Stakeholder Meetings

Pre-application meetings and stakeholder meetings were conducted prior and during the application process. Stakeholders involved in the application process include representatives from each of the internal and external referral authorities as listed above.

Community Meeting

A Community Meeting was also held on 18 September, 2017 in the Community Room at the rear of the St Arnaud Customer Service Building. Approximately 12 members of the public attended and very few questions were asked. Some members of the public even provided their support for the 2017 event and advised that it was well run and it was good to see the organisers use local suppliers.

Matters that were raised were around:

- Emergency Management Plan
- Using local service providers and trades
- Amenity impact - noise, dust, rubbish
- Event was well run - security guards, hotline, felt safe

Planning Application Meeting

Due to having a Community Meeting, and the number of applications, it was considered that a Planning Application Meeting was not required.

Council Meeting

It is of the Planning Department's opinion that based on the type of application, the decision for this particular application is being referred to Council for decision.

Officer's Declaration of Interest

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Jodie Senior, Planner

In providing this advice as the author, I have no disclosable interests in this report.

Attachments

1. Event Plan Summary v 1.2 [9.6.1]
2. 5.2017.63.1 Assessment Report [9.6.2]
3. Emergency Management Plan [9.6.3]
4. Event Risk Register [9.6.4]
5. Noise Management Plan [9.6.5]
6. Planning Permit Application Supplementary Report V 1.1 [9.6.6]
7. Patron and Liquor Management Plan v 1.1 [9.6.7]
8. Fire Safety Management Plan [9.6.8]
9. Security Management Plan V 3 [9.6.9]
10. Site Map M 2 - Event Area v 3 [9.6.10]

11. Traffic Management Plan v 1 **[9.6.11]**
12. Waste Management Plan v 1 **[9.6.12]**
13. Site Map M 1 - Property Area v 3 **[9.6.13]**
14. Weather Management Plan v 1.3 **[9.6.14]**

Babylon Festival 2018

Friday 23 February – 6pm Sunday 25 February 2018

Event Plan Summary (V1.2)

Prepared by: Babylon Festival Co Pty Ltd

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This document is developed in consultation with key stakeholders. As situations arise, government policies change and suggestions are provided by key stakeholders, this Event Plan Summary and its contents and additional plans may change as per feedback from Responsible and Referral Authorities.

REVISION TABLE

V1	20/06/2017
V1.1	02/07/2017
V1.2	27/08/2017

SECTION 1: OVERVIEW + EVENT DETAILS

EVENT PROFILE

Babylon is multi-day/night destination event for a discerning music lover. A themed experience, that showcases innovative and state of the art staging, production and camping tied seamlessly into amazing food and beverage stalls ensuring an absolute treat for patrons. It's global appeal attracts patrons from across Australia and the globe. In 2017 the event attracted over 350 patrons from outside of Victoria, approximately 10%.

Musically the program focuses on the world of live and digital music, showcasing beats, dub, electro-jazz, techno, psytrance, deep house beats and ambient across three stages. Complementing these expansive sounds will be art installations, curated around the idea of art's ability to interact with the viewer and the overall theme of the festival.

Our intention is to create a sustainable annual camping event that grows organically from year to year.

In 2017 the event attracted 3269 patrons plus 647 staff and volunteers. The event spent over \$120,000 with local providers on suppliers, equipment and labour. Over 100 patrons used the Bananbus (third party provider) transport service.

The audience profile is 18YO -35 YO. 50% Male / 50% Female.

DATE

10am Friday 23 February – 6pm Sunday 25 February 2018.

SITE ADDRESS

Private Property @ 99 Torney Road, Carapooee West.

PROMOTER + PROMOTER REPRESENTATIVES

BABYLON FESTIVAL Co Pty Ltd
PO Box 476
TOORAK VIC 3142
ABN# 57 255 689 767

Richie McNeill (Managing Director) - 0419 444 419 richie@babylon.net.au
Chris Colaneri (Co Director) - 0499 008 251 chris@hardwaregroup.com.au
Asher Luber (Event Manager) – 0439 555 168 event@babylon.net.au

TICKET SALES /ATTENDANCE (COMMERCIAL IN CONFIDENCE)

Event Capacity: 6,000

Anticipated Ticket Sales: 5,000

Ticket sales will be reviewed and service providers and emergency services will be kept updated.

There will be no day passes or day parking offered so only camping patrons will be permitted to the event. It is estimated that at any one time there will be no more than 5,000 – 5,500 people in attendance (includes workers/staff and artists). These events attract an average of 1 car per 3.3 people. Expected car numbers to be 1500 – 1800 vehicles.

EVENT HOURS

Friday 23 February	1000 hrs	Campground open / ticket processing
	1430 hrs	Aboriginal Opening Smoking Ceremony
	1500 hrs	Music program starts
Saturday 24 February	0500 hrs	Music program stops
	1000 hrs	Music program starts
Sunday 25 February	0500 hrs	Music program stops
	1000 hrs	Music program starts
	1800 hrs	Music program stops // Event concludes
Monday 26 February	1200hrs	Site closes (clear of patrons)

Note: each stage will be programmed and have staggered start/finish times.

PUBLIC GATE OPERATING HOURS

ENTRY

Friday 23 February	1000 hrs	Advertised Gate Open (Soft opening 0800 hrs)
	0000 hrs	Gate Closes
Saturday 24 February	0800 hrs	Soft Gate Open
	1000 hrs	Advertised Gate Open (Soft opening 0800 hrs)
	0000 hrs	Gate Closes
Sunday 25 February	1000 hrs	Advertised Gate Open (Soft opening 0800 hrs)
	1800 hrs	Gate Closes

EXIT

Sunday 25 February	0800 hrs	Gate Open
	2200 hrs	Gate Closes
Monday 26 February	0800 hrs	Gate Open
	1200 hrs	Advertised Gate Close

The event is expected to present 95% of attendance on Opening day Friday as per 2017 patron arrival patterns. In 2017 Babylon had 5 car lanes open with room for a further 25 lanes. In 2018 we will double the amount of lanes. The mass egress is expected to commence from mid-morning on Sunday 25 February. In 2017, 90% of patrons had left on the final day.

SITE BUILD DETAILS + CONTACT

Site Build Commences Friday 11th February. Load out concludes Friday 2nd March 1800 hrs.

A site office will be established on site for the duration of the event including set up and pull down.

Asher Luber (Event Manager) Tel: 0439 555 168

Dom Briody (Site Manager) Tel: 0469 328 437

BABYLON MEDIA RELATIONS / PUBLICIST

Karen Griffin IDENTITY PR Tel: 0412 855 923

PUBLIC SAFETY AND RISK MANAGER

Mark Ludbrook – 0412 185 098

mark@crowdcare.com.au

EMERGENCY CONTROL CENTRE (ECC)

Mark Ludbrook – 0412 185 098

mark@crowdcare.com.au

Situated in site shed located on site map.

LOST PROPERTY

Lost property can be collected at the Info Tent until 5.00pm on last day and then from the Babylon Office in Cheltenham, Melbourne post event.

NON-PERMITTED ITEMS

The following items are not permitted on the site:

- Any equipment capable of producing open flames of any kind including without limitation gas cookers, BBQs, candles, lighters, flares, sparklers, pyrotechnics and fireworks
- Minors. We are an over 18s event
- Glass of any kind
- Pets or animals (excluding guide dogs and police and emergency service dogs)
- Weapons or items that may be used in a dangerous manner or cause injury to other Patrons such as selfie sticks
- Promotional material including stickers and flyers
- Illicit drugs & illegal substances
- Audio or video recording devices, excluding mobile phones
- Professional photography equipment (including drones)
- Sound systems and/or portable power generators
- Portable laser equipment (including laser pens)
- Mini bikes or motorised vehicles and similar vehicles
- Whipped cream dispensers and chargers
- No more than one slab or 1 bottle of spirits between couples (or 2 ppl)

SECTION 2: ALCOHOL MANAGEMENT

Managed by: Festival

Licensee: Babylon Festival Co Pty Ltd

Contact: Richie McNeill - 0419 444 419

Liquor Licensing: This is an over 18 event. Babylon Festival Co Pty Ltd intends to lodge an application for a Major Event Liquor License for this event.

A Patron and Liquor Management Plan (LMP) has been prepared, encompassing elements including:

- Communication
- RSA Compliance Officer
- Incident Reporting (ECC)
- Responsible Service of Alcohol
- Security/Crowd Controllers

- Proof of Age/ Fake ID checks
- Barriers/Fencing
- Risk Assessments
- Policing
- Outlet Signage
- Alcohol products
- Bar Service Areas diagrams
- Conditions of Entry
- Patron Code of Conduct

SECTION 3: AMUSEMENTS + INSTALLATIONS

Managed by: Festival
 Contact: Adam McKenzie (Production Manager) - 0411 834 909

Currently no amusement rides have been booked for this event. A range of visual and art installations will be temporarily installed.

SECTION 4: NOISE MANAGEMENT

Managed by: Noise Consulting
 Contact: Andrew Rogers - 0413 807 743

Sound monitoring procedures include:

- A resident hotline number in operation during the event plus operations office post event
- Resident complaints procedure
- Letter drop to local area advising of resident event hotline number
 - Hotline Tel: TBA closer to event (Telstra dependent)
- Sound monitoring meters at PA desks
- An onsite acousticians assistant
- Roaming Audio Engineer to monitor sound levels in surrounding area

SECTION 5: CATERING MANAGEMENT

Managed by: Festival
 Contact: Asher Luber (Event Manager) - 0439 555 168

Public catering facilities will be managed by the Festival. Number of outlets is approximately 20-25. These will be housed either within temporary marquees or as mobile units/food vans. A key component of the event will be a range of quality food offerings catering to many dietary requirements. Local suppliers will be offered the opportunity to provide supplied for all stallholders. It is the events ethos to source all produce locally (where possible).

Catering Outlets will go through a selection process and all outlets are required to comply with council issued health permits, fire safety guidelines and Energy Safe Victoria - Gas safety guidelines for major events.

A General Store will operate onsite to ensure patrons have access to basic amenities throughout the duration of the event including Ice. The general store will also act as a scheduling point for event activities and general event information. This store operated by the event, again with supplies sourced locally.

SECTION 6: COMMUNICATIONS

Managed by: Festival
Contact: Asher Luber (Event Manager) - 0439 555 168

Telecommunications

Event management will have access to satellite phones in addition to the local mobile network. Patrons will be advised in advance of limited/no mobile phone coverage in the area. Telco companies will be approached re willingness to provide a COW (Cell On Wheels) for the event. There is a permanent phone line on the premises (with 2 active lines).

Consultation

- Event information will be forwarded to all major stakeholders, including Northern Grampians Shire Council, authorities, event partners, emergency and essential services.
- An event information letter to all local private residents, accommodation providers and local businesses will be distributed in the weeks prior to an agreed area in the immediate vicinity of the event.
- A resident hotline number in operation during the event plus 1 hour post event to deal with any local amenity issues such as noise, waste traffic and parking issues
- Babylon Festival will conduct meetings with residents and resident group representatives, local council representatives and other stakeholders to inform them of upcoming event and to discuss any wider issues if required.
- Local media will be informed of the event.
- Information displayed on the website and in social media, and to all ticket holders

SECTION 7: EMERGENCY MANAGEMENT

Managed by: Crowdcare
Contact: Mark Ludbrook – 0412 185 098

An Emergency Management Plan will be prepared for the event. The plan will be updated closer to the event with operational names and numbers of key personnel.

SECTION 8: MARKET STALLS + ACTIVATIONS

Managed by: Festival
Contact: Asher Luber (Event Manager) - 0439 555 168

A market area will be open all day and into the evening for traders to showcase and sell their wares and will include a General Store type stall, for basic necessities.

Wellness

The event will provide early morning activities prior to music launch each day featuring Yoga and Qigong sessions open to all patrons attending the event. Registration will be via the info tent.

SECTION 9: MEDICAL

First Aid / Medical facilities will be provided by St John's Ambulance and Ambulance Victoria.

Managed by: St John's Ambulance
Contact: Joel Rowland - 0410 220 583

St Johns Medical

St John's have produced an Event Medical Plan for the event in consultation with Ambulance Victoria. In addition to the ambulance base there will be one first aid HQ and additional posts. The medical HQ will be equipped with water, toilets, heating and aircon and advanced treatment facilities. First Aid will be in attendance for the duration of the event and will provide the following supplies/facilities:

- All necessary medical supplies
- Event Commander and Deputy Commander
- First aid and medical staff consisting of appropriately qualified and trained Doctors, Paramedics and First Responders and pre-hospital emergency medical staff
- Liaison with Ambulance Victoria

1 x main medical/first aid post will be located within easy access/walking distance of the entertainment area and co-located with Ambulance Victoria. Additional presentation posts will be located within the campground and main stages to look after patron requirements. In addition to fixed locations there will be active first aid rovers roaming the site throughout event operating hours.

Ambulance On Site

Managed by: Ambulance Victoria
Tel: 03 9090 5904
Andy Watson Mob: 0456 965 248
Email: events@ambulance.vic.gov.au
Email: andy.watson@ambulance.vic.gov.au

Ambulance Victoria will attend the event and will produce Health Emergency Management Plan (HEMP) for the event in the leadup outlining their plan and deployment of assets.

Peer Education

The Government funded Peer Education group DanceWize will provide safe space and peer education on site. Our own helper Huts will be on site, with a deployment of roving volunteers adding another set of ears and eyes managing patron welfare.

SECTION 10: NO FIREWORKS

NO fireworks are to be used at the event.

CFA

CFA have been notified of the event and their input and guidance has been requested and is in the process of being applied. All necessary permits and fire safety precautions will be implemented and fire safety equipment supplied as required. An onsite Fire Management Plan / Bushfire Management Plan will be prepared in addition to the Bushfire Management Statement already completed.

SECTION 11: OCCUPATIONAL HEALTH & SAFETY

Managed by: Crowdcare
Contact: Site Manager and Site Safety Officer (as rostered)
Mark Ludbrook (Crowdcare) - 0412 185 098

BABYLON FESTIVAL CO Pty Ltd has an Occupational Health, Safety Management System in place that complies with Victorian Occupational Health and Safety Act (2004) and other relevant statutory requirements. Contractors are also required to submit to the Site and Production Managers, all relevant Safe Work Method Statements and information relating to risks specific to their type of work as part of BABYLON FESTIVAL CO Pty Ltd OHS Management System. Safety Officers will be present during all phases of the event. There will be safety officers/wardens at the event.

SECTION 12: POLICE

Managed by: Victoria Police
Contact: Local Area Commander - Paul Bertonello - 0417 280 102
Email: paul.bertonello@police.vic.gov.au

Input from all levels of Victoria Police will be invited (state, regional, local). Victoria Police attendance at the event is likely. All information regarding this event will be forwarded to the nominated local police contact and the State Event Planning Unit for circulation and distribution to relevant departments (Traffic Management Unit, Transit Police and local police stations).

SECTION 13: PROGRAM

Managed by: Festival
Contact: Asher Luber (Event Manager) - 0439 555 168

Program details will be available on the internet. Included in the program is a site plan outlining patron facilities such as first aid posts, toilets and drinking water locations as well as information on safety, band playing times etc...

SECTION 14: PUBLIC LIABILITY + CANCELLATION INSURANCE

Managed by: Festival
Contact: Richie McNeill (Managing Director) - 0419 444 419

BABYLON FESTIVAL CO Pty Ltd has appropriate public liability insurance cover in place and can be provided on request. It is also taking out cancellation insurance to insure the event due to cancellation due to fire risk, flooding, etc...

SECTION 15: RISK MANAGEMENT

Managed by: Crowdcare
Contact: Mark Ludbrook (Crowdcare) - 0412 185 098

A principal risk management plan has been prepared for this event. The plan is reviewed annually and focuses on public safety. Specific risk areas such as pedestrian safety have also been incorporated within the Traffic and Pedestrian management plan and responsible serving of alcohol into the Alcohol Management Plan.

SECTION 16: SECURITY

Managed by: NSA Security
Contact: George Parthy (Security Manager) - 0419 392 445
Email: george@nsasecurity.com.au

Security engaged on site will provide all necessary documentation including security risk assessment, draft operational order and rosters for approval by the promoter prior to the event. Security will patrol internal site and external amenity and neighbouring properties on foot, vehicle, quad bike and bicycle.

SECTION 17: SIGNAGE

Managed by: Festival
Contact: Asher Luber (Event Manager) - 0439 555 168

The following informative signs will be placed around the site:

- First Aid
- Information
- Toilets + Showers
- Water
- Exit, entry and emergency exit points
- Directional signage
- Conditions of entry
- Waste and litter disposal/recycling

SECTION 18: SITE MANAGEMENT

Managed by: Festival
Contact: Dom Briody (Site Manager) - 0469 328 437
Email: dombriody@gmail.com

Site Access

Detailed site access and emergency vehicle access plans are off yet to be finalised. Patron access will be via the main entrance other Gates and Access points will be utilised as required in an emergency and will be monitored by the ECC pending parks Victoria Approval.

Site Plan

An indicative mud map of the proposed site is attached, showing approximate stage positions and camping area. Detailed site plans showing all structures, gates roadways and paths will be produced prior to the event. Please refer to Appendix for a copy of the mud map.

SECTION 19: STRUCTURES

Managed by: Festival
Contact: Asher Luber (Event Manager) - 0439 555 168

A structure plan will be is submitted as part of the POPE application.

Building Certification

Managed by: Festival
Contact: Asher Luber (Event Manager) - 0439 555 168

Fire Safety

As per Temporary Structures / Building Requirements and Occupancy Permit, Fire Management Plan and Bushfire Management Statement.

SECTION 20: TOILETS + SHOWERS

Managed by: Festival
Contact: Asher Luber (Event Manager) - 0439 555 168

Provisions have been made for public toilet facilities including temporary male, female and disabled units and showers. The promoter wishes to ensure a high level of comfort and service and anticipates providing excess toilet numbers to the minimum requirement

Disabled/Ambulant 2 WC plus 2 hand basins for 6,000 patrons anticipate total of single toilets to be 100 approximately.

SECTION 21: TRAFFIC MANAGEMENT

Managed by: NSA Security
Contact: George Parthy (Security Manager) - 0419 392 445

A Traffic Management Plan (incorporating internal and external vehicle access, parking and emergency management arrangements) has been developed and adopted from 2017. Additional external traffic managers will be added in 2018 to manage the turnoff at Sunraysia Highway into Torney Road.

SECTION 22: CAMPING + PARKING

Managed by: Festival
Contact: Tim Friedrich (Parking Manager) - 0416 425 334

As per 2017, campers will camp with their vehicles. Glamping accommodation options will be available to patrons looking for a more luxurious camping experience that combine the comforts of home with the outdoors. A Tow Truck will be available to tow broken down or illegally parked cars. Parking will be delineated as per 2017 with Star Pickets and bunting.

SECTION 23: WASTE MANAGEMENT

Managed by: Festival
Contact: Asher Luber (Event Manager) - 0439 555 168

A waste and recycling plan will be developed for the event and the surrounding area. All products served will be in recyclable vessels. Incentives will be offered to patrons to clean the site, through discounts on food and beverage in return for assistance with rubbish/recycling.

Priority will be given to ensuring the environment is respected, and the site is returned in the manner it was handed over. External perimeters will be cleaned and monitored pre, during and post event and will improve in 2018.

SECTION 24: WEATHER MANAGEMENT

Managed by: Crowdcare
Contact: Mark Ludbrook – 0412 185 098

A Weather Management Plan has been developed for the event by our OHS/Risk Officer to address various extreme weather risks and be prepared.

SECTION 25: DUST SUPPRESSION

Managed by: Festival
Contact: Dom Briody (Site Manager) - 0469 328 437
Email: dombriody@gmail.com

Dust Suppression will occur during bump in and bump out via spray tankers down Torney Rd and across the site. Water will be used from the dams and various water storages on site. Sand is also used across all stages, as well as across certain pathways throughout the site both accessible by foot and vehicle.

Dust Suppression will also occur during event with the tankers constantly working throughout the event and high traffic areas.

SECTION 26: ATTACHMENTS

- Site Plan
- Community Consultation Letter
- Traffic Management Plan
- Patron and Liquor Management Plan
- Waste Management Plan
- Security Management Plan
- Noise Management Plan
- Weather Management Plan
- Emergency Management Plan
- Risk Assessment
- Event Medical Plan
- Fire Safety Management Plan
- Bushfire Management Statement
- Overview Vegetation Assessment

PLANNING PERMIT APPLICATION NO. 5.2017.63.1

119115

1096687

Planning Permit Application Fee. **\$2118.80**

Receipt No. **423920 and 423921**

Planning Assessment: Jodie Senior (Printed 26 October, 2017)

APPLICATION DETAILS:	
Application Received:	30/08/2017
Applicant:	Hardware Republic Trust & KC Unit Trust
Proposal from Application:	Use and Development of site for purpose of place of assembly, music festival.
Proposal for "The Permit Allows":	Temporary Use and Development of Land for Place of Assembly for Music Festival (Camping and Electronic Music Festival between 23-26 February, 2018 which includes live music and entertainment, sale of liquor and food, market stalls, camping, carparking, primary infrastructure) and associated works.
Address:	99 Torney Road, Carapooee West
Legal Description:	Lot 1 PS 505198L Parish of Carapooee West
Zone:	Clause 35.07 Farming Zone
Adjoining Zones:	Farming Zone Public Conservation and Resource Zone
Overlays:	Clause 44.06 Bushfire Management Overlay
Particular Provision:	Clause 52.06 Carparking
Permit required under Clause:	Clause 35.07 Use and Development Clause 44.06 Use and Development
Easements, covenants or restrictions on Title:	None shown on Title search provided
Is Site Potentially Contaminated?	No reason to suspect contamination
Is the land on the EPA Priority Sites Register?	No
Has the EPA recorded an environmental audit on the land?	No
Is the site in the Heritage Study?	No the site does not appear in the Heritage Study
Is the land subject to flooding?	No reason to suspect flooding
Is the land in close proximity to the proposed Western Highway?	No
Is the land in an area identified as Aboriginal Cultural Sensitivity? Is the proposal low or high impact? Is a Cultural Heritage Management Plan (CHMP) required? Section 46 of the Aboriginal Heritage Act	No, the land is not in a cultural sensitive area, but is surrounded by the Kara Kara National Park which is subject to cultural sensitive. The application will be referred to Aboriginal Victoria, as well as Dja Dja

2006 requires a Cultural Heritage Management Plan to be prepared under certain circumstances.	Wurrung for their information.
Is the land within 500 metres of a quarry or stone extraction site?	No
Is the land subject to Council's Landslide Susceptibility Policy?	No
Current Use and Development:	Vacant farm land.
Site Area (hectares):	90.37

LOCALITY MAP



SUMMARY OF PROPOSAL

The Proposal

This is a proposal for the Temporary Use and Development of Land for Place of Assembly for Music Festival (Camping and Electronic Music Festival between 23-26 February, 2018 which includes live music and entertainment, sale of liquor and food, market stalls, camping, carparking, primary infrastructure) and associated works.

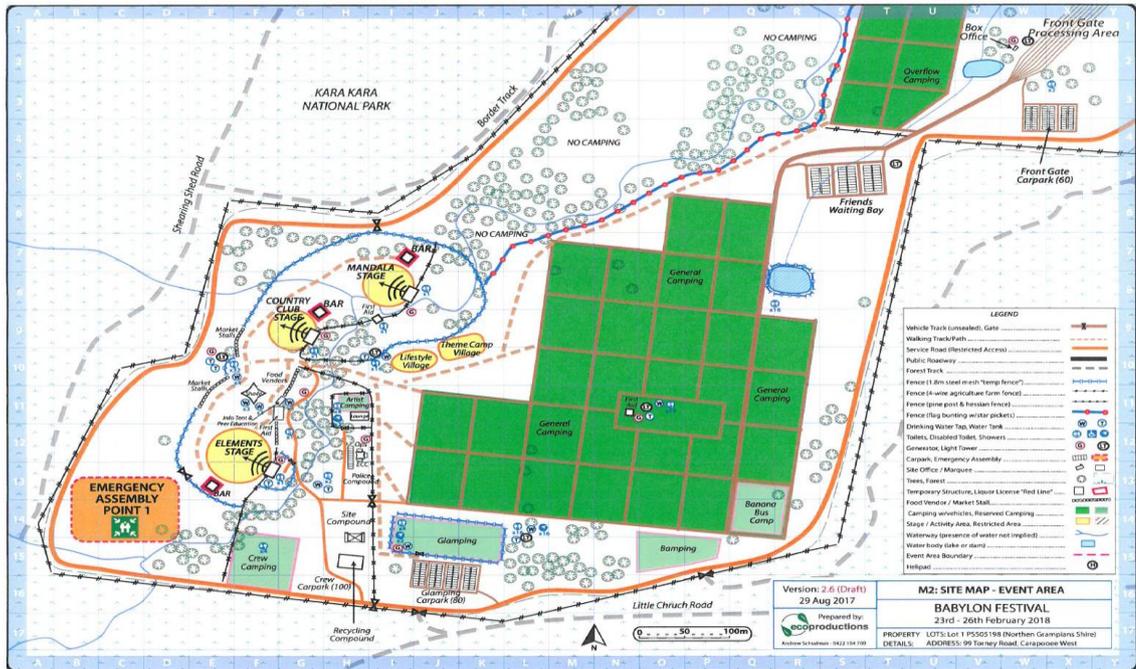
The applicant states in their application:

"In summary the proposal is to run a three day concert event opening on Friday 23rd February 2018 with the site clear of patrons by midday Monday 26th February. The event is multi-day/night event showcasing digital music and bands across three main stages. Camping and food and beverage stalls will be provided on site for patrons. It is an over 18 event, targeted at the 18-35 year old age group (but any age over 18 accepted) aiming for anticipated ticket sales of 5000 (approx 2000 more than the 2017 event). Alcohol will be available, with liquor licenses being sought. Approximately 500-600 staff will service the event, including the event organisers, food and beverage sales staff and emergency services and security.

"Babylon is multi-day/night destination event for a discerning music lover. A themed experience, that showcases innovative and state of the art staging, production and camping tied seamlessly into amazing food and beverage stalls ensuring an absolute treat for patrons. It's global appeal attracts patrons from across Australia and the globe. In 2017 the event attracted over 350 patrons from outside of Victoria."

The land will be restored following the event. Should a permit be issued, there would be a condition allowing the organisers an additional to clear/clean the site and surrounding area, following matters raised after the 2017 event.





Comparison

	Days Run	Hours of Music	Number of Patrons	Number of Stages	Hours for sale of Alcohol
2017	4 days	59 hours	4,000	3 main stages (plus a few smaller ones)	3pm - 1am 10 am - 1am
2018	3 days	41 hours	6,000	3 main stages (plus two 'village' areas)	3pm - 3am 1 pm - 3am 1pm - 10pm

Access

Access will be from Torney Road, which is an all weather gravel road. Torney Road comes off the Sunraysia Highway, which is a Road Zone Category 1. The application was referred to VicRoads and Council's Infrastructure Services Department for comment/conditions.

Date

The event itself is proposed to be operated between Friday 23 February, 2018 and Sunday 25 February, 2018, with patrons off site and gates closed on Monday, 26 February, 2018.

This is the second time this event is proposed to be run by the organisers of Babylon Pty Ltd, being Hardware Corporation Pty Ltd.

Event Hours of Operation

Friday 23 February	1000 hrs 1430 hrs 1500 hrs	Campground open / ticket processing Aboriginal Opening Smoking Ceremony Music program starts
Saturday 24 February	0500 hrs 1000 hrs	Music program stops Music program starts
Sunday 25 February	0500 hrs 1000 hrs 1800 hrs	Music program stops Music program starts Music program stops // Event concludes
Monday 26 February	1200hrs	Site closes (clear of patrons)

Note: each stage will be programmed and have staggered start/finish times.

Public Gate Operating hours - Entry

Friday 23 February	1000 hrs 0000 hrs	Advertised Gate Open (Soft opening 0800 hrs) Gate Closes
Saturday 24 February	0800 hrs 1000 hrs 0000 hrs	Soft Gate Open Advertised Gate Open (Soft opening 0800 hrs) Gate Closes
Sunday 25 February	1000 hrs 1800 hrs	Advertised Gate Open (Soft opening 0800 hrs) Gate Closes

Public Gate Operating hours - Exit

Sunday 25 February	0800 hrs 2200 hrs	Gate Open Gate Closes
Monday 26 February	0800 hrs 1200 hrs	Gate Open Advertised Gate Close

The organisers state in their application, that they expect 95% of attendance on the opening day, being Friday 23 February, and patron arrival similar to 2017.

In 2017 Babylon had 5 car lanes open with room for a further 25 lanes. In 2018 they propose to double the amount of lanes. The mass egress is expected to commence from mid-morning on Sunday 25 February. In 2017 90% of the patrons had left on the final day.

Patron Numbers

In 2017 the event attracted 3269 patrons plus 647 staff and volunteers.

In 2018 the organisers estimate 6,000 patrons, but are anticipating 5,000-5,500 people in attendance (includes workers/staff and artists).

The event is an over 18 event, but targeted at the 18-35 year old age group. No minors will be permitted into the event.

There will be no day passes or day parking offered so only camping patrons will be permitted to the event.

Amusements

The applicant advises that there will be no amusement rides, but there will be a range of temporary visual and art installations similar to 2017.

Stages

Temporary stages will be erected for the festival. The stages themselves are constructed of timber the week leading up to the event.

As part of the stage set up, they also have shade areas, which are created from former telecom poles, and shade cloth/material. These must meet the building regulations. See below photos that were taken 8 March, 2017 prior to the event by Jodie Senior.



Catering Management

The applicant advises that in their application that they estimate 20-25 outlets, which will either be housed in temporary marquees or as mobile units/food vans. The applicant advises that there will be a range of quality food offerings to cater for dietary requirements of patrons. Local suppliers will once again be offered the opportunity to provide their supplies for stallholders, as they would prefer to source their produce locally.

Applicants will go through a selection process and all outlets are required to comply with Council regulations.

There will also be a General Store on site to ensure patrons have access to basic amenities. Supplies are to be sourced locally.

Local Services

In 2017, the organisers advised that they spent over \$120,000 using local providers for their supplies, equipment and labour. They advise that the proposal will provide further economic benefit to the area again, with the use of local businesses again and with visitors travelling to the area.

It is estimated that a further \$150,000+ was spent by patrons and workers visiting St Arnaud pre, during and post event, with some businesses reporting sell outs of certain items in stock.

Communications

The applicant has advised that event management will have access to satellite phones in addition to the local mobile network, which is limited. Patrons will be advised in advance, the limited mobile service coverage.

There will also be a resident hotline number during the event to deal with any local amenity issues such as noise, traffic, dust, lights.

Event information will be forwarded to all key stakeholders and essential services, with regular meetings with them as well.

Emergency Management / Risk Management

The applicant has supplied the following:

- * **Emergency Management Plan (EMP)**
- * **Weather Management Plan**
- * **Risk Management Plan**

The EMP and Weather Management Plan were prepared by CrowdCare. The Risk Management Plan was prepared by the organisers.

The organisers have advised Council that they have been consulting with relevant parties to have these plans in final draft form, so that they can be referred as part of the planning process.

The plan is designed to outline the organisers internal response procedures to emergencies that could occur during the operation of Babylon Festival 2018.

Code Red Days

Council has expressed that they would not support the event going ahead on Code Red Days. Should a permit be issued, this would be as a condition, like the 2017 planning permit.

Please refer to the detailed EMP for further information.

Security

A **Security Management Plan (SMP)** have been provided and security will patrol within the site and also external and neighbouring properties.

The security plan focuses on crowd management issues, event security and security coverage with specific emphasis for site management of event security and crowd management.

Security occurs in the following ways:

- Approximately 25-30 security staff are employed during the event.
- Vic Police as 'user pay' as negotiated by Victoria Police
- Alcohol available for purchase at bar outlets only.
- RSA security officers will be placed at bars.
- No pass-outs permitted.

The applicant states in their plan that *"The roles and functions of the security team will be crucial in the prevention of crowd issues as well as safety at the event. At this event their major function is crowd control, as the crowd is likely to be made up of mainly younger patrons and there is no structured seating."*

"Monitoring crowd behaviour is an essential aspect of the Babylon event crowd management system because it indicates whether the system in place is working and enables detection of potential problems at an early stage."

Please refer to the detailed SMP for further information.

Medical

The applicant has provided an Event Medical Plan in consultation with Ambulance Victoria. The applicant has contracted St Johns for the 2018 event. There will also be an Ambulance on site and managed by Ambulance Victoria

One main medical first aid post will be located within easy access of the entertainment area and co-located with Ambulance Victoria. Additional presentation posts will be located within the campground and main stage areas to look after patron requirements. There will also be first aid staff roaming the site during the event.

52.05 Advertising Signs

The applicant does not propose any advertising signs, apart from the following information signs to be placed around the site:

- First Aid

- Information
- Toilets + Showers
- Water
- Exit, entry and emergency exit points
- Directional signage
- Conditions of entry

The applicant also proposes to use Council's board for signage on the roadsides either side of Torney Road access point to ensure safety of road users and patrons.

52.06 Car Parking - Camping/Carparking

Carparking

The purpose of this clause is to ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality. In this case of this particular application, it is also to ensure that car parking does not adversely affect the amenity of the locality creates a safe environment for users and enables easy and efficient use.

In accordance to Table 1: Car parking requirements under Clause 52.06, it states that "Place of Assembly" must provide 0.3 to each patron permitted. Accordingly, 1,800 car spaces must be provided on the land.

The applicant advises that it is estimated that there will be 1 car per 3.3 patrons, so expect around 1500-1800 vehicles on the site. Parking will be delineated as per 2017 with Star Pickets and bunting. Any broken down or illegally parked cars will be towed away by tow truck.

In 2017 over 100 patrons used the Banana-bus transport service, and organisers expect this to be increased in 2018.

Camping

As per 2017 event, campers will be next to their vehicles. Glamping options are also proposed for the 2018 event.

52.07 Loading and Unloading Of Vehicles

The purpose under this clause is to set aside land for loading and unloading commercial vehicles to prevent loss of amenity and adverse effect on traffic flow and road safety.

As the land is approx. 90ha, there is ample room on the site to provide loading/unloading areas and the driveway is wide enough to accommodate vehicles on the land.

52.10 Uses with Adverse Amenity Potential

The purpose under this clause is to define those types of industries and warehouses which if not appropriately designed and located may cause offence or unacceptable risk to the neighbourhood. Although the proposal does not fit into any of the categories listed, this clause will still be considered as the proposal is likely to have the potential for impact on the amenity, with the main matter being noise, followed by waste and dust.

- **Noise**
See information below under Clause 52.43 Live Music and Entertainment Noise

- **Dust**
It was raised after the 2017 event that dust suppression needs to happen more often and consistently to minimise dust from the site and from Torney Rd.

It is noted in the application that as the water in the existing dams are not potable, then the water will be used for dust suppression.

- **Waste**

Toilet/Shower

The applicant advises that they have made provision for temporary toilet and shower facilities. The number will be increased compared to the 2017 event, and they estimate approximately 100 (2 disabled) for 6,000 patrons.

Waste Management

A waste and recycling plan will be developed for the event and the surround area. Incentives will be offered to patrons to clean the site, through discounts on food and beverage in return for assistance with rubbish/recycling.

The applicant advises priority will be given to ensure the environment is respected. External perimeters will also be cleaned and monitored pre, during and post event. A condition will be inserted to reflect this should a permit be issued. This is stated in the **Waste Management Plan** provided.

Below are extracts taken from the Waste Management Plan:

Service Provision

All on-site waste infrastructure (skips and bins) and collection/transport will be provided by Statewide Recycling Services Pty Ltd. Between 60-70 240lt wheelie bins will be used to transfer waste around the event site, these will be enclosed to identify between the 3 major waste streams – recycling, compost and landfill.

Waste Depot and Transfer Stations

A temporary fenced Waste Depot will be created to contain and house all the skip bins and wheelie bins on-site, this will also include a sorting station to separate the different recycling streams and catch any recyclables that might be contaminating the compost and landfill.

Waste Generation and Quantities

Based on 5,500 patron attendance, approximately 200 cubic metres of rubbish is estimated. This will be mixed between the 3 waste streams;

1. Recycling – Aluminum cans, Steel cans, Plastic Bottles, Tetra Paks and Cardboard
2. Organic Waste – market stall food scraps and food and beverage containers
3. Landfill – All non-Recyclable or Compostable Waste

Water Management

There will be four 1,000lt IBC tanks distributed throughout the site for market stalls to dispose of their grey water into, these tanks will be pumped out at the end of the event or during by the liquid waste contractor.

- **Traffic**

Please refer to Clause 52.29 below.

- **Non Permitted Items**

The organisers will in 2018 have similar rules to 2017. They will not tolerate any equipment capable of producing open flames of any kind such as gas cookers or sparklers. No glass will be permitted, or sound systems or professional photography, audio or video recording devices.

52.17 Native Vegetation

The applicant has provided an Overview Vegetation Assessment by Brett Lane & Associates, dated February 2017. In the report it states that there are various levels of modification associated with historical clearing. There was also a mix of Box Ironbark on the steeper stonier hills, with large old trees (eucalypts) along the unnamed watercourse.

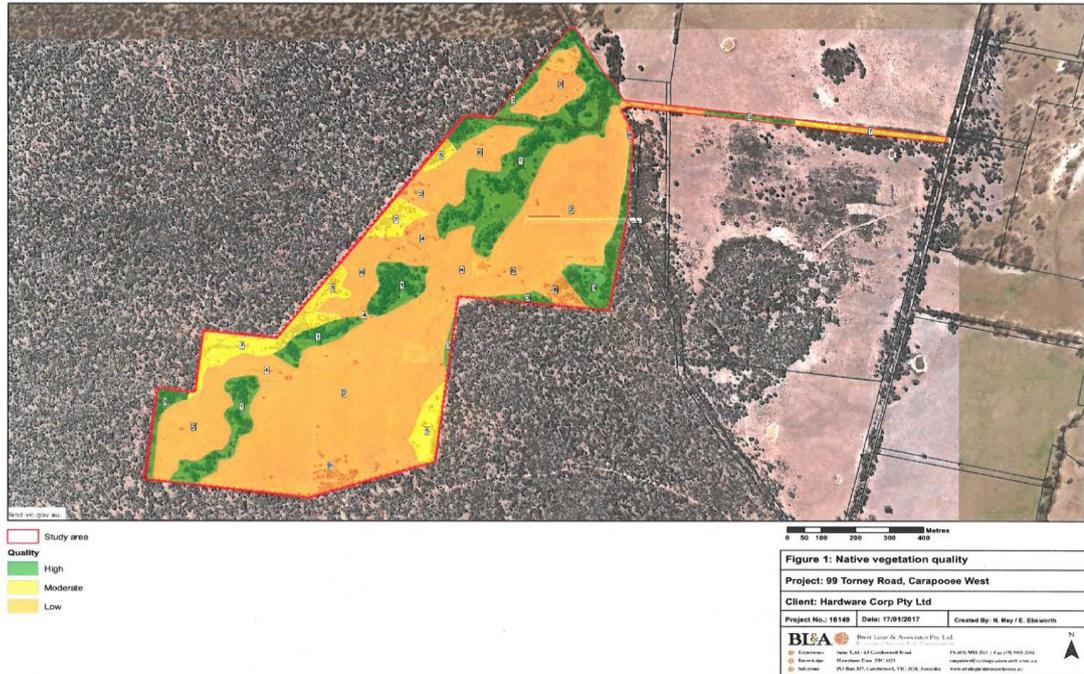
The report states that given the short duration of the proposed festival, and the seasonal timing, it is considered that implementation of the mitigation measures would avoid any direct or indirect impacts on native vegetation.

The applicant does not propose to remove any native vegetation. Conditions are imposed should a permit be issued. Should there be any removal without planning consent, then a Planning Infringement Notice (PIN) will be issued, with condition that the owner/applicant meet the Offset requirement and a Section 173 Agreement processed on the title.

The report made some recommendations to avoid any damage to native grasses. The following recommendations will be considered in a permit should one be issued.:

- Use existing farm tracks as the main routes for access to and movement through the site
- Pedestrian routes throughout the site are to be clearly delineated and marked
- If conditions are forecast to be set, soil disturbance along unmade tracks, high-traffic areas (such as in front of stages) and pedestrian routes within the site should be avoided by installing temporary surfaces such as ground protection mats or hessian (for pedestrian routes)
- Alternatives to pegs located in the ground for securing large infrastructure (such as stags) are preferred. These may include water-filled drums or concrete blocks.

The report also states that there should be some no-go zones, with both fencing and signage to prevent damage. This includes the creek, and areas close to the Kara Kara National Park. The report states that festival staff should be briefed on the intention and importance of no-go zones and should work to encourage patrons not to access these areas. Please refer to map below.



52.27 Licensed Premises

The applicant proposes to apply to Victorian Commission for Gambling and Liquor Regulation (VCGLR) for a Major Event Liquor Licence.

A **Patron and Liquor Management Plan** has been submitted and was forwarded to relevant government authorities such as VicPol and VCGLR for their comment/conditions. Subsequently, no objection or conditions were received.

The Plan states that food, non-alcoholic and alcoholic beverages will be able to be brought on site into the non-licensed area and camping area as per the 2017 event. There will be a limit of one case of beer/cider or one bottle of spirits (no glass permitted) per couple will be enforced upon entry. There are strictly no passouts during the event for patrons.

The Plan also states that staff involved in the sale of liquor will be RSA trained and thoroughly briefed prior to the event on the Responsible Serving of Alcohol Policy of the licensee.

There will be free drinking water provided at the event for patrons to utilise throughout this event at marked taps and at bars.

***Bar Configurations** - Licensed area with defined boundaries with monitored entry and exit points will enable bar staff and RSA officers to easily identify any patrons who may appear to be minors and check their proof of age identification as well as levels of intoxication. All bars will have a minimum of two RSA officers deployed to monitor the responsible service of alcohol.*

***Location of Bars** - There will be 3 licensed public bars at this event, all with take-away capabilities. Each public licensed area will be clearly identified and annexed on the attached event site plan. In addition to the public licensed area there will be a licensed artist area this location is yet to be confirmed."*

Proposed Licensed Area Operating hours

Friday 23 February 1500 - 0300 hrs
Saturday 24 February 1200 - 0300 hrs
Sunday 25 February 1200 - 1800 hrs

- Limit of 4 alcoholic beverages per transaction during licensed hours of operation.
- Limit of 2 alcoholic beverages per transaction to be taken out of licensed area, during hours of operation.

52.29 Land Adjacent to a Road Zone, Category 1, or a Public Acquisition Overlay for a Category 1 Road

The applicant has provided a **Traffic Management Plan** (incorporating internal and external vehicle access, parking and emergency management arrangements).

After 2017, additional external traffic managers will be added for 2018, to manage the turnoff at the intersection of Torney Road and the Sunraysia Highway.

Although the land does not directly abut the Sunraysia Highway, the potential impact on the highway needs to be considered and therefore will be referred to VicRoads for comment.

Below is an extract from the Traffic Management Plan:

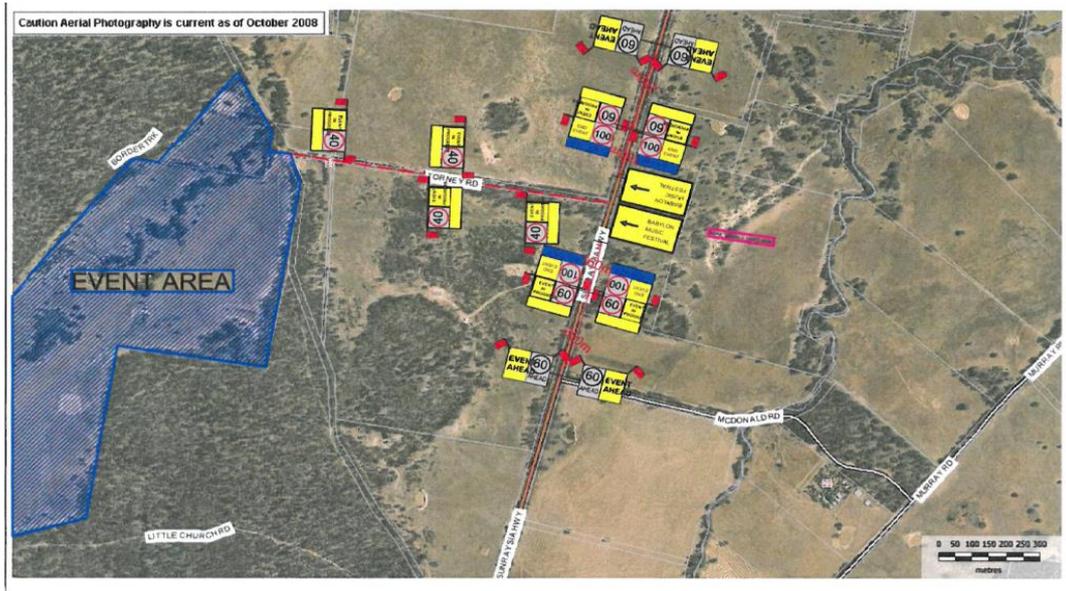
"Traffic flow was steady from 10am (doors) with only 19 vehicles at the doorstep prior to doors. We allowed these vehicles onto the site to lineup at the check in, at approximately 9am. 95% of patrons were in by 11pm that night. The traffic flow was steady and we reduced our on-site processing lanes from 8 to 5, as 8 were not needed.

In 2018 we will double the lanes on site for processing to 8 with ability to open up to 25 lanes. We expect approximately 5500 patrons including staff, and 1500 - 1800 vehicles. This year we will charge \$25 for a car pass encouraging less cars and these car passes can be purchased in advance and with tickets. They can also be paid for on arrival at \$30 fee.

Over 100 patrons used the Bananbus service (which was only available in the last 6 weeks leading up to the event as it was a new establishing business). We anticipate this will at least double in 2018 as patrons are encouraged to use it.

The feedback internally from the 2017 event was:

- *On entry phase VMU's should be positioned on corner of Torney Rd and Sunraysia Hwy highlighting turn-off into Torney Road*
- *On exit phase these VMU's should point to "St Arnaud / Fuel" and "Melbourne"*
- *An accredited traffic controller should work the corner of Torney Rd and Sunraysia Hwy during event gate times (Friday, Saturday, Sunday and Monday)*
- *Additional dust suppression should occur to minimise dust from Torney Road"*



52.43 Live Music and Entertainment Noise

The purpose of this clause is to recognise that live music is an important part of the State's culture and economy. But while it is important, we also need to protect live music entertainment venues from the encroachment of noise sensitive residential uses and to ensure that noise sensitive residential uses are satisfactorily protected from unreasonable levels of live music and entertainment noise.

The applicant has supplied a **Noise Management Plan** and this was forwarded to EPA for comment/condition.

There were a few issues with noise complaints in 2017, and the applicant advises that they have changed consultants and believe the matters raised from 2017 will be addressed for the 2018 festival. The organisers/applicant advise that they have contracted more resources that will be dedicated to this particular issue. They also advise that they have met and spoken with neighbours, on a number of occasions throughout the application process to discuss the application.

The applicant advises that there will be similar monitoring procedures such as:

- Resident hotline number
- Resident complaints procedure
- Letter drop to local area to advise of hotline number
- Sound monitoring meters
- Onsite acoustic assistant
- Roaming Audio Engineer to monitor sound levels in surround areas.

Music from outdoor events must comply with EPA SEP N-2 Policy, which specifies the objectives for the control of music noise from public premises.

The hours of music operation will be:

Friday 23 Feb	3pm to 5am	Saturday 24 Feb
Saturday 24 Feb	10am to 5am	Sunday 25 Feb
Sunday 25 Feb	noon to 8pm	Sunday 25 Feb

The Policy automatically allows music from noon to 10pm for outdoor events, so extended operation hours requires approval from the authority (EPA). This was sought for and approved by the EPA for the 2017 event.

Noise Management Plan for Babylon Festival Ref 3195

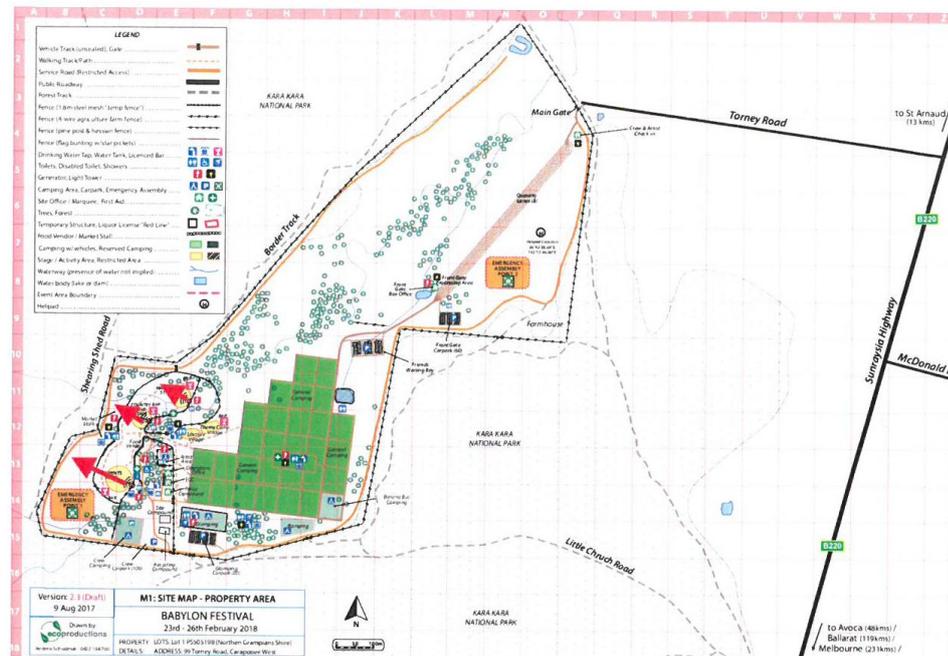


Figure 1 Site Layout showing stage positions and orientation

Residences

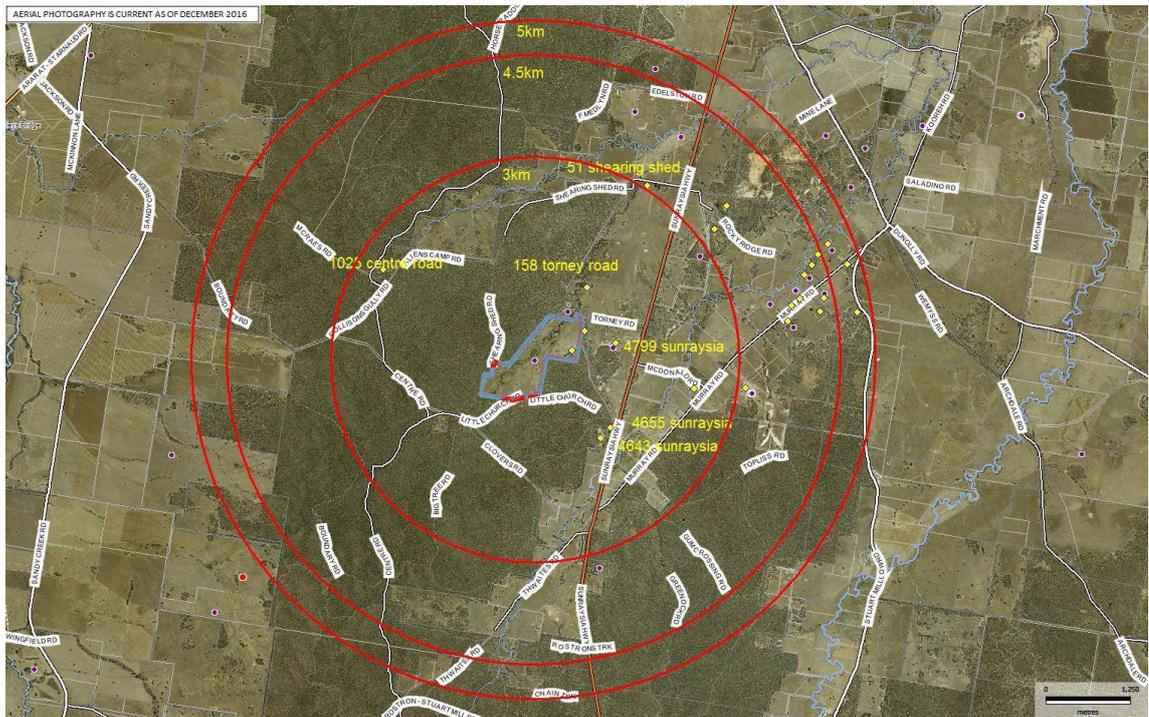
The Noise Management Plan states the closest dwellings are as follows:

- 99 & 87 Torney Road – which are approximately 900 and 1230m to the north east of the closest stage
- 158 Torney Road – 1950m to the northeast of the main stage and 1650m from the closest stage.
- 51 Shearing Shed Road – 3300m to the northeast and the site of a previous complaint.
- 4799 Sunraysia Highway is approximately 1750m to the northeast of the main stage.
- 4643 and 4655 Sunraysia Highway are approximately 1600m and 1800m to the east of the main stage.
- 1025 Centre Road, 2200m northwest of the site and significantly shielded by hills between the stages and the dwelling.
- There are other dwellings approximately 4000m to the west at Sandy Creek Road, 3500m to the northeast at 57 Rocky Ridge Road and 2600m to the east at 23 McDonald Road.

The management plan states *“that depending on any extended operating hours granted by the EPA and the conditions attached, it is likely that additional noise controls such as reducing bass music levels during sleep hours and operating only the minor stages late at night will be required.”*

Please refer to map below that highlights the residences listed above, plus a few more that Planning Department has identified in the area. Three radiuses have

been highlighted at 3km, 4.5km and 5km. The yellow dots are approx. location of residences within the 5km radius. There were approximately 23 dwellings in this area.



44.06 Bushfire Management Overlay

The applicant has been in consultation with the Country Fire Authority throughout the year and a detailed Fire Management Plan / Bushfire Management Plan has been provided in addition to the Bushfire Management Statement that was already completed for the 2017 event (dated November 2016).

The application was referred to the Country Fire Authority (CFA) which is the statutory fire authority having jurisdiction, within District 16 (part of the West Fire District).

The Local fire brigades servicing this area are located at:

- Carapooee
- Beazleys Bridge
- St. Arnaud
- Stuart Mill
- Kooreh

The 2017 event was held over the March long weekend, and due to resources being limited over that weekend, the organisers/applicant moved the date forward by a couple of weeks. In doing this, it is put the event in an even higher period of the declared Fire Danger Period for the District.

As stated earlier, the application was referred to the CFA, which offered no objection, subject to a number of conditions that the applicant must comply with. The CFA and the organisers/applicant have been in close contact since the 2017 event in assessing their plans for the 2018 event. They will also meet with other emergency services prior to the proposed event, to assess the scheduled Fire

Danger (FDI) and whether or not it is going to be too dangerous for the Event to go ahead.

FIRETAC will provide the following physical resources as a minimum based on applicable risk assessments:

- 1 x medium-heavy fire fighting tanker – purpose built (2000 litre capacity)
- 1 x light tanker (nominal 1000 litres capacity)

Or

- 1 x slip on (nominally <800 litres) quick attack fire fighting unit
- ATV – rapid intervention vehicle – carrying light equipment.

All emergency incidents will be reported to the 24/7 “manned” Event Emergency Operations Centre with information being conveyed to the respective “on-site” emergency service provider via a designated ‘radio’ channel/frequency.

Water Supply

There are a number of dams on the site, but due to the summer weather before the event, the dams are to be inspected a minimum of 1 week prior to the commencement of the event. This is to ensure that a minimum of 60% water capacity is in storage otherwise additional alternate water supplies are to be established to the satisfaction of the statutory fire authority (CFA).

The Land

The land is situated at 99 Torney Road, Carapooee West being Lot 1 PS 505198L Parish of Carapooee West.

The land is situated on the western side of the Sunraysia Highway, south of Torney Road, and is surrounded by the Kara Kara National Park on three boundaries.

The subject land is approximately 12km south of St Arnaud, 230km north west of Melbourne.

The land is privately owned and used for grazing purposes. It is not used as high productive farm land. The land is undulated with an unnamed waterway running through it, with some large eucalypt gum trees along the waterway, and some box ironbark on the south western corner and western boundary adjacent to the Kara Kara National Park.

There are a number of dams on the land, and any water that remains after summer, is proposed to be used for dust suppression during the event, and along Torney Road.

There are some outbuildings already on the site (towards the southern boundary) but this area is not included in the proposal and to be fenced off from patrons.

The applicant has advised that the subject land will be restored following the event and returned to vacant farm land.

Points of note:

- The pattern of development in the area – Kara Kara National Park and farm land.

- Access – from Torney Road, all weather road, off the Sunraysia Highway
- Sewerage – temporary toilet facilities to be provided (approx. 100)
- Water – dams exist on site with 60% water capacity at present (will change over summer) and a number of water tanks to be provided on site
- Power – generators are used for power
- The amenity – there will be some impact on the amenity to the area. Issues raised last year related to noise mainly, followed by rubbish, dust and drug use.
- Materials and colours – the staged areas are constructed of timber, but the shade cloth on top of the stages vary in colour and are quite bright. Operations areas usually consists of shipping containers for storage and/or for temporary office buildings.
- Native Vegetation – NO native vegetation is proposed to be removed for the 2018 event. A vegetation assessment report has been provided by the applicant.

Key Issues:

- Aboriginal Cultural Heritage
- Bushfire Management Overlay
- Access
- The purpose of the zone
- The potential for impact on the amenity of the area – noise, dust, waste water, waste disposal
- The on-site treatment and disposal of waste water

CONSULTATION

Notice

Notice was given pursuant to Section 52 of the *Planning and Environment Act 1987* by:

Notice Type	Date of Notice	Period Ends
mail to immediate and adjoining owners and occupiers – 5km distance	7/9/2017	4/10/17
Notice to Land care groups	13/9/2017	4/10/17
a sign on the land	Jodie placed on land 7/9/17	4/10/17
advertisement in the North Central News .	Edition 13/9/17	4/10/17
Customer Service Offices - St Arnaud	7/9/17	4/10/17
Invoice raised for advertising costs	Status	Amount
Letter Sent	PAID/UNPAID DATE	\$222.00
DO NOT ISSUE PERMIT PRIOR TO RECEIPT OF ADVERTISING FEE PLEASE ENSURE THAT THE REQUEST IS SENT AS SOON AS ADVERTISED		

Notice was given by Council and three objections were received.

One submission was received in favour of the application.

Submission

The submission in support of the 2018 Babylon Music Festival was from the Manager of EcoSwish, which is a local company based in St Arnaud. The author of this submission also represents the local Football, Netball & Hockey Club. In the correspondence it states that the organisation of the Babylon event last year was

“professionally executed” and that the “event management was impeccable and all efforts were made with regard to compliance and safety at all levels”.

Objections

Below is a summary of the three objections received:

Objection 1

- **Noise** – The objector advised that they could hear the 2017 event 15km away. They have recently moved closer to the area so believe they will be greatly impacted.

Planning Department Notes:

- The event organisers have engaged a different acoustic engineer / noise consultant for the 2018 and they believe that the music will be monitored more appropriately and that the noise levels will be measured during the event to ensure the noise emanating from the site complies with SEPP N-2. Please refer to the Noise Management section of this report.
 - The organisers have a hotline available to neighbours should noise be an issue and they are willing to take action where required.
- **Fire Danger** – high fire danger area and close to their residence.

Planning Department Notes

- The organisers have worked extremely close with the CFA throughout the year in preparing their Fire Management Plan. The CFA have not objected to the application, subject to a number of conditions.
- The main concern of the Planning Department is the use of Torney Road in case of an emergency, as it is a one way all weather road, with very few areas available for passing traffic.
- The event will not be operating should it be a Code Red Day.
- In conjunction with the Fire Management Plan, the organisers will be meeting with the CFA and other emergency services prior to the event to consider the FDI (Fire Index) leading up to the event. This will determine if the event will go ahead or not.

Objection 2

- **Noise (Music)** - The objector advises that the event does not comply with the requirements of SEPP N-2 Regulations and that the Festival made no attempt to comply and no attempt by the Shire to ensure compliance. The objector also advises that *“the sound control method was inadequate”* and *“noise levels were outrageous”*.
- **Noise (Health)** – The objector advises that the levels were enough to cause hearing problems and stress issues.

Planning Department notes:

- Under the EPA guidelines, there are certain exemptions which organisers can apply for to enable music after the standard N2 outdoor approval of 10pm. The EPA is required to assess this application and provide the exemption. The same approval was sought from the EPA for the 2017 event.

- In regards to noise management – the applicant has sought a new sound engineer and engaged another firm to monitor and test the level of music on site, and at neighbouring properties. Due to the timing of the 2017 event, this consultant was not available, but is available for the 2018 event.
- In regards to Compliance – Council representatives inspected the site a number of times leading up to the event. Council representatives also inspected the site a number of times post event. There were a number of matters that had not been addressed and the applicant received a Planning Infringement Notice, which they complied with in due course.
- In regards to the statement that Council staff should of visited neighbours during the 2017 event – although it is not a requirement of Council staff to visit neighbouring properties throughout the event, it was discussed and yet to be determined whether this would happen at the 2018 event.
- **Noise (Traffic)** – the objector believes this has not been considered, but states *“there will be 2000 cars, vans, trucks, other vehicles on site for the festival and at least a month of heavy traffic either side of the event”*.

Planning Department notes:

- Traffic on Torney Road has been considered as part of this application and relevant conditions will apply should a permit be issued.
- A Traffic Management Plan was submitted as part of the application and this was forwarded to Council’s Infrastructure Services Team as well as VicRoads.
- **Dust** – The objector believes that this is a health issue as the dust blanketed the valley. The objector advised that this was not dealt with by Babylon or the Shire.

Planning Department notes:

- During the 2017 event, the water truck broke down within the first 12 hours of the event and they had to wait for it to be fixed. They tried to attend to the matter as quickly as they could.
- The applicant placed sand on the dance floors, and other high pedestrian areas to limit the amount of dust. Misting sprays were also used in some areas.
- Council was not aware of the dust issue until post event. The organisers have advised that they have more resources available for the 2018 event and that it is noted in the Event Plan.
- **Drugs** – the objector has concerns about drugs at the Festival and what impact it has on the surrounding area, particular St Arnaud after the Ice report on SBS a couple of years ago.

Planning Department notes:

- Although this is not a ‘land use matter’ this item had been considered as part of the application and with relevant emergency service departments. Relevant management plans (including a Medical Plan) are in place and relevant medical provisions apply.
- **Amenity on Surrounding Area** – The objector has concerns regarding the impact on the Kara Kara National Park and the impact it has on threatened species, birds, mammals and bats. The objector states that these animals are registered under the Federal EPBC Act as well as the State FFG Act and the Park is well-known and documented refuge for them.

Planning Department notes:

- The application was referred to Parks Victoria and to the Department of Environment Land Water & Planning (DELWP). No objections were received from either agency. DELWP recommended a number of conditions which will apply should a permit be issued.
- **Community** – The objector states although the land is zoned farming, the remaining area is zoned rural residential. *“People move to this area to enjoy the peace and quiet and enjoy country life”.*

Planning Department notes:

- The subject land is zoned Farming Zone. The land in the area (with the exception of the Kara Kara National Park) is also zoned Farming Zone. The closest land zoned Rural Living is approximately 1.6km to the east, being 600-700m east of the Sunraysia Highway.
- **Risk (Fire)** – The objector states that with the influx of huge number of vehicles in February, and campers, *“it increases the risk of accident and more importantly fire”.* *“A large presence of people unfamiliar with the area and the bush at this time of year raises the fire risk to an unacceptable level”.*

Planning Department notes:

- This is the main concern of the Planning Department, in regards to assessing this particular type of application, due to numbers of patrons, one way access and in the middle of the fire danger period. The planning scheme is based around the protection of life and property.
- The application was referred to the CFA which offered no objection (as stated earlier) subject to a number of conditions.
- The applicant consulted with the CFA pre and post 2017 event. The applicant has also consulted with CFA throughout the year in regards to the 2018 festival. Some improvements were suggested by CFA and these have been made in their management plans.
- Leading up to the event, all emergency services will collaborate and determine whether or not the event is safe enough to continue, all depending on the weather. The applicant has also submitted a Weather Management Plan.
- **Road access** - with the numbers of vehicles on Torney Road, it will deteriorate and causes issue with dust. The objector states that *“With only one access road in the event of an emergency such as fire, the potential for a disastrous traffic jam is sky-high”.*

Planning Department notes:

- The organisers have addressed the issue of dust (as noted above) and with the numbers of vehicles on the road, it may require some further grading. This occurred after the 2017 event and was done at the cost of the applicant.
- The Planning Department is concerned about Torney Road being a narrow road. The condition of the road at present is a lot better that what it was prior to the 2017 event (due to grading after the event and a recent upgrade further up Torney Road).
- **Catchment Strategy** – the objector states *“that the activity sits right on the creekline leading into Middle Creek, thence into the Avoca River”.* The activity will cause *“erosion and declining water quality”.*

Planning Department Notes:

- The application was referred to the North Central Catchment Management Authority which had no objection subject to a condition that they obtain a permit if propose any works on the waterway.
- **Economic Benefit** – the objector believes that there was no benefit to the local community and that it was a dis-benefit to nearby landholders.

Planning Department Notes:

- The objector sought a copy of the economic development report that was prepared by the Economic Development Team, however Council was not able to hand it out due to privacy / confidentiality issues.
- The organisers state that they spent approx. \$120,000 in the surrounding townships of St Arnaud and Stuart Mill, and that it is estimated approx. \$150,000 spent by patrons and workers pre, during and post 2017 event.
- The local Stuart Mill CFA was cited to of raised \$9,000 during the event and hope to raise more if the 2018 event goes ahead. Organisers spent money on fuel, diesel, food, services, goods, contractors such as fencing contractors, lighting, etc.
- The organisers (after speaking with the 2017 objectors) have decided to put some money towards a Community Fund, where \$5 from each ticket sold will go to this fund, and then distributed to local organisations such as primary schools, hospital, SES or CFA.
- **Bad press** – the objector states that “excessive alcohol consumption and drug use / abuse are not the sort of things that Carapooee West / St Arnaud/ NGS Shire wants to become known for”. The objector also states that “these festivals are notorious for outrageous behaviour and subsequent problems, fatalities are not uncommon”.

Planning Department Notes:

- That the planning department is unaware of any bad press after the 2017 event.
- That any reported drug overdoses, were attended to immediately.
- That Council representatives together with emergency services and other key stakeholders, met at a post event debrief. Some items were raised around this subject and it was the overall opinion that although there were some issues, and considering the number of patrons at the event, the event itself and medical resources and response was well handled.

Objection 3

- **Amenity on Kara Kara National Park and threatened species**
 - The objector advises that there will be an impact on the amenity of the Kara Kara National Park and threatened species, and other members of the threatened Victorian Temperate Woodland Bird Community (FFG Act).
 - The objector advises that this Community is listed under the State Flora and Fauna Guarantee Act 1988 (FFG)
 - EPBC Act Nationally Endangered Orchid and DELWP Biodiversity has 2 study sites in close proximity. Uncontrolled vehicle access is a threat to these orchids.
- **Destruction of creekline habitat**
 - Parking in creekline

- Removal of plants and woody debris removes habitat for small mammals and reptiles.
- Erosion and lack of vegetation in creekline causes turbidity, affecting water quality.
- The objector believes that the high sound levels would affect many species, and that bird species were driven out of the area to a distance of more than 2km, and were forced to nest later in the season which means lesser chance of successful nesting.
- Pre and post monitoring of the area needs to be carried out if this festival is going ahead.

Planning Department Notes:

- The application was referred to Parks Victoria and also to the DELWP (as stated earlier). No objection was received from either agency, and DELWP recommended a number of conditions, but mainly in regards to access to the National Park and also fire risk.
- That the Planning Department acknowledges that there is a duty of care from public authorities to have regard to the objectives of the Flora and Fauna Guarantee Act 1988 in their operations.

Community Meeting

The applicant held a Community Meeting on 18 September, 2017 in the Community Room at the rear of the St Arnaud Customer Service Centre.

Approximately 12 members of the public attended, many of them neighbours or contractors, and very few questions were asked. Some members of the public even provided their support for the 2017 event and advised that it was well run and it was good to see the organisers use local suppliers.

Matters that were raised were based on:

- Emergency Management Plan
- Using local service providers and trades
- Amenity impact - noise, dust, rubbish
- Event was well run - security guards, hotline, felt safe

Referral Authorities

Section 55(1) of the *Planning and Environment Act 1987* states that Council must give a copy of an application to every person or body that the Planning Scheme specifies as a referral authority. Clause 66 of the Northern Grampians Planning Scheme requires such a planning permit application to be referred to the following referral authorities.

Section 55 to Servicing Authorities	Date Sent	Date Rec'd
CFA firesafetyreferrals@cfa.vic.gov.au	5/09/2017	25/9/17 no objection subject to 13 conditions.
GWM Water	5/09/2017	19/9/17 no objection or condition.
VCGLR	5/09/2017	No comment received.

Sec 52 to Authorities (Comment)	Date Sent	Date Rec'd
North Central CMA	5/09/2017	25/9/17 No objection subject to 1 condition
DELWP	5/09/2017	12/10/17 No objection

grampians.planning@delwp.vic.gov.au		subject to
VicRoads	5/09/2017	13/9/17 No objection subject to 1 condition.
EPA northwest.mailbox@epa.vic.gov.au	5/09/2017	15/9/17 Request Extension of time. (Granted)
		20/9/17 No objection subject to a number of conditions.
VicPol	5/09/2017	No written comment was received. Planning Department has kept in contact via telecommunications.
SES	5/09/2017	No comments received.
Ambulance Vic	5/09/2017	No comments received.
St Arnaud Hospital – Health Services	5/09/2017	No comments received.
Aboriginal Victoria	5/09/2017	31/7/2017 – Pre Application advice advised a CHMP is not required.
Dja Dja Wurrung	5/09/2017	No comments received.
Parks Victoria	5/09/2017	No comments received.

Internal Business Unit (Comment)	Date Sent	Date Rec'd
Building	25/10/17	25/10/17 no objection subject to building permits & POPE.
Infrastructure	25/10/17	25/10/17 no objection subject to conditions.
Environmental Health	25/10/17	25/10/17 no objection subject to notes.
Economic Development	25/10/17	No comment.
Local Laws	25/10/17	25/10/17 no objection.
Emergency Services	25/10/17	26/10/17 no objection.

FURTHER INFORMATION

The following further information was required on 5 September, 2017:

1. Clarification on the number of stages
2. Details on dust suppression
3. Clarification regarding Code Red Days
4. Clarification on land parcels used for the Event
5. Amended Documentation/Site Plans to reflect change.

Council's Planning Department sent an email directly to the Organisers for a response.

SATISFACTION OF THE FURTHER INFORMATION REQUEST

The above information request was satisfied on 6 September, 2017 and 8 September, 2017 respectively, with the applicant providing:

- Replacement pages for corrections of various plans
- Executed letter of engagement of Noise consulting PL
- Updated Noise Management Plan
- Updated Site Plan

ASSESSMENT OF PLANNING SCHEME REQUIREMENTS

Relevant Zone, Overlay and Particular Provisions

Before deciding on an application, Council must consider the relevant provisions of the Planning Scheme, including the zone, overlay and particular provisions, which are shown in the **Statement of Permissibility** below. All relevant Decision Guidelines must be considered.

Statement of Permissibility

	Comment
Zone	
Clause 35.07 Farming Zone	A planning permit is required for the use and development of a Place of Assembly.
Overlays	
Clause 44.06-1: Bushfire Management Overlay	A permit is required for buildings and works associated with a Place of Assembly.
Particular Provisions	
Clause 52.06 – Car parking Clause 52.07 – Loading/Unloading	See comments below

State Planning Policy Framework

Pursuant to the *State Planning Policy Framework*, and of relevance to this application, Council has considered relevant clauses and objectives.

11 SETTLEMENT

Planning is to recognise the need for, and as far as practicable contribute towards:

- Health and safety
- Diversity of choice
- Economic viability
- Prevention of pollution to land, water and air.
- Protection of environmentally sensitive areas and natural resources.
- Accessibility

Planning is to prevent environmental problems created by siting incompatible land uses close together.

11.15 WIMMERA SOUTHERN MALLEE

11.15-4 Agricultural productivity

Objective

To protect key agricultural resources, maintain productivity and support the development of industry.

After considering this objective, the planning department believes that the proposed use and development is not likely to have an impact on the agricultural resources or productivity in the area.

The subject land is rarely used for grazing, and it is not high productive

	<p>farm land.</p> <p>The proposal will not have an impact on adjoining or adjacent farm land.</p>
<p>11.15-5 A diversified economy</p> <p>Objective To use the region's assets to facilitate the diversification of the economy and build a resilient community.</p>	<p>The proposed use and development is definitely considered diversified in this area.</p> <p>It supports the economy and brings people to the area where they have access to transport, infrastructure, local services and produce.</p> <p>However, one of the strategies that this application does not comply with is where it states "not be exposed to unacceptable bushfire hazards".</p> <p>The application was referred to the CFA, which offered no objection, subject to conditions, and subject to the Management Plans.</p>
<p>12 ENVIRONMENTAL AND LANDSCAPE VALUES</p> <p>Planning should help to protect the health of ecological systems and the biodiversity they support (including ecosystems, habitats, species and genetic diversity) and conserve areas with identified environmental and landscape values.</p> <p>Planning should protect sites and features of nature conservation, biodiversity, geological or landscape value.</p>	
<p>12.01 Biodiversity</p> <p>12.01-1 Protection of biodiversity</p> <p>Objective To assist the protection and conservation of Victoria's biodiversity, including important habitat for Victoria's flora and fauna and other strategically valuable biodiversity sites.</p>	<p>It is possible that the proposed use and development may have some impact on the adjoining Kara Kara National Park.</p> <p>Such impact that could occur is:</p> <ul style="list-style-type: none"> - pedestrians in the park, impacting on flora - noise having a possible impact on the wildlife. <p>The application was referred to Parks Victoria and DELWP whereby no objection was received, subject to conditions, mainly relating to waste in and around the National Park and access within the Park.</p>
<p>13 ENVIRONMENTAL RISKS</p> <p>Planning should adopt a best practice environmental management and risk</p>	

<p>management approach which aims to avoid or minimise environmental degradation and hazards. Planning should identify and manage the potential for the environment, and environmental changes, to impact upon the economic, environmental or social well-being of society.</p>	
<p>13.02 Floodplains</p> <p>13.02-1 Floodplain management</p> <p>Objective To assist the protection of:</p> <ul style="list-style-type: none"> • Life, property and community infrastructure from flood hazard. • The natural flood carrying capacity of rivers, streams and floodways. • The flood storage function of floodplains and waterways. • Floodplain areas of environmental significance or of importance to river health. 	<p>Due to a waterway running through the subject land, the application was referred to the North Central Catchment Management Authority, which offered no objection subject to one condition that relates to permit requirement for any works in a waterway.</p> <p>The proposed use and development is not likely to have an impact, and should there be heavy rainfall prior to the event and any possible likelihood of flooding, then the event would be cancelled.</p> <p>Relevant emergency agencies have been forwarded the application for comment and review.</p>
<p>13.04 Noise and air</p> <p>13.04-1 Noise abatement</p> <p>Objective To assist the control of noise effects on sensitive land uses.</p>	<p>Noise was one of the main concerns raised and has been outlined in detail earlier in the report.</p> <p>The application was referred to the EPA for comment, which offered no objection, subject to conditions.</p> <p>The EPA offers exemptions under the N2 outdoor music requirements, which the applicant will seek for the 2018 event.</p> <p>The applicant states that the 2018 event will be managed a lot better than the 2017 event due to more resources being available. The contractor responsible has better equipment for monitoring and testing compared to 2017.</p>
<p>13.05 Bushfire</p> <p>13.05-1 Bushfire planning strategies and principles</p> <p>Objective</p>	<p>The matter of Fire Risk is the main concern of the Planning Department in assessing this application. The planning scheme is there to protect life and property.</p>

<p>To assist to strengthen community resilience to bushfire.</p> <p>Strategy Only permit new development where:</p> <ul style="list-style-type: none"> • The risk to human life, property and community infrastructure from bushfire can be reduced to an acceptable level. • Bushfire protection measures, including the siting, design and construction of buildings, vegetation management, water supply and access and egress can be readily implemented and managed within the property. • The risk to existing residents, property and community infrastructure from bushfire is not increased. 	<p>The application was referred to the CFA for comment, which offered no objection, subject to quite a number of conditions.</p> <p>Please refer to other areas in the report for further detailed information.</p> <p>Please also refer to the Fire Management Plan and Emergency Management Plans for further detailed information.</p>
<p>14 NATURAL RESOURCE MANAGEMENT</p> <p>Planning is to assist in the conservation and wise use of natural resources including energy, water, land, stone and minerals to support both environmental quality and sustainable development.</p>	
<p>14.01 Agriculture</p> <p>14.01-1 Protection of agricultural land</p> <p>Objective To protect productive farmland which is of strategic significance in the local or regional context.</p>	<p>The subject land is not considered high productive farm land. The subject land is rarely used for grazing land.</p> <p>The proposed use and development is not likely to have an impact.</p>
<p>14.02 Water</p> <p>14.02-1 Catchment planning and management</p> <p>Objective To assist the protection and, where possible, restoration of catchments, waterways, water bodies, groundwater, and the marine environment.</p>	<p>As stated earlier, there is a waterway that runs through the middle of the subject land, which is a tributary of the Avoca River.</p> <p>The waterway is an unnamed waterway.</p> <p>The application was referred to the local catchment management authority which offered no objection to the proposal.</p> <p>Relevant conditions apply to the proposed use and development in regards to waste, effluent and greywater.</p>

<p>14.02-2 Water quality</p> <p>Objective To protect water quality.</p>	<p>Please refer to comments above.</p>
<p>15 BUILT ENVIRONMENT AND HERITAGE</p> <p>Planning should ensure all new land use and development appropriately responds to its landscape, valued built form and cultural context, and protect places and sites with significant heritage, architectural, aesthetic, scientific and cultural value.</p> <p>Creating quality built environments supports the social, cultural, economic and environmental wellbeing of our communities, cities and towns.</p> <p>Land use and development planning must support the development and maintenance of communities with adequate and safe physical and social environments for their residents, through the appropriate location of uses and development and quality of urban design.</p> <p>Planning should achieve high quality urban design and architecture that:</p> <ul style="list-style-type: none"> • Contributes positively to local urban character and sense of place. • Reflects the particular characteristics, aspirations and cultural identity of the community. • Enhances liveability, diversity, amenity and safety of the public realm. • Promotes attractiveness of towns and cities within broader strategic contexts. • Minimises detrimental impact on neighbouring properties. 	
<p>15.03 Heritage</p> <p>15.03-1 Heritage conservation</p> <p>Objective To ensure the conservation of places of heritage significance.</p> <p>15.03-2 Aboriginal cultural heritage</p> <p>Objective To ensure the protection and conservation of places of Aboriginal cultural heritage significance.</p>	<p>The Kara Kara National Park adjoins the subject land on three boundaries.</p> <p>There are no other places of heritage significance.</p> <p>The application was referred to Aboriginal Victoria to ensure that the waterway is not covered by the cultural sensitive area in accordance with the Aboriginal Heritage Act 2007.</p> <p>Accordingly, a Cultural Heritage Management Plan (CHMP) is not required.</p>
<p>17 ECONOMIC DEVELOPMENT</p> <p>Planning is to provide for a strong and innovative economy, where all sectors of the economy are critical to economic prosperity. Planning is to contribute to the economic well-being of communities and the State as a whole by supporting and fostering economic growth and development by providing land, facilitating decisions, and resolving land use conflicts, so that each district may build on its strengths and achieve its economic potential.</p>	

<p>17.01 Commercial</p> <p>17.01-1 Business</p> <p>Objective To encourage development which meet the communities' needs for retail, entertainment, office and other commercial services and provides net community benefit in relation to accessibility, efficient infrastructure use and the aggregation and sustainability of commercial facilities.</p> <p>Strategies Locate commercial facilities in existing or planned activity centres.</p>	<p>Babylon Music Festival provides an opportunity for patrons, volunteers, contractors, organisers to use local suppliers and services.</p> <p>The organisers state that they had spent \$120,000 in the St Arnaud township and surrounding area, and estimate a further \$150,000 was spent by the remaining volunteers & patrons.</p> <p>The organisers/applicant used local contractors, purchased food, fuel, ice, lighting, batteries etc in order to have the event function properly.</p> <p>In 2018 they will use more local produce and services knowing what is available to them.</p> <p>The Stuart Mill community also benefits through fundraising and the local auxiliary providing services.</p>
<p>17.03 Tourism</p> <p>17.03-1 Facilitating tourism</p> <p>Objective To encourage tourism development to maximise the employment and long-term economic, social and cultural benefits of developing the State as a competitive domestic and international tourist destination.</p>	<p>The proposed use and development has put St Arnaud (Carapooee West) on the map, and it appears that a majority of the local community and businesses welcome those travelling through.</p> <p>The proposal attracts visitors to the region and promotes Northern Grampians Shire as a tourist destination offering a diversified event in addition to the existing events and tourist opportunities within the municipality.</p>
<p>18 TRANSPORT Planning should ensure an integrated and sustainable transport system that provides access to social and economic opportunities, facilitates economic prosperity, contributes to environmental sustainability, coordinates reliable movements of people and goods, and is safe.</p>	
<p>18.02 Movement networks</p> <p>18.02-5 Car parking</p> <p>Objective</p>	<p>Carparking has been considered earlier in the report.</p> <p>There is adequate room on the site to</p>

<p>To ensure an adequate supply of car parking that is appropriately designed and located.</p>	<p>meet the carparking requirements.</p>
<p>19 INFRASTRUCTURE Planning for development of social and physical infrastructure should enable it to be provided in a way that is efficient, equitable, accessible and timely.</p> <p>Planning is to recognise social needs by providing land for a range of accessible community resources, such as education, cultural, health and community support (mental health, aged care, disability, youth and family services) facilities.</p> <p>Growth and redevelopment of settlements should be planned in a manner that allows for the logical and efficient provision and maintenance of infrastructure, including the setting aside of land for the construction of future transport routes.</p> <p>Strategic planning should facilitate efficient use of existing infrastructure and human services. Providers of infrastructure, whether public or private bodies, are to be guided by planning policies and should assist strategic land use planning.</p> <p>Planning authorities are to consider the use of development contributions (levies) in the funding of infrastructure.</p>	
<p>19.03 Development infrastructure</p> <p>19.03-2 Water supply, sewerage and drainage</p> <p>Objective To plan for the provision of water supply, sewerage and drainage services that efficiently and effectively meet State and community needs and protect the environment.</p> <p>19.03-4 Telecommunications</p> <p>Objective To facilitate the orderly development, extension and maintenance of telecommunication infrastructure.</p> <p>19.03-5 Waste and resource recovery</p> <p>Objective To reduce waste and maximise resource recovery so as to minimise environmental, community amenity and public health impacts and reduce reliance on landfills.</p>	<p>The organisers, similar to 2017 propose to provide a number of water tanks, pipes and taps throughout the site, for stall holders, emergency services, and patrons alike.</p> <p>The organisers also propose additional toilet facilities for the 2018 event to ensure that waste (toilet paper) is not found outside the property boundary in the National Park.</p> <p>Telecommunications is very limited in Carapooee West, however the organisers have an agreement with a neighbour in regards to obtaining internet coverage.</p> <p>They also have communication in the way of two way radios between operations.</p> <p>Waste, in the form of rubbish, is set out as per the Waste Management Agreement. Skips and bins will be emptied as required and removed from the site by the end of the event.</p> <p>The applicant also has volunteers</p>

	working days after the event to ensure that the site and surrounding area is clean of all rubbish and waste.
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Local Planning Policy Framework

Pursuant to the *Local Planning Policy Framework, Municipal Strategic Statement and the Council Plan*, Council has considered relevant clauses and objectives to this application.

<p>21.02 SETTLEMENT, HOUSING, BUILT ENVIRONMENT AND HERITAGE This clause provides local content to support Clause 11 (Settlement), Clause 15 (Built environment and heritage) and Clause 16 (Housing) of the State Planning Policy Framework.</p>	
<p>21.02-1 Settlement</p> <p>Objective 2 To minimise the potential for future land use conflicts.</p> <p>Objective 3 To reduce the risk to life, property and community infrastructure from bushfire at a municipal and local scale.</p> <p>21.02-3 Built environment and heritage</p> <p>Key issues</p> <ul style="list-style-type: none"> • The abundance of natural, cultural and historically significant places in the shire. • Recognising, protecting and conserving the shire’s natural, spiritual, cultural and built form heritage including heritage buildings, monuments, streetscapes and precincts. <p>Objective 1 To conserve and protect sites and precincts of architectural, cultural and historic significance.</p> <p>.</p>	<p>The propose use and development has caused some conflict between some of the neighbouring properties, such as:</p> <ul style="list-style-type: none"> • Noise • Dust • Traffic and • environmental impact on the Kara Kara National Park. <p>Although the land in the area is mainly zoned Farming Zone, the area is of a rural living type environment, with the Kara Kara National Park surrounding the subject land.</p> <p>Some of the strategies listed to meet these objectives are debatable to interpretation, in particular those relating to defendable space and the needs to be protected.</p> <p>The application was referred to the CFA which offered no objection subject to a number of conditions.</p> <p>The risk of fire is the main concern of the planning department when considering this application. And based on the type of application in question, is why the decision is being put to Council for final decision.</p> <p>Another item of concern and consideration is the impact on the Kara Kara National Park – with waste and noise.</p> <p>This relates to the conservation and protection of sites and precincts of</p>

	significance and landscapes.
<p>21.03 ENVIRONMENTAL RISK AND LANDSCAPE VALUES This clause provides local content to support Clause 12 (Environmental and landscape values) and Clause 13 (Environmental risks) of the State Planning Policy Framework.</p>	
<p>21.03-1 Environment, landscape values and risk</p> <p>Objective 1 To ensure land use and development does not increase the level of bush fire risk and includes adequate fire protection measures.</p> <p>Objective 2 To protect local flora and fauna.</p> <p>Objective 3 To manage salinity and erosion.</p>	<p>The overview under this clause states that the shire contains some of the most significant environmental features in the State, such as the Kara Kara State Forest.</p> <p>It also states that Land in the shire is subject to environmental risks such as bushfire, flooding and salinity.</p> <p>One of the key issues under this clauses states that the Bushfire hazard in the shire and around townships, and land around Kara Kara State Forest being at high risk.</p> <p>The application was referred to relevant authorities for comment. No objections were received.</p>
<p>21.04 ECONOMIC DEVELOPMENT This clause provides local content to support Clause 17 (Economic Development) of the State Planning Policy Framework.</p>	
<p>21.04-1 Agriculture</p> <p>Objective 1 To support the development of sustainable agriculture and horticultural industries, as the foundation to a strong and prosperous economy.</p>	<p>Overview Agriculture is the dominant land use and industry in the shire, with key activities being sheep grazing in the south and cropping (especially wheat) in the north west.</p> <p>As stated under the SPPF, the proposed use and development is not likely to have an impact on any of the key issues raised or the objectives listed.</p>

Council Plan 2013-2017

The following Council Plan strategies are applicable to planning and have been considered in this application as far as they are applicable.

Economic Strategy	Implementing a planning framework that enables and encourages business, including farming enterprises, and residential development and expansion
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Emergency and Risk Strategy	Enforcing non-compliant or high risk land-uses to lessen community risk, improve amenity and security
Red Tape Reduction Strategy	Implementing a 'no further requests' program in planning Implementing a customer relationship management and complaint management and rectification program. Reviewing all internal policies and procedures to move towards a risk matrix approach and remove duplication or multiple handling of requests. Demonstrating leadership in advocating for the reduction of regulation at the local, state and national level

CONSIDERATION OF DECISION GUIDELINES

ZONE

Clause 35.07 Farming Zone

A permit is required for the use and development of a Place of Assembly in accordance with the Farming Zone.

The purpose of the Farming Zone:

Purpose	Comments
To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.	The proposed Place of Assembly has been considered against the State and Local Planning Policy Frameworks.
To provide for the use of land for agriculture.	The subject land has been used for grazing purposes only, not cropping. It is not high productive farm land.
To encourage the retention of productive agricultural land.	As stated earlier, the land is not high productive farm land, and the use and development is not likely to have an impact on surrounding land uses.
To ensure that non-agricultural uses, including dwellings, do not adversely affect the use of land for agriculture.	The application is not for a dwelling. The proposed place of assembly is a one-off event and is not likely to adversely affect the use of land for agriculture.
To encourage the retention of employment and population to support rural communities.	The proposal uses local services and providers for their event, which supports local communities. The applicant/organiser proposes to create a Community Fund for the 2018 event. They advise that \$5 from each ticket sold goes to the community fund, and that money will be distributed to local clubs/resources such as schools, hospital, cfa, etc.

To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.	This is not applicable to this type of application as the proposal is for place of assembly, being a once a year event.
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The Place of Assembly application was originally a one off event, but with the 2018 event proposed, could be considered a 'once a year' event. The proposal is not likely to cause ongoing adverse amenity impact in the area and it will not permanently change the existing use of the land.

Decision Guidelines	Comments
General Issues	
The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.	The relevant policies have been considered. See above.
Any Regional Catchment Strategy and associated plan applying to the land	The application was referred to the North Central Catchment Management Authority and GWMWater. Both of which did not object to the proposal. Catchment recommended one condition in regards to works in waterway.
The capability of the land to accommodate the proposed use or development, including the disposal of effluent.	The subject land will be managed in accordance with the relevant management plans that have been supplied with the application. The subject land is large enough to cater for the size of the event, including car parking and camping. Access to and from the site must be in accordance with the Traffic Management Plan and Event Management Plan.
How the use or development relates to sustainable land management.	The use and development does not relate to sustainable land management. The proposal is a once a year event, and held on private land, with owner consent, to conduct the 2018 Babylon Festival.
Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.	The proposal is likely to cause some amenity impacts on neighbours. The subject land is zoned Farming Zone, with Farming Zone land nearby. Whilst the area is not high productive farm land, there is a mixture of farming and rural living type use and developments in the area. The operator has considered the amenity impacts of the proposal on the surrounding environment and all noise will be required to meet the relevant

	SEPP N-2 regulations.
How the use and development makes use of existing infrastructure and services	The property has some services available, but the event will be managed in accordance with the applicable management plans.
Agricultural issues and the impacts from non-agricultural uses	
Whether the use or development will support and enhance agricultural production.	The use and development does not support or enhance agriculture production. The proposal is a one off event on land that is used for minimal grazing reasons. The subject land is not productive farm land and is not used for cropping.
Whether the use or development will adversely affect soil quality or permanently remove the land from agricultural production.	Please refer to comments above.
The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural use.	The proposal will not likely to limit operation and expansion of adjoining and nearby agricultural uses.
The capacity of the site to sustain the agricultural use.	The subject land is large enough to accommodate the event.
The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.	The agricultural qualities will not be permanently lost as a result of the proposal.
Any integrated land management plan prepared for the site.	Management plans have been provided to cater for all aspects of the event. Please refer to a list earlier in the report.
Dwelling Issues	
Whether the dwelling will result in the loss or fragmentation of productive agricultural land.	Not a dwelling application.
Whether the dwelling will be adversely affected by agricultural activities on adjacent and nearby land due to dust, noise, odour, use of chemicals and farm machinery, traffic and hours of operation.	Not a dwelling application.
Whether the dwelling will adversely affect the operation and expansion of adjoining and nearby agricultural uses.	Not a dwelling application.
The potential for the proposal to lead to a concentration or proliferation of dwellings in the area and the impact of this on the use of the land for agriculture	Not a dwelling application.
Environmental Issues	
The impact of the proposal on the natural physical features and resources of the area, in particular on soil and water.	The proposal runs for three (3) days, with post and pre event works occurring the week before and the week after. The applicant has advised that the physical features of the site will not be

	<p>impacted on, and that there should be no impact on the waterway nearby.</p> <p>There will be a number of portable toilets and showers that are contracted out and cleaned/emptied when necessary and will be removed from the site.</p>
The impact of the use or development on the flora and fauna on the site and its surrounds.	<p>The event is likely to have minimal impact on the flora and fauna on the site and its surrounds.</p> <p>Council has received objections in regards to the impact on the bird life and on the animals, as well as the Kara Kara National Park that abuts the subject land.</p>
The need to protect and enhance the biodiversity of the area, including retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge.	<p>Please refer to comments above.</p> <p>No vegetation is required to be removed as part of the proposal. DELWP, Parks Vic and CMA have no objection, subject to conditions.</p>
The location of on-site effluent disposal areas to minimise the impact of nutrient loads on waterways and native vegetation.	<p>Portable toilets are to be located through out the site and will be cleaned/emptied when required and removed from the site after the event.</p> <p>Food/stall holders will also be required to remove all grey water from the land via holding tanks.</p> <p>Relevant conditions will apply.</p> <p>The applicant has supplied a Waste Management Plan supporting the application.</p>
Design and siting issues	
The need to located buildings in one area to avoid any adverse impacts on surrounding agricultural uses and to minimise the loss of productive agricultural land.	<p>Three temporary stages and bar areas are proposed to be erected prior to the day of the event and removed when the event concludes.</p> <p>Other works include trenches for power and water supply.</p>
The impact of the siting, design, height, bulk, colours and materials to be used on the natural environment, major roads, vistas and water features and the measures to be undertaken to minimise any adverse impacts.	<p>The proposed development is not likely to have an impact as it is a one off event (once a year)</p>
The impact on the character and appearance of the area or features of architectural, historic or scientific	<p>There will be no impact as the buildings and works are temporary and are to be removed from the site once the event is</p>

significance or of natural beauty or importance.	complete.
The location and design of existing and proposed infrastructure including roads, gas, water, drainage, telecommunications and sewerage facilities.	<p><u>Access:</u></p> <ul style="list-style-type: none"> ○ Torney Road is a one way all weather road. After the 2017 event, the road required to be graded, at a cost to the applicant (approx. \$4,000). ○ There are other tracks around the site, but these are located in the National park and are not to be used as entry/exit for the event. ○ They are only to be used in the case of extreme emergency. <p><u>Water:</u></p> <ul style="list-style-type: none"> ○ Applicant provides water tanks and taps throughout the site. <p><u>Telecommunications:</u></p> <ul style="list-style-type: none"> ○ Mobile phone coverage is very limited. ○ Applicant has temp tower to try obtain relevant communications ○ 2 way radios between staff/organisers/emergency services. <p><u>Sewerage Facilities:</u></p> <ul style="list-style-type: none"> ○ Please refer to comments above. Portable toilets have been provided.
Whether the use and development will require traffic management measures.	Yes, the applicant has supplied a Traffic Management Plan that has been referred to VicRoads and Council's Infrastructure Department. Consent from both authorities has been granted subject to conditions.

OVERLAY

Clause 44.06-1: Bushfire Management Overlay (BMO)

A permit is required to construct a building or construct or carry out works associated with Place of Assembly.

Accordingly, the application was referred to the CFA for comment/condition.

A Bushfire Management Statement and Fire Management Plan has been submitted as part of the application and was referred to the CFA as per Section 55 of the Act. The CFA has been working extremely closely with the applicant which offered no objection subject to conditions.

PARTICULAR PROVISION

Clause 52.06 Carparking

One of the purposes of the carparking requirement is to ensure that car parking does not adversely affect the amenity of the locality. Clause 52.06 applies to a new use, and the provision of car parking spaces is to be provided before a new use commences, to the satisfaction of the Responsible Authority.

A permit is required to reduce the number specified in the table.

Place of Assembly: 0.3 to each patron permitted

In this case, they are estimating 6,000 people to attend the event, plus up to 100 staff/or employees.

Therefore, a total of 1,800 car spaces are required to be provided on the site and available for event patrons. There is ample room on the subject land to accommodate for car parking requirements.

Clause 52.07 Loading and Unloading

The purpose of this clause is to set aside and for loading and unloading commercial vehicles to prevent loss of amenity and adverse effect on traffic flow and road safety.

Requirements to be met are:

- Space to be provided on the land
- The road that provides access to the loading area to be at least 3.6m wide.

A permit may be granted to reduce or waive if the land area is insufficient or adequate provision is made for loading or unloading vehicles to the satisfaction of the Responsible Authority.

In this case, it is considered that this requirement can be met due to the size of the land being of 87.77ha.

Clause 52.27 Licensed Premises

The purpose of Cause 52.27 is to ensure that the licensed premises are situated in appropriate locations, and to ensure that the impact of the licensed premises on the amenity of the surrounding area is considered.

Due to the type of proposed use, being a temporary use for Place of Assembly for a Music Festival, a licence is required. The applicant notes in their report that a Major Event Licence has been applied for.

A planning permit is not required for the proposed liquor licence or a temporary liquor licence.

Clause 52.29 Land Adjacent to a Road Zone Category 1

Although the land is not directly adjacent to a Road Zone Category 1, the subject land is 900m west of the Sunraysia Highway that is classified as a road in a Road Zone, Category 1 (VicRoads road).

Due to the type of proposal and the number of vehicles, the application was supported by a Traffic Management Plan which was referred to VicRoads for comments/conditions.

VicRoads provided consent and have signed a Memorandum of Authorisation approving the traffic management plan proposed as part of this application.

Internal traffic and parking will be managed on site by traffic marshals, security, and parking attendants in accordance with the Traffic and Parking Management Plan determined by the site event manager.

For the 2018 event, the applicant has advised that a marshal will be available at the intersection of Torney Road and Sunraysia Highway to provide assistance to patrons.

Clause 52.43 Live Music and Entertainment Noise

The purpose of this clause is to recognise that live music is important and part of the State's culture and economy.

The clause is also there to protect nearby residential uses, and to ensure that the primary responsibility for noise attenuation resets with the agent of change.

This clause applies to an application to use land for, or to construct a building or construct or carry out works associated with:

- A live music entertainment venue
- A noise sensitive residential use that is within 50m of a live music entertainment venue.

In this clause:

- ***live music entertainment venue means:***
 - a food and drink premises, nightclub, function centre or residential hotel that includes live music entertainment
 - a rehearsal studio
 - any other venue used for the performance of music and specified in clause 2.0 of the schedule to this clause, subject to any specified condition or limitation.
- ***noise sensitive residential use*** means a boarding house, dependent person's unit, dwelling, nursing home, residential aged care facility, residential village or retirement village.

Requirements to be met

A live music entertainment venue must be designed, constructed and managed to minimise noise emissions from the premises and provide acoustic attenuation measures that would protect a noise sensitive residential use within 50 metres of the venue.

A noise sensitive residential use must be designed and constructed to include acoustic attenuation measures that will reduce noise levels from any:

- indoor live music entertainment venue to below the noise limits specified in State Environment Protection Policy (Control of Music Noise from Public Premises) No. N-2 (SEPP N2).
- outdoor live music entertainment venue to below 45dB(A), assessed as an Leq over 15 minutes.

For the purpose of assessing whether the above noise standards are met, the noise measurement point may be located inside a habitable room of a noise sensitive residential use with windows and doors closed (Schedule B1 of SEPP N2 does not apply).

A permit may be granted to reduce or waive these requirements if the responsible authority is satisfied that an alternative measure meets the purpose of this clause.

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- the extent to which the siting, layout, design and construction minimise the potential for noise impacts.
- whether existing or proposed noise sensitive residential uses will be satisfactorily protected from unreasonable live music and entertainment noise.
- Whether the proposal adversely affects any existing uses.

The 2017 event created a number of complaints in regards to Noise.

The applicant has advised that they are using a different consultant for 2018 and providing more resources to monitor the noise at neighbouring properties.

The Noise Management Plan submitted with the application demonstrates compliance with SEPP N-2 during normal hours but may require additional noise controls such as reducing bass music levels during sleep hours and operating only the minor stages late at night will be required.

The application was referred to the EPA for comment/conditions, which offered no objection to the application, subject to a number of conditions.

GENERAL PROVISIONS

Clause 65.01 – Decision Guidelines for Approval of an application or plan

The relevant Decision Guidelines have been considered. The application satisfies the Decision Guidelines.

Decision Guidelines	Comments
The matters set out in Section 60 of the Act	These have been considered.
The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.	The relevant policies have been considered.
The purpose of the zone, overlay or other provision.	The application has considered the purpose of the zone, overlay and particular provisions.
Any matter required to be considered in the zone, overlay or other provision.	The zone, overlay and particular provisions have been considered and are address earlier in the assessment report.
The orderly planning of the area	The proposal is for a single event and adequate management plans have been

	<p>developed in consultation with relevant government authorities.</p> <p>The site must be operated in accordance with these plans and the site is to be returned to its original state to ensure no detriment is caused to surrounding land uses and development.</p>
The effect on the amenity of the area	As it is a single event, therefore no long term detrimental impacts are likely.
The proximity of the land to any public land	<p>The Kara Kara National Park abuts three boundaries of the subject land.</p> <p>After the 2017 event there were some concerns in regards to:</p> <ul style="list-style-type: none"> • Access – vehicles • Access - pedestrians • Waste • Flora/fauna <p>Relevant stakeholder meetings have been conducted since the 2017 event, and the applicant has been in consultation with DELWP throughout the year.</p> <p>Further conditions are proposed (should a permit be issued) to ensure that the Kara Kara National Park is protected.</p>
Factors likely to cause or contribute to land degradation, salinity or reduce water quality	The proposal will not contribute to land degradation, salinity or reduction of water quality.
Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.	The proposal will not have a greater impact on water quality subject to meeting guidelines of the Planning Permit.
The extent and character of native vegetation and the likelihood of its destruction.	No native vegetation is proposed to be removed, lopped or destroyed.
Whether native vegetation is to be or can be protected, planted or allowed to regenerate.	No native vegetation is proposed to be removed, lopped or destroyed.
The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.	<p>The risk of fire is paramount due to the location.</p> <p>The proposal itself will not increase hazard for flood, erosion or fire.</p> <p>In the event of a Code Red day, the event must be cancelled and the CFA have provided consent subject to the Fire Management Plan being implemented.</p>

SUMMARY OF KEY ISSUES

Key Issues:

Aboriginal Cultural Heritage

The land is not located in a culturally sensitive area and a CHMP is not required.

Purpose of the Zone

The proposal has no direct relationship with a farming use but is a festival for 3 days and the proposal will not have a detrimental impact on the future farming use of the land.

The potential for impact on the amenity of the area

- **Noise**

As per the 2017 event, the 2018 event is likely to have an impact on neighbouring properties from the live music. The application was referred to the EPA for comment/condition, which offered no objection, subject to a number of conditions, and that the event must be in accordance with the Noise Management Plan and noise regulations 'State Environment Protection Policy (Control of Music Noise from Public Premises) No. N-2'.

The event organisers have engaged a different acoustic engineer compared to the 2017 event, and therefore has the resources and equipment to monitor the noise levels appropriately during the 2018 event to ensure the noise emanating from the site complies with SEPP N-2.

Please refer to previous comments earlier in the Assessment Report.

- **The on-site treatment and disposal of waste water**

The on-site treatment and disposal of waste water has been considered within the Environmental Management Plan and will be disposed of 'off-site'. All toilets and food vans etc will be required to store their waste in holding tanks and dispose of 'off-site'.

The 2018 event sees a change in contractor and an increased number of toilet and shower facilities throughout the site.

- **Car parking and traffic management**

A traffic management plan has been given conditional consent by VicRoads and Council. The car parking is considered adequate for the proposal and has been conditioned in the proposed Notice of Decision.

Management Plans

The applicant/event organisers have provided a number of Management Plans for the proposal. After a number of meetings with Key Stakeholders and consultation between the applicant/event organisers and the relevant referral authority, the plans are to the satisfaction of the Responsible Authorities.

Economic and Community Benefit

The 2018 event is expected to attract 5,500 – 6000 visitors to the St Arnaud area. The 2017 event provided some economic benefits to the region with the organisers

spending \$120,000 on local products and services, and estimated that \$150,000 was spent by patrons, volunteers, and artists visiting the area.

The event organisers are engaging local suppliers from St Arnaud where possible. This includes:

- Building supplies and materials
- Fencing contractors
- Site food/drink and cooking supplies
- Accommodation
- Site preparation, management and clean up
- Mechanic
- Fuel
- Maintenance
- Cleaners
- Traffic management

Event organisers have engaged the Stuart Mill CFA and St Arnaud Football / Netball / Hockey Club to come on board as vendors at the festival. They will have access to a free space to sell food and soft drink to festival patrons. All proceeds will go directly back to the groups.

CONCLUSION

The proposed use meets the requirements of the Northern Grampians Planning Scheme subject to strict conditions relating to amenity, access, fire and noise.

This report represents the assessment of the application in accordance with the Planning and Environment Act, 1987.

The Planning Department recommends that a permit be issued, subject to conditions.

OFFICER'S RECOMMENDATION

The provisions of the Northern Grampians Planning Scheme and the submitted information have been considered by the Planning Department which intends to issue a Notice of Decision to Grant a Permit subject to appropriate conditions.



BABYLON FESTIVAL 2018

EMERGENCY MANAGEMENT PLAN

FEBRUARY 23rd to 25th 99 Torney Rd, Carapooee West

Emergency Management Policy and Organisation, Risk Management Strategies, Weather Observation, Code System, Communications, Emergency Access and Assembly, Evacuation, Crowd Management, Emergency Response Guidelines, Risk Mitigation

Version 1.8

Updated on 28.08.2017

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1. EMERGENCY MANAGEMENT POLICY

This policy and all related event documents are classified as 'live' works, in that they are open for comment and revision as required progressively throughout the permitting process, and are thus identified by dated versions accordingly. All stakeholders and particularly emergency and safety authorities are welcome to recommend changes and additions to these plans as may be suitable. In the interest of greater public safety, harm reduction, and risk mitigation, we welcome any and all opportunities to improve the procedures in place.

This document will serve as a flexible operational guide for all internal crew during the event, with a clear provision for potential alternative measures as may be required. The following terms apply to the below acronyms that are used throughout the plan

ACRONYMS

AV	Ambulance Victoria
BOM	Bureau of Meteorology
CEO	Chief Executive Officer
CFA	Country Fire Authority
DHHS	Department of Health and Human Services
DELWP	Department of Environment, Land, Water and Planning
EHO	Environmental Health Officer
EM	Emergency management
ECC	Emergency Command Centre
ECO	Emergency Control Organisation
EMCG	Emergency Management Coordination Group
EMMV	Emergency Management Manual Victoria
EMT	Emergency Management Team
EMV	Emergency Management Victoria
ERC	Emergency Relief Centre
ERCM	Emergency Relief Centre Manager
FERC	Field Emergency Response Coordinator
HR	Human resources
IMS	Incident Management System
IMT	Incident Management Team
MECC	Municipal Emergency Coordination Centre
MEM	Municipal Emergency Manager
MEMEG	Municipal Emergency Management Enhancement Group
MEMPC	Municipal Emergency Management Planning Committee
MEMP	Municipal Emergency Management Plan
MERC	Municipal Emergency Response Coordinator

MERO	Municipal Emergency Resource Officer
MFB	Metropolitan Fire Brigade
SEMT	State Emergency Management Team
SES	State Emergency Service
USAR	Urban search and rescue
VICPOL	Victoria Police

DEFINITIONS

For the purposes of this document, the following definitions apply:

Term	Definition
Emergency	An actual or imminent occurrence (fire, flood, storm, explosion, etc.) which endangers, or threatens to endanger, the safety or health of persons or, destroys or damages, or threatens to destroy or damage, property and which, requires a significant and coordinated multi-agency response.
Risk Source	A source or a situation with a potential for harm in terms of human injury or ill-health, damage to property, damage to reputation, damage to the environment, or a combination of these.
Risk Source Identification	The process of recognising that a risk source exists and defining its characteristics.
Incident	Localised event, accidental or deliberate which may result in death, injury or damage to property requiring a normal response from an emergency control agency. It may be resolved at venue level in cooperation with Chief Warden & Control Agency.
Council	North Grampians Shire Council.
OHS Policy	Statement by the organisation of its commitment, intentions and principals in relation to its overall OHS performance which provides a framework for action and for the setting of its OHS objectives and targets
Organisation	A company, corporation, firm, enterprise or institution, or other legal entity or part thereof, whether incorporated or not, public or private, that has its own function(s) and administration
Risk	The potential injury or harm and the likelihood and consequence of that injury occurring.
Hazard	A hazard is a source or situation that causes a danger or risk.
Risk Assessment	The overall process of estimating the magnitude of risk and deciding what actions will be taken
Risk Treatment	The process of elimination or minimisation of risks
Safety	A state in which the risk of harm (to persons) or damage is limited to an acceptable level
STAKEHOLDER	Individual or group concerned with, or affected by, the OHS performance of the organisation

1.1 Policy Scope

This plan has been prepared by Crowd Care Pty Ltd for Babylon Festival Co Pty Ltd and is designed to outline internal response procedures to emergencies that could occur during the operation of Babylon Festival 2018. The festival is a camping, multi day event located at 99 Torney Rd, Carapooee West (closest town St Arnaud) and is in operation to the public from Friday 23rd Feb 2018 to Sunday 25th Feb 2018

Site crew and safety services providers will retain the freedom to select an appropriate course of action on a case-by-case basis in order to provide the most appropriate response to any specific occurrences.

This plan is to demonstrate compliance with Sections 21 and 23 of the Occupational Health and Safety Act 2004 in respect to Emergency Management, and to satisfy the requirements of governmental stakeholders (Vic Pol, AV, CFA, DELWP, VBA, NCCMA and the Northern Grampians Shire Council) for the conduct of the festival.

In the event of an emergency occurring (including any initiated evacuation) which impacts either directly or indirectly upon the festival site or its occupants, the responsibility (initially) for the response to and management of such an incident shall be delegated to the appointed Emergency Management Coordinator (EMC) and shall remain so from the initial receipt of the emergency report until the emergency event is resolved or responsibility passes to the appropriate statutory emergency service (Police, Fire Brigade, Ambulance, or SES).

Support Documentation from the Organisers or Stakeholders should include but is not limited to;

- Alcohol Management Plan
- Caterers Checklist
- CFA Planning Conditions
- Communications Plans
- Event Maps
- Fire Management Plan
- Individual Events/Activities Operational Event Plans
- Individual Events/Activities Risk Assessments
- Incident Log
- Incident and Hazard Form
- OH&S Induction
- Event Risk Register
- Safe Work Method Statements
- Signage Installation Guides
- Staff Roles and Responsibilities
- Staff or Volunteer Training/Briefing
- Traffic Hazard Checklist
- Traffic Management Plan
- Security Management Plan
- Waste Management Plan
- Noise Management Plan

1.2 Aim

The aim of the plan is to identify possible scenarios that could reasonably be determined as emergency situations and to develop a plan that will allow the event organisers to manage emergency event situations in a safe and orderly manner. The plan will also minimise risk levels by identifying possible hazards or scenarios and putting in place methods or processes for managing the emergency event.

The information contained herein is intended as advice to the management of 2018 Babylon Festival. This plan does not remove the responsibility of management/proprietors to ensure all obligations under legislation are adhered to.

1.3 General Policy Statement

During the development of the plan the following key elements of emergency management were identified:

- Elimination or management of all identified hazards
- Provision of education and information to all employees on all sites in relation to hazard identification, risk management and the procedures that must be implemented in the event of an emergency.
- Conduct regular reviews of the existing emergency management arrangements and amend the plans when necessary.
- Conduct exercises and debriefs for employees involved in the emergency management process.
- Enshrine health and safety as a cultural requirement at all sites of the event.
- Efficient management of emergencies including the requirement for incident reporting.
- Provision of assistance and information to emergency service providers, employees, patrons and workplace incident investigators.
- Provide counselling and support to injured parties.

1.4 Objectives

The broad objectives of this plan are:

- To identify hazards and scenarios that could occur and to provide advice and guidelines for managing emergency situations.
- To implement measures to prevent or reduce the causes and effects of emergency situations.
- To appropriately respond to emergency situations as they occur.
- To assist employees and patrons to recovery from any emergency situation.

1.5 Legal Guidelines

This plan has been developed in accordance with the following codes and legislation:

- Emergency Management Act 1986
- Occupational Health and Safety Act 2004
- Occupational Health and Safety Regulations 2007
- 1996 Building Code of Australia
- AS/NZS ISO 31000:2009 Risk Management – Principles and Guidelines
- AS 3745:2010 Planning for Emergencies in Facilities
- Victorian Dangerous Goods [Storage & Handling] Regulations 2000
- Civil Aviation Regulations 1988 (CAR)

1.6 Collaborative Framework

Emergency Management is one of the essential activities of any Music Festival. At its most comprehensive, Emergency Management involves implementation of protective safety strategies, acting during emergencies to reduce personal injury and losses of life, property and the environment, and the assisting of people to recover and continue with their lives. These tasks require the combined expertise and resources of all stakeholders, government and private organisations, municipal councils and the people of the whole community.

Crowd Care Pty Ltd has developed this plan using various resource materials, in particular the Emergency Management Victoria Manual. We invite anyone to share and distribute this information how they see fit in the interests of Safety and Risk/Emergency Management.

Every effort has been made to ensure the accuracy and completeness of this information; however Crowd Care Pty Ltd makes no warranty regarding its use, and assumes no liability for any damages or loss suffered as a result of any inaccuracy or omission.

2. EMERGENCY CONTROL ORGANISATION

2.1 Key Contact List

The following event crew, contractors, and service providers make up the core emergency response team:

PROMOTER	ORGANISATION	NAME	EMAIL	MOBILE	DIRECT
Event Director/CEO	Babylon Festival Co	Richie McNeill	admin@babylon.net.au	0419 444 419	
Director	Babylon Festival Co	Chris Colaneri	chris@hardwareregion.com.au	0499 008 251	
REFERRAL AUTHORITIES	ORGANISATION	NAME	EMAIL	MOBILE	DIRECT
Northern Grampians Shire	Co-ordinator Economic Development	Amber Ricks	amber.ricks@ngshire.vic.gov.au	0459 022 255	
Northern Grampians Shire	Senior Planner	Jodie Senior	jodie.senior@ngshire.vic.gov.au	0437 713 598	
Northern Grampians Shire	Waste & Sustainability	Kate Sage	kate.sage@ngshire.vic.gov.au	03 5358 8700	
Northern Grampians Shire	Planner	Allistair Krause	allistair.krause@ngshire.vic.gov.au	03 5358 8796	
Northern Grampians Shire	Building Inspector	Jason Hoffmann	building@ngshire.vic.gov.au	03 5358 8707	
Northern Grampians Shire	Co-ordinator Planning Services	Cam Colley	building@ngshire.vic.gov.au	0428 861 550	
Northern Grampians Shire	Emergency Management Officer	Evert Grobbelaar	evert.grobbelaar@ngshire.vic.gov.au	03 5358 8767	
Northern Grampians Shire	Traffic	Kelly Boladeras	kelly.boladeras@ngshire.vic.gov.au	0439 980 023	
Northern Grampians Shire	Emergency Management Officer	Nic Murphy	nic.murphy@ngshire.vic.gov.au	0409 389 032	
Vic/Pol	Northern Grampians Local Commander	Paul Bertone	paul.bertone@police.vic.gov.au	0417 280 102	
Vic/Pol	Station Commander St Arnaud	Stephen Amati	stephen.amati@police.vic.gov.au	03 5495 1000	
Ambulance Victoria	State Events Co-Ordinator	Andy Watson	stateeventcoordinator@ambulance.vic.gov.au	0456 965 248	
Ambulance Victoria	Area Team Manager	Greg Hallam	sternaud.teammanager@ambulance.vic.gov.au	0419 312 884	
EPA	Planning Assessment Officer	Paul Connolly	paul.connolly@epa.vic.gov.au	0412 934 429	
EPA	Planning Assessment Officer	Kaylee Thompson	kaylee.thompson@epa.vic.gov.au	0418 230 752	03 5438 1024
CFA	Operations Colifer	Neville Collins	n.collins@cfa.vic.gov.au	0419 489 491	03 5352 9633
CFA	Manager Community Safety	Michael Boatman	m.boatman@cfa.voc.gov.au	0419 489 491	03 5329 5511
DELWP - Forest Fire Mgmt	District Manager	Paul Bates	paul.bates@delwp.vic.gov.au	0409 407 697	
Victorian Building Authority	Senior Technical Advisor	Katherine Kolari	katherine.kolari@vba.vic.gov.au		03 9618 9273
NCCMA	Waterways + Floodplain Officer	Kahlia Reid	kahlia.reid@nccma.vic.gov.au	0419 177 620	
CONTRACTOR	ORGANISATION	NAME	EMAIL	MOBILE	DIRECT
Event Manager	Babylon Festival Co	Ash Luber	event@babylon.net.au	0439 555 168	
Site Mgmt	Babylon Festival Co	Dom Brody	dombrody@gmail.com	0469 328 437	
Production Mgmt	Babylon Festival Co	Adam McKenzie	production@babylon.net.au	0411 834 909	
Noise Mgmt	Noise Management Services	Andrew Rogers	andrew@noises.com.au	0413 807 743	03 9557 3799
Risk + Emergency Mgmt	Crowdcare	Mark Ludbrook	mark@crowdcare.com.au	0412 185 098	
Medical / Health Mgmt	St Johns Ambulance	Joel Rowland	joel.rowland@stjohn.vic.com.au	0410 220 583	03 8588 8352
Fire Mgmt	Firetac	Bob Barks	firetac.aus@gmail.com	0419 653 473	1300 352 307
Security + RSA + External Traffic	NSA Security + Management	George Parfity	george@nsasecurity.com.au	0419 392 445	
Car Parking + Camping Mgmt	Event Remedy	Tim Friedrich	miltons_99@yahoo.com	0416 425 334	
Volunteer + Information Tent Mgmt	Event Remedy	Freya Macrae	freya@eventremedy.com.au	0419 309 330	
Electrician and Power Mgmt	tbc	Glen Dorelan		0419 364 696	
Waste Mgmt	tbc				
Stalls Mgmt	tbc				

2.2 Emergency Management Planning

The event organisers are committed to developing comprehensive risk management plans to identify and wherever practicable to eliminate, reduce or manage the risk associated with the hazard by implementing control measures. In order to ensure the ongoing development and applicability of proposed responses to emergency situations, consultation will be undertaken with all relevant authorities.

Specifically, the following external bodies will be contacted for comment:

- Northern Grampians Shire Council
- Victoria Police
- WorkSafe Victoria
- Ambulance Victoria
- Country Fire Authority
- State Emergency Services
- VicRoads
- Department of Environment, Land, Water and Planning

Additionally, extensive consultation with all contracted service providers has been made in the preparation of all application documents.

The following contractors make up the main event safety and EM team.

- | | |
|------------------------------|--------------------------------------|
| ▪ NSA Security | - Crowd Control + Traffic Management |
| ▪ Crowd Care | - Safety and Emergency Management |
| ▪ St John Ambulance | - First Aid |
| ▪ Tim Friedrichs | - Internal Traffic Management |
| ▪ Elite Image Event Services | - Event + Site Management |
| ▪ Firetac | - Fire Response |

2.3 Emergency Control Organisation

The following persons are responsible for coordinating the responses to any incidents which may occur within their jurisdictions during the running of the festival:

- | | |
|---|---------------------------|
| ▪ Municipal Emergency Response Coordinator (MERC) | ▪ Senior Security Officer |
| ▪ Incident Emergency Response Coordinator (IERC) | ▪ Senior Safety Officer |
| ▪ Emergency Management Coordinator | ▪ Operations Director |
| ▪ Event Organiser | ▪ Communications Officer |
| ▪ Chief Warden | ▪ Wardens |
| ▪ Senior Medical Officer | |
| ▪ Senior Fire Officer | |

2.4 Responsibilities of the Emergency Control Organisation

The Chief Warden has the responsibility for the implementation of the Emergency Plan.

To facilitate functional operation of the Emergency Plan, the Chief Warden may assign the following authorities under the Plan:

- Day to day implementation and management of the Emergency Plan to the Deputy Chief Warden. This assignment includes the authority to direct staff at all levels to act in accordance with the Chief Warden's instructions in an emergency situation
- implementation of the Emergency Plan at Area level to the designated Emergency Control Organisation personnel The Chief Warden is responsible for;
- taking action to correct any deficiencies that could give rise to an emergency

- assisting the Deputy Chief Warden and Area Wardens to maintain a full complement of Emergency Control Organisation personnel
- supporting and allowing designated Emergency Control Organisation personnel to carry out their role and fulfil their responsibilities according to the Emergency Plan
- ensuring that staff and contractors working within their area of responsibility receive necessary information and training in accordance with the Emergency Plan
- ensuring that staff and contractors are adequately supervised and provided with necessary information, instruction and training to perform work safely and in accordance with company procedures

Babylon Festival staff and contractors are responsible for working safely in accordance with company procedures to the extent that they are able and following the instructions of Emergency Control Organisation personnel during an emergency.

Where the Chief Warden is offsite a delegate will fulfil the role (usually the Deputy Chief Warden). This is to be recorded within the Emergency Control Centre.

The emergency and normal functions and responsibilities of each position identified in the Emergency Control Organisation are contained in this plan.

2.5 Roles of the Emergency Management Team

Event Organiser

- Consult with and provide input to the EMC towards any and all decisions which may impact on the festival operation

Operations Manager

- Administer the Emergency Plan and chair meetings of the Emergency Management Team
- Regularly review and update the Emergency Management Plan (if necessary) in conjunction with other duty holders
- Arrange training exercises and specific hands-on training for staff
- Ensure all permit requirements are complied with

Emergency Management Coordinator (EMC)

- Supervise, control and coordinate all emergency service operations
- Liaise with onsite safety providers regularly
- Act as point of contact for all external Emergency Services agencies
- Handover responsibility for all emergency management procedures to the IERC or MERC in the instance of any major incident as stipulated in the *Emergency Management Manual Victoria*
- Administer the Emergency Plan and chair meetings of the Emergency Management Team

Chief Warden

The Chief Warden's role is to assist the EMC in making the decision to evacuate staff and patrons. If the situation requires Emergency Services to be called in, once they arrive, the Chief Warden will also assist them.

- Assist the EMC to assess the situation and determine the appropriate course of action
- Assist in liaising with Emergency Services
- With the direction of the EMC, give tasks to and coordinate the Wardens
- Provide ongoing information to the EMC
- Nominate relevant personnel to meet and direct Emergency Services
- Notify all relevant staff of the situation (Event Organiser, Communications Officer)

- Notify all Area Wardens and Wardens upon being given the ALL CLEAR that it is safe to return to the site

Senior Medical Officer

- Ensure the provision of emergency medical care
- Ensure the treatment of casualties resulting from incidents as required

Senior Fire Officer

- Ensure the provision of emergency fire suppression services
- Address any fire hazards which may arise during the festival

Senior Security Officer

- Ensure the provision of crowd control services
- Monitor for and responding to any incidents

Senior Safety Officer

- Ensure the safe operation of the event within all WH&S guidelines

Communications Officer

The Communications Officer will be responsible for maintaining open lines of communication and relaying information where required between all Wardens and to relevant outside parties by phone.

- Contact Emergency Services
- Relay received information to the Chief Warden
- Record any and all critical incident details in the incident log

Technical Officer

The Technical Officer has extensive knowledge of the festival site and equipment.

- Isolate and shut down any equipment that may be a hindrance to the emergency response
- Isolate power to selected and/or affected areas if required
- Supply technical information to the Chief Warden and Emergency Services
- Assist Emergency Services in locating technical elements; plumbing, power, etc.
- Assist in the evacuation of patrons

Area Wardens

Area Wardens are assigned designated areas to evacuate patrons from in the case of an emergency evacuation. Area Wardens are to be thoroughly aware of the layout of their area of responsibility.

- Report to assigned area and evacuate all patrons
- Assist the Chief Warden and/or EMC as required and directed

Wardens

All other staff will take on the roles as wardens. The role of a warden is to assist in ensuring that all patrons exit safely.

- Ensure the safe evacuation of all patrons
- Stop staff and attendees from evacuating prematurely
- Evacuate areas as directed by Area Wardens
- Guide persons to the Emergency Assembly Area
- Provide assistance to any persons with special needs
- Assume control of an area in the absence of the nominated Area Warden
- Prevent any persons from re-entering the evacuated area unless advised to do so

Incident Emergency Response Coordinator (IERC)

The IERC is usually the senior member of Victoria Police at the initial scene of an emergency or at the place where control is being exercised at incident level. This role usually relates to the first response to an emergency, and the person fulfilling the role may change in seniority as the emergency escalates or de-escalates.

- Maintain a presence at the place where control is being exercised and represent the MERC in their absence
- Ensure effective control is established and maintained
- Ensure that the appropriate control and support agencies are in attendance – or have been notified by the controller and are responding to an emergency
- In the event of uncertainty, determine which agency is to perform its statutory response role in accordance with the requirements of EMMV Part 7 – Emergency Management Agency Roles, where more than one agency is empowered to perform that role
- Ensure the incident controller has formed and is chairing an IEMT and is ensuring effective information sharing
- Arrange for the provision and allocation of resources requested by control and support agencies and escalate unfulfilled requests to the MERC or RERC
- Ensure timely warnings and information are provided to the community and support agencies by the control agency
- Ensure the incident controller has developed and issued an incident action plan (including objectives and strategies for managing the incident)
- Consider the need for declaration of an emergency area
- Provide the MERC or RERC with information or advice on issues relating to control, command and coordination of the emergency response, including issues relating to consequence management, the provision of relief and the transition to recovery.

Municipal Emergency Response Coordinator (MERC)

The member of Victoria Police appointed as an emergency response coordinator for each municipal district is known as a MERC. The MERC is responsible for bringing together agencies and resources within a municipal district to support the response to emergencies. The MERC communicates with the Emergency Management Commissioner through the RERC (and subsequently the SPLO).

- Ensure that the appropriate control and support agencies are in attendance - or have been notified by the controller and are responding to an emergency
- In the event of uncertainty, determine which agency is to perform its statutory response role in accordance with the requirements of EMMV Part 7 – Emergency Management Agency Roles, where more than one agency is empowered to perform that role
- Ensure the incident controller has formed and is chairing an IEMT or, if the incident controller is unable to attend or there are several disparate emergencies within the municipality, form and chair an IEMT
- Ensure timely warnings and information are provided to the community and support agencies by the control agency
- Arrange for the provision of response resources requested by control and support agencies and escalate unfulfilled requests to the RERC
- Ensure the incident controller has developed and issued an incident action plan (including objectives and strategies for managing the incident)
- Ensure the Municipal Recovery Manager has been notified by the incident controller of the emergency, to ensure relief and recovery measures are in place
- Consider the provision of relief to affected communities where necessary and advise the Municipal Recovery Manager of requirements
- Consider registration of persons affected by the emergency

- Ensure the Municipal Emergency Resource Officer is advised of the emergency, is available to provide access to council owned or controlled resources if required and is receiving information as appropriate
- Consider the need for declaration of an emergency area
- Provide the RERC with information or advice on issues relating the control, command and coordination of the emergency response, including issues relating to consequence management, the provision of relief and the transition to recovery
- Ensure the control agency for the emergency has organised an operational debrief with participating agencies as soon as practicable after cessation of response activities.

2.6 Indemnity of Emergency Control Organisation Personnel

ECO personnel shall be protected under Babylon Festival Co Pty Ltd for claims arising from Negligence in carrying out duties undertaken in connection with the implementation of this plan (provided such actions are within the scope and competence of their level of training and is not a deliberate or wilful act with the intent to cause any person harm or injury).

NOTE

Police, Fire Brigade Ambulance and SES out rank all 2017 Babylon Festival Management. Should members of either emergency service give any personnel a direct order; they should carry out the order. Confirmation from 2017 Babylon Festival management is not required.

Ambulance Victoria – the State Arrangements dictate that the Health Commander is in charge of all health & support personnel during an incident involving casualties.

IMPORTANT NOTICE

All the above are guidelines only and are subject to change to suit the location of the emergency, type of emergency, crowd density and wind conditions.

The Police, CFA, SES and Ambulance Victoria will take control of the emergency once on scene and all Babylon Festival Management, Staff, Contractors and Volunteers associated with the event will then resume as a resource to these agencies. Should either of these organisations give any personnel a direct order; they should carry out the instruction immediately.

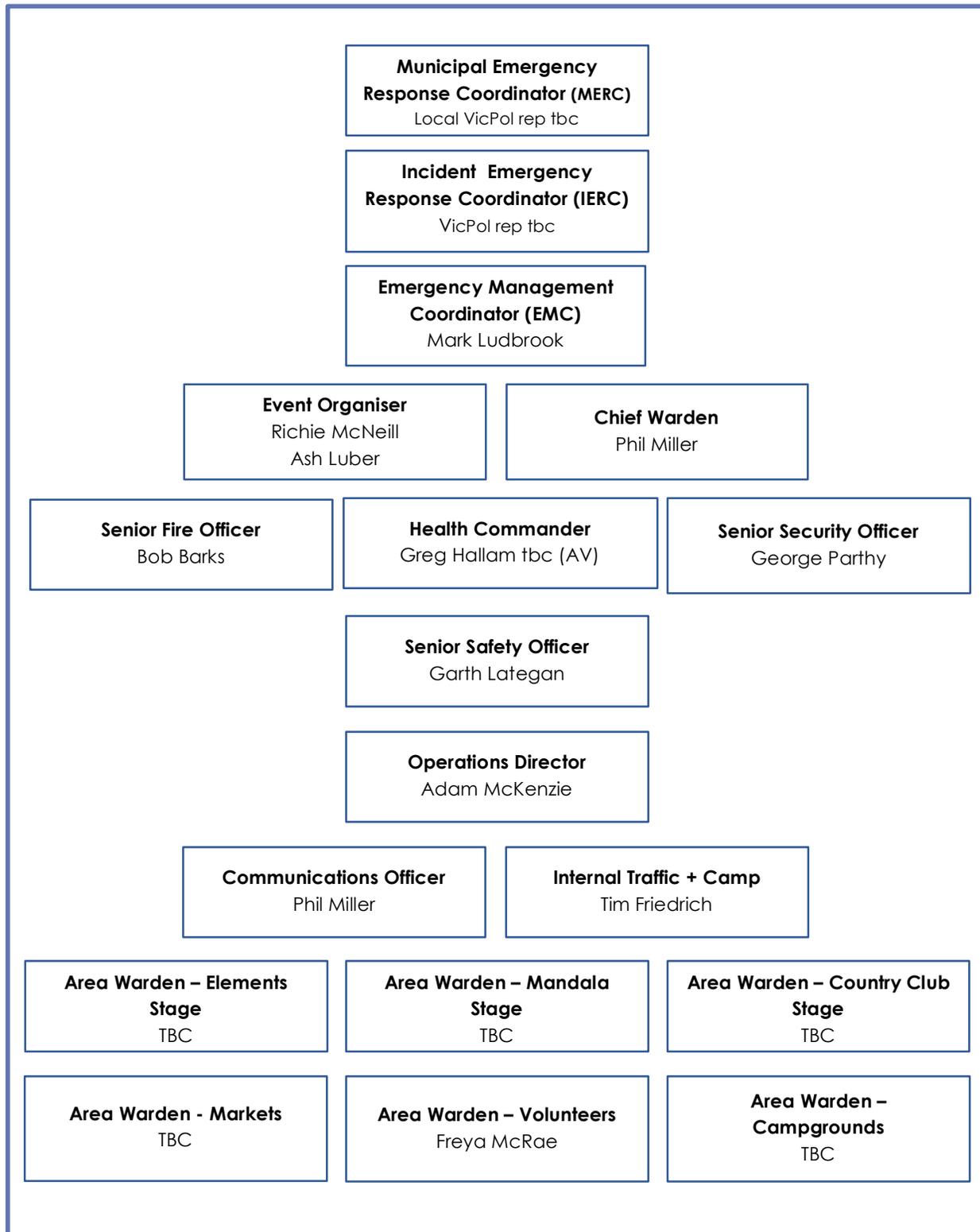
Confirmation is not required by the ECC; however notification of any instruction is requested to update the ECC of actions being undertaken.

It is very important to allow these trained emergency services to work unimpeded during any emergency.

Please assist these services by providing them with correct and timely information as to assist in the emergency.

2.7 Emergency Management Team Organisation

The Emergency Management Team Organisation will be established in the following structure of command. It will be completed prior to permit issue and distributed prior to event:



2.8 Debriefing Arrangements

Incident Debrief:

A debrief session will be conducted as soon as practicable after any emergency. The Operations Director is responsible for arranging and chairing the meeting. The meeting will evaluate the adequacy of the plan and recommend any changes. It may also consider recovery issues that may have arisen. All Emergency Management Team members are encouraged to provide feedback and information.

Daily Briefings:

Daily briefings will be held at 2pm+10pm Friday, 10am+10pm Saturday, 10am+530pm (prior to event finish) Sunday in the ECC for 10 minutes to discussed any event related feedback and potential issues.

These times will be confirmed closer to event once final schedules are confirmed for VicPol etc.... This will be with Event Manager, Operations Manager, Security Manager, Promoter, VicPol, Chief Safety Officer, Health Commander and whomever Event Manager sees fit.

Festival Debrief:

A full debrief of all participating organisations will be conducted within 30 days of the completion of the festival. The venue and timing will be advised to all participants. The Operations Director will chair the meeting.

The following departments and authorities are to be represented in the debrief:

- Northern Grampians Shire Council
- Victoria Police
- Ambulance Victoria
- Country Fire Authority

The following departments and authorities are not critical to be represented in the debrief, however shall be invited to attend or provide input as applicable:

- WorkSafe Victoria
- State Emergency Services
- VicRoads
- Department of Environment, Land, Water and Planning
- North Central Catchment Management Authority
- Environmental Protection Authority

3. RISK MANAGEMENT STRATEGIES

3.1 Event Staff Roles

All management personnel, employees, and service providers have responsibility for identifying and managing risks associated with any emergency events. Compliance with existing Regulations, Codes of Practice, and Industry Standards, combined with a review of current policies and procedures will assist improving the emergency preparedness for the event.

3.2 Preparedness

All internal safety staff are appropriately experienced and possess relevant qualifications. Emergency assembly areas for use during an emergency have been identified and advised to the appropriate emergency response personnel.

3.3 Hazard Review

During the development of this plan, risk assessments have been performed to identify potential natural and man-made hazards that may need to be managed during the event. The Emergency Management Team will conduct regular reassessments of potential risks to the event to ensure any new risks are identified and addressed promptly.

3.4 Education, Information & Awareness

To ensure appropriate actions from event staff during emergencies, appropriate education, information and awareness will be provided to all concerned. This may require specific training of the employees. The Emergency Management Team will develop, support and promote appropriate prevention and awareness programs.

4. WEATHER OBSERVATION

Daily weather evaluations will be researched by the Emergency Management Co-ordinator, after consultation with the Bureau of Meteorology. Where there is a likelihood of changeable weather, the weather radar will be monitored and where severe weather is expected, the ECO will be kept advised of impending changes.

The agency responsible for response to flood and storm emergencies is the VIC State Emergency Service. In the event of the need for assistance, they can be contacted on 132 500.

VICSES has a duty to ensure timely issue of warnings and information to the community. A Weather Management Plan has been developed to address foul weather shall that arise.

Flood

VICSES will issue warnings for flood events on advice of a BoM flood prediction. These warnings contain information such as current flood situation, likely future flood consequences, actions required to protect life and property, how to access further information about flooding and how to obtain emergency assistance. The property has some creeks running through the site, however it would take an extreme deluge lasting many days to become a Hazard.

Storm

VICSES will issue warnings with enhanced community actions and advice. This is generally stemming from the BoM warning and prediction. The potential for large scale community consequences are foreseen due to accumulated data from the area's weather patterns.

Dam

In the instance of dam incidents that have the potential to have community consequences VICSES will support DELWP in providing warning and/or advice to the community. The Dam's water is not potable and is to be used for fire or dust suppression only.

5. FIRE RISK OBSERVATIONS

Preparedness

The property is an outdoor venue surrounded by native bush land (with a large cleared area near the fenced off dam) and as a result events conducted will always be subject to prevailing weather conditions and resulting fire danger at the time.

Weather forecasts will be monitored by event management as weather has the capacity to have a major impact upon the safety of patrons and event operations particularly in respect to bush fire risk.

Road Access/Location. Please refer to detailed traffic management plans for the event.

Event

The following protocols and procedures will be implemented for Babylon Festival produced events from a weather/fire danger perspective. The event manager and /or promoter's representative and/or risk manager will make contact with the local CFA on the Friday the week prior to the event (or between 5-7 days out) and participate in any local/ regional emergency management team meetings convened if extreme weather is forecast. This will typically be coordinated through a nominated District/Incident Control Centre that will provide information as to what the weather forecast is predicting for the event dates

One Week Out

For Babylon Festival, the event manager will contact the CFA Rostered Duty Officer as soon as possible following this (or any other relevant update) if severe or extreme weather/fire danger is forecast for the event the patron communication plan and the following protocols and procedures will be implemented.

Babylon Festival Emergency Planning Committee (EPC) including council land manager, event manager, site manager/risk manager/council representatives and/ or promoter's representative and senior members of the relevant emergency services/authorities (Police, CFA, SES, DELWP, Council Emergency and Council Building Department) will convene a minimum of 2-3 days prior to the event. This may be via teleconference or on site.

3 Days Out

If the weather forecast 2-3 days out is deemed satisfactory then no further meeting will be held and the event will proceed however the event, risk manager and site manager will monitor forecasts. Subsequent meetings may be scheduled by any of these parties if necessary.

If the weather forecasted and fire danger is still deemed to result in an unacceptable level of risk to patron safety or have a major negative impact on local community if the event was to proceed, a further meeting of the EPC will be scheduled for the day prior to the event to prepare for possible cancellation and if need be on the morning of the event at 7.00am to make decision to proceed or cancel.

The municipal building surveyor will also be kept informed of any recommendation of the EPC or the emergency services in particular the Victoria Police and the CFA in order to consider and determine and this meeting if in the opinion of Council, based on advice from the authorities, it is determined that the weather on the days presents an unacceptable level of risk to public safety the event will not proceed for safety reasons.

In this case council, will withdraw permission and approval for the event and the Place of Public Entertainment permit will be cancelled (if already issued).

If the event is cancelled, Code Red arrangements apply.

Patron Communication Plan

Communication with stakeholders and patrons is a critical part of the event management process.

As part of the overall event management a communication plan has been developed for the event and includes a documented and understood response plan should the event occur on a day of extreme/severe fire danger, the communication plan should include quality and reliable information that has been issued by appropriately authorised event management representatives in consultation with the Local Council.

7 days out from event

- Place message on website advising patrons to check website for updates
- Advise ticketing agency that an email to ticket holders may be necessary
- Prepare written press statements re event cancellation/postponement or otherwise **2-3 days**
- Update message on website advising patrons that cancellation is possible and to monitor website prior to attending event
- Contact media outlets regarding transmitting event cancellation message if required
- Place staff (on standby) to manage communication strategy in event of cancellation **Event day**
- Post event cancellation message on website
- Advise ticketing agency to send email to all ticket holders
- Update social media
- Send press release (print, radio emergency radio)
- Activate phone enquiry service (TBC)
- Activate on site communication including VMS message boards, signs at entries and direct communication with any patrons

Event proceeds

ECC will monitor AM774 radio, Victorian Bushfire Information Line (VBIL) 1800 240 667 and the CFA website. All staff are to ensure mobiles are fully charged and operating in addition to event radios. In addition to having an effective pre-event communication strategy including information on (Fire Ready) a number of on day operational strategies will also be employed if the event proceeds on a day of extreme/severe fire danger

- PA announcements
- On screen messages
- Extra firefighting equipment/services on site (private operator)
- Increase the amount of drinking water available for patrons
- Increase firefighting capability
- Review car parking options and use of cleared areas.

Code Red Days

North Grampians Shire has in the interests of public safety, advised event promoters that they do not support the conduct of events on Code Red days.

The promoters have determined that if advised by CFA or council to cancel the event on a Code Red day they will do so with the Babylon Festival site closed due to the potential risk of fire in the area. The site manager will have adequate staff on site to advise any patrons who arrive at the festival site unaware of the cancellation. Note no vendors will be allowed onsite to remove goods.

As part of the overall event management a communication plan has been developed for the event and includes a documented and understood response plan should the event occur on a day(s) of a declared CODE RED/Extreme/Severe Fire Danger Days, the communication plan should include quality and reliable information that has been issued by appropriately authorised event management representatives in consultation with the North Grampians Shire Council (Municipal Building Surveyor), DELWP and local emergency services including Police and CFA.

Code Red Fire Danger Days

Babylon Festival site will be closed and the event will not take place if a Code Red Fire Danger is declared in advance of the festival open time. A pre-stakeholder meeting of appropriate serviced (Fire, Police, Council, DELWP) will occur the Friday prior to discuss the situation and forecast.

If a CODE RED is called during the 3-day event whilst it is running, the event will continue only with the support of local authorities and emergency services.

Extreme/Severe Fire Danger Days

Babylon Festival site will be open and the event may/may not take place on days of Extreme/Severe Fire Danger.

A dedicated Council Officer (Building) will liaise with the event/site manager and promoter's representative throughout the week prior to any forecast extreme weather and on the day. Further discussion with emergency stakeholders needs to take place to confirm processes and decision making systems in place should extreme or severe fire danger be forecast for the area. The event will only proceed with the documented support of Police, CFA, DELWP and local authorities.

Information needs to address all patron safety issues as well as frequently Asked Questions (FAQs) where possible.

Dissemination of the information needs to be through a variety of sources and mediums such as:

- Pre-event website updates
- Pre-event email advise to all registered ticket purchasers
- Pre-event media releases and updates including print, radio emergency radio
- Phone enquiry service
- Social media

In addition to having an effective pre-event communication strategy a number of on day operational strategies should also be employed;

- PA announcements
- Leaflet and on screen messages
- Extra firefighting equipment/services on site
- Additional emergency power generator/s for sprinkler system pump

- Increase the amount of drinking water available for patrons
- Increase firefighting capability
- Arrange sprinkler system at designated emergency assembly area
- ECC will motor AM774 radio, Victorian Bushfire Information Line (VBIL) 1800 240 667 and the CFA website.

6. *TERRORIST THREAT*

Terrorism Review

Due to the ever-present potential of an act of terrorism, we must all be vigilant. We must train Area Wardens, Wardens and Security to support this level of vigilance. During deliveries no vehicles are to be left unattended in the Event Area PARTICULARLY around stages.

There are areas designated for parking for of approved vehicles.

The general house-keeping of all areas is to be kept high reducing the opportunities for packages and the like to go unnoticed. The Risk Management plans in place for all areas within the Event precinct, and the Wardens enforcing them, are an integral element of our management of this risk.

As such, these Wardens are trained in the importance of their tasks and the need for immediate communication of abnormalities. The Wardens are also trained to assist with evacuation and provision of emergency vehicle access.

Security screening to be increased to mandatory random bag searches and police may conduct random explosive detection canine's searches at entry points.

In all 2018 Babylon Festival areas, Area Wardens and Wardens will be trained to be on the watch for unusual activities. During training, Area Wardens are taught to 'err' on the side of caution about evacuating an area if they believe there is a positive threat to public safety.

However, most evacuations would be because of a direction from the Chief Warden and/or Emergency Services. The Warden System allows the alarm to be raised quickly from all corners of the site should the need arise. While all of these processes are part of normal risk management operations, terrorism awareness must remain as a priority for Area Wardens, Security and all other staff.

Security Considerations

High Terrorist attack is possible.

Includes considerations for Low and Medium, plus ensure all staff, including contractors are aware of the increased level and measures being implemented.

Deploy additional security resources, particularly on entry/exit points.

Review delivery arrangements from suppliers.

Compulsory identification of staff, suppliers and visitors at all times.

Activate operations centre as required and consider preliminary activation of the Business Continuity Plan.

Heightened alert to unattended vehicles etc.; establish a regime of frequent checking.

Review response procedures for suspicious articles being found.

Screening of packages, mail deliveries and external deliveries to facility.

Facilitate closer liaison with police and emergency services.

Detect security breaches ASAP.

7. COMMUNICATIONS

The main form of communications within Babylon Festival operate via the following networks and equipment:

- Motorola Two-Way Radios with repeaters installed – internal communications for all event departments
- Mobile Phones – external communication
- Cel-Fi Pro Signal Amplifiers – located at the ECC to ensure network access for external communications
- Megaphones – located at the ECC and on emergency response vehicles onsite
- Iridium Satellite Phone – located at the ECC, contingency option for external communications in case of emergency or local network access issues
- Stage Speaker Systems – mass broadcasting capacity in case of emergency

7.1 Call Response Procedure

EVENT CONTROL CENTRE OPERATOR

- Call received
- Maintain radio log of call
- Assess level of report (A, B, C, D,)
- Assess resource required and notify
- Maintain log of response

EMERGENCY RESPONSE LEVELS

A. Emergency	<ul style="list-style-type: none"> • Life threatening • Will or is causing significant damage • Poses a material health a safety risk
B. Urgent/High Priority	<ul style="list-style-type: none"> • May pose material health and safety risk if not rectified • Has the potential to interrupt event • May develop into level A if not attended to
C. Medium Priority	<ul style="list-style-type: none"> • Poses no more than a minor health and safety risk • Causes no more than a minor disruption or inconvenience to the event
D. Low Priority	<ul style="list-style-type: none"> • Is considered highly unlikely to develop into A, B or C • Does not pose any immediate or potential danger or risk in any way • Causes no meaningful disruption or inconvenience

RESOURCES REQUIRED

A. Emergency	<ul style="list-style-type: none">Emergency Services, Emergency Control Organisation, affected Stakeholders, etc.
B. Urgent/High Priority	<ul style="list-style-type: none">Emergency Control Organisation, service providers
C. Medium Priority	<ul style="list-style-type: none">Emergency Control Organisation, service providers
D. Low Priority	<ul style="list-style-type: none">Service providers

METHOD OF CONTACT

A. Emergency	<ul style="list-style-type: none">Via agents within Event Control Centre and on 000 and via radio to ECO
B. Urgent/High Priority	<ul style="list-style-type: none">Via radio to Emergency Control Organisation and service providers
C. Medium Priority	<ul style="list-style-type: none">Via radio to Emergency Control Organisation and service providers
D. Low Priority	<ul style="list-style-type: none">Via radio and phone to service providers

7.2 Channels for Communication

Two Way Communications is to be split in the following channels;

- 1 EMERGENCY
- 2 FIRST AID
- 3 SECURITY
- 4 FIRE
- 5 OPERATIONS (INC SITE)
- 6 PRODUCTION
- 7 ARTIST
- 8 VOLUNTEERS
- 9 BOX OFFICE
- 10 BARS
- 11 SPARE
- 12 SPARE

The Emergency Control Centre (ECC) will be located next to the emergency services and OP's Office in the operations compound.

All RADIO communications to be managed at the ECC under the direction of the EMC and will be manned AT ALL TIMES. Incidents are to be logged by the Event Control Centre Operator (or representative) using Incident Management Software. During peak times a representative from Security and First Aid will be stationed at the ECC to assist with management and communications.

a. Two-Way Radio Protocol

Normal Transmitting

Listen to ensure the channel is clear. Press radio talk button firmly, hold, pause for a second then begin speaking into the microphone. Direct your call to the person first, by saying the recipient's call twice, then announce yourself. Example:

"Tom, Tom, this is Harry". Wait for acknowledgment, and then state your message.
Response: "This is Tom, go ahead, over"

Emergency Transmitting

If you have an emergency message and need to interrupt ongoing radio conversations:

- Wait and listen until you hear "Over".
- Press the talk button and say "BREAK, BREAK, BREAK, your call sign, I have emergency message for (recipient's call sign), Do you copy, Over".

Upon receiving the go ahead from Operations:

Press radio key firmly, hold, pause for a second then speak clearly, "CODE Black, CODE Black, CODE Black and either your call sign/name and location". Wait for confirmation from Operations. State the incident, who is involved, and all pertinent information.

Example: "Intoxicated patron at Bar x." Operations will advise you how to proceed from there. All other radio chatter stops unless simultaneous emergencies occurring.

Remain calm and speak clearly.

b. Emergency Procedure

Upon notification or discovery of a fire or the presence of smoke or any other emergency situation the following actions are to occur:

- Any staff on site are to report the incident immediately to Operations via radio. Upon further investigation and assessment of the situation, advise Operations in a calm and precise manner the following:
 - Location of emergency area;
 - What the problem is;
 - Your name; and
 - Status of the situation
- Operations will then advise the EMC and Chief Warden
- As required by the context of the incident, on a case by case basis, the Fire Suppression Team and/or Security and/or Medical will act accordingly

c. Radio Language

Terminology	Meaning
Radio Check	What is my signal strength? Can you hear me?
Roger or Ten Four	Message received and understood
Read you loud and clear	Response to "Radio Check". Transmission is good
Affirmative	YES
Acknowledge	Confirm you understand my message
Confirm	Is that correct?
Correction	I made a mistake, correct version is...
Do you read	Made more than one attempt to reach, please acknowledge
Go ahead	Listening, proceed with your message
Incident	Occurrence at... (DO NOT USE ACCIDENT)
Negative	NO
Over	Message completed, relay expected
Out	All conversation is finished, the channel is clear for others to use
Stand by	Busy, please wait for a moment
Say Again	Re-transmit your message
Come In	Asking the other party to acknowledge that they hear you
CODE (Colour)	Colour code for incidents in accordance with AS 3745

* Never use "Over and Out"

8. EMERGENCY ACCESS & ASSEMBLY

8.1 Emergency Services Access Routes

Access to the festival site is predominantly through Torney Rd off Sunraysia Hwy.

In the event of external emergency services being required to attend the festival site, an alternative access for those vehicles will be provided via another entry into the property, 850m east of the main entry on Majors Line Road.

- **Main Access Road** – via Torney Rd Entrance, 1km West of Sunraysia Highway
- **Emergency Access Road** – via Little Church Road, 1250m West of Sunraysia Highway

Prior to the event, arrangements will be finalised to ensure that attending emergency service vehicles will be met and escorted into the festival venue in order to facilitate prompt and accurate location/attendance at the incident site. Instructions as to the meeting point location will be relayed to the relative emergency service by the Emergency Management Coordinator at the time the “000” request is placed.

8.2 Emergency Vehicle Access

In the instance of an emergency, Traffic Marshalls will halt any vehicles nearing the exit to ensure clear passage, and then send an escort to guide the emergency vehicle onto the site. Due to the ban on movement of vehicles, clear access to the site will be maintained consistently throughout the event, particularly during peak times.

8.3 Emergency Assembly Areas

Two Emergency Assembly Areas will be established within the event venue area.

- **Emergency Assembly 1** – Near Elements Stage (Refer Site Map Ref: B14)
- **Emergency Assembly 2** - Between the Main Gate and the Box Office (Refer Site Map Ref: N8)

These areas are large enough to hold the entire event audience, are readily accessible, and are in good proximity to services. Both stage areas have access to public address equipment and shall be identified by relevant signage.

Emergency Assembly 1 will be the primary assembly area, however if this became unsuitable due to the nature/location of the emergency event, patrons would then be directed to the secondary area.

In the unlikely event that the decision to move patrons to the Emergency Assembly Areas is implemented, event safety staff and operational crew resources will be dispatched to the area to provide personnel protection using all available resources.

8.4 Temporary Helicopter Landing Site

Suitable flat and open land with clear vehicular access is available adjacent to the main event area for the establishment of a temporary Helicopter Landing Site (HLS).

Location

36Deg43'38.68"S

143Deg15'46.00"E

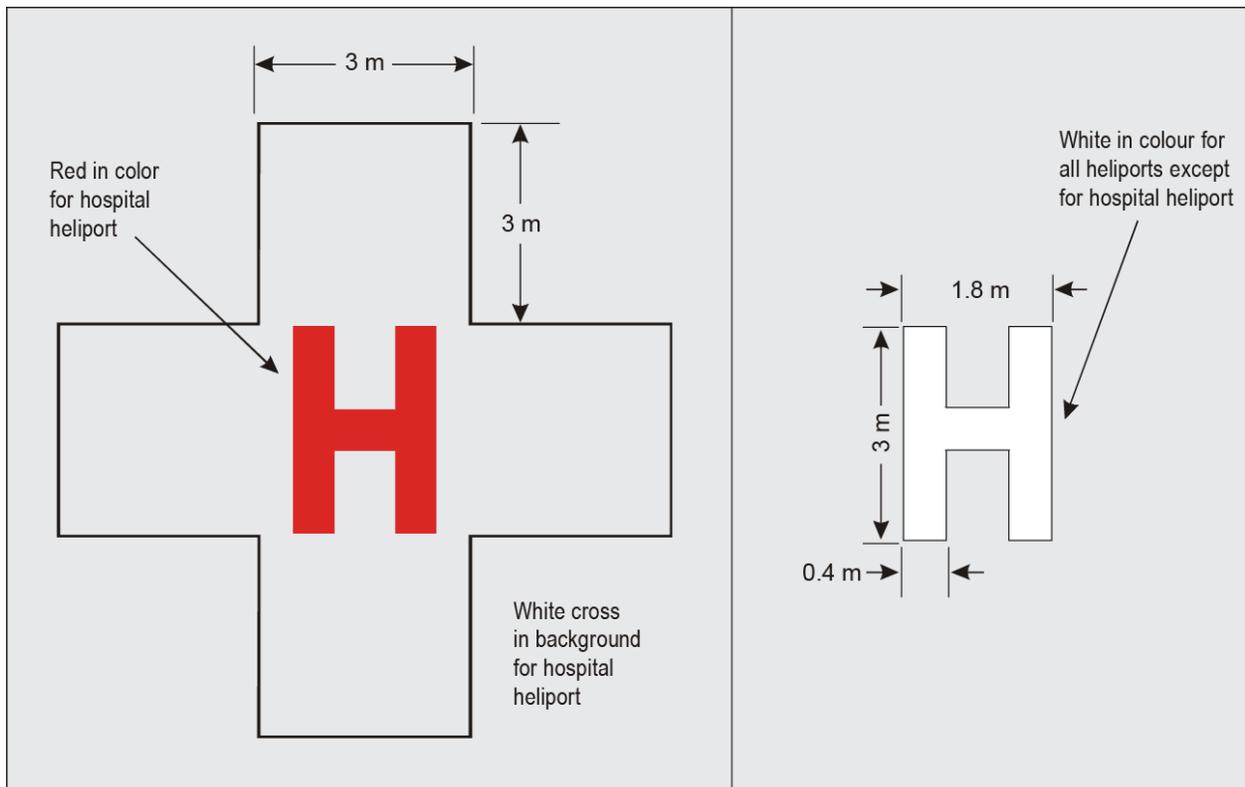
Site Plan Ref: 07

The HLS will comply with the standards outlined by VIC DHHS in the *Guidelines for helicopter medical transport landing sites* as illustrated below.

Surface markings

Helipport surface markings need to include the following elements:

- Hospital heliport identification marking is a red H marking within a white cross.
- The H has dimensions of 3 metres by 1.8 metres by 0.4 metres.
- The white cross is a combination of five squares of 3 metres by 3 metres.



Sourced from the [Department of Health & Human Services - Guidelines for helicopter medical transport landing sites](#)

The temporary helicopter landing site will be established in accordance with the Civil Aviation Safety Authority (CASA) advice provided in [Civil Aviation Advisory Publications \(CAAP\) 92-2\(2\) - Guidelines for the establishment and operation of onshore Helicopter Landing Sites](#).

Recommended criteria for an Helicopter Landing Site (HLS)

Because such HLSs are often developmental and 'basic' in nature, CASA recommends that helicopter operators carry out thorough risk and hazard assessments for the proposed operation and apply appropriate controls to any hazards identified during this process.

Any passengers, crew and operational personnel carried into such locations should be briefed on the hazards of the site and any safety procedures needed to ensure safe loading and unloading at the HLS.

A Basic HLS should:

- be determined, by way of the helicopter operator's risk assessment, to be large enough to accommodate the helicopter and have additional operator-defined safety areas (or buffers) to allow the crew to conduct the proposed operation safely at the location;
- have a TLOF with suitable surface characteristic for safe operations and strong enough to withstand the dynamic loads imposed by the helicopter
- have sufficient obstacle free approach and departure gradients to provide for safe helicopter operations into and out of the site under all expected operational conditions.
- have approach and departure paths that minimise the exposure of the helicopter to meteorological phenomena which may endanger the aircraft and provide escape flight paths, if a non-normal situation arises, which maximise the potential for using suitable forced landing areas.
- only be used for day operations under helicopter VMC or better weather conditions, unless prescribed elsewhere in CASA legislation.

Safety Considerations - HOTSAW

- Hazards (loose objects, tents, etc.)
- Obstructions (in and out of LZ area. Trees, poles, fences, wires, etc.)
- Terrain features (degree of slope)
- Surface conditions (highway/dirt road/soft or hard)
- Animals/livestock (notify if present)
- Wind/weather (velocity, visibility and cloud height)

Important Aircraft Safety Rules

- Never approach unless directed by flight crew
- Never walk near tail rotor area
- Never approach from an uphill slope
- Never direct bright lights at pilot or aircraft
- Always approach from side (ideally 90°)
- Keep head down, walk in crouched position
- Follow flight crew directions
- Secure all loose objects in LZ
- No unauthorized personnel near aircraft
- Protect eyes from blowing dirt and debris
- No smoking within 100 feet of aircraft

Details to Provide

When requesting service, please provide the operator with the following:

- Name of requesting agency
- Call back number
- GPS coordinates (36°15'36.0"S 143°52'55.2"E or -36.260000, 143.882000)
- Type of incident
- Ground contact
- Radio frequency (including PL tone if applicable)
- Weather at scene
- Any other responding aircraft

9. EVACUATION

An evacuation may be required due to fire, weather, or a specific identified threat.

The decision to close the Festival or evacuate the site will be made by the Festival Organiser, based directly on advice from the Emergency Management Coordinator and emergency/safety service providers.

Should the Festival Organiser make the decision to close the Festival or evacuate, the Operations Director assisted by the Area Managers will set the evacuation plan in process. The signal to evacuate will be by sirens and announcements on the Festival loudspeakers.

If a full site evacuation is required, the two escape routes are:

- **Main Access Road** – via Majors Line Road, 400m east of Northern Grampians West Rd
- **Emergency Access Road** – via Majors Line Road, 1250m east of Northern Grampians West Rd

Where practicable, evacuation of significant areas within the event site of both patrons and workers will only be undertaken in consultation and with assistance from CFA, SES, and Victoria Police as applicable.

9.1 Evacuation Categories

Under extreme circumstances, the Emergency Management Coordinator in consultation with the Event Organiser and Emergency Services will declare an evacuation of the event site.

Evacuations will fall into three main categories:

Total Evacuation - Event patrons will be evacuated from the area of the event site to the nearest safe offsite assembly point.

Partial Evacuation - Only event patrons identified as being in immediate danger being evacuated to the nearest safe assembly point or to an area clear of the hazard.

Shelter-in-Place (SIP) - The process of moving people into an area that is still at the same location but which provides the greatest protection from the effects of the hazard.

The type of evacuation required depends on the nature of the emergency and the level of risk to employees and patrons.

The Emergency Management Coordinator will generally determine the type of evacuation required. If the Emergency Management Coordinator is unavailable, responsibility for determining the evacuation will be delegated to the Chief Warden.

Prior to declaring an evacuation the following must be considered:

- The location of the emergency
- The type of emergency
- Wind direction and velocity
- Access to the assembly area

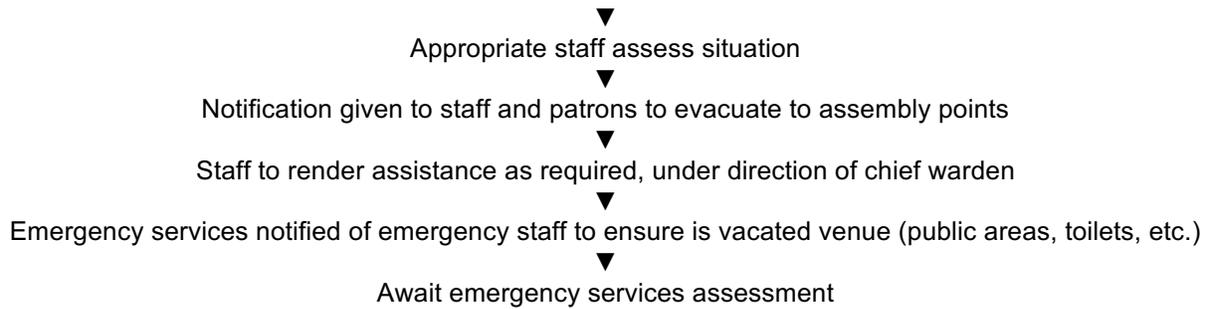
In the event of SIP, partial, or complete evacuation of the festival, staff, contractors, artists, volunteers, and attendees are requested to assemble at the designated evacuation area as directed by the Area Wardens and security. Any sound on the Babylon Stage and Ashaba Temple stage will cease and the PA systems will be available to advise and direct patrons and to sound an alarm as required.

Area Wardens should be prepared to appoint additional or replacement Wardens, from staff members, if insufficient Wardens are available during the emergency.

In the case of an evacuation, the Operations Director will liaise directly with Victoria Police and other emergency services agencies as required.

9.2 Process of Evacuation

Reason for evacuation realised



9.3 Sequence of Evacuation

- (a) The affected area.
- (b) The area adjacent to the affected area.
- (c) Additional areas may need to be evacuated if circumstances warrant or if directed by the Emergency Services.

10. CROWD MANAGEMENT

10.1 Positioning of Wardens

Wardens who are responsible for ensuring movement of staff and attendees out of a dangerous area should position themselves so that they are:

- Clearly visible
- Not exposing themselves or anyone else to danger
- Able to exercise control over persons moving from the area

10.2 Movement Control

Wardens should direct persons towards the Emergency Assembly Area using:

- A calm but firm voice
- Smooth and commanding hand signals

While directing crowds, wardens should use such terms as:

- “This way please”;
- “Move quickly outside”; or
- “Quickly move that way”

Words such as, “HURRY”, “FASTER”, “FIRE”, “BOMB”, “TRAPPED”, etc. should be absolutely avoided. Hand signals such as beckoning people towards you in a frantic and continuous manner should be avoided.

Wardens must not engage in lengthy explanations with people while guiding them toward safety. The focus is to quickly, calmly and safely move people away from any danger and to the Emergency Assembly Area.

10.3 Persons Refusing to Comply with Warden’s Directions

Should a person refuse to comply with the directions given by a Warden from the Emergency Management Coordinator, the Warden shall:

- (a) Ensure the person has been clearly advised (twice) that they are to evacuate the area because of an emergency situation.
- (b) Notify the Chief Warden, who shall advise the Emergency Management Coordinator who, at their discretion, may take the appropriate action under law to remove the person.

10.4 Crowd Areas and Responses

If at any time during the show days, there occurs any incident that is considered to be dangerous to the safety of patrons; one or all of the following procedures will be implemented.

If the Babylon Security Supervisor indicates to the Babylon Production Manager that they believe there to be a danger to patrons from a crowd surge or similar incident, the Babylon Production Manager will implement one or all of the following.

- If it is dark, all available emergency lighting will be turned on to assist security in helping any patrons in distress.
- If the incident is considered to be sufficiently serious, the Babylon Production Manager will communicate with the current act's management to direct the act to stop playing and, if considered appropriate, have the artist encourage the audience to step back and help one another out. If at this stage, emergency lighting is not yet operating, it will be turned on and security response teams will work to assist patrons in distress. If the act's management is not at the side of stage, then the Babylon Production Manager will communicate directly with the act.
- Depending on the severity of the incident, a decision will be made as to whether or not the act should leave the stage. If this is considered necessary then Babylon event management will address the audience directly and take whatever steps necessary to bring the situation back to normal.
- At the time the Babylon event management consider the incident to be over, the act will return to the stage.
- It is vital that if any act is asked to stop, they do so immediately
- The following are the only Babylon event personnel authorised to ask that an act stop their performance:

11. EMERGENCY RESPONSE GUIDELINES AND CODE SYSTEM

A CODE system is to be used by staff in accordance with AS/NZS 3745 when addressing emergency situations. The purpose of utilising the CODE system is to maintain understanding between staff and emergency causes, while not causing concern or panic amongst the attendees.

CODE Colour	Emergency Category	AS 2700 Code
CODE BLACK	Armed Aggression/Personal Threat	N61
CODE BROWN	External Emergency	X54
CODE YELLOW	Internal Emergency	Y26
CODE ORANGE	Site Evacuation	X13
CODE RED	Fire or Explosion	R13
CODE PURPLE	Bomb Threat	P12
CODE BLUE	Medical Emergency	B22
CODE GREEN	All Clear	-

11.1 CODE BLACK - Armed Aggression / Personal Threat

At first instance, notify Operations via radio to send security to the location.

Response Procedure

Any person directly confronted:

- Be deliberate in your actions
- Be reasonably slow in handing over keys, money or information. (Your personal safety is priority number one)
- If possible, move the situation to a less populated location
- Observe the following information about the offender: height, weight, age, clothing, accent, speech disabilities, tattoos or similar body markings or jewellery

First Person Able:

- Quickly assess the situation
- Notify Operations who will notify the Emergency Management Coordinator
- Without drawing attention to yourself, warn others
- Restrict access to others
- Do not approach the intruder
- Evacuate quickly and quietly
- If possible, observe the following information about the offender: height, weight, age, clothing, accent, tattoos, or similar body markings or jewellery

Area Manager:

- If possible and safe to do so, assist the first person able
- Ensure that the EMC has been notified
- Seek details of intrusion
- Contact and hand over control to EMC
- Determine the need for further evacuation and the safest assembly area
- Marshall patrons and employees away from the emergency area
- Provide details and assist Police on arrival

Special Considerations

DO NOT PROVOKE OR CONFRONT THE INTRUDER

10.1.1 Checklist - Armed Aggression / Personal Threat

Time of Incident:		Date:			
Reported by: [Print Name]					
Location of Incident:					
Characteristics of Intruder					
Height:		Sex:			
Age:		Hair Colour:			
Complexion:					
Facial Features:					
Clothing Worn & Colours:					
Weapons Carried:					
Mood of Intruder:					
Calm	Angry	Excited	Depressed	Nervous	Irrational
Other Characteristics or information:					

11.2 **CODE BROWN** - External Emergency

This is very similar to a CODE YELLOW, or internal emergency, but is located off-site. A CODE BROWN tells us that the off-site emergency may/will impact on the Babylon Festival site and the staff / attendees in some way.

Examples of a CODE BROWN emergency are:

- Aircraft crash;
- Truck or other vehicle crashing;
- Fire or smoke (car fires, bushfires);
- Terrorism incident;
- Dangerous or aggressive people; or
- Earthquake or other natural disaster (Severe weather, etc.)

Response Procedure

First Person Able:

- Quickly assess the situation
- Notify Operations who will notify the Emergency Management Coordinator

Emergency Management Coordinator:

- Assess the nature of the emergency
- Determine the impact potential to the festival
- Decide if there is a need to evacuate
- Activate evacuation procedures as may be required

Special Considerations

If the Emergency Management Coordinator and the Chief decides that there is a need to evacuate, then the EMERGENCY CODE is upgraded to, "ORANGE", and then directions for SITE EVACUATION are to be followed.

11.3 **CODE YELLOW** - Internal Emergency

An internal emergency is an emergency situation that can be caused from system failures, structural concerns and has the potential to lead to greater risk to the wellbeing of staff and attendees.

Response Procedure

First Person Able:

- Quickly assess the situation
- Notify Operations who will notify the Emergency Management Coordinator

Emergency Management Coordinator:

- Attend the location of the emergency
- Assess the nature of the emergency; and
- Decide if there is a requirement to evacuate

Special Considerations

If the Emergency Management Coordinator decides that there is a need to evacuate, then the EMERGENCY CODE is upgraded to, "ORANGE", and then directions for SITE EVACUATION need to be followed.

11.3.1 **Vehicle Crash**

A vehicle crash within the event site will be attended to by onsite staff, with similar deployment arrangements for any incidents reported externally within a reasonable range of the property.

Response Procedure

First Person Able:

- Quickly assess the situation
- Notify Operations who will notify the Medical and the Emergency Management Coordinator
- Evaluate your own safety. If it is safe to do so, you should if possible:
- Switch off gas and electricity if possible (only if safe to do so)
- Remove injured persons to safety (only if safe to do so)
- Vacate the immediate area to a safe distance
- Prevent other people from entering the crash area

Area Manager:

- Assess the situation and ensure that an alarm has been raised
- Assist with the removal of injured persons if safe to do so
- Determine the need for evacuation of the area. Conduct the evacuation if necessary

Senior Medical Officer:

- Ensure the provision of emergency medical care to the location of the incident
- Ensure the treatment of casualties resulting from incidents as required

Emergency Management Coordinator:

- Evaluate the emergency situation
- Confirm that emergency service contact has been made
- Contact 000 if the situation requires
- Assist with the identification of injured persons
- Assist the Emergency Services as requested

Special Considerations

If irritating or suspected noxious vapours are present, withdraw immediately to an up-wind location and prevent others from entering the contaminated area.

11.3.2 Structure Damage

Structure damage could be caused by patron interference, storms, earthquake, or such events. Issues will range in severity and the appropriate actions will vary similarly, thus each matter will be assessed on a case-by-case basis to ensure the most appropriate measures are enacted.

If the situation permits, repairs will be sanctioned to rectify any identified safety hazards or structural impairments, and where such action is not feasible or practical, avenues to dismantle hazardous structures can be taken if no further safety risk is created in the process.

If a structure presents imminent threat of collapse or major works are required, the general area will be cleared and cordoned off to create a temporary construction zone until the risk has been addressed.

Response Procedure

Area Manager:

- Quickly assess the situation
- Notify Operations who will notify the Emergency Management Coordinator
- Determine the nature of the issue and the degree of damage
- Await further instructions
- Identify any injured persons

Operations Director:

- If possible, locate contractor responsible for structure in question
- Establish a control point in a safe area
- Administer safety controls or repair measures as appropriate
- Determine the nature of the issue and the degree of damage
- Assist emergency services as required

Festival Organiser:

- Consult with emergency service providers to gain perspective on the issue
- Determine severity of damage and make a decision as to whether the event can safely proceed

11.3.3 Extreme Weather

Regular monitoring of *VIC EMERGENCY* will be undertaken to ensure immediate awareness of any relevant incidents or warnings.

In the event of extreme weather, such as lightning and/or gale force winds, and high temperatures, the event management group may consider any or all of the following:

- Suspension of some/all event activities
- Abandonment of some/all event activities

Extreme weather conditions cannot be controlled. Precautions can be taken to reduce the impact of extreme weather conditions both on the health and safety of employees and patrons and to reduce the impact on the event itself.

WEATHER EVENT	IN BUILDING	OUTSIDE	IN VEHICLE
FLOODING	If accommodation is in low-lying area be prepared to move to higher ground.	Seek shelter. Do not try to walk through flash floods.	Avoid driving through flooded areas, watch for road washouts and avoid dips and underpasses.
LIGHTNING	Before storm hits unplug appliances including radio, television and computers and do not touch electrical items or telephones during the storm.	Get inside vehicle or building if possible. Avoid water and objects that conduct electricity. Do not stay in open space or under tall objects (trees, poles). If no shelter is available <u>crouch down</u> , feet close together with head tucked down. If in a group <u>spread out</u> , keeping people several metres apart. Remember, lightning victims can be revived with CPR even though there is no pulse.	Stay in vehicle with windows closed. Avoid touching metal parts of vehicle. Do not drive, and do not park under trees or other tall objects that may fall over in storm. Be wary of downed power lines that may be touching your car. You should be safe in the car but may receive a shock if you step outside.
HAIL	Stay away from windows and glass doors. Be alert for signs of high winds or tornado (especially if hail is large) and follow tornado precautions if necessary.	Seek cover, face away from wind and protect your head. Be alert for signs of high winds (especially if hail is large) and follow precautions if necessary.	Keep head and face away from windows. Be alert for signs of high winds (especially if hail is large) and follow precautions if necessary.

Response Procedure

Operations Director:

- Monitor weather conditions and forecasts that are available
- Confirm that the EMC is in correspondence as required

- Assist the emergency services as requested

Festival Organiser:

- Consult with the EMC on the matter
- Determine the seriousness of the risk that the extreme weather conditions forecast may present to the safety of employees and patrons of the event

Emergency Management Coordinator:

- Evaluate the emergency situation
- Confirm that emergency service contact has been made
- Decide if there is a need to evacuate
- Activate evacuation procedures as may be required

11.3.4 Lost Person Policy

To ensure that all staff know the procedure to follow if they find lost patrons.

Collection Point

An agreed Collection Point will be available at the event, which will be at the event's Information Services Tent.

Reporting a Lost Person

Staff are to inform the Operations Team or Security Officer with the following information.

Information to be Recorded:

- Who is missing? (name, age, sex, ethnicity, height, hair colour, eye colour, build, distinguishing marks)
- What clothes the person was wearing?
- Where the person was last seen?
- What direction the person was going in?
- Who they were with?
- Your location?

Response Procedure

First Person Able:

- Immediately radio the above details to the Operations Team and the Information Services Officer on the agreed channel.
- Reassure person informing you of a lost patron that a search will be organised and wait with them for the Security Officer, Information Services Officer or delegated stakeholder to come to your location. It is advisable to remain in the location the person went missing for 15 minutes, in case the person returns to that location.

Information Services Officer:

- Encourage the person to regularly return to the Collection Point if they continue to search for the person, in case the person is found.
- Radio a message to the Operations Team giving the information gathered.

Operations Director:

- The Operations Director is to relay this message to all security staff and ask for people to respond and confirm that they have heard the message.
- If the vulnerable person is not found, the Operations Director will organise a thorough sweep of the whole site including security and staff.

- If the vulnerable person not located by onsite resources within one hour then an announcement will be made via stage PA systems to advise all patrons to be on alert and provide any useful information to the Information Services Officer.

The Information Services Officer will also take the following information:

- The name of the friend/carer; and
- Contact number of the friend/carer

Person Located

If the person is found, the Operations Director and the Information Services Officer are to be informed immediately and the lost person taken to the Collection Point where the friend/carer will collect them. The Information Services Officer should radio to the Operations Director to confirm that the child has been found.

Record Keeping

In case of a report of a lost person, or a found person, a detailed record should be kept in a dedicated folder, detailing:

- Time person was lost/found;
- Description of activities undertaken to try and reunite friend/carer with person;
- Time that person was reunited with friend/carer;
- Details of person who found person (if relevant);

11.4 **CODE ORANGE** - Site Evacuation

An evacuation may be required in any of the following situations:

- Fire or Explosion
- Site Evacuation
- Internal Emergency
- Bomb Threat
- Armed Aggression/Personal Threat
- Medical Emergency
- Or by direction of the Emergency Services

The site will be vacated in an orderly manner, ensuring that all areas are checked and that all personnel and attendees leave the evacuation, staying clear of danger and arriving safely at the indicated Emergency Assembly Area. Clear directions from Area Wardens and Wardens are paramount in an emergency situation.

People who are mobility impaired are to be assisted by a staff member.

Bulky personal effects are to be left behind.

Response Procedure

Emergency Management Coordinator:

- Assess the nature of the emergency
- Determine the impact potential to the festival
- Consult with the Event Organiser to decide if there is a need to evacuate
- Determine which assembly area will be used and notify the Chief Warden

Area Wardens:

- Evacuate the areas that they are responsible for

Wardens:

- Assist Area Wardens as required
- Check all toilet blocks, dome structures and do a sweep of the campgrounds for any remaining attendees

- Conduct a final check of the site to confirm that all areas that were required to evacuate are clear
- Advise the Chief Warden that the area or site has been evacuated
- Ensure that staff and attendees do not leave the Emergency Assembly Area and re-enter the affected area(s) unless directed to do so

11.5 **CODE RED** – Onsite Fire or Explosion

In the event of a CODE RED Area Wardens are to begin evacuation of the immediate area in danger in the case of a partial evacuation or begin procedure to relocate the entire site in the case of a complete evacuation to the advised Emergency Assembly Area.

Fire Extinguisher Locations

ABE fire extinguishers will be stationed at the following locations:

- Elements Stage (Stage 1) - Back stage and front of house (FOH)
- Mandala Stage (Stage 2) - Back stage and front of house (FOH)
- Country Club Stage (Stage 3) - Back stage
- Information Tent
- Medical Tent
- Operations
- Crew Camping
- Ticketing Area
- Every food stall
- On every fire suppression vehicle

Fire Extinguisher Use Procedure

- Try to remain calm and think;
- Warn everybody in the immediate vicinity;
- Instruct someone to advise Operations via radio;
- Determine the type of fire and exact location;
- Select the right type of extinguisher;
- If in doubt, READ THE INSTRUCTIONS;
- Have another person back you up with another extinguisher;
- Keep low to avoid smoke;
- Do not get too close to the fire;
- Direct the extinguisher agent at the seat of the fire NOT at the smoke

Fire Extinguisher Use

PULL the pin – Break seal and test extinguisher.

AIM at base of FIRE – Ensure you have a means of escape.

SQUEEZE the handle – To operate extinguisher and discharge the agent.

SWEEP FROM SIDE TO SIDE – Completely extinguish the fire.

Response Procedure

First Person Able:

- Quickly assess the situation
- Notify Operations who will notify the Senior Fire Officer and Emergency Management Coordinator
- Begin evacuation of the immediate area
- If it is within your capability and knowledge and if you have the appropriate equipment [extinguisher, fire hose], fight the fire if safe to do so
- Withdraw from the area as soon as it becomes too dangerous to stay

Area Manager:

- Ensure that the EMC and Senior Fire Officer are notified
- Determine the seriousness of the situation
- Help to remove employees and patrons from the danger zone
- Follow protocol and instruction from the EMC
- Check that the entire area, including any toilet blocks, temporary structures and the camp grounds are clear
- Assist as required

Emergency Management Coordinator:

- Determine the severity of the situation
- Confirm that the Senior Fire Officer has been contacted
- Consider SIP, full, or partial evacuation of the area
- Determine an appropriate evacuation route and assembly site (note wind direction)
- If fire is not controlled by onsite crew within 5 minutes of arrival at the location, the incident is to be reported to local CFA via “000”
- Assist the Emergency Services as requested

Senior Fire Officer:

- Activate response procedures and proceed to fight the fire

11.5.1 **CODE RED** – External Bushfire Threat

Regular monitoring of VIC EMERGENCY will be undertaken to ensure immediate awareness of any incidents or warnings within the surrounding region.

In the instance of a bushfire identified within range of the event site, Shelter-in-Place procedures will likely be activated if the direction and spread of the fire poses a threat to the festival.

Shelter-in-Place procedures are prepared for those events where an incident originates within close proximity to the event site and there is insufficient time for a total evacuation, or where the relocation of occupants is otherwise impractical. Occupants are more likely to be safer remaining in a protected location onsite rather than trying to relocate people amidst hazardous conditions.

Response Procedure

Emergency Management Coordinator:

- Assess the nature of the emergency
- Liaise with relevant authorities (CFA, SES, DELWP, Victoria Police) to determine the severity of the threat
- Determine the impact potential to the festival
- Consult with the Event Organiser to decide if there is a need to evacuate
- Consider Shelter-in-Place (SIP) evacuation of the area
- Determine which Emergency Assembly Area will be used and notify the Chief Warden
- Supervise, control and coordinate all emergency service operations
- Liaise with onsite safety providers regularly
- Act as point of contact for all external Emergency Services agencies

Festival Organiser:

- Suspend the scheduled entertainment and activities
- Initiate public notification via loudspeaker system

Chief Warden:

- Assist the EMC to assess the situation and determine the appropriate course of action
- Assist in liaising with Emergency Services
- With the direction of the EMC, give tasks to and coordinate the Area Wardens and Wardens
- Provide ongoing information to the EMC
- Nominate relevant personnel to meet and direct Emergency Services
- Notify all relevant staff of the situation (Event Organiser, Communications Officer)

Senior Fire Officer:

- Ensure the provision of emergency fire suppression services to the selected Emergency Assembly Area
- Position initial fire attack vehicles and personnel between Emergency Assembly Area and the nearest point of expected fire entry to the site
- Patrol for embers and fire ignition in camping and entertainment area

Area Wardens:

- Evacuate the areas that they are responsible for

Wardens:

- Assist Area Wardens as required
- Check all toilet blocks, dome structures and do a sweep of the campgrounds for any remaining attendees
- Conduct a final check of the site to confirm that all areas that were required to evacuate are clear
- Advise the Chief Warden that the area or site has been evacuated
- Ensure that staff and attendees do not leave the Emergency Assembly Area and re-enter the affected area(s) unless directed to do so

SPECIAL CONSIDERATIONS

Shelter-in-Place (SIP) requires the identification of a cleared area which is well placed to resist bushfire attack and capable of being monitored by those responsible for the care of the vulnerable occupants.

11.6 CODE PURPLE - Bomb Threat

Bomb threats are usually received via a form of communication, written or verbal; email, oral (telephone, tape recording), or other medium (letter) which are often used to disrupt business or cause alarm. The following procedures are designed to help people respond to and deal with a threat in accordance with current directions provided by the Australian Federal Police and Australian Standard 3745–2002.

Response Procedure

First Person Able:

- Quickly assess the situation
- Notify Operations who will notify the Emergency Management Coordinator

Emergency Management Coordinator:

- Evaluate the emergency situation
- Confirm that emergency service contact has been made
- Contact 000 if the situation requires
- Assist the Emergency Services as requested

Receiving a Bomb Threat

Upon receiving a telephone threat:

- Remain calm
- Keep the caller on the line for as long as possible and obtain and record as much information as possible
- Use the bomb threat checklist
- Listen carefully for any background noises, speech mannerisms, accents or other details that might give a clue to the age, sex, identity and location of the caller
- Immediately notify the Chief Warden, your immediate supervisor and the Police
- Complete the Bomb Threat Report and hand it to the Chief Warden or, in their absence, the Police when they arrive

Written Threat

Once it has been confirmed that a message is a bomb threat the message and

envelope or its container must be placed preferably inside a plastic envelope to preserve fingerprints etc. Any further direct handling of the message must be avoided.

Threat Evaluation

Following the receipt of a threat the EMC and Chief Warden will study the message and gather facts, then must consider the level of threat and decide on the appropriate course of action.

The threat may be assessed as:

– LOW RISK

For example, a call made by a child and/or with childish laughter in background or where little detail is received, someone who sounds intoxicated, etc.

– MUCH GREATER RISK

For example a call made in a calm and deliberate manner where greater detail regarding timing, location or type of device is given.

To help determine the level of threat from a suspect item found during a search, the following must be taken into consideration:

- whether the item was hidden;
- is it obviously a device;
- is it similar to the original threat description;
- is it typical of all other items in the area;
- has there been a report of unauthorised persons being on site;
- is there evidence of forced entry.

Search

All Wardens should be trained in Bomb and Substance Threat Strategy. The Police may request the building occupants to conduct a search following a received threat because:

- Police are unlikely to know the layout of the site and the various places in which a device can be concealed
- Police will not know what should be in a particular place and what should not. Staff should know and be able to search more thoroughly.

Detailed searches take a considerable amount of time. Staff and attendees may not be permitted to return to the evacuated area for some hours. Consideration should be given to their welfare, for example, weather conditions and relocation to a more comfortable location with shade or shelter, provisions for reassurance and refreshments.

If a search is decided upon, Wardens should be directed to search their assigned areas and report the location and appearance of any suspicious item(s).

Wardens should look for anything:

- that should not be there
- that cannot be accounted for
- that is out of place

If a suspicious object is found:

- Do not move or touch it or allow anyone else to
- Clear people away from the immediate vicinity
- Secure the area.
- Notify the Chief Warden
- Initiate evacuation
- Notify the Police

Detailed Search

A detailed search involves a search of the site, broken up into areas and conducted by search teams.

Search teams should:

- (a) Listen for any unusual sounds.
- (b) Conduct a passive search only (look without touching).
- (c) Operate with one team progressing clockwise and one team anti-clockwise
- (d) Notify the Chief Warden that the area is clear

(Write plan to work around this) Hand-held radio transceivers and mobile phones **MUST NOT** be used during a bomb emergency because, under certain conditions, transmissions can trigger an electrically-detonated or radio-activated bomb.

Courses of Action

- The Decision to Evacuate

The Police may leave the decision to evacuate to the EMC and Chief Warden and may also provide advice or make recommendations.

- Disregard Threat

It may be tempting to disregard a threat when receiving a threat from an intoxicated person or a child, however, the EMC and the Chief Warden must be absolutely certain it is a prank call. If there is even the slightest doubt, alternate options must be explored.

- Search and Evacuate only if a Suspicious Object is Found

Evacuation will proceed if a suspicious object is found. If nothing is found, and there are no other significant factors, the EMC and Chief Warden may then consider that the site can be declared safe. This option is appropriate if the threat level is assessed as low.

- Search with Partial Evacuation

When the threat level is considered to be of moderate concern and there is no reason to believe the threat to be imminent, the EMC and Chief Warden might consider partial evacuation.

- Evacuate Immediately Without Search

In the event of a threat that the EMC and Chief Warden consider to be a high risk there may be a case for evacuation as quickly as possible, without conducting a search, especially where there is a possibility of imminent initiation.

When the time of an initiation has been disclosed in a threat, the Chief Warden must ensure search procedures are terminated well before the deadline, even if the device has not been found. All searching must cease no later than 20 minutes before the time given. At the very least, 20 minutes must elapse after the threatened time of initiation before search teams re-enter the building. The entire site should be searched prior to re-occupation.

Evacuation

If a partial or complete evacuation is ordered, the procedures are similar to an evacuation for a fire. Wardens are to:

- (a) Direct staff and attendees to the advised Emergency Assembly Area. Guide them to the nominated Assembly Area using a path away from the suspected item(s) if the location is known.

Note: In some situations, it may be advised to send persons to different Emergency Assembly Areas to ensure safe passage without walking toward the suspected item(s).

- (b) Conduct a final check of all areas including toilets, creative spaces, tents and all other spaces that can be occupied to ensure they are clear of occupants.
- (c) Advise the Chief Warden when the area has been evacuated.
- (d) Proceed to the nominated Assembly Area and remain in charge of occupants until directed otherwise.

Mobility Impaired Persons

Upon the order to evacuate Area Wardens or Wardens if directed should ascertain the location of any mobility-impaired persons in their area and should assist in relocating to the Emergency Assembly Area.

11.7 **CODE BLUE** - Medical Emergency

The range of medical emergencies can be vast and diverse and can include:

- Heart Attack;
- Stroke;
- Airway Obstruction;
- Epileptic fits or seizures;
- Cuts and lacerations;
- Burns; or
- Other serious injuries

Response Procedure

First Person Able:

- Quickly assess the situation
- Notify Operations who will notify the Medical Team

Operations Director:

- Evaluate the situation
- Ensure that the Medical Team has been contacted
- Keep uninvolved employees and patrons clear of the incident location

SPECIAL CONSIDERATIONS

In the event of a medical emergency, promptly initiate the clearing of the immediate area. Keep a path clear for emergency vehicles to access and exit the area, ushering attendees out of the way as necessary.

Employees involved in treating or assisting with the treatment of the injured person should ensure that they make use of the appropriate personal protective equipment such as rubber gloves, facemasks, etc.

11.8 **CODE GREEN** - All Clear

In the event that the Emergency Management Coordinator or Chief Warden has called an evacuation, or that CODE emergency has been reported, the Emergency Management Coordinator will call a CODE Green once the all clear has been given by the incident controller or appropriate authority.

12. RISK MITIGATION

12.1 Education And Training

Every person who is employed in the premises should be given instruction in relation to:

- (a) The procedure to be followed in the event of fire.
- (b) The means of escape from the building in the event of fire.
- (c) The location and method of operating fire-fighting equipment, fire alarms or equipment warning of fire.
- (d) The procedure for conducting members of the public to an exit in the event of fire.
- (e) If a person is in care or custody, the procedure in the event of fire for:
 - (i) conducting the person to an exit
 - (ii) marshalling the person in a safe place
 - (iii) if any person in care or custody is not present at the safe place, reporting the fact to the person in charge of the building at the time.

12.2 Primary Emergency Risks

Below are the most common types of emergency classifications, along with basic summaries of the controls in effect to mitigate the risks.

Risk	Mitigation Measures
Onsite Vehicle Accident	Traffic control is in place for the entire duration of the event. Significant maintenance works will be carried out on all major traffic paths to ensure safe driving conditions.
Armed Aggression / Personal Threat	Event staff and volunteers are briefed to be watchful for people acting in dangerous or unusual manner.
Structure Damage	All temporary structures are properly reinforced and stabilised to cater for severe conditions, and can be swiftly vacated and disassembled as may be required.
External Emergency	Communications will be maintained with all key authorities to ensure prompt notification of any occurrences which may have impact on the event.
Fire	Chemical fire extinguishers are readily accessible to crew in all main event areas.
Extreme Weather	Potential impact is mitigated by assessing the weather conditions and ceasing activities prior to a weather event as per the weather plan.
Medical Emergency	There is a first aid team onsite for immediate response to any medical issues identified.

2018 Babylon Festival

EVENT RISK REGISTER

Babylon Festival Co Pty Ltd
 BABYLON FESTIVAL 2018
 23RD – 25TH OF FEBRUARY 2018

99 Torney Road, Carapooee, 3477, Victoria, Australia

Version: 02

Review: 28 August 2017

Event	Event Managers	Compiled by	Position	Phone	Email
Name: 2018 Babylon Festival – Carapooee West, Victoria	Asher Luber	Mark Ludbrook	Risk Manager	0412 185098	mark@crowdcare.com.au
		Crowd Care Pty Ltd			
Date:	23/02/2018 until the 25/02/2018				
Location: 99 Torney Road, Carapooee West, 3477, Victoria, Australia	Reviewed by:	Richie McNeil	Review Date:	As Required	

Completion of the checklist indicates the treatment measures recommended for each hazard will be in effect.

The information contained herein is intended as advice to the management of 2018 Babylon Festival and does not remove the responsibility of management/proprietors to ensure all obligations under legislation are adhered to.

Disclaimer: While all care has been taken in the preparation, validity and reviewing of this material, this register has been produced to provide general safety advice only. Crowd Care Pty Ltd accepts no responsibility for any known or unknown consequences that may result from reliance on any information provided in this document.

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2018 BABYLON FESTIVAL

Introduction

The 2018 Babylon Festival is a four-day festival held on private property on 99 Torney Road Carapooee West 3427. The event will cater for approximately 5,500 – 6000 people including stakeholders and/or staff. Set on rural farm surrounded by undulating bush properties. Patrons generally arrive and camp for the duration of the event and food/drink venues are available on site, enabling patrons to remain on site for the majority of the event.

Technical professionals are involved in the production of the festival and volunteers also provide a significant role in supporting a range of activities. The festival is well established with infrastructure such as road networks and various permanent structures to support the delivery of the event. Although 2017 was its first year in operation, the festival has a proven history as a relaxed, violence free event. Babylon Festival Management are continually working towards developing the festival to provide a safe environment, anticipating possible hazards and creating processes to combat these hazards.

This risk assessment has been developed in addition to the Event Management Plan, Medical Plan, Emergency Management Plan and Fire Management Plan.

Assumptions

All hazards addressed in this assessment have medium to high levels of risk prior to existing tried and proven risk treatments being implemented.

All Stakeholders will review this risk assessment to ascertain their responsibility and ability to implement treatment options.

All documents, plans, policies, procedures, staffing levels, training and support referred to and or required to ensure the treatments are effective as intended, will be in place. Signing off the risk assessment checklist acknowledges all stakeholders are aware of and have agreed to implement the treatments they are responsible for. All persons working to implement the proposed treatments will do so to the best of their ability and as well as can be reasonably expected.

References

- Victoria OH&S Act 2004
- Guide to Safety at Sports Grounds Scottish Office (Fifth Edition)
- AS/NZS 4360 2009 Risk Management
- AS 3745 2010 Emergency Control Organisation and Procedures for Buildings, Structures and Workplaces
- AS 4801 Occupational Health and Safety Management Systems
- National Building Code

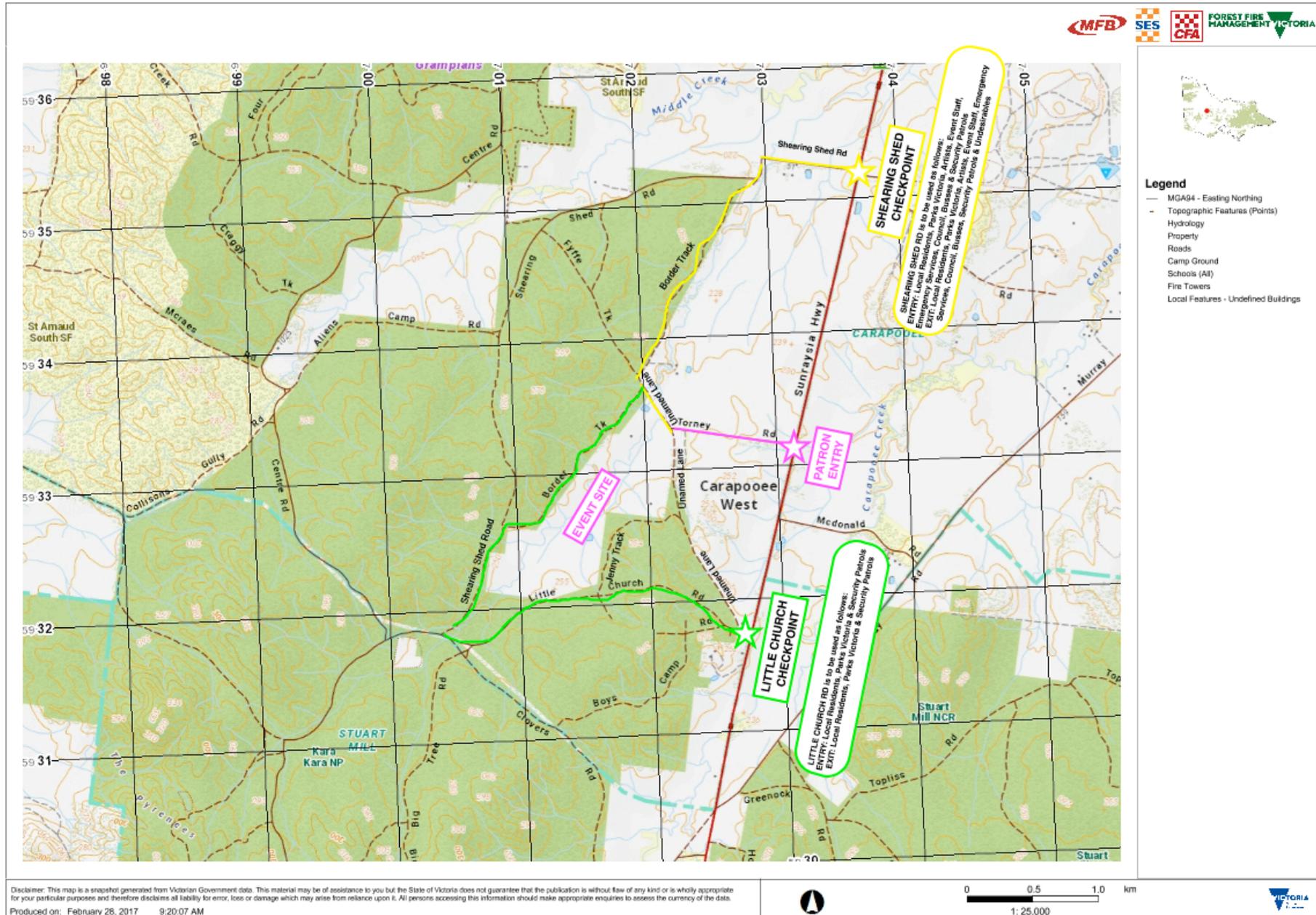
Support Documentation

- Emergency Management Plan
- Event Area Maps
- Event Signage Plan
- Event Management Plans
- Alcohol Management Plan
- Staff Roles and Responsibilities
- Staff Training Program
- Security Crowd Management Plan
- Medical Management Plan

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Area Site Map

Refer to Event Site Map for event layout.



2018 BABYLON FESTIVAL

Risk Assessment Overview

Due to the very nature of events such as the 2018 Babylon Festival it is difficult to foresee all hazards and risks and many will be identified or known only by the relevant internal and external event co-ordinators, stakeholders, contractors and/or suppliers of products or services.

We must involve these experienced people in our hazard and risk assessment.

This risk assessment is a live document and is never final. Changes to hazards and controls should be reflected and actioned immediately.

The risk assessment must be constantly reviewed and input is invited from all stakeholders.

Under Occupational Health and Safety Act, common and other related law, we are obliged to ensure that reasonable steps are taken to ensure that events are conducted in a manner which provides for the safety of all persons that might be present at any time, including public, employees, independent contractors, their employees and attendees.

The Act establishes a general “duty of care” that an employer owes to its employees.

This also includes independent contractors, employees of the contractor and members of the public.

Liability arises where a person is “exposed” to the risk of injury to health and safety.

This means, it is not necessary for a person to have been actually injured but merely “exposed to risk”. Put in context, we must focus our attention on the risk to health and safety rather than the consequences of an offence.

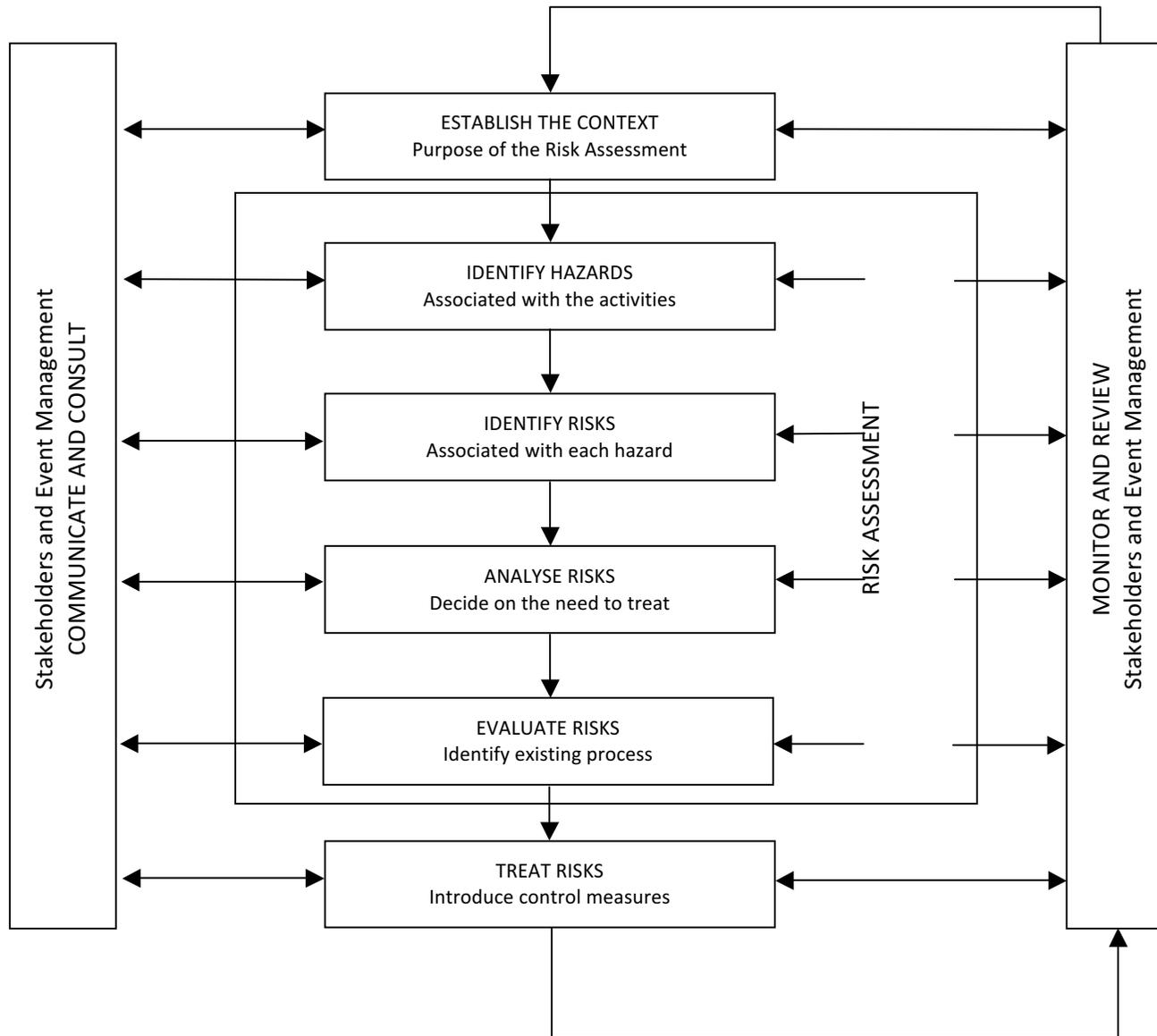
We at the 2018 Babylon Festival are aware of the importance of addressing occupational health and safety issues in the conceptual stages of an event to ensure that risks are identified and strategies to reduce or minimise identified risks are adopted.

This 2018 Babylon Festival Risk Assessment is designed to be a guide for “best practice” for events and day to day functions in the environment of an outdoor multi day, multi stage music festival.

Sections of this Risk Assessment may be applied to events and venues within the 2018 Babylon Festival Site as required following consultation with the stakeholders.

We at the 2018 Babylon Festival are committed to continually improving our risk management systems through a process of education, supervision, monitoring and incident reporting. The checklist is to be used as a tool to report any issues observed during the operation of the event with issues to be raised at the daily Emergency Management Meetings.

Event Risk Management Process – Overview



2018 BABYLON FESTIVAL

Process and Overview



Likelihood

Table 1: Likelihood Ratings

Likelihood	Category	Description
Almost Certain	A	The event is expected to occur in most circumstances
Likely	B	The event will probably occur in most circumstances
Possible	C	The event should occur at some time
Unlikely	D	The event could occur at some time
Rare	E	The event may occur only in exceptional circumstances

2018 BABYLON FESTIVAL

Consequence

Table 2: Risk Consequence Descriptors

Consequence	Category	Business Interruption	Environmental	Financial	Human	Public Image & Reputation
Catastrophic	5	Essential service failure, or key revenue generating service removed	Irreversible damage	Above \$5,000,000	Death(s) / many critical injuries	National and International Concern / exposure
Major	4	Service or provider needs to be replaced	Harm requiring restorative work	Up to \$5,000,000	Single Death/ multiple long term or critical injuries	State wide Concern / exposure
Moderate	3	Temporary, recoverable service failure	Residual pollution requiring clean-up work	Up to \$500,000	Single minor disablement/ multiple temporary disablement	Local community concern
Minor	2	Brief service interruption	Remote, temporary pollution	Up to \$100,000	Injury	Customer complaint
Negligible	1	Negligible impact, brief reduction/loss of service 2-12 hours	Brief, non-hazardous, transient pollution	Up to \$10,000	Minor First Aid	Resolved in day-to-day management

Risk Matrix

Table 3: Level of Risk Matrix

Likelihood Label	Consequence Label				
	1	2	3	4	5
A	Medium	High	High	Very High	Very High
B	Medium	Medium	High	High	Very High
C	Low	Medium	Medium	High	High
D	Low	Low	Medium	Medium	High
E	Low	Low	Medium	Medium	Medium

2018 BABYLON FESTIVAL

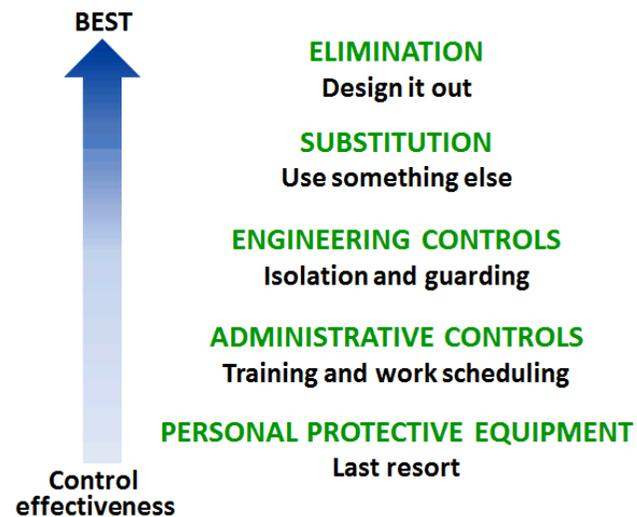
Control Hierarchy

The control hierarchy is a list of control measures, in priority order, that can be used to eliminate or minimize exposure to risk source elements.

Below is the control hierarchy with general examples of each control measure:

• Avoidance of all risk	• Cancellation of event or not proceeding with activities
• Elimination of certain elements	• Avoid the risk by removing the risk source element completely.
• Substitution	• Use less hazardous procedure/substances equipment/process.
• Isolation	• Separate the process using design, barriers, enclosures or distance.
• Engineering Controls	• Mechanical/physical changes to equipment/materials/process.
• Administrative Controls	• Change procedures & design to reduce exposure to a risk source element
• Personal Protective Equipment	• Gloves, hats, boots, goggles, masks, clothing etc.
• Accepting or increasing risk to pursue an opportunity	• Accepting residual risk once all available effective controls are in place

Strategy to Manage



2018 BABYLON FESTIVAL

Event	Event Managers	Compiled by	Position	Phone	Email
Name: 2018 Babylon Festival – Carapooee West, Victoria	Asher Luber	Mark Ludbrook	Risk Manager	0412 185098	mark@crowdcare.com.au
		Crowd Care Pty Ltd			
Date:	23/02/2018 until the 25/02/2018				
Location: 99 Torney Road, Carapooee West, 3477, Victoria, Australia		Reviewed by:	Richie McNeil	Review Date:	As Required

Hazard and Risk Assessment Control Checklist

NO.	HAZARDS	OK	NOT OK	N/A	DETAILS
Operational					
1.	Arriving Patrons at 2018 Babylon Festival				
2.	Access and egress of patrons at 2018 Babylon Festival				
3.	Adjacent active carriageways				
4.	Alcohol and drugs				
5.	Accessibility to 2018 Babylon Festival people with disabilities				
6.	Audience surges, heat, alcohol, hysteria or dehydration				
7.	Biological agents, needles, blood and vomit				
8.	Broken glass, litter etc				
9.	Cash handling				
10.	Camping areas not controlled or have inadequate infrastructure in place & cope with demand				
11.	Contributory neighbouring events				
12.	Civil Disturbance				
13.	Criminal activity				
14.	Crowd Surfing by Patrons, Falls, incident report of injury / illness in crowd, Collapse				
15.	Crowd Crush Patrons crushed against Main stage or Barrier				
16.	Crowd Control - fence jumpers illegal entry				
17.	External Emergency				
18.	Extreme wind and loose signage or building materials around caterers & market stalls				
19.	Impromptu events, Protests, Rallies, etc				
20.	Loss of crowd control				
21.	Missing / Lost Person				
22.	Overcrowding				
23.	Public Conflict				
24.	Toilet facilities				

2018 BABYLON FESTIVAL

NO.	HAZARDS	OK	NOT OK	N/A	DETAILS
25.	Water supply water contaminated with pathogenic microorganisms				
26.	Waste				
27.	Weather exposure for extended periods of time outdoors				
Production					
28.	Bumping equipment in and out				
29.	Body of Water				
30.	Extreme Sports, Exhibitions, Acrobatic displays				
31.	Explosives, Pyrotechnics, Flares, etc.				
32.	Fatigue when operating vehicles, rest and meal breaks				
33.	Fire, cooking, naked flame, hot surfaces				
34.	Food sales and supplies to patrons				
35.	Hazardous Materials				
36.	Inflatable usage				
37.	Live electrical wires or faulty equipment				
38.	LPG cylinders, heaters and appliances				
39.	Loading and Unloading of equipment from transport vehicles				
40.	Manual Handling				
41.	Mobile Phones and electronic devices				
42.	Misuse or not using PPE&C				
43.	Mosh pit popular concerts				
44.	Noise & sound checks				
45.	Performers engaged in high risk activities				
46.	Performing or working while suspended or at height				
47.	Plant and Equipment				
48.	Rock or popular band concerts				
49.	Rigging, stages and overhead lighting				
50.	Staff and contractors without necessary experience and training				
51.	Slip, Trip, Fall and Knock				
52.	Substation failure				
53.	Vehicles moving within event public access areas				
54.	Vehicle operations – Forklift truck				
55.	Vehicle operations – Truck				
56.	Working with ladders				

2018 BABYLON FESTIVAL

NO.	HAZARDS	OK	NOT OK	N/A	DETAILS
57.	Working in and around loading docks or ramps				
Structural					
58.	Confined or hazardous spaces within buildings.				
59.	Extreme winds / temporary structures or loose signage or equipment				
60.	Public climbing on infrastructure				
61.	Raising or lowering truss by chain block				
62.	Structures, fences, stacked materials etc collapsing				
63.	Stages and platforms				
64.	Scaffold				
65.	Trees and Limbs falling				
Emergency Management					
66.	Bomb Threat				
67.	Disasters				
68.	Emergency at any of the 2018 Babylon Festival Stages				
69.	Emergency exit from 2018 Babylon Festival Site				
70.	Emergency service route obstruction				
71.	Flood				
72.	Medical Emergency				
73.	Weather temperature extremes				
74.	Wind storm, Lightning Strike				
Financial and Reputation					
75.	Ambush marketing				
76.	Public liability				
77.	Property and asset loss and damage				
78.	Negative publicity due to crisis				

Person Responsible (Print Name)	Management Area	Signature	Date	Time
Richie McNeil	Promoter			
Ash Luber	Event Manager			
Garth Lanergan	Public Safety Officer			

2018 BABYLON FESTIVAL

Targeted Risk Assessment

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
Operational							
01	Arriving Patrons at 2018 Babylon Festival	<ul style="list-style-type: none"> ➤ Anxiety ➤ Frustration 	<ul style="list-style-type: none"> ➤ Marketing and publicity for 2018 Babylon Festival events to include details of public transport, road closures, car parking, drop off and pick up points, shuttle bus services or taxi ranks ➤ Pre-event communication and signage for road traffic regarding closures and traffic management ➤ Traffic management plans will be in place for all known areas of concern ➤ Where possible street furniture, barricading and building works in the immediate vicinity of 2018 Babylon Festival that may cause obstruction to crowds during access and egress should be removed from main pedestrian flows and contingency routes ➤ Designated pedestrian access ways to and from 2018 Babylon Festival should be kept clear of infrastructure such as vendors, marquees, attractions, buskers, easily movable objects and parked vehicles ➤ Speed limit reduced on entry and surrounding roads around the venue ➤ Entertainment to conclude in time to allow patrons time to move out in an orderly manner ➤ Dedicated crowd marshals instructing patrons on best access and egress points to suit the event and crowd conditions ➤ Screening of patrons arriving to site will occur in allocated screening bays in order to stop vehicles and check them for prohibited items. All dangerous or flammable goods shall be removed to a secured location on site and picked up by the owner upon leaving the site / event. These conditions of entry are clearly displayed on the event website and correspondence issued to patrons attending the event. ➤ Treatments to be addressed in Traffic Management 	D1 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens ➤ Security ➤ Police

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
		Plan					
02	Access and egress of patrons at 2018 Babylon Festival	<ul style="list-style-type: none"> ➤ Confusion ➤ Frustration ➤ Delays ➤ Overcrowding of exits under normal conditions 	<ul style="list-style-type: none"> ➤ Each area will have an Area Warden and support staff ➤ Area entry widths such as gates allow in excess of one metre per 800 hundred patrons of large open areas ➤ All gates are marked numerically on the gates and on the maps EG: Gate 1 ➤ Area entry widths are to allow at least one metre per 100 patrons in enclosed structures ➤ All applicable standard exits able to be opened by managers responsible for each exit ➤ Designated exits in fence lines to be open or able to be immediately unlocked and clear at all times ➤ Obstructions such as cordoned off areas, barriers, fencing, marquees and infrastructure to be located so as not to restrict egress ➤ Events in thoroughfares to be able to cease if required during egress ➤ Dedicated exits to be clearly identified and free from obstructions and trip hazards ➤ Illuminated exit signage with battery backup to be visible from all areas in building ➤ NBCA compliance adhered to for all permanent and temporary structures ➤ Access for Emergency vehicles attending the site will be conveyed to ECC via Traffic Marshalls and patrolling Area Wardens or Security who will meet the agencies and escort each vehicle from the property entry gate to the incident scene and out of the event site as required. 	E1 Low	<ul style="list-style-type: none"> ➤ Site Manager to Liaise with Marquee Supplier and provide illuminated exit signage if required. 		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
03	Adjacent active carriageways	<ul style="list-style-type: none"> ➤ Vehicle accidents ➤ Bodily injury to patrons 	<ul style="list-style-type: none"> ➤ All 2018 Babylon Festival public areas will be, as far as practicable, free from Motor Vehicles ➤ Vehicle movements within the site to be isolated from public as far as practicable and to be under supervision of Wardens and Security ➤ Traffic Management Plans including road closures will be in place for all known areas of concern ➤ Speed limit on surrounding roads reduced to slow down local traffic commuters ➤ Tow Away & No Standing zones implemented for all high-risk areas to improve pedestrian visibility ➤ Road closures and traffic management will be supervised by qualified traffic marshals ➤ Wardens will monitor general public and queues located near active carriageways 	D2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Police ➤ Security
04	Alcohol and drugs Heavily Intoxicated patron	<ul style="list-style-type: none"> ➤ Excessive consumption ➤ Drunken behaviour ➤ Riotous & disruptive behaviour ➤ Underage drinking ➤ Bodily injury and asset damage 	<ul style="list-style-type: none"> ➤ All existing & additional licensed areas are to be adequately secured and fenced to eliminate under age access and overcrowding ➤ Designate adequate Security to recognise patrons arriving and within the crowds already intoxicated or drug affected ➤ Designate areas within the festival as recovery zones for patrons effected by drugs and alcohol ➤ All bar staff will have a current RSA to Victoria. ➤ We will operate under a two drink per person policy to prevent people binge drinking ➤ No “double shots” or high alcohol content cocktails will be permitted ➤ Official Medical Contractor to treat patient ➤ All staff and volunteers are to adhere to the .05 BAC policy whilst on-shift 	B3 High	<ul style="list-style-type: none"> ➤ Bar Manager to provide a register of RSA's for all staff ➤ Signage to be in place prior to event commencement ➤ PRE-EVENT Communicated via pre-event email, online induction and within the staff and volunteer contract 	B1 Med	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Local Council ➤ Licensees ➤ Bar Manager ➤ Bar Staff ➤ Security ➤ Area Wardens

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
		<ul style="list-style-type: none"> ➤ Organisers to provide random breath testing to staff and volunteers during their shift if requested ➤ Free drinking water to be available from multiple locations within site 					
05	Accessibility to 2018 Babylon Festival people with disabilities	<ul style="list-style-type: none"> ➤ Unable to see in low light ➤ Unable to hear or lip read ➤ Unable to read information and instructions ➤ Unable to read warnings ➤ Bodily injury ➤ Anxiety 	<ul style="list-style-type: none"> ➤ Review venue design to ensure it is accessible friendly according to Human Rights & Equal Opportunity ➤ All structures should be in contrast to the floors and walls to aid vision ➤ Written signage to support announcements and vice-versa ➤ Provide accessible electronic, audio copies of vital information ➤ Use large clear fonts for signage and information ➤ Accessibility Parking is to be advertised and available adjacent to the venue where practicable ➤ Accessibility toilets are to be available in each area ➤ Create pathways with accessibility in mind (1200mm) for wheel chairs and prams ➤ Minimum Door Width is 800 mm ➤ Ramp gradient 1 in 14 and built to AS 1428 	E1 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Police ➤ Security
06	Audience surges, heat, alcohol, hysteria or dehydration	<ul style="list-style-type: none"> ➤ Fainting and exhaustion 	<ul style="list-style-type: none"> ➤ Trained and qualified security crowd controllers conducting constant assessments and monitoring patrons within the Main Stage area proactively managing the crowd flows ingress and egress during operation. ➤ A capacity maximum of 4,500 has been assessed utilizing a formula of space (area) available with consideration to the emergency exits available, pathways to open area, 40+ security crowd controllers trained in the evacuation of patrons and workers or stakeholder from the area to the designated Emergency Assembly Points. (EAP). ➤ Predetermined queuing lines to access amenities, Food and Beveridge stalls, and music performances on all stages within the area. ➤ The emergency exits widths and pathways are 	B2 Med	Additional controls to manage the patron audiences within the Main Stage include Redesigning stall holder queuing, increased training sessions for security staff in the proactive strategies used to maximise crowd flow dynamics near viewing, queuing or standing areas. Additional Two safety wardens engaged to	C2 Med	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
		<p>calculated and approved by Council with additional an PSO MFB trained officer on site.</p> <ul style="list-style-type: none"> ➤ Constant communications to raise alarm to ECC. 		<p>monitor the main stage and focus on the crowd management.</p>			
07	Biological agents, needles, blood and vomit	<ul style="list-style-type: none"> ➤ Needle Stick Injury ➤ Potential injuries and illness to public and staff 	<ul style="list-style-type: none"> ➤ Vigilant cleaning ➤ Syringe waste disposal units available in toilets ➤ Cleaners are trained to contact the Medical Centre on discovery of a syringe ➤ Medical Centre staff to preform removal of any sharps ➤ Bio waste kits available from the Medical Centre for use in high-risk areas 	D1 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Cleansing ➤ Area Wardens ➤ Wardens ➤ Security ➤ Medical
08	Broken glass, litter etc. Sharp item left on ground	<ul style="list-style-type: none"> ➤ Potential cuts and lacerations to hands and feet of patrons and staff 	<ul style="list-style-type: none"> ➤ No glass receptacles to be used in outdoor areas ➤ Additional rubbish bins for designated areas as required ➤ Cleaning staff on duty to minimise time glass or litter is left on ground ➤ Licensed areas have pans and brushes to avoid handling broken glass ➤ All BYO glass to be prohibited from the festival ➤ Plastic items used by Bar to be shatter proof ➤ Use of skewers to be prohibited for Caterers ➤ All occupiers entering the site instructed "No glass". 	A2 Med	<ul style="list-style-type: none"> ➤ No glass policy to be communicated to the public ➤ Policy to be communicated to Caterers and Market Stalls 	C1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens ➤ Security
09	Cash handling	<ul style="list-style-type: none"> ➤ Bodily injury and trauma to staff and public 	<ul style="list-style-type: none"> ➤ Security guard to be present at the entry to the cash rooms at all times ➤ Photos of token booth staff to be displayed at the entry to the Cash Room/Token Booth ➤ Token Booth Coordinator trained in Response to Threat. ➤ Two or more staff at cash handling centre at all times ➤ Handling of cash done in a secure environment with adequate security ➤ Cash storage area out of site from passing public ➤ After hours cash procedure to be adhered to ➤ All cash handling area doors facing public areas to have 	D2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
		provision to be able to be bolted from within booth.					
<p>10</p> <p>Camping areas not controlled or have inadequate infrastructure in place</p> <p>Camping areas insufficient to cope with demand</p>	<p>Injury/harm to patrons Vehicle damage Fire</p> <p>Excessive noise Insufficient toilets, shower, services</p>	<ul style="list-style-type: none"> ➤ Design and develop camp layout plans to maximize capacity, services etc. ➤ Camping grounds set up with safety and amenity in mind. Capacity limited. Promotion of a fixed point if campers require assistance. (OPERATION CENTRE) ➤ Campers to comply with Festival conditions of entry. Camping to be split into areas. ➤ Traffic management plan to address vehicle movement in and around camping grounds. ➤ Camp areas fenced. ➤ Minimal general lighting including toilets and paths to remain light overnight. ➤ Toilets and Amenities to be comply with VBA regulations — as set and inspected by local council Cleaners on site. ➤ Electrician on call. Security patrols in areas ➤ Fire safety equipment installed ➤ Security to raise the alarm in an emergency. Emergency Management Plan in place ➤ Ensure EPA guidelines followed in relation to waste including Toilet (human waste). ➤ Signs posting camping conditions to be installed 	D3 Medium				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security ➤ Campers
<p>11</p> <p>Contributory neighbouring events</p>	<ul style="list-style-type: none"> ➤ Overcrowding of event and of accesses and egress ➤ Confusion of responsibility ➤ False reputation damage 	<ul style="list-style-type: none"> ➤ Established Communication Liaisons with local residences ➤ Early communication with all stakeholders & local residences likely to effect the event in order to ascertain what events are on and when ➤ An understanding from all stakeholders & local residences of the duty of the timely disclosing of events in order that they be assessed and are managed accordingly ➤ Establish schedules to avoid clashing of entry times in facilities with any potential nearby event ➤ Establish clear roles and responsibilities with stakeholders of conflicting events 	D2 Low				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
12	Civil Disturbance	<ul style="list-style-type: none"> ➤ Injury to staff & Public 	<ul style="list-style-type: none"> ➤ Security trained in management of civil disturbance ➤ Event assessed for potential civil disturbance at the local Community Input Advisory Committee ➤ Police & security briefed on any known potential risk ➤ Safety Wardens and staff trained in raising alarm to Event Control Centre immediately for response. ➤ Emergency plans to become effective if required. 		E1 Low		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens ➤ Security
13	Criminal activity Robbery near the cash room/token booth	<ul style="list-style-type: none"> ➤ Robbery ➤ Bodily injury ➤ Trauma 	<ul style="list-style-type: none"> ➤ Event demographic minimizes the potential attractions for such activity ➤ Wardens and staff liaise constantly with patrons in areas and viewing areas to foster communication of issues quickly ➤ Handling of cash to be done in a secure environment with adequate staff ➤ Security employed to man the door way of the cash room at all times during trading. ➤ Cash to always be secured within the booth ➤ Additional lighting in dark areas of event, parks, car parks and roads in immediate vicinity ➤ Security on site to monitor status of crowd and troublemakers ➤ Wardens and staff trained in raising alarm to security. 		C5 High	E3 Med	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Police ➤ Security

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
<p>14 Crowd Surfing by Patrons</p> <p>Crowd Control Fall whilst crowd surfing.</p> <p>Crowd Control Unconfirmed report of injury / illness in crowd.</p> <p>Crowd Control - Collapse</p>	<p>Injury to Surfer and other patrons</p> <p>Injuries to public from crushing.</p> <p>Injuries to public from crushing and panic, general discomfort</p>	<ul style="list-style-type: none"> ➤ Music style band choice, playing times, crowd density will limit likelihood of incident occurring. ➤ Spotters will monitor surfers who may fall in the crowd to ensure they recover from any fall. Surfers thrown forward by the crowd will be caught by security personnel and directed back to the crowd. ➤ Security will assess patrons, assist and direct them to First Aid if needed. ➤ Unconfirmed reports of injuries/illness sometimes occur ➤ These reports will be reported to the Security Supervisor immediately. ➤ Upon receiving a report, the Security Supervisor will assemble a security team to conduct walk through inspections of the event area ➤ Security positioned in Front of Stages to allow for an uninterrupted view of the crowd. ➤ The Production Manager has the authority to stop the show to reduce crowd activity and allow better communications with security and medical personnel. ➤ Lighting will be used at night to illuminate the outside areas involved 	D2 Low				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Production Manager ➤ Security
<p>15 Crowd Crush Patrons crushed against Main stage</p> <p>Crowd Crush Patrons crushed against Main stage Barrier</p>	<p>Injuries to public from crushing and panic, general discomfort</p> <p>Injuries to persons from crushing, and falling.</p>	<ul style="list-style-type: none"> ➤ A stage security barrier is to be erected in front of main stages. ➤ Security personnel to be stationed at all stages. The barrier should include a step for security staff to utilise when performing a lift to extract patrons from in front of the barrier. ➤ Security to monitor the crowd at all times and assist any patrons over the barrier in a safe and efficient manner. 	D2 Low				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
16	Crowd Control - fence jumpers illegal entry	<ul style="list-style-type: none"> ➤ Potential injuries to public and staff 	<ul style="list-style-type: none"> ➤ Security Crowd Management Plan contains information relevant to the prevention of this Risk 	C3 Medium			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Security
17	External Emergency	<ul style="list-style-type: none"> ➤ Potential injuries to public and staff 	<ul style="list-style-type: none"> ➤ Adequate communication systems in place to allow alarm to be raised by an outside source ➤ Ability to communicate with and retain patrons in event sites until threat has passed if required ➤ Communication strategy outlined within the Event Management Plan ➤ Manage threat as per Emergency Response Manual 	E2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Police ➤ Security
18	Extreme wind and loose signage or building materials around caterers and market stalls	<ul style="list-style-type: none"> ➤ Potential wind-born objects striking public or staff 	<ul style="list-style-type: none"> ➤ No A-Frames to be used as promotional signage ➤ All marquee to be weighted/pegged down in accordance with the information provided on the Temporary Structure Form, ➤ Safety Wardens to provide ongoing monitoring of all temporary structures to raise issues of underweight ballast or lack of pegging for temporary structures across the event site. 	C2 Med	<ul style="list-style-type: none"> ➤ Safety officer and Caterer and Market Stall Liaison officers to check area prior to Festival commencement 	E1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens
19	Impromptu events, Protests, Rallies, etc.	<ul style="list-style-type: none"> ➤ Disruption of event 	<ul style="list-style-type: none"> ➤ Events assessed by management during programming for any possible controversial issues ➤ Communication with controlling Authorities to allow earliest available notice ➤ Monitor potential issues ➤ Security trained to raise concerns through the ECC for escalation to Victoria Police. 	E1 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens

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							➤ Security
20	Loss of crowd control,	<ul style="list-style-type: none"> ➤ Bodily injury 	<ul style="list-style-type: none"> ➤ Events are designed to minimize large uncontrolled concentrations of people ➤ Method of restricting entry to specific events to be in place ➤ Specific areas of concern monitored by wardens and any issues reported to Event Control Centre ➤ Entertainment to be able to be ceased if necessary to gain control, via Wardens and Stage Manager ➤ Crowds monitored by Wardens, Police & Security ➤ Area Wardens with radio contact to Emergency Control Centre to carry out Safety and Emergency Response Plan ➤ Warden and Security briefings prior to events 	E2 Low	Additional PSO MFB Safety Wardens to be monitoring the Main Stage during the event operational hours.		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security
21	Lost / Missing Person	<ul style="list-style-type: none"> ➤ Trauma to those directly involved 	<ul style="list-style-type: none"> ➤ Lost or missing person checkpoints established and clearly marked at each venue or area ➤ Wardens and Staff trained in a procedure that involves security and police for missing persons ➤ All lost or missing persons are to be reported to Event Control Centre and communicated to all management areas ➤ Lost or missing persons checklist used in all cases 	C1 Low	<ul style="list-style-type: none"> ➤ Information Booth to have signage for Lost Persons. ➤ Lost or missing persons checklist distributed within Coordinator Folders. 		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens ➤ Police ➤ Security

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
22	Overcrowding	<ul style="list-style-type: none"> ➤ Injuries to public from crushing and panic, general discomfort 	<ul style="list-style-type: none"> ➤ Pre event plans outlining capacity of venues & methods of crowd management for a maximum crowd of 5,000 ➤ Communication plans identify media requirements for 2018 Babylon Festival and the need to control marketing ➤ Areas designed to accommodate mass crowds ➤ Measures in place to control capacity and to ensure crowd have ample space for viewing and dispersal ➤ Specific internal events to be able to be ceased if necessary to reduce crowd intensity ➤ Crowd monitored by Wardens, & Security ➤ Total population numbers are available ➤ Arrivals & departures monitored at all transport and parking areas where practicable 	E3 Med			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security
23	Public conflict develops	<ul style="list-style-type: none"> ➤ Injury due to fighting 	<ul style="list-style-type: none"> ➤ Ensure all staff are familiar with security arrangements and correct communication ➤ Strict no weapon policy and random cars searched at entrance to the festival 	D4 Medium		E1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security
24	Toilet facilities	<ul style="list-style-type: none"> ➤ Anxiety ➤ Frustration ➤ Injury and illness ➤ Negative publicity 	<ul style="list-style-type: none"> ➤ Adequate public and staff toilet units are to be in place in all venues to suit the scale of the event taking into account capacity of venue and duration of event ➤ Disabled units are installed according to requirements in all areas ➤ Prominent signage directing patrons to closest units ➤ Toilet cleaning and maintenance crews on duty all 	D2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
		opening hours where required					➤ Security
25	Water supply water contaminated with pathogenic microorganism-s	<ul style="list-style-type: none"> ➤ More commonly gastroenteritis ➤ Less common - hepatitis, giardiasis, cryptosporidiosis, campylobacteriosis and salmonellosis 	<ul style="list-style-type: none"> ➤ All water to be purchased by a reliable qualified source ➤ Water tanks and containers to be closed to the public and wildlife ➤ All dams to be sectioned off from the public with ""do not swim or drink water "" signage erected in clearly visible areas around the perimeter of this fencing. 	E4 Medium	<ul style="list-style-type: none"> ➤ Site Manager to ensure signage is in place prior to the event. ➤ Site Manager to ensure water tanks and containers are secured at all times. 	E1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens
26	Waste	<ul style="list-style-type: none"> ➤ Sullage and general unwanted products in and around sites 	<ul style="list-style-type: none"> ➤ Pre-event planning to reduce amount of waste generated by event and related promotions including sponsor promotional activity in event venues and externally ➤ Adequate rubbish bins placed in all event areas ➤ Adequate crews servicing bins and emptying on regular basis ➤ Bulk bins in back of house areas to assist emptying bins rapidly ➤ Crews picking up rubbish from open spaces drains and roads to prevent spreading ➤ Sullage drums or disposal method available for catering and cleaning needs ➤ Waste removal contractors arranged to dispose of waste at times to suit crowd movement ➤ Products considered by management to be causing excessive waste and cleaning are to be withdrawn from sale or distribution 	D2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
		<ul style="list-style-type: none"> ➤ Recycling program in place in all areas of event where possible 					
27	Weather exposure for extended periods of time outdoors	<ul style="list-style-type: none"> ➤ Dehydration, sunburn, hyperthermia due to cold weather 	<ul style="list-style-type: none"> ➤ Management to communicate Sun smart messages to the public ➤ Public to have access to free sunscreen and ability to purchase sunglasses and hats from the Market Stalls ➤ "Water Misting Stations" and fresh water supply available free within the festival to prevent dehydration ➤ All staff to take care whilst working outdoors ➤ 30+ sunscreen to be available ➤ Wet weather staff to have wet weather (rain ponchos) and high visibility clothing available ➤ Management to communicate the need for sunglasses and hats to all staff and volunteers ➤ Public to have access to free sunscreen and ability to purchase sunglasses and hats ➤ Fresh drinking water tanks available within the festival to prevent dehydration ➤ Staff and volunteers to have access to free drinking water 	A2 Med	<ul style="list-style-type: none"> ➤ Ensure when selecting Market Stalls to select a variety of clothing that would be suited to all weather conditions with hats and sunglasses ➤ PRE-EVENT Staff provided with information about different types of weather and clothing required in November via email. ➤ EVENT - All staff and volunteers to be provided with free drink cylinder to prevent dehydration 	C1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Operations Manager ➤ Stakeholders ➤ All staff and volunteers

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
Production							
28	Bumping equipment in and out	<ul style="list-style-type: none"> ➤ Bodily injuries to staff and public 	<ul style="list-style-type: none"> ➤ Pre-event Staff briefing as per Training Schedule ➤ Pre-arrival inductions available including onsite safety inductions provided by dedicated Crowd Care Safety Officer Management representative during the bump in / out phases of the event ➤ All incident and injuries reporting in place and process disseminated to persons arriving to work on site ➤ All SWMS and JSA's completed and collected by Safety officer prior to arrival onsite. ➤ All workers and personnel entering the site to sign in and out of work area (site) ➤ Risk assessments collected and reviewed by bump in / out safety officer to ensure that compliance and risk action plans are filed and able to be monitored during regular safety inspection / walk throughs ➤ Temporary construction signage in place to warn personnel of hazardous work areas. ➤ All high-risk work monitored by safety officers ➤ All vehicles on site to be operator by licensed personnel ➤ All licences to be collected by bump in / out Safety officer to enable qualification and compliance review ➤ All SDS collected by contractors performing work with chemicals or hazardous substances ➤ All hired equipment arriving to be checked by Bump in / out safety officer to ensure log books and safety checklists have been completed regularly and up to date ➤ Regular safety checks and inspections performed during the bump in / out phase ➤ High risk construction work to be carried out by holders 	C4 High	<ul style="list-style-type: none"> ➤ Production contractors and subcontractors to supply their own High Vis Vests 	D2 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens

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		<ul style="list-style-type: none"> of CI certificate ➤ Bump in movements to be scheduled and agreed on by all Stakeholders prior to the event ➤ Bump in areas barricaded to isolate general public ➤ Public where possible kept off site during bump in & out ➤ All workers to be instructed to present to the main access gate of site for “sign in” process and to undertaken by Crowd Care Safety Officer. ➤ Pedestrian management measures in place to ensure pedestrians and construction do not mix ➤ Bump out does not commence until area is clear of patrons ➤ No major relocations when site is open to public ➤ Staff instructed to exercise care in such circumstances ➤ Ensure clear access to the site and use trolleys where possible ➤ All persons inside venue during construction period to be wearing High Vis vests ➤ Stage hands pushing storage cases in a line, should make sure there is plenty of space between people pushing to avoid heel injuries. Also take general care to ensure cases are not run into things / people. ➤ Minimum of two people to escort cases on ramps/inclines 					
29	Body of Water	<ul style="list-style-type: none"> ➤ Potential injuries to public and staff ➤ Drowning 	<ul style="list-style-type: none"> ➤ Events assessed as to the proximity of crowds to the water including during egress ➤ Where necessary waterways to have effective barriers in place to assist security and wardens to manage the threat of persons accessing the waters hazard. ➤ Pre-event plans in place to effectively limit numbers of patrons at water’s edge or on structures such as piers, pontoons and bridges bounded by water ➤ ECC operational throughout the event ➤ Medical Contractors and Ambulance Victoria are on hand during the event ➤ Warning signage erected outside the hazard / fenced 	D1 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens

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		<p>off area.</p> <ul style="list-style-type: none"> ➤ Lifesaving Victoria life guards present if swimming on site is to occur via water quality and promoters written approval. 					
30	Extreme Sports Exhibitions Acrobatic displays	<ul style="list-style-type: none"> ➤ Bodily injury to participants or general public 	<ul style="list-style-type: none"> ➤ Fencing & crowd control barriers as required to protect public ➤ Security during shows & when equipment is not in use ➤ Adequate lighting for displays ➤ Operator to provide Safety Officer ➤ Operator to provide training & induction ➤ OH&S Risk Assessment by operator ➤ Spine safe advising operator if required ➤ Equipment certified by engineer as required ➤ Team members wear PPE ➤ First Aid and Paramedics on site if required 	D2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Performers ➤ Area Wardens ➤ Wardens ➤ Security
31	Explosive, fire-works and gas cylinders	<ul style="list-style-type: none"> ➤ Explosion causing injury or fire 	<ul style="list-style-type: none"> ➤ Heavy communication to patrons that gas cylinders, explosives and fire-works are prohibited ➤ Flyer handed out to all car loads on arrival to the festival explaining policy in relation to gas cylinders ➤ Vehicle Inspection station set up to randomly check cars for prohibited items and these items will be then stored in a secured location and returned to the owner when they are leaving the site. ➤ Staff allocated throughout the festival camp grounds to monitor and focus on any prohibited items such as fire-works / crackers, LPG Cylinders, etc. ➤ Confiscated Dangerous Goods are locked in a clearly marked, well ventilated storage facility in an approved area. 	D5 High	<ul style="list-style-type: none"> ➤ Policy to be added to online induction and reiterated in Coordinator Meeting 	E4 Med	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Security ➤ Caterers ➤ Area Wardens ➤ Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
<p>32 Fatigue when operating vehicles No Meals and breaks</p>	<ul style="list-style-type: none"> ➤ Potential road accident due to fatigue ➤ Accidents due to worker fatigue 	<ul style="list-style-type: none"> ➤ Ensure all staff are rostered with breaks and for reasonable length shifts ➤ Ensure suitable rest time is allocated between shifts for drivers ➤ Provide adequate sleeping arrangement where drivers can rest while not on shift away from the public and other staff ➤ All drivers are to ensure that they have plenty of rest before starting their shift ➤ Staff to be directed by Coordinators to take adequate break times to rest and will eat at correct intervals to prevent weakness or fatigue ➤ All staff and volunteers should ensure that they have plenty of rest before starting their shift ➤ All staff to be provided with a meal (Shift +4 hours) 	<p align="center">D5 High</p>	<ul style="list-style-type: none"> ➤ Policy regarding rostering and Fair work to be enforced by the Operations Manager ➤ PRE-EVENT Importance of breaks and maximum shift hours reiterated to Coordinators in training. 		<p align="center">E1 Low</p>	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security
<p>33 Fire, cooking, naked flame, hot surfaces</p>	<ul style="list-style-type: none"> ➤ Burn injury and loss 	<ul style="list-style-type: none"> ➤ Full time fire response team on duty at all times during the occupation of venue ➤ Stalls, food vendors, amplifiers, switchboards, dimmer racks, generators and power supplies required having A: B(E) dry chemical or CO2 extinguishers and fire blankets at all risk areas ➤ One 4.5 kg A: B(E) dry chemical extinguisher per 200m2 of building marquee or stage ➤ No permanent venue fire equipment is to be relocated to suit temporary requirements ➤ Fire extinguishers to be mounted securely not more than 1.2 metres from the ground and not less than 100mm above the ground with signage attached ➤ Access routes for emergency vehicles to be made available through event areas free of infrastructure 	<p align="center">E2 Low</p>	<ul style="list-style-type: none"> ➤ PRE-EVENT Operations Team to communicate extinguisher and blanket requirements to all caterers and market stalls pre-event ➤ EVENT OHS Officer and Caterer and Market Stall Liaison Officer to complete a check 			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

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		<p>with reasonable clearance, in liaison with local fire authority</p> <ul style="list-style-type: none"> ➤ Mineral clear around fence lines of camping areas ➤ Fire equipment such as smoke sensors isolated due to smoke and dust must be replaced with trained fire wardens monitoring the venue ➤ BBQs to be guarded and out of public reach and fire contained so it can't blow onto public ➤ Performers and participants using naked flame to be dressed in cotton clothing ➤ Naked flame to be placed in suitable holders and clear of flammable materials ➤ All hot surfaces and naked flame to be out of reach of public ➤ Security and Safety Wardens trained in guiding Emergency vehicles to the scene and evacuation of patrons from affected areas ➤ No fires in camp ground ➤ Fire safety plan to be developed. Location of fire extinguishers and other fire safety services to be marked up on a plan. Fire Service (CFA) to be briefed regarding event & be aware of access routes in and around site. On site briefing and site familiarisation to be held once site is built. ➤ CFA to inspect site as part of essential services briefing and contribute feedback to fire safety plan ➤ Wardens briefed in guiding emergency vehicles to the scene & evacuation procedures. ➤ Caterers & concessionaires must have own fire safety equipment e.g. extinguishers & blankets at all risk areas. ➤ Catering Management to inspect stall sites. ➤ ESV gas safety forms circulated to all traders and conditions complied with. Consider having private fire service on site to monitor and for first response. ➤ Bushfire Management Statement completed. ➤ Event site conditions to be reviewed by all event 		<p>before gates open of all stalls to ensure they are compliant to relevant laws and legislation.</p>			

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
		<p>stakeholders and cancelled on Code Red days. Fire management plan to be developed.</p> <ul style="list-style-type: none"> ➤ Fire permits to be obtained to use fire or cooking with naked flame on site from CFA ➤ TFB permit to be taken by all catering traders on site. 					
34	Food sales and supplies to patrons	➤ Food poisoning		<ul style="list-style-type: none"> ➤ Standards communicated to Caterers and Market Stalls prior to event. 			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Caterers ➤ Area Wardens ➤ Caterer and Market Stalls Liaison Officer
		<ul style="list-style-type: none"> ➤ Appropriately licensed food vendors operate in accordance with all food management regulations ➤ Food vendors subject to Local Council regulations and inspections ➤ Food vendors required to attend safety briefing prior to commencing event ➤ Food vendors and distributors to take steps to maintain a high standard of food hygiene always ➤ Appropriate hand washing facilities to be available ➤ Food temperatures to be checked and recorded by vendors as required by legislation ➤ Sullage storage/disposal units to be available and used in all areas as required ➤ Any food vendors or handlers found to be operating in breach of applicable Australian Standards, Codes of Practice, Local and OH&S legislation will be closed until relevant authorities are satisfied ➤ All food distributors to be registered as trading with the council completing a Temporary Food Plan ➤ All staff working with food to have current Food Handlers Certificate ➤ OHS Coordinator to regularly check all food stalls ensuring that they are complying with safe food practices ➤ Caterer and Market Stall Liaison Officer to ensure all stalls are maintained to a high level of cleanliness 	B4 High			D1 Low	

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
35	Hazardous Materials Storage of paint and flammables	<ul style="list-style-type: none"> ➤ Potential injuries to public and staff ➤ Fire, inhalation of hazardous gases or substances 	<ul style="list-style-type: none"> ➤ Hazardous materials not to be stored in large quantities at 2018 Babylon Festival site ➤ Each material to be accompanied by Safety Data Sheet (SDS) ➤ To be stored in the correct containers in the correct manner as per local legislation ➤ All Hazardous Materials brought to 2018 Babylon Festival to be logged with 2018 Babylon Festival Management ➤ PPE to be used when handling materials as dictated by SDS ➤ No items are to be stored near an exit or in a fridge ➤ Use good shelving in a lockable, ventilated cabinet with a leak-proof bottom and preferably with self-closing doors 	3D Med	<ul style="list-style-type: none"> ➤ Site Manager to communicate to all staff 	D1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens
36	Inflatable usage	<ul style="list-style-type: none"> ➤ Becoming airborne in strong winds 	<ul style="list-style-type: none"> ➤ Inflatable manufactured and operated by trained and experienced staff ➤ Inflatable to be operated according to AS 3533 and all related sections ➤ Unit to be manufactured from fire retardant material as required by local legislation ➤ All anchor points to be used in accordance with design ➤ Ballast to be as recommended by engineers ➤ Each unit to be clearly labelled as to safe wind speed and to have printed emergency procedures with unit ➤ Inflatable to be closed under threat of extreme conditions ➤ Operator to be aware of weather conditions and warnings 	D3 Med			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Work Safe ➤ Area Wardens ➤ Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
37	Live electrical wires or faulty equipment	<ul style="list-style-type: none"> ➤ Electrocutation hazard to staff, caterers, public and participants 	<ul style="list-style-type: none"> ➤ All electric's to be installed in accordance building regulations and with, AS/NZS/3000:2000 (Amended) Wiring Rules and the Code of Practice temporary installation on building and construction sites (OH&S Act) ➤ All electrical installations to be carried out by registered contractors and must be approved by an authorised electrical authority ➤ Leads and appliances to be tested and tagged ➤ Earth leakage protection (RCD) to be fitted and tested ➤ Switchboards are to be identified with signage "Danger – High Voltage" ➤ Switchboards to be mounted off the ground and inaccessible to public ➤ Temporary installations to run overhead where possible ➤ Regular pre-and during inspections by OH&S coordinator, market stall liaison office, electrician, and event wardens to check the all stalls have test and tagged equipment and leads, RCD's fitted ➤ Pre-event the operations team are to provide electrical contractor with each stakeholder electrical requirement 	E3 Med		E1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Electricians ➤ Area Wardens ➤ Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
38	LPG cylinders, heaters and appliances	<ul style="list-style-type: none"> ➤ Injury to public and staff ➤ Explosion danger and burn potential 	E3 Med				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Plumbers ➤ Caterers ➤ Area Wardens ➤ Wardens

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	Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
			<ul style="list-style-type: none"> ➤ Food vendors required to fill out the Gas Safety Checklist ➤ Inspections by Wardens 					
39	Loading and unloading of vehicles Including in wet weather	<ul style="list-style-type: none"> ➤ Finger jams; lifting heavy objects; risk of back, neck injury 	<ul style="list-style-type: none"> ➤ Staff will be supervised by Supervisor/ Manager ➤ Care is to be taken when groups of people are unloading with clear instructions always given ➤ All gear to be lifted in correct manner – knees bent, back straight ➤ Always keep the bottom of the ramp clear ➤ Do not take anything down ramp until it is clear ➤ In wet weather have at least three people escorting road cases off the ramp, one behind and one on each side 	B3 High	<ul style="list-style-type: none"> ➤ Staff and volunteer induction outlining best practice methods for manual handling on site. 		E1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Production staff ➤ Area Wardens ➤ Wardens
40	Manual Handling	<ul style="list-style-type: none"> ➤ Bodily injury ➤ Muscular skeletal disorder 	<ul style="list-style-type: none"> ➤ Trolleys and mechanical lifting aids used wherever possible ➤ Purpose built mobile racks for quantities of chairs and tables ➤ Staff induction and training to incorporate instructions regarding manual handling and correct procedures as per Staff Induction ➤ All tasks requiring specific methods to have printed instruction sheets on safe work practice ➤ Correct manual handling procedures available for viewing and common risks identified 	D2 Low	<ul style="list-style-type: none"> ➤ Procedures communicated via Coordinator briefing and induction ➤ Signage backstage and within Site Crew area. 			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
41	Mobile phones and electronic devices when working	<ul style="list-style-type: none"> ➤ Distraction causing various injuries 	<ul style="list-style-type: none"> ➤ Mobile phones are not to be used by staff or volunteers while operating and working around plant equipment ➤ Phones are not to be used in high traffic areas (close to the road) 	B1-5 Med	<ul style="list-style-type: none"> ➤ PRE-EVENT- Included within the online induction and re-iterated at the Coordinator briefing ➤ Included within the Ticket Check and Vehicle Inspection Area Briefs. 		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Coordinators ➤ Site Manager ➤ Operations Manager
42	Misuse or not using of Personal Protective Equipment (PPE)	<ul style="list-style-type: none"> ➤ Health deterioration, injury, irreparable damage to health 	<ul style="list-style-type: none"> ➤ PPE requirements to be followed at all times 	A1- 5 Med	<ul style="list-style-type: none"> ➤ EVENT - Signage regarding PPE to be provided onsite ➤ PRE-EVENT - PPE to be included within online OHS induction to all staff 		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Site Manager ➤ Operations Manager

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise	
43	Mosh Pit Popular Concerts	<ul style="list-style-type: none"> ➤ Crushing ➤ Head and Bodily Injuries ➤ Dehydration 	<ul style="list-style-type: none"> ➤ Crush barrier in front of stage ➤ No trip hazards in front or behind ➤ Padded railing and hard surfaces ➤ Do not allow stage diving, body surfing or swimming, identify repeat offenders ➤ Reducing density is one of the keys to making moshing safer ➤ Intervals between acts ➤ Careful selection of band line up to maintain a medium energy level of audience ➤ Brief Stage managers, security and performers on actions in emergency ➤ Mosh Pit safety messages during shows ➤ bottled water backstage ➤ Hose on hand for dehydration ➤ Restrict to approximately 18 year old or a size of patron who is able to fend for themselves ➤ First Aid & Paramedic in immediate vicinity ➤ Stage Manager to take whatever action necessary to protect public including stopping the entertainment 	D2 Low	<ul style="list-style-type: none"> ➤ No Moshing Message to be displayed on the super-screen as well as static signage. 			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholder ➤ Performers ➤ Stage Manager ➤ Security ➤ Area Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
44	Noise & Sound check	<ul style="list-style-type: none"> ➤ Noise induced hearing loss ➤ Unpleasant surroundings causing aggravation 	<ul style="list-style-type: none"> ➤ Stage Managers to prevent excessive and unpleasant noise levels including volume levels of sound checks ➤ Sound levels should at the nearby residents are to be in accordance with the Noise Management Plan (within the Event Management Plan) and vary depending on the time of day. Staff to be provided with appropriate hearing protection if required (earplugs if exposed to amplified noise up to 94 dB (A) for more than 1 hour) ➤ All noise above 94 dB (A) hearing protection should be worn at all times ➤ Ensure complaints from residents are able to be reported via an advertised system to the 2018 Babylon Festival Site Office and dealt with accordingly. Detailed within the Noise Management Plan ➤ During sound check hearing protection should be available to all staff and must be used ➤ Under no circumstances is anyone to be close to speakers during sound check 	D2 Low	<ul style="list-style-type: none"> ➤ A copy of the Noise Management Plan will be provided to the front of house mixing desk at both stages to ensure that sound engineers are aware of the noise limits in place and protocols if noise levels are exceeded ➤ Neighbouring residents to be informed that the Site Office is the best point of contact for noise related concerns. ➤ Ear plugs to be available for purchase by patrons within the Information Booth within the Main Arena. 		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

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	Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
45	Performers engaged in high risk activities	<ul style="list-style-type: none"> ➤ Bodily injury to performers and public ➤ falls and prop failure 	<ul style="list-style-type: none"> ➤ Risk assessment of performances to be undertaken by performers and lodged with 2018 Babylon Festival ➤ Competent performers working with professional equipment ➤ Props are professionally constructed and thoroughly tested prior to use ➤ Physical warm ups and practice sessions are to be adhered to and failure to do so results in performance reduction to suit ➤ Only pre-approved and adequately trained performers to participate ➤ Performers barricaded from public if required. ➤ Performance routines are never to change without due process including assessment ➤ Stage Managers, Area Wardens and Wardens supervising all performances 	D2 Low				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Performers ➤ Area Wardens ➤ Wardens

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	Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
46	Performing or working while suspended or at height	<ul style="list-style-type: none"> ➤ Falls from height ➤ Unable to communicate ➤ Dropping of tools or accessories ➤ Fatigue/illness 	<ul style="list-style-type: none"> ➤ A risk assessment of activity is to be undertaken ➤ Place appropriate barricades below the performance to exclude public ➤ Performers/workers must crosscheck their harness and personal equipment assemblies ➤ Static line fall protection is to be used where required ➤ Performers/workers are to connect safety systems prior to moving from safe zones and into fall risk areas ➤ Performance/work teams are to comprise of only appropriately skilled and certified personnel ➤ All climbing is to comply with AS/NZS 4488. ➤ All height work in fall zones is to comply with AS/NZS 1891 ➤ Teams to all have both radio or phone communication when out of direct unassisted voice capability ➤ Observer to be stationed at the performance site with radio and phone communication at all times ➤ Performance/work schedules are designed to eliminate fatigue ➤ Trained First Aid officers will be on site ➤ Each performer/worker will present their medical history and attend a full medical examination if required ➤ All tools etc. must be tethered to the performers by lanyard. Items exceeding 8kg or 0.25m square must be independently supported ➤ Place appropriate barricades and spotters below the performance or work to exclude public 	E3 Medium				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Riggers ➤ Performers ➤ Area Wardens ➤ Wardens

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	Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
47	Plant and Equipment	<ul style="list-style-type: none"> ➤ Injury to public and staff 	<ul style="list-style-type: none"> ➤ Only appropriate licensed and competent operators used to operate plant and equipment ➤ Copies of licenses kept 2018 Babylon Festival Production office ➤ Operators to have license on person while operating plant ➤ Barricades and warning signage erected around work areas ➤ Public kept clear during plant use ➤ Persons using equipment are trained in safe operation and wear appropriate protective clothing ➤ No unnecessary access to the worksite ➤ All persons within work site must wear fluoro vests and PPE as required ➤ Wardens and Site Managers to supervise all bump in and bump out activity ➤ No plant movement without spotter present during event operation times ➤ Golf Buggy induction completed for all users who will be utilising them 	E2 Low	<ul style="list-style-type: none"> ➤ Circulate to Site Crew and Production for review. ➤ A4 laminated induction instructions to be placed on each Golf Buggy or Mule Vehicle. 			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Plant Operators ➤ Area Wardens ➤ Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
48	Rock or popular band concerts Surging or heaving movements near the front of stage	<ul style="list-style-type: none"> ➤ Crushing ➤ People falling to the ground and being trampled or asphyxiated ➤ Head and Bodily Injuries ➤ Dehydration ➤ Death 	<ul style="list-style-type: none"> ➤ Crush barriers in front of stage as per recommended design ➤ Adequate security guards behind barrier and in immediate area depending on stage size and band popularity ➤ No trip hazards in front or behind barriers ➤ Padded railing on hard surfaces ➤ Deter moshing activities ➤ Proactive removal or placement of barriers if necessary to prevent injury ➤ Do not allow stage diving, body surfing or swimming, identify and remove repeat offenders from area ➤ Intervals between acts to allow crowds to relax & reduce ➤ Brief security and performers on actions to be taken in emergency situations ➤ No moshing safety messages during shows ➤ Bottled water backstage to assist with dehydration ➤ Bulk water & plastic cups on hand at barrier for dehydration ➤ Mosh pit area to be restricted to approximately 18 year old or a size of patron who is able to fend for themselves ➤ First Aid & Paramedic in immediate vicinity ➤ Stage Manager to take whatever action necessary to protect public including stopping the entertainment ➤ Security team to be trained in how to lift patrons safely over the barrier ➤ Use of a suitably designed, constructed and installed barrier arrangement ➤ Adequate security guards employed as crowd control within the main stage 	C5 High		C2 Medium	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
49	Rigging, stages and overhead lighting	<ul style="list-style-type: none"> ➤ Falling equipment ➤ Falls from height ➤ Structural failure of equipment ➤ Incorrect assembly of equipment 	<ul style="list-style-type: none"> ➤ Place appropriate barricades, spotters and warning signage below the site to exclude public and unnecessary staff during build ➤ Persons entering area below overhead work to wear hard hats ➤ Install safety chains/cables on all overhead lighting and equipment ➤ No equipment is to be flown out without safety chains in place ➤ Tether tools and equipment when working overhead unless physically impossible ➤ Use restraint protection when working within 2 metres of any potential fall greater than 2 metre ➤ Inspect all equipment prior to assembly and use ➤ Use equipment for its intended purpose only, unless otherwise authorized ➤ Ensure adequate instruction prior to unfamiliar equipment or methods being put into operation ➤ Use good rigging practice for general slinging. ➤ Ensure all point and truss load limits are obtained and adhered to during the build ➤ Carefully read and employ any special rigging suggestions in the site instructions ➤ Multiple lanyard movement is to be used when climbing ➤ All climbing is to comply with AS/NZS 4488 ➤ All height work in fall zones is to comply with AS/NZS 1891 	E2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Riggers ➤ Area Wardens ➤ Wardens

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	Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
50	Staff and contractors without necessary experience and training	<ul style="list-style-type: none"> ➤ Failures and accidents due to incorrect decisions and actions ➤ 	<ul style="list-style-type: none"> ➤ Induction process to be adhered to for all staff and contractors as per Event Management Plan ➤ High risk construction work requiring SWMS to be carried out by holders of OHS Construction Induction qualification ➤ Staff and contractors hired according to skills being suitable for requirements ➤ Relevant training for particular roles and responsibilities ➤ Records of inductions, training and qualifications are kept ➤ Regular retraining and updates according to maintenance schedule ➤ Staff and contractors supervised by management at all times ➤ Staff and Volunteer training schedules and programs including content to be developed and effective as per Event Management Plan 	D2 Low				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

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	Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
51	Slip, Trip, Fall and Knock	<ul style="list-style-type: none"> ➤ Bodily injury to public or participants 	<ul style="list-style-type: none"> ➤ Stakeholder site safety induction ➤ Area Wardens and Staff trained in recognition and prevention ➤ Serious trip and fall hazards identified and removed or treated to prevent injury ➤ Cables flown overhead where possible ➤ Rubber mats & cable traps over cables ➤ Barriers placed around protruding equipment ➤ Barriers across stage fronts during work phases ➤ Pits fenced during work phases ➤ Changes in height and edges highlighted ➤ Hand rails on stairs and treads ➤ Slippery surfaces treated or isolated ➤ Additional lighting in dark areas ➤ Spills and etc. isolated, warning signage placed, then cleaned by crews as soon as reported ➤ Cables are placed away from access points and stairways ➤ Non-slip mats installed at public & vendor interface if required ➤ 'Slippery Floor' signs used in case of spills ➤ Tent pegs and guy ropes to be highly visible and protected where possible 	B2 Med	<ul style="list-style-type: none"> ➤ OHS Officer and Caterer and Market Stall Liaison Officer to check area prior to Festival commencement ➤ Add to caterer's info/induction page "all cables must be covered" ➤ Site Manager to communicate peg and rope requirements to Suppliers. ➤ Purchase additional Slippery Floor Signs 		C1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens
52	Substation failure	<ul style="list-style-type: none"> ➤ Panic and injury 	<ul style="list-style-type: none"> ➤ Emergency lighting installed where necessary and tested on a regular basis ➤ Alternate sources of power used to supply lighting to various areas across the venue ➤ Electricians and generator maintenance crews on site throughout event ➤ Wardens and security trained to respond to emergency ➤ Wardens equipped with torches for night events ➤ Illuminated exit signage installed where required ➤ Substation loads assessed where use dictates. ➤ Thermostatic testing undertaken prior to and during the event if required ➤ Management of threat in accordance with ERM 	D2 Low				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Electricians

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	Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
53	Vehicles moving within event public access areas	➤ Injury to staff & public	<ul style="list-style-type: none"> ➤ All vehicle movements to be pre-planned ➤ Pre-designated gate entry communicated to vehicle drivers ➤ Policy of no vehicle movements in 2018 Babylon Festival areas during event times or when crowds are in area unless management approval is granted ➤ Delivery vehicles are encouraged to arrive pre and post gate opening and must be clear of precinct prior to opening ➤ Queuing system to operate at entrances with holding system in local road closure points to reduce vehicles on main open roads ➤ All vehicles travelling in grounds are to travel at walking pace with hazard lights on ➤ Vehicles to operate in accordance with site rules ➤ Driver to have entry rules and contact number on dashboard ➤ Planned vehicle movements within the event to be isolated from public as far as practicable and to be under supervision of Wardens and Security ➤ Where possible movements to be isolated from public with system of barriers and gates ➤ Area Warden to be controlling vehicle movements & to be in radio contact with Site Office and Emergency Control Centre ➤ Vehicles moving through public areas during event times to be under close guidance of adequate number of Wardens for size of vehicle in fluoro vests ➤ All quad motorcycles operators to wear helmets at all times 	E2 Low				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
54 Vehicle Operation - Forklift	➤ Accident	<ul style="list-style-type: none"> ➤ Only competent and ticketed personnel to operate a forklift ➤ Forklifts will always be reversed downhill with a load ➤ Forklift operators will be exceptionally careful when using a forklift ➤ The tines of a forklift will always be left on the ground when it is stationary ➤ No forklifts to be operated around the general public 	C5 High	➤ Specific Plant Operators Induction		E4 Medium	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Plant operator
55 Vehicle Operation - Truck	➤ Accident	<ul style="list-style-type: none"> ➤ Only competent personnel with the correct license will drive a truck ➤ The correct number of breaks will be taken to regularly rest a driver on long trips ➤ Vehicles will never be overloaded and load will be evenly distributed throughout truck 	D5 High	➤ Management to ensure drivers are rostered to include breaks and not put under pressure and tight time deadlines		E4 Medium	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Plant operator
56 Working with Ladders	<ul style="list-style-type: none"> ➤ Potential injuries to public and staff ➤ Falls Working at a height, ➤ Death 	<ul style="list-style-type: none"> ➤ Ladders to be used in accordance with safety instructions ➤ Staff and contractors trained never to stand on the top or second top rung and always use three points of contact when using a ladder ➤ Ladders are always to be used on level ground ➤ Ground crew must always be aware of ladders ➤ Ladders to be avoided when possible 	D5 High	➤ PRE-AND DURING EVENT - Site Manager to communicate practices to all staff and contractors			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens
57 Working in and around the loading dock/stage area	➤ Pedestrians , Vehicle traffic accident	<ul style="list-style-type: none"> ➤ Production manager to ensure only minimal numbers of trucks are unloading at any one time. Schedule to be strictly followed, other arrivals to wait in staging area away from loading area. ➤ Whenever a truck is reversing, a Spotter will signal the driver from behind the truck ensuring the blind spot is clear 	D5 High			E2 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
Structural							
58	Confined or hazardous spaces within buildings.	<ul style="list-style-type: none"> ➤ Bodily injury ➤ Trauma 	<ul style="list-style-type: none"> ➤ All applicable areas locked warning signage posted and access controlled by Area Manager ➤ Conduct hazard and risk assessment of task prior to entry ➤ PPE to be worn ➤ Test for hazardous substances if applicable ➤ Stand by person while inside area ➤ Restrict amount of time in space 	E2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security
59	Extreme Winds/ Temporary structures and items	<ul style="list-style-type: none"> ➤ Potential injuries to public and staff 	<ul style="list-style-type: none"> ➤ Wind Management procedures and measures in place including monitoring of the weather four times a day ➤ Pre-set messages communicated to all Coordinators and Markets Stall, Caterer Staff regarding securing items if extreme weather is forecasted ➤ Wind ratings established expressing the speed of wind and potential outcome 	C5 High	<ul style="list-style-type: none"> ➤ Ensure all procedures are followed and recorded within the site office ➤ ECC to check weather conditions 4 times a day and record 	C1 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens
60	Public climbing on infrastructure,	<ul style="list-style-type: none"> ➤ Bodily injury 	<ul style="list-style-type: none"> ➤ Venue audits to assess hazards during build ➤ Venue designs to take hazards into account ➤ Hazards introduced by venue design to be assessed accordingly ➤ 2 metre high fencing installed where required around buildings and infrastructure ➤ Warning signage installed at risk areas ➤ Staff and Warden training to highlight hazards and identification 	D2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Victoria Police ➤ Area Wardens ➤ Wardens ➤ Security

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Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
61	Raising / Lowering truss by chain blocks	<ul style="list-style-type: none"> ➤ Injury by falling equipment/potential machinery malfunction 	<ul style="list-style-type: none"> ➤ Check equipment prior to use ➤ Ensure that area directly below work area is clear. ➤ Wear protective helmet and gloves ➤ Isolate area below and post warning signage 	B5 Very High			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Caterers ➤ Area Wardens
62	Structures, fences, stacked materials, etc. collapsing	<ul style="list-style-type: none"> ➤ Collapse of structures ➤ Crushing injury to public or participants 	<ul style="list-style-type: none"> ➤ Structures constructed by staff or contractors with relevant qualifications ➤ Structures erected according to Safe Work Method Statements and building regulations ➤ Use of materials with manufacturer's specifications ➤ Fences with scrim attached to be adequately braced ➤ Building control group requirements for occupancy of temporary structures ➤ Stacked materials held by suitable racking systems and devices to prevent collapse ➤ Quantities of materials and fencing to be stacked flat to prevent collapse ➤ Wardens and Managers monitor all structures ➤ All buildings and structures to have capacity posted at entry and adhered to ➤ Structures put up in accordance with the details supplied by the Caterer or Market Stall holder within their Temporary Structure Form ➤ Use of materials in-line with manufacturer's specifications ➤ Stacked materials held by suitable racking systems and devices to prevent collapse ➤ Quantities of materials to be stacked flat to prevent collapse ➤ Managers and staff monitor all structures. ➤ All caterers and market stalls to have completed a temporary structure form. 	B4 High	<ul style="list-style-type: none"> ➤ Circulate to Site Crew and Production ➤ VIP and Grand Theatre to have capacity signs displayed ➤ Include all area briefs 	E2 Low	<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Caterers ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise	
63	Stages and platforms	<ul style="list-style-type: none"> ➤ Falls from height ➤ Bodily injury 	<ul style="list-style-type: none"> ➤ Safety barriers/hand rails fixed to all structures where required ➤ Stages to have rope and bollards or similar installed during bump in and out ➤ Stage boundaries highlighted to assist crew, performers and VIPs ➤ Fall protection systems used on any high work over 2 metres unless trained performers and then only when trained and experienced ➤ Fall protection systems used to eliminate falls from less than 2 metres ➤ General public not permitted on stages or other structures intended for performers ➤ Security monitoring stages when not in use ➤ Performers competent in specific tasks have a thorough knowledge of requirements ➤ Stage Managers supervising all performances to ensure compliance 	E2 Low				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
64	Scaffold High Access Rigging	<ul style="list-style-type: none"> ➤ Public access ➤ Bodily injury to performers, public 	<ul style="list-style-type: none"> ➤ If the potential fall distance is greater than 4m, scaffolding must be erected or dismantled only by a holder of a certificate of competency for that class of scaffolding, or a person trained under the direct supervision of such a certificated person ➤ If the potential fall distance from a scaffold is less than 4m, it may be erected or dismantled only by a competent person who has been trained in respect of the type of scaffolding being used ➤ Unauthorised changes to scaffold structures are illegal ➤ Scaffold erected by qualified competent contractors in accordance with AS 1576.1,2 & 3. ➤ Scaffold structures to be secured and monitored against unwanted access ➤ Area directly under climbers should be kept clear of personnel at all times ➤ Full body harness with double restraint system must be used when climbing truss; scaffolding; structures or where a fall risk exists ➤ Static lines used on truss where applicable ➤ Venue lanyard points to be used when accessing venue roofs; catwalks and balconies ➤ Rigging shall be carried out by only licensed riggers. At least one 'spotter' should be assigned to each 'top' rigger to alert personnel working below ➤ Hard hats will be worn ➤ No equipment that is un-rated or is in any way defective will be used under any circumstances 	C2 Medium	<ul style="list-style-type: none"> ➤ PRE-EVENT AND EVENT Policy communication to Production staff ➤ Circulate to Site Crew and Production 		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

	Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
65	Trees and Limbs falling	<ul style="list-style-type: none"> ➤ Potential injuries to public and staff 	<ul style="list-style-type: none"> ➤ Occupier of the venue has trees inspected by competent persons on a regular basis ➤ All temporary infrastructure to be positioned in maintaining a safe distance from potential tree or branches falling. ➤ Suspect trees are isolated pending thorough inspection and treatment 	D2 Low				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise	
Emergency Management								
66	Bomb Threat	<ul style="list-style-type: none"> ➤ Trauma and injury to staff and public 	<ul style="list-style-type: none"> ➤ Event and venue assessed for level of risk during planning phase by Victoria Police ➤ Victoria Police assisted by Wardens to manage the threat if it occurs ➤ Bomb threat checklist and relevant training to be instigated at all high risk incoming call points ➤ Barriers to restrict unapproved vehicle access to 2018 Babylon Festival ➤ Victoria Police to monitor activities ➤ Housekeeping to be at high level to minimise unknown articles and improve time of sweep if required ➤ Ensure communications and training is in place which will enable the alarm to be raised immediately at Emergency Control Centre level by 2018 Babylon Festival staff ➤ Final pre-event assessment by Victoria Police ➤ Safety and Emergency Response will be activated if required 	E5 Medium	<ul style="list-style-type: none"> ➤ Site Office training inclusion. 			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Police ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security
67	Disasters	<ul style="list-style-type: none"> ➤ Potential injuries to public and staff 	<ul style="list-style-type: none"> ➤ Refer to Victoria State Disaster Plan ➤ Risk Management procedures and regular inspections of the event site ➤ Safety and Emergency Plans in place and Emergency Control Organisation trained 	E4 Medium				<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Police ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
68	Emergency at any of the 2018 Babylon Festival sites	<ul style="list-style-type: none"> ➤ Bodily injury ➤ Negative publicity 	<ul style="list-style-type: none"> ➤ Risk Management Plans in place in all areas to reduce and mitigate the risks of emergencies ➤ Daily and area checklists to be undertaken ➤ Site audits to be undertaken ➤ Wardens briefed in guiding Emergency vehicles to the scene and evacuation of patrons from affected areas ➤ Emergency Control Organisation to be identified and trained accordingly ➤ 2018 Babylon Festival Crisis Management Plan to be in effect 	E2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Participants
69	Emergency exit from 2018 Babylon Festival site	<ul style="list-style-type: none"> ➤ Overcrowding of exits ➤ Failure to exit crowd in an emergency 	<ul style="list-style-type: none"> ➤ Wardens to be trained to evacuate via primary routes wherever possible during emergencies ➤ All applicable standard and emergency exits able to be opened by managers responsible for each exit ➤ Designated exits in fence lines to be open or able to be immediately unlocked and clear at all times ➤ Obstructions such as cordoned off areas, barriers, fencing, marquees and infrastructure to be located so as not to restrict emergency egress ➤ Events in thoroughfares to be able to cease if required during emergencies ➤ Dedicated exits to be clearly identified and free from obstructions and trip hazards ➤ Wardens to be equipped with loud hailer if required ➤ Public address warning systems using pre-determined announcements to be used for emergency evacuations ➤ Illuminated exit signage with battery backup to be visible from all areas in buildings 	D2 Low	<ul style="list-style-type: none"> ➤ Warden training inclusion 		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
70	Emergency service route obstruction	<ul style="list-style-type: none"> ➤ Inability to effectively manage emergencies 	<ul style="list-style-type: none"> ➤ Dedicated emergency routes to be a minimum width and to allow additional width in corners and changes in direction according to requirements of Country Fire Authority ➤ Emergency routes to be free of overhead restrictions such as wires and structures. ➤ Procedure to be formalised ensuring no vehicle other than emergency services enters an emergency route without clearance from Emergency Control Centre ➤ No non-emergency vehicle is to be unattended by the driver or parked in the emergency route at any time 	E1 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Police ➤ Security
71	Flood	<ul style="list-style-type: none"> ➤ Potential injuries to public and staff 	<ul style="list-style-type: none"> ➤ Ensure all early warning systems are available via BOM ➤ Vacate known flood prone areas as soon as a threat is known ➤ Evacuation routes and safe assembly areas are designated on high ground ➤ Identify buildings and areas susceptible to flooding ➤ Emergency Control Centre to monitor weather 	E2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
72	Medical Emergency	<ul style="list-style-type: none"> ➤ Poor access for emergency vehicles ➤ Potential injuries to public and staff 	<ul style="list-style-type: none"> ➤ Onsite Medical Team employed to treat all medical situations ➤ Staff and volunteers to be aware of the procedure when an injury occurs ➤ Procedure for reporting accidents, injury and incidents to be clear and available within the Site Office and Staff Tent ➤ First Aid Staff on site & in radio contact with Emergency Control Centre ➤ Wardens & security trained in ambulance response & crowd management for emergency vehicles ➤ Designated emergency accesses ➤ Emergency Control Centre in operation during event ➤ Event Paramedics to attend high risk events and during high risk periods ➤ First Aid briefed on venomous and poisonous snakes and spiders in reserve. ➤ Wardens briefed in bee swarm /wasp response-stop drop cover. ➤ Helipad on site 	E2 Low	<ul style="list-style-type: none"> ➤ Include large printed signs about reporting procedures to have up in the staff tent. 		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ First Aid ➤ Paramedics ➤ Area Wardens ➤ Wardens ➤ Police ➤ Security
73	Weather temperature extremes	<ul style="list-style-type: none"> ➤ Cold/heat induced illness ➤ Dehydration 	<ul style="list-style-type: none"> ➤ Site induction highlighting possible risk to staff and public ➤ Pre-event communications to patrons to advise clothing to suit weather expectations ➤ Personal protective clothing to be worn by staff as required ➤ All staff and performers to take the appropriate action to prevent exposure ➤ Excessive heat (over 33° Celsius) may lead to reduction or cancellation of some activities ➤ Sunscreen to be available at site offices and first aid ➤ Weather conditions to be monitored at regular intervals by Emergency Control Centre ➤ Adequate water available for staff, contractors, and public ➤ Free water stations installed throughout venue and sign posted for ease of locating. 	D1 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Police ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
74	Wind storm, Lightning Strike Storm, Lightening and temporary structures	<ul style="list-style-type: none"> ➤ Loss and damage to infrastructure ➤ Bodily Injury 	<ul style="list-style-type: none"> ➤ Event safety and warden inductions highlight risks ➤ Reliable means of obtaining and monitoring wind and weather conditions ➤ Emergency Control Centre to monitor the weather ➤ Lightning storms may result in cancellation of some events as per Emergency Response Manual ➤ Strong wind warnings (25 to 33) knots or storm warning issued by weather bureau is to result in constant monitoring of situation ➤ High winds at venue exceeding 50kph may result in evacuation of certain structures and suspension of some entertainment ➤ Marquees may need to be laced closed at 50kph ➤ Marquees may need to be to be evacuated at 89kph (Storm Warning) ➤ Equipment such as amusement rides vulnerable to wind to be monitored by operators ➤ Evacuation of certain structures subject to weather conditions and engineers ratings ➤ Ensure all tents and marquees are adequately fastened down ➤ All Caterers and Market Stalls to complete a "Temporary Structure Permit" prior to the event detailing their structure and wind resistance ➤ Remove loose items and umbrellas if the threat of wind exists ➤ All Stages and Large Marquees earthed by supplier ➤ All permanent structures built by qualified professionals ➤ Action in accordance with Extreme Wind Conditions, outlined within the Event Management Plan ➤ Extreme weather response procedures in place in regard to delay, postpone, cancel and show stop procedure Site management and ECO monitor weather via internet Bureau of Meteorology site ➤ Strong wind warning issued by weather bureau is to result in constant monitoring of situation by ECO and 	C2 Medium			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Contractors ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
		<p>production and site team</p> <ul style="list-style-type: none"> ➤ High winds/storms on site may result in evacuation of, structures and outdoor stages and suspension of some or the entire event/ program. ➤ Wind rating on structures provided and kept in site. Wind meter on site. Qualified electrician on site inspects all temporary structures and electrical installations. ➤ Electrical storm may result in delay or cancellation of the event (to be determined by ECC) in relation to performer and public safety. ➤ Action/evacuation in accordance with emergency management plan Wardens, security and marshals and 					

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
Financial and Reputation							
75	Ambush marketing	<ul style="list-style-type: none"> ➤ Disruption to event 	<ul style="list-style-type: none"> ➤ Event areas are to be sole use of 2018 Babylon Festival unless otherwise approved by the festival ➤ Parking areas adjacent to events to be reserved to give 2018 Babylon Festival control of space and allow local laws to fine unauthorised vehicles ➤ Ambush marketing posing safety risk to events to be removed from site 	D2 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens
76	Public liability	<ul style="list-style-type: none"> ➤ Payouts as a result of claims made against all concerned and involved 	<ul style="list-style-type: none"> ➤ All contractors and performers to have acceptable levels of effective public liability insurance in place as required by 2018 Babylon Festival ➤ Insurance provider to be approved by Australian Prudential Regulation Authority (APRA) ➤ Legal counsel for 2018 Babylon Festival should be advised about aspects of the event with a view to pre-determining liability for injuries, acts and omissions and liability for financial obligations incurred if it becomes necessary to respond to a major emergency involving the event 	E1 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders
77	Property and asset loss and damage	<ul style="list-style-type: none"> ➤ Damaged property ➤ Bodily injury ➤ Negative publicity ➤ Unnecessary expense 	<ul style="list-style-type: none"> ➤ Adequate numbers of Wardens at all areas of an event supported by asset security where required ➤ Stakeholders to address security needs as required protecting assets ➤ Response procedure involving Emergency Control Centre ➤ Temporary fencing or barricades around identified high risks to prevent access ➤ Additional lighting as required in all areas 	D1 Low			<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens ➤ Security

2018 BABYLON FESTIVAL

Hazard or Source	Risks	Required Risk Treatment	Residual Risk Rating	Additional Risk Treatment or Action Plan	Residual Risk Rating	Accept Reject	Responsible to Monitor / Supervise
78	Negative publicity due to crisis	<ul style="list-style-type: none"> ➤ Reputation damage to 2018 Babylon Festival and Authorities 	<ul style="list-style-type: none"> ➤ Staff, Victoria Police and Wardens trained in media crisis management and response as per Crisis Management Plan ➤ Media Crisis Management Plan in use ➤ Prior to any crisis media release arrange a conference between stakeholders ➤ Establish a media point in a safe area near the scene ➤ Media spokesperson appointed to manage potential negative publicity ➤ Reserve statements prepared 	D2 Low	<ul style="list-style-type: none"> ➤ Development of Crisis Management Plan 		<ul style="list-style-type: none"> ➤ 2018 Babylon Festival Management ➤ Stakeholders ➤ Area Wardens ➤ Wardens



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NOISE MANAGEMENT PLAN

BABYLON FESTIVAL 2018

99 TORNEY ROAD, CARAPOOEE, VICTORIA 3477

COMMISSIONED BY

BABYLON FESTIVAL CO PL

Prepared by:

Andrew Rogers B App Sci
Member Australian Acoustics Society
Acoustic Consultant
Noise Consulting & Management Pty Ltd

Ref 3195
6 Sept Aug 2017

Summary

Noise Consulting & Management Pty Ltd has been engaged to prepare recommendations regarding noise from the Babylon Festival 2018.

An outdoor music festival is proposed for Friday 23 Feb - Sunday 25 Feb 2018 at 99 Torney Road, Carapooee, Victoria. A series of actions outlined in this noise management plan will be implemented to minimise the impact of noise on nearby residences during the event.

General Information

Applicable Regulations

Music from outdoor events must comply with the EPA SEPP N-2 Policy, which specifies the Government's objectives for the control of music noise from public premises. This EPA policy states the noise measurement and calculation techniques to be applied for different venue types and operating times. Basically, an "effective noise level" is measured at a "noise sensitive area" (often the nearest residence) while the venue is operating. The effective noise level is then compared with the "noise limits".

The hours of music operation will be 3pm Fri 23 Feb – 5am Sat 22 Feb, 10am Sat 22 Feb 5am Sun 22 and noon Sun 22 Feb – 8pm Sun 22 Feb. There may be intermittent sound checks from 10:00am on Fri 23 Feb. The policy automatically allows music operation between noon and 10:00pm for outdoor events. However, extended operating hours may be approved by the authority under section 27 of the policy. This was the case for the 2017 event.

The 2018 event is operating one day less than the 2017 event and music hours have been reduced by 18 hours in 2018 compared to 2017.

The effective music noise level must be no greater than Leq 15 minutes 65 dB(A) at noise sensitive locations.

Details of the noise expected from the Festival

There will be one main outdoor stage 1 playing music from live bands and mixed by DJ's as shown in Fig 1. This stage faces west and faces away from the nearest dwellings. There are 2 west facing minor stages.

The Theme Camp village will have 2 tents with small speakers inside catering for up to 80 patrons. These tents will not operate after midnight or before 10:00am and the total amplifier power for each tent will be limited to less than 1,200 watts. These tents will not contribute to the noise level at any noise sensitive areas.

Noise Management Plan for Babylon Festival Ref 3195

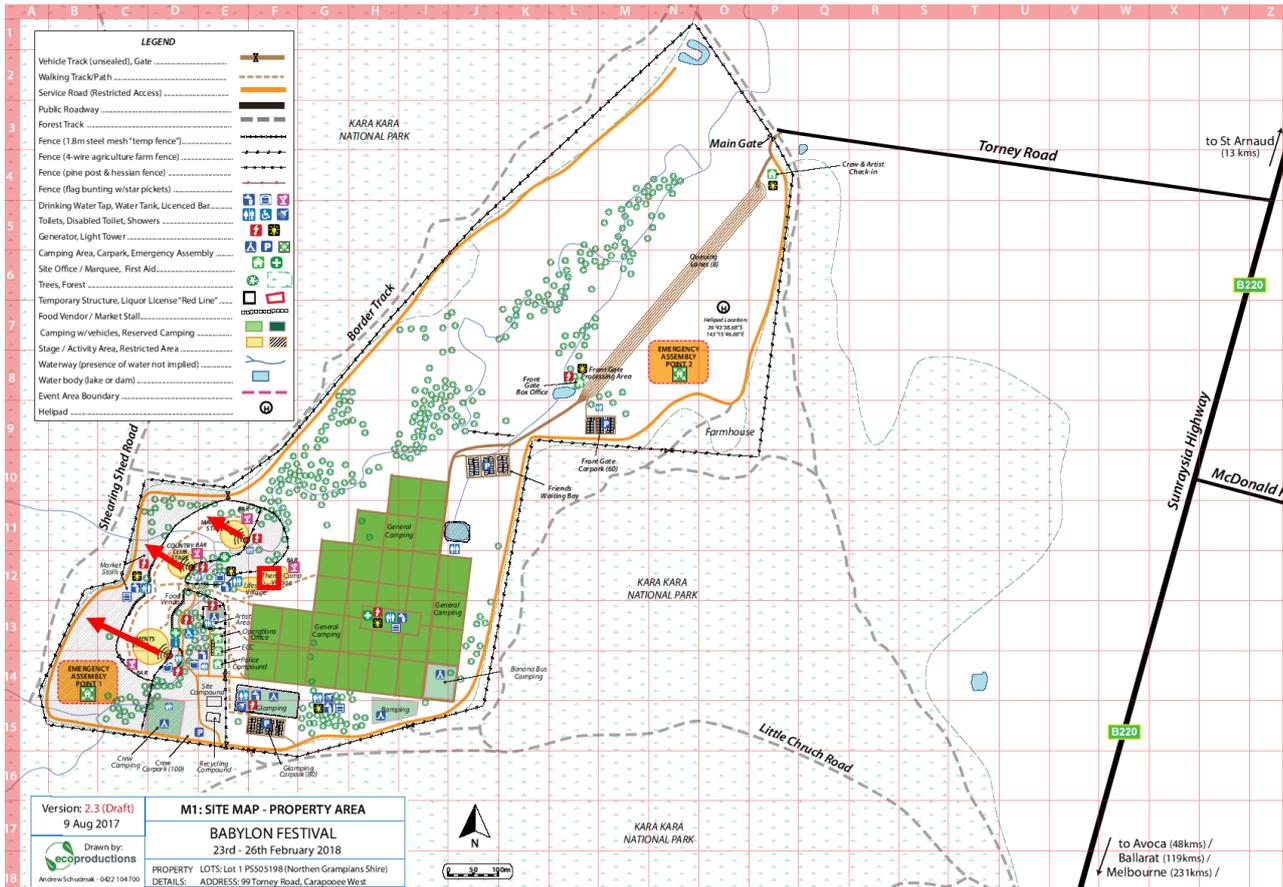


Figure 1 Site Layout showing stage positions and orientation and theme camp tents

The nearest dwellings are at;

99 and 87 Torney Road which are approximate 900m and 1230m to the northeast of the closest stage.

158 Torney Road is approximately 1950m to the northeast of the main stage and 1650m from the closest stage.

51 Shearing Shed Road, Carapooee West, 3300m to the northeast and the site of a previous complaint

The boundary of 27a Torney Road is approximately 1730m to the northeast of the main stage and 1450m from the closest stage. The aerial images provided do not show a dwelling on this block.

4799 Sunraysia Highway is approximately 1750m to the northeast of the main stage.

4643 and 4655 Sunraysia Highway are approximately 1600m and 1800m to the east of the main stage.

1025 Centre Road, 2200m northwest of the site and significantly shielded by hills between the stages and the dwelling.

There are other dwellings approximately 4000m to the west at Sandy Creek Road, 3500m to the northeast at 57 Rocky Ridge Road and 2600m to the east at 23 McDonald Road.

The promoter has advised that arrangements have been made to use 99 Torney Road dwellings for event purposes.

Based on these distances, the highest noise level from all stages operating at reasonable music levels (Leq 100 dB(A)) will be;

- Leq 48 dB(A) at 158 Torney Road,
- Leq 50 dB(A) at 27a Torney Road
- Leq 54 dB(A) at 99 Torney Road,
- Leq 51 dB(A) at 87 Torney Road,
- Leq 45 dB(A) at 1025 Centre Road
- Leq 45 dB(A) at 4799 Sunrasia Highway
- Leq 45 dB(A) at 4643 Sunrasia Highway
- Leq 41 dB(A) at 51 Shearing Shed Road
- Leq 44 dB(A) or less for all other dwellings.

The noise levels will be less than this at times when not all stages are operating.

The event can comply with the SEPP N-2 noise limits at normal festival music levels.

Depending on any extended operating hours granted by the EPA and the conditions attached, it is likely that additional noise controls such as reducing bass music levels during sleep hours and operating fewer stages late at night will be required.

The following measures are proposed to ensure that the noise limits are achieved.

Noise Abatement Measures

To ensure these limits are achieved, the following measures have or will be implemented:

- A complaints hotline will be established for the duration of the event. A qualified acoustic consultant will investigate any complaints and the results of the investigation and the action taken recorded and reported to the resident if desired. The hotline number is TBA
- A notice informing residents (within 3000m) of the event and the hotline number will be sent out at least 14 days prior to the event. A copy of the notice will be forwarded to the Council. Note that many rural properties do not collect mail from a street address and it may be necessary to find the postal address of sites.
- The speakers of the outdoor stages will be placed as close to the ground as possible and point downwards.

Noise Management Plan for Babylon Festival Ref 3195

- The sound systems will have a limiter/ compressor installed.
- A sound check will be performed prior to the event on Fri 23 Feb. During the sound check, appropriate music levels will be set at each of the stages to ensure they are started at appropriate levels.
- A qualified acoustic consultant will frequently monitor, throughout the entire event, the pre-determined noise sensitive locations and any additional locations that may become necessary based on the conditions and complaints encountered.
- The consultants will be in two way radio and mobile phone contact with the production manager, sound engineers, event organiser, and hotline staff throughout the event.
- The production manager and sound engineers have been briefed on the importance of reducing music levels as requested by the acoustic consultant.
- Procedures have been implemented to allow for a quick reduction of the music levels of all stages if required. The production manager will ensure that sound engineers reduce music levels when instructed.
- A report containing the results of the monitoring, complaints and control will be presented to Council within 30 days of the event.

To ensure the event is operated in a responsible manner, the promoter has made a commitment to abide by the noise management plan outlined.

Planning Application Supplementary Report

Place of assembly for an annual multi-day event

99 Torney Road, Carapooee West, Northern Grampians

February 23 - 25, 2018

Babylon Festival Co Pty Ltd

1 Introduction

This report accompanies a planning application for use and development of land for the purposes of a three day concert event with associated live music, camping, food and liquor sales and all necessary infrastructure to support the event proposed to be held in February 2018. Areas will be set aside for camping and for parking. Temporary stages will be erected for the festival, as well as a tented/temporary building market area to sell goods and services to patrons.

The land affected by the application is referred to as 99 Torney Road, Carapooee West and is a total area of 87.3ha hectares, made up of 2 allotments, being Crown Allotment 26 SEC A, Vol 3072 Fol 337 & Vol 9453 Fol 900, Parish of Carapooee West.

In summary the proposal is to run a three day concert event opening on Friday 23rd February 2018 with the site clear of patrons by midday Monday 2th February. The event is multi-day/night event showcasing digital music and bands across three main stages. Camping and food and beverage stalls will be provided on site for patrons. It is an over 18 event, targeted at the 18-35 year old age group (but any age over 18 accepted) aiming for anticipated ticket sales of 5000 (approx 2000 more than the 2017 event). Alcohol will be available, with liquor licenses being sought. Approximately 500-600 staff will service the event, including the event organisers, food and beverage sales staff and emergency services and security.

Babylon Festival Co and its team, are experienced at running large scale events and accordingly have prepared a range of plans to support the relevant applications needed to operate the event, as well aid the actual management. The plans relevant to the planning application are outlined in this report and accompany the planning application.

This report describes the site and surrounds, the proposal, and provides an assessment against the relevant planning provisions. The proposal is for a short annual event with all buildings and works installed on site for the event and then removed. The land will be restored following the event and returned to vacant land. The event is run by experienced operators, with a range of management plans prepared to ensure all guests are safe, and neighbouring properties protected from any undue amenity impacts. The proposal will provide positive economic benefits to the area through the use of local business and services where available and with visitors travelling to the area.

2 About Babylon 2017

Babylon is multi-day/night destination event for a discerning music lover. A themed experience, that showcases innovative and state of the art staging, production and camping tied seamlessly into amazing food and beverage stalls ensuring an absolute treat for patrons. It's global appeal attracts patrons from across Australia and the globe. In 2017 the event attracted over 350 patrons from outside of Victoria, approximately 10%.

Musically the program focuses on the world of live and digital music, showcasing beats, dub, electro-jazz, techno, deep house beats and ambient across multiple stages and a few smaller ones. Complementing these expansive sounds will be art installations, curated around the idea of art's ability to interact with the viewer and the overall theme of the festival.

In 2017 the event attracted 3269 patrons plus 647 staff and volunteers. The event spent over \$120,000 with local providers on suppliers, equipment and labour. Over 100 patrons used the Bananbus (third party provider) transport service.

A further \$150,000+ has been estimated was spent by patrons and workers visiting the town pre, during and post event. With some businesses in St Arnaud reporting sell outs of certain items in stock.

Funds were raised by the CFA during a free stall and will continue in 2018. A community fundraiser will occur in 2018, with \$5 from every ticket sold going to 3 local action groups and community services.

Issues surrounding the 2017 event were mainly Noise, small amounts of litter in the surrounds and community concern regarding alcohol and drug abuse. There were no traffic issues in 2017. The event runs a day less in 2018, with 41 hours of music versus 59 hours of music in 2017. A 33% reduction in operating.

The 2018 plan continues to address these issues and now that a 2017 baseline has been established, Babylon will improve dramatically in this sense in 2018.

3 The Proposal

The proposal is for the use and development of the site to facilitate a three day music and camping event for approximately 5000-5500 people (including patrons and staff). A site layout plan shows the location for various uses across the site, including the location of the stages, camping areas, the art and lifestyle space, the operations compound and crew camp area, as well as the emergency evacuation area. These areas are shown on the plans in various activity zones. Within each zone there will be appropriate temporary infrastructure, including stages, food vans and tents, portable toilets and an event compound building. All buildings and vehicles are temporary and will be removed following the conclusion of the event. This is outlined in further detail in this and the accompanying reports.

Torney Road provides the sole vehicle access to the site. Torney Road runs west off the Sunraysia Highway for approximately 900m to the subject site. There is an existing crossover and driveway in place to both sites.

The Event Plan Summary (Attachment A) outlines the event in general with reference to the individual plans from consultants developed to operate the event. It provides an overall outline to the event general.

4 The Site and surrounds

4.1 The site

The site which will host the event is 99 Torney Road which is 87.3ha in area, mostly cleared of vegetation and relatively flat. Remnant forested areas and managed woodland are located along some boundaries of the site and along an intermittent waterway. There are also patches of immature native regrowth. The site has a single relocatable dwelling on the land, as well as some sheds, internal driveway and farm dams. 99 Torney Road is not actively used for any farming activity.

4.2 Surrounds

The subject site is the Farm Zone and surrounding land is in the Farm Zone and Public Conservation and Recreation Zone.

The land to the north is generally flat. Immediately to the north is the St Arnaud Range National Park which extends for over 2km further to the north. Beyond the Park is farmland (grazing). Immediately to the north and across the lot boundary is a forest.

The land to the west gradually rises. Immediately to the west is the St Arnaud Range National Park which extends for over 2.8km.

Immediately to the west and across the lot boundary is a forest. Further to the west is open pasture/farmland.

The land to the south gradually falls. Slope averages between 0-5 degrees downslope. Immediately to the south is the St Arnaud Range National Park and other public reserves. These reserves extend to the south for over 15km.

Immediately to the south and across the lot boundary is forest.

Immediately to the east is farm land in the Farm Zone. There is a dwelling immediately across the lot boundary to the east, close to the driveway entrance and another dwelling to the east around 400m from the subject site. 900m to the east is the Sunraysia Highway. The land is flat to the east.

Immediately to the east are small patches of forest, woodland, scrubland within open grazing land.

5 Planning provisions

This section outlines the relevant planning provisions that apply to the land, outlines the triggers for a planning permit, and the policy considerations relevant to the application.

5.1 Permit triggers

A permit is required pursuant to the Farming Zone to use the site for the purpose of a place of assembly. A permit is required for buildings and works associated with a Section 2 use. All buildings and vehicles are temporary and will be removed following the event.

A permit is required pursuant to Clause 52.27 Licensed premises as it is proposed to use the land to sell and consume liquor and a licence is required under the Liquor Control Reform Act 1998.

A permit is required for buildings and works associated with the use of a place of assembly pursuant to the Bushfire Management Overlay.

Farming Zone

The subject land is in the Farming Zone for which the objectives are:

- To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- To provide for the use of land for agriculture.
- To encourage the retention of productive agricultural land.
- To ensure that non-agricultural uses, including dwellings, do not adversely affect the use of land for agriculture.

To encourage the retention of employment and population to support rural communities.

To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.

General issues

The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Any Regional Catchment Strategy and associated plan applying to the land.

The capability of the land to accommodate the proposed use or development, including the disposal of effluent.

How the use or development relates to sustainable land management.

Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.

How the use and development makes use of existing infrastructure and services.

Agricultural issues and the impacts from non-agricultural uses

Whether the use or development will support and enhance agricultural production.

Whether the use or development will adversely affect soil quality or permanently remove land from agricultural production.

The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.

The capacity of the site to sustain the agricultural use.

The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.

Any integrated land management plan prepared for the site. Environmental issues

The impact of the proposal on the natural physical features and resources of the area, in particular on soil and water quality.

The impact of the use or development on the flora and fauna on the site and its surrounds.

The need to protect and enhance the biodiversity of the area, including the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area.

The location of on-site effluent disposal areas to minimise the impact of nutrient loads on waterways and native vegetation.

Design and siting issues

The need to locate buildings in one area to avoid any adverse impacts on surrounding agricultural uses and to minimise the loss of productive agricultural land.

The impact of the siting, design, height, bulk, colours and materials to be used, on the natural environment, major roads, vistas and water features and the measures to be undertaken to minimise any adverse impacts.

The impact on the character and appearance of the area or features of architectural, historic or scientific significance or of natural scenic beauty or importance.

The location and design of existing and proposed infrastructure including roads, gas, water, drainage, telecommunications and sewerage facilities.

Whether the use and development will require traffic management measures.

Clause 44.06 Bushfire Management Overlay

A Bushfire Management Overlay applies to the land, and therefore the provisions of this and Clause 44.06 trigger a planning permit as the part of the use of the site is for Industry. The provisions of the Clause 52.47 also apply. A Bushfire analysis has been undertaken and is included with the application.

Clause 52.06 Car Parking

This Clause seeks to ensure that car parking is provided on site appropriate to the use of the land and is designed and sited to enable a safe environment for users.

As stated in Clause 52.06 -1 this clause applies to new use. As required by Clause 52.06-2, before a new use commences the number of car parking spaces required under Clause 52.06-5 or in the Schedule to the Parking Overlay must be provided to the satisfaction of the responsible authority, in this instance car parking will be provided for on the land. There is no Parking Overlay that applies to the site. A permit may be granted to reduce or waive the car parking requirement.

Clause 52.06-5 refers to the number of car parking spaces required under Table 1 which sets out either the number of spaces for a particular use or the percentage of site area that must be set aside for car parking.

The parking requirement for the use of land for a place of assembly is for 0.3 spaces to each patron permitted.

Clause 52.27 Licensed premises

A permit is required to use the land to sell and consume liquor as a licence is required under the Liquor Control Reform Act 1998.

Decision guidelines

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

The impact of the sale or consumption of liquor permitted by the liquor licence on the amenity of the surrounding area.

The impact of the hours of operation on the amenity of the surrounding area. The impact of the number of patrons on the amenity of the surrounding area.

The cumulative impact of any existing licensed premises and the proposed licensed premises on the amenity of the surrounding area.

Clause 52.07 Loading and Unloading of vehicles

The purpose of this clause is to ensure that appropriate area is set aside for the loading and unloading of vehicles to prevent the loss of amenity and adverse effect on traffic flow and road safety.

The requirements to be met before buildings and work may be constructed for storage are as follows:

- Space is provided on the land for loading and unloading of vehicles as specified in the table in the clause.

A permit may be granted to reduce or waive these requirements if either:

- The land area is insufficient.
- Adequate provision is made for loading and unloading vehicles to the satisfaction of the responsible authority.

Clause 65 Decision Guidelines

This Clause outlines matters to be considered for all planning applications as follows:

- The matters set out in Section 60 of the Act.
- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such

5.2 Local Planning Policy Framework

Clauses 21.03 Vision Statement and 21.04 Strategic Directions

These clauses include considerations and provide strong performance statements and criteria relevant to this application being agriculture and the environment. The provisions also promote economic development and jobs growth within the Shire.

Clause 21.06 Agriculture

The key strategic issues include the protection of high quality agricultural land, facilitating the sustainable growth of existing and emerging agricultural and horticultural industries throughout Shire, and the development of emerging agricultural enterprises. The significant economic benefit of supporting existing and emerging agricultural industries is acknowledged with objectives to encourage the development of sustainable agricultural and horticultural industries.

Clause 21.10 Environment

The key strategic issues include total catchment management, salinity, water quality and quantity, soil erosion, remnant vegetation/habitat, flood and surface runoff and wildfire.

Clause 22.01 Introduction

As stated in Clause 22.01 the role of the specific local policies is to give local expression to the broad discretion provided by the zone and overlay provisions of the planning scheme.

Clause 22.03 Application Notification

This clause seeks to inform relevant authorities and bodies of development application including to encourage the protection of water and sewerage infrastructure, water quality and heritage assets. The policy includes a number of referrals to Catchment Management Authorities.

5.3 State Planning Policy Framework (SPPF)

Clause 12 Environmental and Landscape Values including considerations such as the protection of biodiversity, native vegetation management, and the protection of significant environments and landscapes.

Clause 13 Environmental Risks seeks to ensure that planning adopts best practice environmental management and risk management to avoid or minimise environmental degradation and hazards. The clause includes considerations for the management of erosion and landslip, noise abatement, and bushfire risk.

Clause 13.03 Soil degradation refers to potentially contaminated land. This requires the responsible authority to consider whether land is potentially contaminated as outlined in the General Practice Note 2005 and SEPP and Ministerial Direction No.1.

Clause 14 Natural Resource Management where planning is to assist in the conservation and wise use of natural resources including energy, water, land, stone and minerals to support both environmental quality and sustainable development. Considerations include the protection of agricultural land, consideration of catchment planning and management, water conservation and quality.

Clause 15.02 Sustainable Development seeks to encourage land use and development that is consistent with the efficient use of energy and the minimisation of greenhouse gas emissions.

Clause 18 Transport including the considerations for integrated transport, and car parking.

Clause 19 Infrastructure includes the consideration of infrastructure necessary to support development. Relevant to this application is Clause 19.03-3 to reduce the impact of stormwater on bays and catchments, and Clause 19.03-5 Waste and resource recovery with objectives to avoid, minimize and generate less waste to reduce damage to the environment caused by waste, pollution, land degradation and unsustainable waste practices.

5.4 The Wimmera Southern Mallee Regional Growth Plan May 2014

This regional growth plan provides a regional approach to land use planning in the Wimmera Southern Mallee. It covers the municipalities of Hindmarsh, Horsham, Northern Grampians, West Wimmera and Yarriambiack and identifies opportunities for encouraging and accommodating growth and managing change over the next 30 years.

The plan identifies:

- Where future development will be supported, assessed at a regional scale
- Environmental, economic, community and cultural assets and resources of regional significance that should be preserved, maintained or developed.
- Key regional priorities for future infrastructure planning and investment to support growth.

In relation to agriculture the Plan identifies key directions as follows:

- Protect land and environmental resources which make a significant contribution to the region's agricultural productivity.
- Encourage diversification of agricultural production which takes advantage of natural and infrastructure assets.
- Support local industries, activities and infrastructure which complement and enhance the region's agricultural sector.

In relation to the economy and building resilient communities:

- Encourage diversification of the regional economy through building on the region's assets, particularly agriculture, energy, mining and tourism.

6 Planning Assessment

6.1 Considerations of the Farming Zone

The subject land is currently underutilized farm land which is not actively used for any farming or agricultural activity. The proposed use is temporary, and once the event is over the land could be used for farming. The site is relatively isolated with very few dwellings proximate, making it suitable for a large scale event. All infrastructure will be brought to site for the event and then removed following it, leaving limited to no impact on the land. Whilst the event is clearly not a Farming activity, the temporary nature of the means that the potential use of the site for farming is retained. Due to the nature of this large outdoor music event, isolated farming zoned land is an appropriate location to host it.

The proposal is consistent with the provisions of the Farming Zone as:

- The event will be serviced by portable toilets with all waste removed from the site. No on site effluent disposal is proposed.
- There are some dwellings located on surrounding land. The dwellings on the subject site will be used in association with the event. There are other dwellings to the east that are located less than 1km from the subject land, 87 Torney Road being the closest dwelling at 0.6km from the eastern boundary. 10 Little Church Road is located 0.95km to the south east of the boundary of the site. Accordingly the stages have been located on the western side of the subject site so that the areas creating the most noise (music) are distanced from the event. There are also a number of properties located to the north that are within 1-2km from the subject site.
- The operators have a range of procedures in place to ameliorate amenity impacts such as noise and traffic. A noise management plan has been prepared to ensure that no undue amenity impacts are caused to neighbouring properties (further details outlined in a separate section of this report). Whilst the event will create increased traffic in the area, it will be for relatively short periods of time, and limited to 2-3 days at the start and end of the event. These impacts will be managed and are not considered unreasonable.
- The proposal makes use of the existing accessway into the site.

Agricultural issues and the impacts from non-agricultural uses

The proposed use is temporary and therefore does not remove the land from potential agricultural production. The management measures for the event include locating different activities in particular zones to manage any impacts on the land. For example, camping will create some modest soil disturbance, which can be rehabilitated following the event.

Environmental issues

The proposal should not have any undue amenity impact on the natural physical features and resources of the area. All water is being brought on to site, and all waste will be taken away from the site. The use will not adversely impact on the soil or water quality of this site or surrounding land.

The proposed use and development will not have any adverse effects on flora and fauna.

Design and siting issues

The various structures will be located around the site and will be removed following the event. The structures have been sited so as not to have a detrimental impact on the surrounding area. It is a very large site, with the structures and activities located well set back from the property boundaries to minimise any visual impact.

Traffic is sought to be managed on site with a queuing area provided on the land for entry in to the event. This queuing area will then allow for cars to be inspected in the 6 lanes reserved for this purpose. It is anticipated that the 1km on site queuing area, combined with the staggered entry to the event will ensure that there are no undue traffic impacts on local roads.

6.2 Agriculture and economic development

The proposed use and development of the land for a place of assembly is appropriate, particularly as it is a short term event with no permanent infrastructure or buildings proposed (aside from the wire perimeter fencing). The land can then return to its current form and remain available for farming.

This proposal is consistent with the policy direction of the Northern Grampians Planning Scheme as it:

- Proposes an event which will generate significant employment and economic development consistent with the provisions of Clause 21.06.
- Provides for an industrial development which will provide jobs and spin off economic benefits, consistent with the provisions of Clause 17.

The proposal is also highly consistent with the principles and key directions of the Wimmera Southern Mallee Growth Plan to protect key agricultural resources and productivity and support the development of the agricultural industry.

6.3 Flora and fauna

It is not proposed to remove any native vegetation from the site or surrounds. The internal roads will just be marked by in ground markers, no gravel or grading will occur.

6.4 Bushfire Management

A full bushfire management statement has been prepared by Southern Cross Town Planning Pty Ltd and is included as Attachment C with this application.

The report demonstrates that the proposed use and emergency management procedures as required by Clause 52.47 of the scheme. The summary of that report is outlined below.

The siting of the proposed Place of Assembly has regard to bushfire hazard and the necessary area of defensible space required.

It is noted that in the wider landscape context, the surrounding vegetation is Forest. The primary fire threat is generally from the north, west and south where long fire runs are possible.

The site itself is mostly cleared.

In summary, the bushfire hazard is mitigated by the distance between the proposed use and the potential fire threat. Defensible Space requirements can be achieved within the site. The risk to life, property and community infrastructure from bushfire can be reduced to an acceptable level. A Fire Safety Management Plan and Emergency Management Plan provides the specific detail on preparing for and responding to a bushfire at the site. The Traffic Management Plan has been prepared as part of the application to ensure unimpeded access and egress for emergency vehicles.

This Bushfire Management Statement has been prepared in accordance with and meets the objectives of Clauses 44.06 & 52.47 of the Northern Grampians Planning Scheme. (Page 6)

In addition a detailed Fire Safety Management Plan has been prepared and is included as Attachment D. There are measures that will be put in place to ensure the safety of the attendees of the event. These include:

Preparation works additional to the reduction of any grass height to less than 100mm across the site (by grazing and/or slashing) shall be the removal of "light" fallen (dead) timber (reducing potential ground surface fuel).

Larger/heavier materials deemed suitable as habitat for native wildlife will be retained in line with environmental and ecological practices.

Public and Emergency Services access to the site is via an existing gateway on the South East end of the site off Torney Road, a second proposed Emergency Services entrance is on the West side of the property on Shearing Shed Road specifically to provide emergency services with an alternative access route. (Page 3)

6.3 Amenity impacts and management

Noise

The provisions of the Farm Zone, and Clause 65 require the consideration of amenity impacts of any use on neighbouring properties. The proposed event is to be held on a relatively isolated site, so as to avoid such impacts.

A detailed Noise Management Plan (Attachment E) has been developed, and the Noise Consultant who was not available in 2017, is available on the proposed 2018 dates and has been engaged

Visual Impacts

The subject site is isolated from any town, and distanced from other properties. The stages and infrastructure required to provide for the event are temporary and have been sited so as not to impact on surrounding properties or the area. The stage locations and elevations of major structures are included on the plans.

Lighting is provided around the site so that patrons can walk around safely. The light will not spill from the property boundaries.

Liquor licence

The liquor licence allows for liquor to be brought on to the site, and also purchased and consumed during the duration of the event. A Patron and Liquor Management Plan is included as Attachment F. The measures below seek to ensure that the serving and consumption of liquor will be appropriately managed as per the provisions of Clause 52.27.

Waste

A Waste Management Plan is included as Attachment G. The plan outlines how waste will be managed and removed from the site to ensure that there will be no undue amenity impacts by way of odour from the site. As previously outlined in this report approximately 100 single toilets and two disabled/ambulant WC's plus hand-basins will be provided on site. The arrangement with the contractor is that the waste will be removed as soon as is required.

6.4 Traffic, access, car parking and loading

The set up for the event will occur over 14 days, with some trucks coming to site to deliver the required infrastructure for the event (fencing materials, stages, tanks, marquees etc).

It is expected that patrons will drive to the site, with 2-3 passengers per vehicle. A traffic management plan is included with the plans as Attachment H. It assumes there will be 2.5 persons per vehicle. This assumes a traffic generation of around 1500- 1800 vehicles travelling to the site on the Friday for the opening of the event, or arriving on the Saturday morning. It is expected that the majority of patrons will travel from Melbourne, however others may come from around Victoria and interstate. It is anticipated that around 95% of patrons will arrive on the Friday and 5% on the Saturday.

It is expected that cars will leave the event over a more staggered period from early Sunday morning through to midday on Monday when all patrons are to be off site.

The car parking provisions set a rate of 0.3 spaces per patron for the event, requiring a total of 2100 spaces on site. The camping and traffic management plan shows in excess of 2600 cars for patrons, day parking and crew/artists. In addition, there are areas for the food vans, emergency services and additional overflow parking on site. As the number of spaces are provided no permit is triggered for the waiver or reduction in car parking spaces. The traffic and access plans also show that the internal accessways and car parking and camping areas have been designed to provide adequate and safe access and egress for vehicles.

Some post road grading was performed at the organizer's expense in 2017 on Torney Rd, with no major issues.

7 Conclusion

This proposal is for a major music event and is to be conducted by experienced operators of music events. There are a range of plans that have been prepared and will be put in place to ensure the effective management of the event, the safety of patrons, and manage amenity impacts on neighbouring properties. The site is suitable for the event as it is remote, is not actively used for farming, but can be accessed via the Sunraysia Highway and Torney Road. The event only runs over a five day period, limiting the amenity impacts of noise and traffic to a short period of time. These impacts will also be managed through the traffic management plan, noise monitoring and event management measures. The site will be reinstated to vacant farm land after the conclusion of the event.

There were some issues in 2017 in its inaugural year, however these issues can be fixed with further planning and implementation of strategies to address them.

Babylon Festival 2018

Patron and Liquor Management Plan (LMP) (V1)

Prepared by: Babylon Festival Co Pty Ltd

PATRON & LIQUOR MANAGEMENT PLAN

Introduction

Babylon is a multiple day electronic music and arts camping festival and is scheduled to be held in the Northern Grampians Shire at 99 Torney Road, Carapooee West from Friday 23 February until 25 February 2018.

The licensee is committed to a safe and friendly event. Following discussions with Council, Police, the local community and other authorities, the Liquor Management Plan has been compiled to assist management and staff to work together to achieve a positive outcome that have limited impact upon the amenity of the area.

This plan should be read in conjunction with all other written and oral instructions, as amended, issued by the licensee for this event.

Objectives

Babylon Festival Co Pty Ltd intends to adopt and maintain recognition as a leader in the event management industry. Our philosophy is to provide quality entertainment in a safe atmosphere and environment for patrons and staff alike through the responsible service of alcohol.

Aim

Our aim is to:

- Promote a professional image with an eye for excellence (perfection)
- Serve alcohol in a responsible manner at all times
- Promote safety and security for staff and patrons
- Work in a team-oriented manner with our partners and contractors for a joint purpose
- Implement the Liquor Plan in place including monitoring our performance to ensure responsible management and good practices are maintained; and
- Continue to review our operation including “lessons learned” so that our performance continues to be professional at all times in the future

Event Profile

Babylon is multi-day/night destination event for a discerning music lover. A themed experience, that showcases innovative and state of the art staging, production and camping tied seamlessly into amazing food and beverage stalls ensuring an absolute treat for patrons. It's global appeal attracts patrons from across Australia and the globe. In 2017 the event attracted over 350 patrons from outside of Victoria, approximately 10%.

Musically the program focuses on the world of live and digital music, showcasing beats, dub, electro-jazz, techno, deep house beats and ambient across three stages. Complementing these expansive sounds will be art installations, curated around the idea of art's ability to interact with the viewer and the overall theme of the festival.

Our intention is to create a sustainable annual camping event that grows organically from year to year.

In 2017 the event attracted 3269 patrons plus 647 staff and volunteers. Over 100 patrons used the Bananbus (third party provider) transport service.

The audience profile is 18YO -35 YO. 50% Male / 50% Female.

To achieve good control over the type of patrons Babylon Festival Co Pty Ltd management uses previous experience with music events to identify the type of music that attracts mature aged patrons of good conduct. Experience from previous and other similar music events has identified that a consistent approach must be made to ensure a positive outcome. We are committed to working with the police and other local authorities and the community throughout this event to provide a safe, entertaining and trouble-free event.

Presence of Alcohol at this Event

To ensure that the responsible consumption of alcohol at this event at all times, a conditional liquor licence for consumption on the licensed premises will be utilised and observed.

Food, non-alcoholic and alcoholic beverages will be able to be brought on site into the non-licensed area and camping area as per the 2017 event. A limit of one case of beer/cider or one bottle of spirits (no glass permitted) per couple will be enforced upon entry. There are strictly no passouts during the event for patrons.

In the interest of Responsible Service of Alcohol all staff involved in the sale of liquor will be RSA trained and thoroughly briefed prior to the event on the Responsible Serving of Alcohol Policy of the licensee.

There will be free drinking water provided at the event for patrons to utilise throughout this event at marked taps and at bars.

BABYLON 2018 INSTRUCTIONS

Entry to Event

In the interest of patron safety and enjoyment, the "Conditions of Entry" (See attachment "A") to Babylon 2018 are published on our website, marketing and front entry and will be strictly applied.

Entry will be via a ticket purchased at outlets or via the internet. Any patron who does not comply with the conditions of entry will have their right of entry removed.

Entry will be via the main entrance on Torney Road. All Patrons and their vehicles will be subject to a search prior to entry to the Event Site. Security staff will thoroughly search, pat down, inspect or open any vehicles, bags or articles upon entry.

All vehicles will be ushered into lanes where vehicles and respective passengers shall be checked for Proof of Age Identification, tickets and searched to ensure no contraband is brought on site. Any persons who withdraws consent for this search, either prior to the search or during the search or hinders the search process shall be refused entry to the Event and/or Event Site, and will not be provided with a refund.

Upon presentation of a ticket, patrons will be issued with a wristband. Any person identified without a valid ticket will not be allowed entry into the event. Any Patron who does not comply with the conditions of entry will have their wristband and right of entry removed.

The cooperation of all patrons is requested in the interest of all who attend the event to make it safe and drug free.

Age Conditions – Babylon is an over 18s event only. Patrons will be advised prior to the event that they will be required to provide approved “proof of age” documentation upon request from staff. Patrons without valid forms of proof of age identification will be refused entry.

Alcohol Policy – Non-alcoholic and alcoholic beverages will be able to be brought on site into the non-licensed areas and camping area as per the 2017 event. A limit of one case of beer/cider or one bottle of spirits (no glass permitted) per couple will be enforced upon entry. There are strictly no passouts during the event for patrons. Alcohol will be on-sale at very reasonable prices (as per 2017).

Any person displaying signs of intoxication will not be permitted entry into this event. Any person found to be drunk or behaving in a disorderly manner will be required to leave the event.

First Aid - There will be multiple First Aid stations to assist any person who may show any signs of intoxication, injury or illness. First aid staff will also be roaming the event site. Ambulance Victoria will also be in attendance with station Ambulance on site.

Blow Me First – Blow Me First will be present at the festival, allowing patrons to breathalyze themselves before departing the festival.

Security Checks – A condition of entry to Babylon is that all vehicles and their contents will be searched for prohibited items by the event’s authorised representatives. If any prohibited items (as defined, below) are located, the goods will not be permitted into the event. This may also result in the person in possession of the item(s) being refused entry. Patrons refusing to allow their bags, containers or vehicles to be searched by the authorised representatives will be refused entry to the event.

The promoter will make every attempt to assist police and other authorities with any safety strategies and police operations employed.

Prohibited Items –

The following items are not permitted at the Event Site and must not be brought to the Event by patrons:

- Any equipment capable of producing open flames of any kind including without limitation gas cookers, BBQs, candles, lighters, flares, sparklers, pyrotechnics and fireworks
- Minors. We are an over 18s event
- Glass of any kind
- Pets or animals (excluding guide dogs and police and emergency service dogs)
- Weapons or items that may be used in a dangerous manner or cause injury to other Patrons such as selfie sticks
- Promotional material including stickers and flyers
- Illicit drugs & illegal substances
- Audio or video recording devices, excluding mobile phones
- Professional photography equipment (including drones)
- Sound systems and/or portable power generators
- Portable laser equipment (including laser pens)
- Mini bikes or motorised vehicles and similar vehicles
- Whipped cream dispensers and chargers
- No more than one slab or 1 bottle of spirits between couples (or 2 ppl)

Any person not admitted into Babylon 2018 or removed from the event because they have breached the “Conditions of Entry” will not be entitled to a refund of any monies paid for admission into the venue.

Main Public Gate Entrance – Staff at the public entry are to strictly monitor the entry of patrons at all times.

Pass Outs will not be available for this event except in the event of inclement weather and only with the permission of the Responsible Authority. In these circumstances any re-entry will mean that the patron will have to undergo another search.

Entertainers & Staff

Age Requirements – Only staff over the age of 18 who hold a current Responsible Service of Alcohol certificate will be working in the service of alcohol. Only persons with suitable accreditation will be permitted entry into entertainer/staff areas.

Separation from Public Area – The Entertainer/Staff area is to be separated from the general public area. No glass containers will be permitted to be taken from this area to the general public area.

Supply of Liquor – Any liquor supplied in the Entertainer's area will be in accordance with the Liquor Control Reform Act 1998, any Liquor Licence currently in place and any instructions issued by the licensee. Further liquor supply information and instructions is included in this document.

LIQUOR LICENSING INSTRUCTIONS

Supply of Liquor – At the event, any liquor will be supplied only by staff accredited with the Responsible Service of Alcohol (RSA) Course as approved by the Director of Liquor Licensing. Proof of RSA accreditation will be provided to Babylon Festival Co Pty Ltd prior to employment and a copy of the Certificate retained along with a completed RSA registry in the possession of the licensee during this event. No proof will result in no employment. Any employee who was accredited at the recognised RSA Course more than 2 years ago will be required to also supply a letter signed by the Director of Liquor Licensing advising that they have successfully completed the recognised RSA Refresher Course. Staff are to comply with the Liquor Control Reform Act 1998 and the conditions of any Liquor Licence issued.

Responsible Service of Alcohol - All bars will have present a crowd controller with the Responsible Service of Alcohol Course accreditation who will act as the Responsible Service of Alcohol (RSA) representative at that location. The RSA officer will be authorised to act on behalf of the licensee to prevent any breaches of the Liquor Control Reform Act 1998 and the conditions of any Liquor Licence in place. The performance of bar staff and RSA officers will be monitored by the designated nominee experienced in liquor licensing to ensure compliance with the Liquor Licence and the Liquor Control (Reform) Act 1998.

Staff Briefings – To ensure that all bar staff and security personnel have a full understanding of their responsibilities in representing the licensee at this event, such staff will receive a briefing on what is expected of them. This briefing will include the need to actively monitor patron behaviour and to adopt “early intervention” techniques and advise alcohol affected or intoxicated patrons to limit their intake or “cut off” patrons from further service. Any drunken or disorderly person will be removed from the venue. The briefing will be tailored to ensure that all conditions are emphasised and in addition to any RSA Briefing (see Attachment “B”). All bar staff and RSA officers will receive a briefing on the Responsible Service of Alcohol principles, legal requirements and expectations of their employer.

Bar Configurations – Licensed area with defined boundaries with monitored entry and exit points will enable bar staff and RSA officers to easily identify any patrons who may appear to be minors and check their proof of age identification as well as levels of intoxication. All bars will have a minimum of two RSA officers deployed to monitor the responsible service of alcohol.

Location of Bars – There will be 3 licensed public bars at this event, all with take-away capabilities. Each public licensed area will be clearly identified and annexed on the attached event site plan. In addition to the public licensed area there will be a licensed artist area this location is yet to be confirmed.

Map – Refer to “Babylon Festival Site Map”.

Each bar will be issued with a kit containing a copy of the Liquor Licence for the event, RSA (Section 102 of the Liquor Control Reform Act 1998); Posters as required by the Director of Liquor Licensing and information on the number of drink containers that can be supplied during the event (and any variations as required). The RSA officers, bar supervisors and Licensing Compliance Manager/Consultant will assist to monitor that the documents are displayed.

Liquor Service – Pending the delivery of the Major Event Liquor License conditions, the following conditions are proposed:

Proposed Licensed Area Operating hours are as follows:

Friday 23 February	1500 - 0300 hrs
Saturday 24 February	1200 - 0300 hrs
Sunday 25 February	1200 - 1800 hrs

Limit of 4 alcoholic beverages per transaction during licensed hours of operation.

Limit of 2 alcoholic beverages per transaction to be taken out of licensed area, during hours of operation.

Beverage Types

- All alcoholic beverage to be sold in either recyclable 375ml aluminium cans or appropriate sized plastic cups to suit beverage ranging from 210 ml - 425ml.
- The proposed alcoholic beverage offering is to made up of Beer, Wine RTDs, free pour spirits served with mixers, and cocktails.
- No shots are to be served at the event.
- Proposed non-alcoholic beverage offerings will consist of Water, Soft Drinks, Mocktails and fresh fruit juices. These will be available for sale outside of Bar Licensed Operating hours.
- Free water from taps and bars, will be available throughout the event site.

Security

A mixture of Crowd Controllers and RSA Monitors will perform Responsible Service of Alcohol (RSA) duties during the license operating hours of the event. All RSA staff will be briefed on their duties and responsibilities prior to the event.

Crowd Controller and RSA monitor staff will assist in the ingress process performing vehicle and patrons searches and identification checks at the entry gates.

They will then be re-deployed internally to perform their RSA duties, on the completion of license and event operating hours the security personnel shall assist with the egress and ensure safe exit of patrons at the conclusion of the event.

The licensee and site management shall maintain a Crowd Controller Register for all security RSA monitor personnel involved in this event and will ensure:

- Security RSA monitor personnel sign on and off in the Crowd Control Register.
- That they have a current Crowd Controller's Licence on their possession.
- Any incident is clearly and correctly recorded in the Crowd Control Register.
- The name and address of the event will be included on each page of the Register.
- The licensee or his representative will monitor and sign the register that it has been completed.

Attachment “A”

Babylon Festival Co Pty Ltd

Babylon Festival 2018 CONDITIONS OF ENTRY

You acknowledge and agree that there are conditions of entry to the Event, as follows:

- The Event is a licensed 18+ event only, no exceptions.
- You must provide **Valid ID** (defined below) and a **Valid Ticket** (defined below) to gain entry to the Event
- There are strictly no pass-outs (exit and re-entry) at the Event.
- We reserve the right to refuse entry to, or remove from, the Event Site without refund:
 - Any person without Valid ID or a Valid Ticket.
 - Any person behaving in an antisocial, intoxicated, disorderly, aggressive, offensive or dangerous manner or in any manner which may threaten security or smooth operation of the Event;
 - Any person wearing gang related colours, badges or tattoos,
 - Any person in possession of a **Prohibited Item** (defined below)
 - Any person who attempts to resemble or impersonate any authorised media personnel, authorised emergency services personnel or staff member, agent or invitee of the Promoter;
 - Any person who attends the Event with the intention of reporting to the media and has not received the Promoter’s prior written permission to do so;
 - Any person who is found in an **Unauthorised Area** (defined below);
 - Any person who refuses to comply with a direction from security personnel or staff of the Promoter; and
 - Any person who otherwise breaches these Terms and Conditions.

VALID FORMS OF IDENTIFICATION

Valid Photo ID is required for entry. Only the following identification is acceptable:

- **VALID** Passport, or
- **VALID** Australian Driver License, or
- **VALID** State specific proof of age card.

Attendees from overseas must bring their valid passport to gain entry. Overseas Driver’s License, Learner’s Permits, Student University and/or Public Transport cards will not be accepted. ID not in English will not be accepted.

On request security have the right to ask you to legitimize yourself with further ID requests.

TICKETING

All patrons entering the site must have a valid ticket either in printed hard copy form or in PDF form on a mobile phone; and If printed, must not be defaced or damaged or unable to be read.

A wristband will be issued to each Patron who gains Valid Entry to the Event. Wristbands are non-transferrable and must not tampered with or removed, and must remain visible over the duration of the Event. The Promoter reserves the right to remove any Patron not wearing a Wristband from the Event Site, without refund.

SEARCH OF PATRONS & VEHICLES

All Patrons and their vehicles will be subject to a search prior to entry to the Event Site.

Security staff may thoroughly search, pat down, metal detect, inspect or open any vehicles, bags or articles upon entry. Due to the importance of keeping Patrons and the Event secure and safe, any person who withdraws consent for this, either prior to the search or during the search or hinders the search process shall be refused entry to the Event and/or Event Site, and will not be provided with a refund.

PROHIBITED ITEMS

The following items are not permitted at the Event Site and must not be brought to the Event by patrons:

- Any equipment capable of producing open flames of any kind including without limitation gas cookers, BBQs, candles, lighters, flares, sparklers, pyrotechnics and fireworks
- Minors. We are an over 18s event
- Glass of any kind
- Pets or animals (excluding guide dogs and police and emergency service dogs)
- Weapons or items that may be used in a dangerous manner or cause injury to other Patrons such as selfie sticks
- Promotional material including stickers and flyers
- Illicit drugs & illegal substances
- Audio or video recording devices, excluding mobile phones
- Professional photography equipment (including drones)
- Sound systems and/or portable power generators
- Portable laser equipment (including laser pens)
- Mini bikes or motorised vehicles and similar vehicles
- Whipped cream dispensers and chargers
- No more than one slab or 1 bottle of spirits between couples (or 2 ppl)

The possession, sale or use of illegal drugs or illicit substances is strictly prohibited. The Promoter does not condone or endorse the use of such substances and any patron found with them in their possession will be refused entry or removed from the Event Site and may be reported to the relevant authorities. A **total fire ban** is in operation for the entire duration of the Event. Patrons are not permitted to operate naked flames, whether for campfires or BBQs or for any other purpose. Fines may be imposed by relevant council or authorities where a person fails to comply with the fire ban.

Food and sealed non-alcoholic beverages will be permitted into the Event Site, but please note, there are no cooking facilities. No glass is permitted into the Event Site.

PARKING

No parking is available offsite. Parking is available where indicated at the Camp Site for a nominal fee, within your allocated camping bays. Patrons must not leave vehicles alongside any public road leading towards the venue. Vehicles identified to have been abandoned at the roadside by patrons or those seeking to trespass onto the Event Site may be towed.

CAMPING

Camping is permitted only in the official designated campsites within the Event Site. Access to the Camp Sites is permitted from 10.00am AEST Friday 23rd of February 2018 until midday Monday 26 February 2018.

The following terms relate to camping at the Event:

- Camping is not permitted in the designated emergency access lanes. The Promoter reserves the right to remove any tents or camping materials which encroach on designated emergency access lanes.
- All camping bays will be allocated by Event staff on a first come, first serve basis. Camping bays cannot be reserved or held. If you wish to camp with friends, then you will need to arrive together or alternatively there will be a holding bay for you to wait until the rest of your party arrives.
- We strongly advise that for your own safety you do not camp or park in unofficial campsites or car parks outside the official Event Site.
- Camper vans, caravans and trailer tents only are permitted into the designated camper van area within the Camp Sites.
- Any vehicles not cleared off the site by midday Monday 26 February 2018 may be towed away at the sole cost of the owner of the vehicle.

ACCESSIBILITY

Dedicated services, including toilets, for mobility impaired patrons are available at the Event.

PATRON BEHAVIOUR

You hereby agree that at all times, you will:

- Follow all directions of staff and contractors of the Promoter, including without limitation security personnel;
- Not leave the property fence line into the surrounding National Park,
- Not engage in any criminal or gang-related activities;
- Respect the local community and natural environment, and not cause any damage to flora and fauna or enter any bodies of water at the Event Site;
- Minimise your impact on the environment with regarding to water consumption and waste disposal, and place all litter in provided bins or take it home with you;
- Not touch, interfere with or attempt to operate any equipment belonging to the Promoter;
- Not engage in risky or dangerous activities such as stage diving and moshing.
- Wear appropriate clothing and footwear, and wear ear plugs where you are concerned to protect your hearing; and
- Adhere to any additional terms of entry imposed by the relevant local council, landowner or other relevant authorities.

SAFETY

Entry to the Event and the Event Site is **at your own risk**. You acknowledge that the Event Site and/or the land it is staged on is an inherently dangerous place that may contain all manner of obstacles, risks and dangers, both known and unknown, natural and man-made which may result in loss or damage to property, personal injury or even death. You further acknowledge that at the event, you may be exposed to contact from other Patrons, such as jostling, shoving and pushing; sustained loud noises which may cause temporary or permanent hearing loss; sun, rain and other elemental exposure; and other physical stressors. You hereby waive and forego any rights to make any claims for losses and injuries suffered by you on the Event Site for which we are not directly responsible and you warrant that you will come well prepared to handle challenging situations that may be presented to you at the Event Site.

POLICE

Police have the right to attend the Event and have the right to question and/or eject Patrons from the Event over and above any restrictions or grounds for refusal of entry and/or removal from the Event Site contained within these Terms and Conditions. Patrons should respect police personnel and should seek legal advice before refusing to comply with any request made by any police personnel.

MEDICAL

The Promoter reserves the right to arrange for medical treatment at the Event Site and/or emergency evacuation of any person from the Event Site if the Promoter in its sole discretion deems it necessary for the person's safety or the safety of others and by agreeing to the Terms and Conditions, you hereby consent to receiving such Emergency Medical Assistance.

You hereby consent to the Promoter or its representatives receiving personal information relating to you obtained during such Emergency Medical Assistance and sharing such personal information with third parties where it is reasonably necessary for the provision of the Emergency Medical Assistance, and for any investigation, auditing or reporting purposes of the Promoter.

EMERGENCY AND SAFETY PROCEDURES

In the case of an emergency evacuation or situation, you must promptly follow all directions of emergency services personnel and staff and contractors of the Promoter (including without limitation security personnel).

Where reasonably required for the safety of any person, the Promoter reserves the right to:

- Interrupt or stop the Event;
- Totally or partially evacuate the Event Site or any area within;
- Deny access to the site regardless of the possession of a valid Ticket; and/or
- Deny access to any area within the Event Site (for example to control the crowd or prevent crowd surging).

If a Patron feels at any time that any person's health or safety is threatened, they must immediately contact the nearest security guard. There are first aid officers at the Event Site at all times who can be contacted by security and event staff.

Promoter staff are there to assist with any questions or concerns you may have.

LIABILITY

The Promoter will not be held responsible whatsoever for any loss or damage to any property (including without limitation personal property such as tents, cars, bags, money or other personal items) brought to or purchased at the Event. You hereby agree to indemnify and hold the Promoter, its officers, directors, shareholders, successors in interest, employees, agents, subsidiaries and affiliates, harmless from any demands, loss, liability, claims or expenses (including legal fees on a full indemnity basis) made against the Promoter by you or any third party due to or arising out of any breach by you of the Terms and Conditions. The Promoter does not accept liability for any injury, damage, loss, delay or additional expenses, which may be incurred by you as a result of a Force Majeure Event (defined above) or cancellation or shortening of the Event due to a Force Majeure Event.

PHOTOGRAPHY & FILMING PHOTOGRAPHY AND FILMING

Audio visual recordings of the Event are prohibited (“**Unauthorised Recordings**”). Should you make any Unauthorised Recordings, you agree that upon making those recordings, all copyright in the Unauthorised Recordings shall vest in and otherwise be assigned to the Promoter. You further warrant that you shall not use the Unauthorised Recordings in any manner whatsoever. Unless you have been restricted by any other agreement, you may take photographs with still cameras, however such images may only be used for private non-commercial purposes and must not be publicly displayed. If you wish to use a professional camera or video recorder, you must seek the prior consent of the Promoter.

By purchasing a Ticket and/or attending the Event, you consent to photos, videos and other recordings being taken of you and used by the Promoter for marketing, promotional and other purposes in its discretion. You agree to assign in writing (in a format to be produced by us) to the Promoter all present and future rights in the entire copyright (including rights as a performer) in the Official Content throughout the world in all media in perpetuity.

Any person found to be carrying media equipment (including without limitation microphones, recording devices, camera) may be removed and banned from future Babylon events for an indefinite period, unless that person has received the Promoter’s prior written permission to attend the Event as media personnel and displays their media pass promptly upon request.

PROMOTIONAL MATERIAL

You must not distribute any third party promotional items (including without limitation flyers, posters, stickers, wristbands or tickets) at any time within the Event Site or within the surrounding area.

Attachment “B”

Babylon Festival Co Pty Ltd

Babylon Festival 2018

COMPLIANCE BRIEFING

RESPONSIBLE SERVICE OF ALCOHOL

We fully support and reinforce all of the principles of the RSA programme. We wish to emphasise those principles and explanatory notes for the information of all staff, contractors and clients so that they too will support those principles.

The area being used for this event is classed as “licensed premises” just like any hotel or nightclub. Babylon 2018 therefore has the following policies-

1. We do not serve anyone under 18 years of age.
2. We will refuse liquor service to **intoxicated** patrons.
3. Drunk or disorderly patrons are not allowed on licensed premises.
4. We do not encourage binge drinking, rapid intoxication or drunkenness.

Offences against the Liquor Control Act

It is an offence to-

- Supply liquor to an intoxicated patron
- Aid & Abet the supply of liquor to an intoxicated patron
- Permit a drunk or disorderly person to be on licensed premises
- Supply liquor to a person under the age of 18 years (minor)
- A customer who is drunk, violent or quarrelsome must leave the licensed premises when requested to do so.

Note: Under Section 108 (5) of the Liquor Control (Reform) Act 1998, it is a defence to a prosecution for permitting a drunk or disorderly person to be on licensed premises that the defendant DID NOT know that the drunken or disorderly persons were on the licensed premises and the defendant had taken **reasonable steps** to ensure that drunken or disorderly persons were not on the premises.

Note: “On-the-Spot” fines (Penalty Infringement Notices) operate in Victoria and are set at 1/10th of the Maximum Penalty for offences. If any person receives a penalty it may be reflected in any future application to hold a licensed event.

Understanding RSA Policy

To assist staff in understanding the commitment of this event we have three definitions for differing stages of “intoxication”. This will assist our early intervention policy.

The three stages of intoxication are:

1. “Alcohol Affected” – the right time for early intervention
2. “Intoxication” – not to be served any more alcohol
3. “Drunk” – must NOT be permitted on licensed premises

Definition of “Alcohol Affected”

An “alcohol affected” patron is someone who has been drinking alcohol and is demonstrating intoxication behaviours that indicate the faculties are affected to an “observable” (or limited) degree. They are

usually at a state where early intervention is achievable in a non-confrontational manner. They can normally be “advised” that they have come under notice and should slow down their consumption of liquor. The consequences of becoming “intoxicated “ can be brought to the attention of the patron or, if considered tactically advisable, their peers.

Alcohol Affected signs include –

- Smell of alcohol on breath
- Argumentative
- Inhibitions relaxed
- Loud behaviour
- Clothing dishevelled
- Face flushed
- Smell of liquor

Definition of “Intoxication”

Section 3AB (1) of the Liquor Control Reform Act 1998, defines “**Intoxicated**” in these terms – For the purposes of the Act, a person is in a state of intoxication if his or her speech, balance, co-ordination or behaviour is noticeable affected and there are reasonable grounds for believing that this is the result of the consumption of liquor. Some staff confuse “intoxicated” and “drunk”. Perhaps a reminder of the “Signs of Intoxication” as taught by the RSA Course would assist:

Signs of Intoxication -

- A noticeable change in behaviour
- Slurring or mistakes in speech
- Clumsiness, knocking things over, fumbling with change, etc.
- Loss of coordination
- Confusion, delays in responding
- The smell of liquor

Clumsiness is often viewed as the transition stage into intoxication. Intoxicated patrons **MUST NOT** be served any more liquor. All staff must be prepared to refuse service to intoxicated patrons and advise other staff the identity of any person refused service. If in doubt consult a Supervisor. It is an offence at Law to serve any intoxicated patron and this could result in a maximum fine in excess of \$14,000. (Section 119 Liquor Control Reform Act).

Do not misuse or confuse the term “Intoxication” with the term “Drunk”. At Law they are two completely different alcohol-related states of sobriety.

Definition of “Drunk”

A drunk is a person who through the consumption of alcohol is not able to complete the task he or she is then attempting to negotiate. (e.g. attempting to stand up but cannot, attempting to converse, attempting to walk, stand, talk, etc.) – British Medical Journal. It is an offence for any drunken person to be on licensed premises. (Section 108 1.e. Liquor Control Reform Act) All staff should ensure that any person in the state of drunkenness not be permitted entry to any part of this venue.

Please note the defences that the drunken person was on the premises unknown to the licensee and/or the licensee had taken reasonable steps to ensure drunken or disorderly persons were not on the premises. This gives the licensee the opportunity to remove patrons who are believed to be drunk to lawfully remove them. Every effort should be made to have any drunken person placed in the care of a friend or relative. If necessary, it may be required to arrange for a friend to be contacted or seek the intervention of police or

Ambulance. Please note the comments on “Drink Spiking” for the protection of all patrons, particularly females.

Disabled Persons

It must be emphasised that some persons who appear to be intoxicated may be suffering from a disability or illness (e.g. diabetic coma, cerebral palsy, etc.). Care should be taken to ensure that any person suspected of being affected by alcohol is not ill or disabled. A good indicator is the strong presence of alcohol, however, this may not always be the case. Always err on the side of caution and all persons should be treated with respect, care and sensitivity. If in doubt consult a supervisor.

Drink Spiking

Drink Spiking is a criminal offence that carries a penalty of five years imprisonment. Staff can assist a patron by -

- Getting any affected person to a safe, quiet place and stay with them
- Call an ambulance if they become unconscious – place in the “coma position” to avoid choking should they vomit.
- Ensure that the person who is assisting them home is indeed a “friend”
- Obtain the details of the affected person and their friend for later reference
- Make a detailed note of the incident and alert management Drink spiking is not necessarily placing illicit drugs into a drink.

It may well be supplying them with extra shots (doubles or triples) of spirits. This is clearly in contravention of the responsible serving of alcohol and must not be condoned. If it is believed that a drink has been tampered with and may contain illicit drugs, staff should ensure that it is secured and not altered in any form because it could be required by police as an exhibit in a criminal trial.

Preventing Intoxication

Babylon 2018 has a policy that requires all staff to reduce the risk of patrons becoming intoxicated. To this end we expect all staff to assist management in monitoring patrons who may be identified as becoming intoxicated.

As a general rule the body removes alcohol at the rate of one standard drink (10 grams of pure alcohol) per hour. Only **TIME** will reduce a person's Blood Alcohol Concentration and restore sobriety.

Be Alert!

Some factors to monitor are:

1. The type of drinks ordered
2. Who is doing the ordering
3. How fast they are drinking
4. Is everyone in the group drinking
5. Are there people in the group who could give you support
6. Is food being eaten?

T-A-K-E C-A-R-E

Refusal of service is a difficult situation. It can get out of control if not handled with sensitivity and tact. Always ensure you obtain assistance from a more experienced staff member if you are in any way unsure. The following **T-A-K-E C-A-R-E** steps can be help to avoid difficult situations-

Tell early signs of intoxication

Avoid put-downs – treat them with respect

Keep calm at all times

Ever courteous

Clarify refusal – “If I serve you again I could be charged”

Alternatives – offer some other non-alcoholic drink, etc.

Report – ensure other staff know about the refusal

Echo – if the customer is a regular quietly reinforce your concerns on their return

MINORS

At law, under no circumstances are any “Minors” permitted to be on these licensed premises (even in the company of a Responsible Adult - that is being supervised by a person acting in the role of a parent) as defined in the act. This event is an over 18 years event and “minors” **are not permitted** by management to enter and remain on these licensed premises. At Babylon Festival the policy is that no minor is to be permitted to enter this event. In any case, be aware of the liquor licence under which you are operating and perform your duties within that licence.

It is imperative that you know what is required of you by the law with regard to minors. If you are uncertain seek advice of your supervisor. Remember, any person who supplies alcohol to a minor is guilty of an offence against the Liquor Control Reform Act and can be issued with a Penalty Notice together with the Licensee.

Proof of Age

The following are the **only** forms of identification recognised by Victorian liquor licensing law-

- Australian photo driver’s licence
- Victorian photo learner’s licence
- Passport
- Proof of Age Card
- Keypass Card

DUTY OF CARE

If a licensee or employee is irresponsible in the service of alcohol and someone is injured, they could face negligence claims in civil courts. As an example, if an employee located a person who was believed to be drunk and they carried them off the premises and left them and some harm came to that person, the employee could be civilly or criminally liable for failing to apply a duty of care.

Duty of care is an obligation to take reasonable steps to avoid causing foreseeable harm to another person or their property. In general terms negligence can be established if the plaintiff can prove-

- The defendant owed them a duty to take reasonable care
- The defendant breached that duty
- The defendant’s breach of duty caused the injury or damage suffered by the plaintiff
- The injury or damage suffered was not too far removed from the breach of duty.
- Civil or criminal proceedings (including the Coroner’s Court) can be not only expensive but also very stressful.

Do you want to put yourself in the position where you have to go through expensive and highly

distressing Court Hearings? Perhaps you should always remember the “Golden Rules for Bar Staff”-

Golden Rules for Bar Staff

1. DO NOT serve anyone who is underage
2. RECOGNISE intoxication and try not to serve anyone to the point of obvious intoxication
3. DO NOT serve anyone who is already intoxicated
4. DISCOURAGE people from taking part in activities that may cause harm
5. Be prepared to advise a person who is “Alcohol Affected” that they are approaching the point where they may be refused service (cut off).

This brief summary is only meant as a guide to some of the principles in the Responsible Serving of Alcohol Course. Nothing can replace attending the Course and receiving advice from a qualified instructor.

Security Staff Responsibilities

All security personnel employed by this event are required to assist service staff apply the principles of RSA. In the spirit of cooperation and teamwork, security should also be prepared to “cut off” patrons from further bar service and advise bar staff of their decision. That is the role of the security RSA officers appointed to every bar. Should there be any dispute between staff on whether or not a patron should be served a manager should be called. Except in exceptional circumstances no member of this venue or their contractors, should have their decision to not serve a patron overturned.

Bar Rules

The following rules may assist managers: -

1. All staff involved in the sale and supply of alcohol (this includes security personnel) will be required to hold a current RSA Certificate recognised by the Director of Liquor Licensing (within the last 3 years).
2. Any RSA Qualification in excess of 3 years is to be accompanied by an RSA Refresher Course letter signed by the Director of Liquor Licensing within the last 3 years.
3. These relevant RSA Certificates and Letters are to be supplied with copies to the manager prior to any employment.
4. Copies will be retained together with the Liquor Licence and Red-Line Plan by the Licensee for production to the relevant authorities.

Babylon Festival Co Pty Ltd

2017 LIQUOR LICENCE

LIQUOR LICENCE

Section 101, Liquor Control Reform Act 1998

This licence must be displayed in a conspicuous place on the licensed premises, in a manner that invites public attention.

2017

Limited Licence 80000669

Granted 21/02/2017

This Licence authorises the licensee to supply liquor subject to the provisions of the Liquor Control Reform Act 1998 and any conditions specified in the licence.

Licensee	BABYLON FESTIVAL CO PTY LTD	Licensed premises address	BABYLON FESTIVAL 2017 99 TORNEY ROAD CARAPOOEE 3478
Address for service of notices	11 CLARKE STREET ABBOTSFORD 3067		

TYPE OF LICENCE

This licence is a major event licence and authorises the licensee to supply liquor for consumption on the licensed premises.

NOISE AND AMENITY

The licensee will not cause or permit undue detriment to the amenity of the area to arise out of or in connection with the use of the premises to which the licence relates during or immediately after the trading hours authorised by this licence.

SUPPLY OF LIQUOR

- The licensed premises is the area marked on the plan as approved by the Victorian Commission for Gambling and Liquor Regulation (VCGLR)
- Free drinking water must be provided at every bar that supplies alcohol and must display an A4 sign which read "Free water available in this venue".
- All staff engaged in the serving of liquor will have undertaken a Responsible Service of Alcohol (RSA) course within the preceding three years approved by the VCGLR.
- All copies of the RSA certificates for each member of staff must be kept in one central place and must be made available upon request by a member of Victoria Police or a VCGLR Inspector.
- The licensee must not permit BYO liquor into the licensed premises.
- All liquor must be supplied in open plastic containers or open cans.
- The licensee must not supply shots of liquor.
- The licensee will have present a minimum of one crowd controller registered under the Private Security Act positioned at each bar to monitor the behaviour of patrons.
- The licensee must comply with the Patron & Liquor management plan endorsed by the VCGLR.
- The licensee must comply with the Noise Abatement Measures as outlined in the Noise Management Plan endorsed by the VCGLR.

TRADING HOURS

10/03/17 Between 3pm and 1am the following morning
11/03/17 Between 10am and 1am the following morning
12/03/17 Between 10am and 1am the following morning
13/03/17 Between 10am and 1am the following morning

End of Conditions - Printed on 21/02/2017 (MA:13,14,16,27,30)



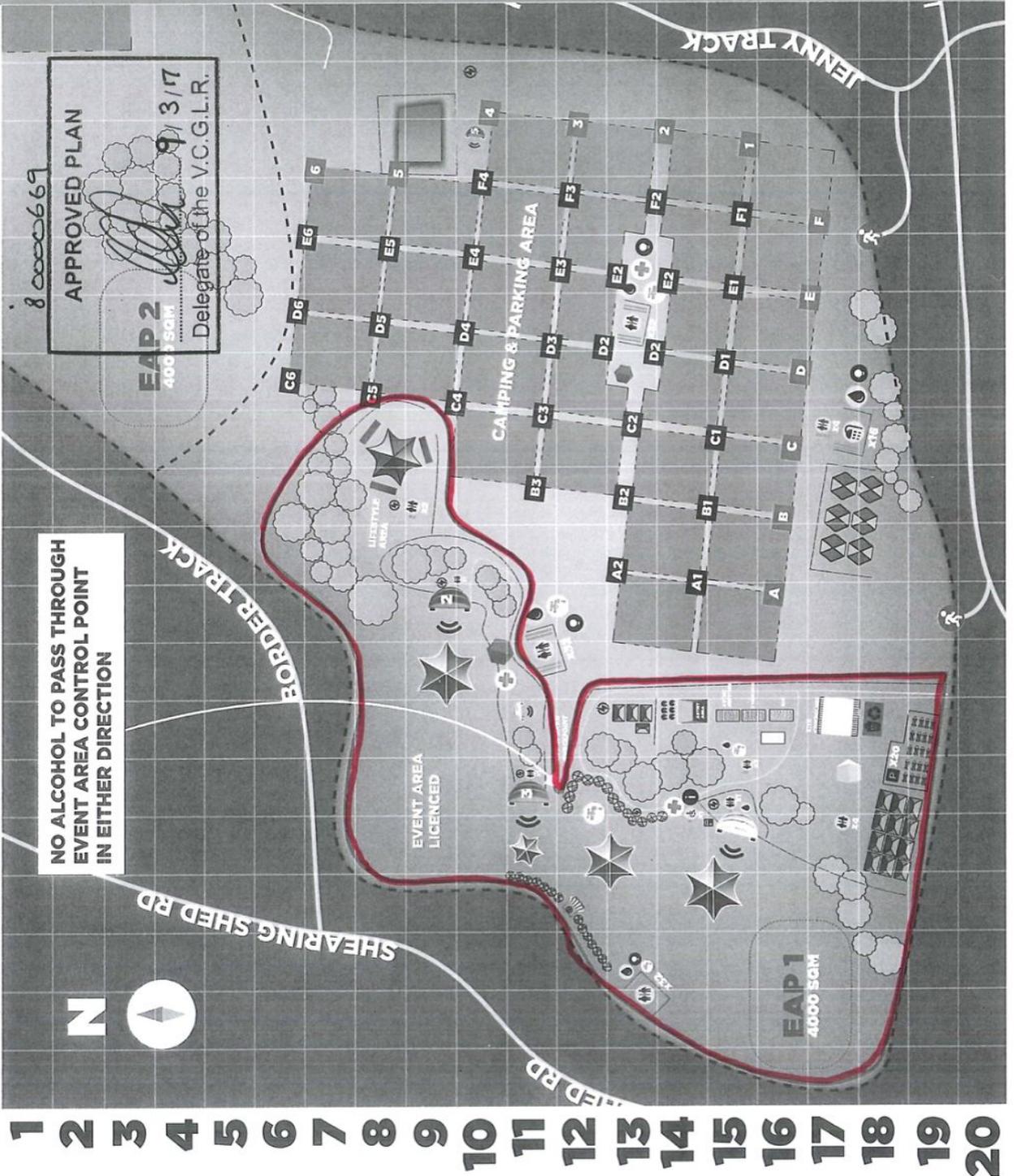
Victorian Commission for
Gambling and Liquor Regulation

49 Elizabeth Street, Richmond VIC 3121
GPO Box 1988, Melbourne VIC 3001

1300 182 457
www.vcglr.vic.gov.au



A B C D E F G H I J K L M N O P Q R S



KEY

- | | | |
|-------------------|-----------------------|--------------------------|
| PERIMETER ROAD | BACK OF HOUSE ROAD | MARKET STALL |
| HOUSING FENCE | EMERGENCY ACCESS ROAD | CAMPING |
| PATRON ENTRY ROAD | CLUBHOUSE | CREW CAMPING |
| | | GENERAL CAMPING |
| | | TOILET |
| | | DISABLED TOILET |
| | | WATER TANK |
| | | FREE WATER |
| | | FIRST AID |
| | | EMERGENCY EXIT |
| | | TICKET BOX |
| | | LIGHT TOWER |
| | | GENERATOR |
| | | OWNERS PROPERTY |
| | | HELIPAD |
| | | WASTE/RECYCLING |
| | | SHOWERS |
| | | SITE COMPOUND |
| | | LICENCED BAR |
| | | GLAMPING |
| | | INFO TENT |
| | | CREW FOOD |
| | | EMERGENCY ASSEMBLY POINT |
| | | ARTIST CHANGE ROOM |
| | | BELL TENT |
| | | ATM |
-
- | | | |
|----|-------------------------------|-------------------------------|
| P | PARKING | ARTIST SERVICES |
| OR | TICKET CHECK | DRINKS COUPON SHED |
| | VEHICLE CHECK | FOOD STALL |
| | SECOND VEHICLE CHECK | NON FOOD STALL |
| | HELPER HUT | REVENUE STAGE (STAGE 3) |
| | OPERATIONS OFFICE | MANDALA STAGE (STAGE 2) |
| | ECC | COUNTRY CLUB STAGE (STAGE 3) |
| | ARTIST SERVICES | ORGANIC AUDIO STAGE (STAGE 4) |
| | DRINKS COUPON SHED | OASIS STAGE (STAGE 5) |
| | FOOD STALL | LIFESTYLE AREA |
| | NON FOOD STALL | SHADE |
| | REVENUE STAGE (STAGE 3) | GAS BOTTLE STORAGE |
| | MANDALA STAGE (STAGE 2) | ARTIST AREA |
| | COUNTRY CLUB STAGE (STAGE 3) | |
| | ORGANIC AUDIO STAGE (STAGE 4) | |
| | OASIS STAGE (STAGE 5) | |
| | LIFESTYLE AREA | |
| | SHADE | |
| | GAS BOTTLE STORAGE | |
| | ARTIST AREA | |

DOCUMENT NO
V 731
COMPANY
BAFFIN
EVENT NAME
BABYLON
SITE LOCATION
**99 TORNEY RD,
CARAPPOOLEE WEST, VIC**

Any patron who does not comply with the conditions of entry will have their wristband and right of entry removed, and will not be provided with a refund.

The co-operation of all patrons is requested in the interest of all who attend the festival to make it safe and drug free event.

Age Conditions – The Babylon 2017 is an over 18 years of age event and no minors (persons under 18 years) will be permitted entry. Patrons will be advised prior to the event that they will be required to provide approved “proof of age” documentation upon request from staff.

Policy in relation to patrons that are Intoxicated – Any person displaying signs of intoxication will not be permitted entry into this Festival. Any person found to be drunk or behaving in a disorderly manner will have their right of entry removed, their wrist band removed, and required to leave the event.

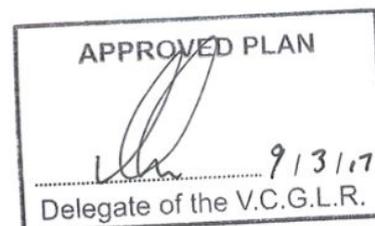
First Aid - There will also be First Aid stations to assist any person who may show any signs of intoxication, injury or illness. First aid staff will also be roaming the event site.

Security Checks – A condition of entry to Babylon 2017 is that all bags and containers will be searched for prohibited items by the event’s authorised representatives. If any prohibited item (as defined, below) is located the goods will not be permitted into the event. This may also result in the person in possession of the item(s) being refused entry. Patrons refusing to allow their bags or containers to be searched by the authorised representatives will be refused entry to the Festival.

The promoter will make every attempt to assist police and other authorities with any safety strategies employed.

Prohibited Items – In addition to all other instructions, the following items are strictly prohibited from this event-

- Any equipment capable of producing open flames of any kind including without limitation gas cookers, BBQs, candles, lighters, flares, sparklers, pyrotechnics and fireworks.
- Pets or animals (excluding guide dogs and police and emergency services dogs);
- Weapons or items that may be used in a dangerous manner or cause injury to other Patrons such as selfie sticks:
- Promotional material including stickers and flyers
- Illicit drugs & illegal substances.
- Any glass items.
- Audio or video recording devices, excluding mobile phones.
- Professional photography equipment (including drones).
- Sound systems and / or sound generators.
- All types of Lasers.
- Mini bikes or motorised vehicles or similar vehicles.
- Unsealed plastic water or beverage bottles (excluding empty plastic water bottles).
- Any illegal substances.



80000 669



Babylon 2018
(Music & Lifestyle Festival)
23rd – 26th February 2018

FIRE SAFETY
MANAGEMENT
PLAN

Prepared by:

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IMPORTANT AUTHOR'S NOTE:

This document is the "Works Final" version of the Fire Safety Management Plan prepared for the "Babylon Festival" scheduled to be held between 23 - 26 February 2018 at Carapooee in Victoria and is submitted for information, consultation and service delivery purposes.

The document contains information which has been incorporated as a result of consultation with CFA (being the statutory fire authority having jurisdiction) and other stakeholders, analysis of updated fire behaviour data/predictions and as a consequence a review of potential risk of fire (both domestic and wildfire) associated with this event.

Readers are reminded that this document has been prepared as a working plan to mitigate and respond to the incidence (or risk) of Fire during the nominated festival period only and DOES NOT APPLY to any other event at any other time.

Unauthorized alterations/amendments made to this document by a person or persons other than the author, shall automatically indemnify FIRETAC (Australia) Pty Ltd, its Directors, officers and employees from all/any liability including any loss (including personal, financial, emotional or reputational) suffered as a consequence of a fire or related incident to which this plan would normally apply.

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For information relating to management and response to other types of emergency events/risk which may be relative to this event, reference should be made to the relevant documents/plans (prepared by others) which collectively form the suite of documents covering "Emergency Management & Response" arrangements for the Babylon 2018 event.

**B. Barks
Senior Advisor
Fire, Safety & Emergency Management**

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Fire Safety Management Plan.

INTRODUCTION:

Australian summers are synonymous with the conduct of outdoor events including festivals, concerts and other popular recreational activities which attract large numbers of participants to rural/country areas where, bushfire/wildfire can present as a considered risk.

Effective planning and preparation for the management and safety of large groups of people who may assemble to participate in these events is integral to the responsibilities born by event managers and organizers and is generally a condition of the approval process by which events are held.

The occurrence of a fire (either domestic or wildfire in nature) at any public event has the potential to cause panic and in some cases “large scale” serious injury/death affecting not only the event community itself but also the broader community and is considered to be one of the most serious emergency management situations to be encountered.

It is therefore imperative that event managers/organisers ensure that (as with all emergency planning activities) appropriate analysis of risk, identification/application of mitigation treatments, effective response planning and resource allocation is applied in order to minimize risk and the impact should an incident occur.

The objective of this Fire Safety Management Plan (FSMP) is to document the framework of practices and processes, specific to the protection of “life-safety”; property integrity and the minimization of potential losses which might occur as the result of a fire or related emergency occurring at/during the conduct of the “Babylon 2018” Festival event.

FIRETAC (Australia) Pty Ltd., is a commercial fire, safety and emergency management provider engaged by the organisers of “Babylon 2018” Festival to provide a range of fire safety management and response services to the festival community for the duration of the event.

As this plan refers specifically to the arrangements for “Fire Safety Management” – NO information relating to the emergency management and response arrangements for “non-fire” related emergencies including: Medical; Evacuation; Security & Public Order etc. have been provided in this document.

References:

The following documents have been referenced in the preparation of this Fire Management Plan:

- *Country Fire Authority Act & Regulations (Vic. Gov. – 1958 – as amended)*
 - *Occupational Health and Safety Act (Vic. Gov. – 2004)*
 - *Planning Practice Note 65 – BMO (C44.06); Planning for Bushfire (C52.47) – (Vic Gov. 2014)*
 - *Event Management – Planning Guide for Event Managers in Victoria (Vic Gov. - 2012)*
 - *CFA Guide - Conducting small events and gatherings in high fire risk locations. (CFA –Nov.2012)*
 - *Planning for bushfire Victoria (CFA –Nov.2012)*
 - *Code of Practice for safe use of LPGas at Public Events (EnergySafe Victoria – Dec.2014)*
 - *Gas Safety at Public Events (EnergySafe Victoria – Version 09/2013)*
 - *AS 3745 – “Planning for emergencies in facilities” (Standards Australia. – 2010/2014Amdt)*
- Various other Australian and international standards.*

THE EVENT:

“Babylon 2018” is planned as a ticketed 3 day event to be held over the weekend period commencing Friday 23rd February 2018 and ending Sunday 25th February 2018 inclusive with patrons expected to remain “on-site” until midday Monday 26th February.

To be held again at the same rural site/location (Carapooee West), the event will offer a variety of continuous music, arts and lifestyle activities/entertainment options for patrons, the majority of whom will camp in designated/regulated camping areas for the duration with appropriate facilities and amenities provided.

PROPOSED VENUE:

The proposed venue is situated on privately owned (rural-grazing) land situated on the western side of the Sunraysia Hwy at Carapooee West (approximately 12 kilometres south of St Arnaud) in north-west Victoria.

Situated approximately 230 kilometres north-west of Melbourne, the event site occupies approximately 90 hectares and is within the North Grampians Shire (local government district).

CFA (Country Fire Authority) is the statutory fire authority having jurisdiction, the locale being within District 16 (part of the West Fire District).

Local fire brigades servicing the site are situated at:

- **Carapooee**
- **Beazleys Bridge**
- **St. Arnaud**
- **Stuart Mill**
- **Kooreh**



General satellite view of the proposed venue site.

The proposed event site is located on flat farming/grazing land, situated at the western end of Torney Road which is a gravel road approximately 1.0 kilometre in length running in a westerly direction from the Sunraysia Hwy. A Bushfire Management Overlay is applied to this property indicating that it may be subject to very high bushfire risk.

Comprising largely of open space, the property has a number of stands of juvenile eucalyptus trees scattered across its expanse, and is bounded on the southern, western and northern sides by Crown Land in the form of native forest (State/National Park) .

Public access to the festival site is via an existing gateway at the western end of Torney Road.

An additional gate (min 6m in width) has been provided along the perimeter fence at the southern end of the property (accessed off Shearing Shed Road) the purpose being to provide an alternative access for emergency services if needed.

Established access roads on the property are generally compliant with the construction and access requirements provided under the Planning (bushfire) provisions in terms of dimension, carrying capacity and all weather traversing capability.

FIRE DANGER.

The proposed date for this event will fall within the declared Fire Danger Period for the District.

Whilst a relatively dry winter has produced less rainfall than in previous (non-drought) years, spring rainfall may produce significant growth (particularly in grassland areas) and as such an increase in available fuels could result by February.

As a consequence, this plan is based on the reduction of available ground fuels (particular in grasses) by grazing and/or slashing.

Additionally, the provision of "buffer" zones along external fence lines in the form of bare mineral earth breaks is recommended.

A further detailed analysis of Southern Australia Seasonal Bushfire Outlook by the BNHCRC will be released in early September and will be used to adjust current predictions used in the preparation of this plan.

In addition, further monitoring of the site from a Fire Safety perspective will be undertaken again in mid- December/early January to ensure that "up-to-date" risk assessments are conducted and current data is utilized in determining amendments if required.

RISK ASSESSMENT:

As part of the preparation of this plan, a formal Risk Assessment has looked at a range of possible occurrences in accordance with the principles of "likelihood and Consequence" and determined a risk score for both before and after treatments as applied.

Further assessment of "Fire Related Risk" (FRR) will be taken closer to the event however based on current available data and predictions, any changes to the FRR assessment are expected to be minor in nature as an appropriate loading for the proposed timing of the event has been applied.

		Consequences				
		Insignificant (1) No injuries / minimal financial loss	Minor (2) First aid treatment / medium financial loss	Moderate (3) Medical treatment / high financial loss	Major (4) Hospitalable / large financial loss	Catastrophic (5) Death / massive financial loss
Likelihood	Almost Certain (5) Often occurs / once a week	Moderate (5)	High (10)	High (15)	Catastrophic (20)	Catastrophic (25)
	Likely (4) Could easily happen / once a month	Moderate (4)	Moderate (8)	High (12)	Catastrophic (16)	Catastrophic (20)
	Possible (3) Could happen or known it to happen / once a year	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
	Unlikely (2) Hasn't happened yet but could / once every 10 years	Low (2)	Moderate (4)	Moderate (6)	Moderate (8)	High (10)
	Rare (1) Conceivable but only on extreme circumstances / once in 100 years	Low (1)	Low (2)	Low (3)	Moderate (4)	Moderate (5)

Risk Assessment Table.

<u>Risk</u>	<u>Potential</u>	<u>Risk Assessment Pre-Treatment</u>	<u>Treatment</u>	<u>Risk Assessment – post treatment</u>
Grass/Scrub Fire (External Source)	Death/Injury Property Damage	10 High	<ul style="list-style-type: none"> - Established PLR Areas. - Education of patrons; - First responders “on-site” 24/7 – short response times (3 mins). - Regular Fire Patrols. - Monitoring events. - Fire fighting resources on site 24/7. - Evacuation / SIP Plans applied. 	6-8 Moderate
Grass/Scrub Fire (Internal source)	Death/Injury Property Damage	9 Moderate	<ul style="list-style-type: none"> - Reduction of fuel, slashing grazing etc. - Fire Ban as condition of entry. - Conditions monitored 24/7 - Regular Fire Patrols. - First responders “on-site” – short response times (3 minutes) - Fire fighting resources “on-site”. - Education of patrons/occupants 	3 Low
Vehicle Fire	Death/Injury Property Damage	6 Moderate	<ul style="list-style-type: none"> - Driving restrictions across site. - Fire fighting resources “on-site” - First responders “on-site” – short response times (3 minutes) 	2 Low
Tent Fire	Injury Property Damage	10 High	<ul style="list-style-type: none"> - Enforced Fire Ban condition of entry - First Responders “on-site” 24/7 short response times (3 min). - Fire fighting resources “on-site” - Separation of tents (clustered). - Regular patrols of camp areas. 	6 Moderate
Car Accident	Death/Injury Property Damage	15 High	<ul style="list-style-type: none"> - Patron education – no driving. - Regular patrols-discourage driving - No passouts. 	8 Moderate

Other fire occurring in plant or structure	<i>Death/Injury Property Damage</i>	4 Moderate	<ul style="list-style-type: none"> - Fire ban imposed –entry condition - Permits issued for caterers. - First responders on-site 24/7 – short response times (3 mins) - Fire-fighting resources on-site. - Regular patrols by Fire Crew. 	2 Low
Gas/Fuel Leak	<i>Death/Injury Property Damage</i>	12 High	<ul style="list-style-type: none"> - Ban on LPG vessels and equipment. (Caterers exempt) - Equipment inspected by Fire Crew - First responders on-site 24/7 –short response times (3 mins) - Fire fighting resources on-site 24/ - Regular patrols by Fire Crew & Security. 	2 Low

Risk Minimization.

In order to reduce risk the risk of a fire related event, this FSMP proposes a number of preventative strategies (including those indicated in the Fire Risk Matrix) which shall include (but not be limited to): -

1. Site Fire Ban (SFB).

- Patrons.

As a condition of entry, a formal “Site Fire Ban” is imposed for the duration of the festival event - this being advertised and promoted on the event website; social media, ticketing and venue signage.

The ban prohibits patrons from any activity which is capable of generating flame and includes:

- *Campfires,*
- *Cooking apparatus/equipment (including LPG/Butane stoves, barbecues, hotplates etc.)*
- *Candles, lanterns (including LPG, kerosene or any other type which uses a flame).*
- *unofficial performances/activities using “fire/naked flames” ie: fire twirling; fire dancing etc.,*
- *Possession/use of pyrotechnics in any form.*
- *Possession/use of portable generators, motorbikes, scooters and quad bikes.*
- *It is proposed to incorporate (as a formal condition of entry) a complete “Site Fire Ban” (SFB) prohibiting patrons(and other persons) from any activities which produce a “naked” flame or ignition source for the total duration of the festival.*

This ban will extend across the entire site for the duration of the festival and will be strictly enforced by “on-site” Fire Safety personnel, Safety Officers and Security personnel.

Exemptions:

A number of “non-patron” entities will be exempt (with conditions) from the application of the “Site Fire Ban” including:

- ***Set-up/take-down crew members (including contractors/sub-contractors).***
- ***Food vendors/traders.***
- ***Nominated “service providers”***
- ***Nominated performers/artists utilizing open-flame apparatus/special effects equipment as a component of their theatrical/artistic routine/performance.***

Exemption conditions shall be subject to the issue of a formal (written) “Permit/Approval” (ie: Section 14 “FDP” or Schedule 40 “TFB” Permit) as determined/granted by the statutory fire authority (CFA).

Where approved, exemption conditions shall generally be as follows:

Set-up/take down crew members

Set-up and take-down crew members (including contractors/sub-contractors) shall be exempt from Site Fire Ban subject to the following conditions being met:

- ***during performance of “essential” hot works only – (Permit required).***
- ***must provide an appropriate “fire-watch” for the duration of the works.***
- ***must provide appropriate fire extinguishing equipment at the works location.***
- ***must comply with any statutory requirements/conditions imposed or in place (special conditions imposed as a result of Fire Danger Period restrictions/TFB etc.).***

NOTE: It shall be the responsibility of the Festival/Site Manager to apply (on behalf of the event) for the appropriate Permits to undertake works (including operation of “Crew Catering” activities) for the duration of the event period – including “bump-in” and “bump-out” phases.

Food Vendors/Traders.

Food traders/vendors using cooking apparatus with energy sources other than electricity MUST hold a current “Schedule 14 **AND** 40 (Total Fire Ban) Permits issued by the CFA for the nominated festival period and location. (Current Section 40 permits issued on a “state wide” basis are acceptable).

Traders/vendors shall be advised of this requirement as a component of their engagement/booking process.

Electrical Testing.

Where electrical equipment (including “leads, power boards and other apparatus” is intended to be used for the purposes of trade, such equipment shall be required to be “tested and tagged” in accordance with AS 3760 (2010) as amended.

Evidence of compliance shall be the display of an appropriate “test & tag” label, tag or sticker as required under the standard.

LPG Equipment.

Where LPG equipment is utilized, all installations must comply with the requirements of the current **“Code of Practice for the Safe Use of LPGas at Public Events” (2014)** including the display of approval tags/labels.

All LPG cylinders brought onto the event site must be within current service date and be “stamped accordingly”. Any “out of date” vessels found are to be removed from the site by the owner, surrendered for destruction or confiscated.

Traders will be permitted to have no more than 2 “spare” LPG cylinders of the size normally used in their “day-to-day” operations at/within the food traders stall at any given time.

Cylinders are to be securely fixed/restrained by means of placement in an appropriate container (square plastic crate for domestic 9kg cylinders or smaller) or restrained by webbing strap/chain or similar to a fixed object (pole, star pickets etc.) for larger vessels. These shall be placed onto a non-combustible solid surface ie: concrete paver/pad or similar where practicable.

All food traders/vendors shall be required to provide sufficient portable fire extinguishers and fire blankets of a type suitable to meet the identified risk associated with their trade operation.

Equipment to be provided shall comply with the requirements of AS 2444 and must be in “serviceable” condition including having a valid “service tag” displayed endorsing that the equipment has been inspected and tested within the preceding 6 month period.

All food vendors/traders will be required to have their equipment/operations inspected by members of the Fire Management/Response Team and/or Festival Safety Officers.

Entertainment.

As an inclusion into the official program of entertainment/activities, a number of “fire performers” have been engaged for the festival.

Whilst exact details of the performances is yet to be finalized, it is understood that proposed activities will include:

- Cultural activities (ie: Indigenous “Welcome to Country” Smoking Ceremony.
- Theatrical “fire” performances (ie: “fire twirling”/dancing etc.)

These activities will be performed in designated areas and will be subject (where practicable) to “site” preparation works including the establishment of a “sand based” performing area (devoid of vegetation/combustible materials); set separation distances between performers and viewing public and removal/separation from other flammable/combustible objects.

In consultation with the performers, appropriate Fire Safety protocols/arrangements (including the holding of permits and supervision of the activity) will be applied.

Performers will be required to apply for/obtain their own individual Fire Permits from the statutory fire authority (CFA) based on the activity and timing of the event.

Permits must be available for viewing (in hard copy format) at the venue prior to and during the proposed performance/s – a true copy is to be lodged with Festival Management prior to the performance.

In accordance with conditions imposed in the Permit (as issued) performers shall be solely responsible for complying with the conditions of the permit.

The Firetac Supervisor shall (in consultation with the Event Emergency Co-ordinator) ensure that prior to any “fire performance” commencing, weather and site conditions are appropriate to ensure a “safe” performance and are within conditions stated in the Permit issued.

Where possible the Firetac Supervisor is to engage with the performer and the appointed “Site Manager” in order to facilitate activities which meet the permit criteria.

Fuel reduction & treatment.

The reduction of available fuels across the proposed festival site is a key requirement of the FSMP.

Proposed activities will include:-

- removal/reduction of ground based timber debris/fuels. (dropped branches etc.)
- control of grasslands across the festival venue (site) to a fuel height of not more than 100mm (grazing/slashing).
- establishment along bordering fence lines of a fuel reduced break (6 metres wide) to be appropriately treated (bare earth) or with herbicide or similar treatment to ensure effectiveness as a fire break against bush/grass fire encroachment.
- designated roadways/access ways to have vertical fuels reduced so as to ensure a minimum of 4 metres overhead clearance at all times.
- standing timber which presents as a potential “Summer Drop Hazard” should be removed/trimmed so as to reduce the risk – if this cannot be undertaken, the area immediately below and around the hazard is to be effectively cordoned/barricaded off to prevent camping/occupancy within the “drop zone”.

Further works may be required and will be advised following further consultation with the statutory fire authority (CFA).

It is anticipated that these works will be completed no later than 3 weeks prior to the conduct of the event – this timeframe being agreed to in consultation with the statutory fire authority (CFA).

Access.

Generally, access across the festival site allows for unimpeded emergency vehicle access however activities including patron’s camp site selection and establishment can cause delays and blockages in the access and road network.

Access/roadways have been created to facilitate travel for service and “emergency vehicles”.

Specifications for the development of the access road system shall incorporate (where practicable) those requirements contained in the “access provisions” of Table 5 (Vehicle access design and construction) of Bushfire Planning Provisions Clause 52.47.3 (Ref: Planning Practice Note 65 – Sept 2014) and include:

- ***provide “all weather” access with a minimum trafficable width of 6.0 metres including a .5 metre clearance from any lateral encroachment applied on either side of the access track.***
- ***be clear of any overhangs or vertical obstruction to a vertical height of 4.0 metres and be capable of accommodating a vehicle of 15 tonnes for the entire track width.***
- ***Gradients shall be no more than 1:7 with a maximum of no more than 1:5 permitted for less than 50 metres.***

The ability to traverse the site “laterally” across open paddocks is to be discouraged to minimize the risk of collision.

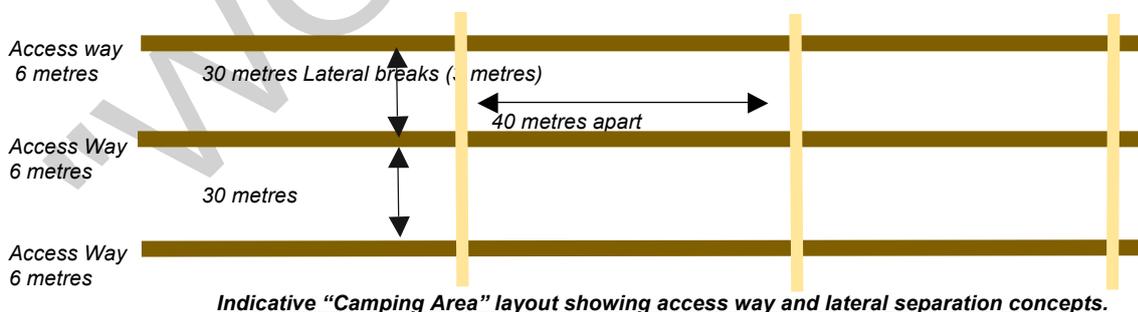
Where possible drivers shall be required to operate their vehicles along specially formed/marked carriageways avoiding highly populated camping areas and other “public areas” with strict traffic management controls applied to prevent unauthorized access into trading areas, back of house and emergency and service compounds.

Camping Areas.

Camping will be restricted to nominated camping areas only and not permitted within 8 metres of a boundary fence or within 15 metres of a designated EXIT or access gate.

Delineation of camping areas will be achieved by the clear definition of internal tracks/carriageways providing unfettered access by emergency service vehicles/equipment (Fire, Medics/Ambulance) to all parts of the camp areas with a 30 metre (maximum) separation provided between trafficable carriageways.

Lateral breaks (3 metres in width) shall be provided throughout the camping areas at 40 metre intervals so as to ensure an effective “anchor point” can be established from which to stop any potential spread of fire through the tented environment.



Power Generators

In order to reduce the potential risk of fire and to discourage stockpiling of flammable liquids in the form of generator fuels (diesel and leaded/unleaded petrol) personal/private portable generators will not be permitted on the site.

Large generators will be provided as part of the festival infrastructure and will be located at various points throughout the event site. Each of these will be placed in a cleared area (minimum of 3 metres in every direction) devoid of combustible/flammable materials including overhead.

Generators shall be provided/operated in accordance with the CFA Publication ***“Can I or Can’t I”*** and be supplied with an appropriate portable fire extinguisher suitable for the identified risk (electrical/flammable liquid hazard specific) which must be “in-service” and compliant with the requirements of AS 2444 -(2001 *as amended*) in terms of type, capacity, location and signage.

Other Items of Plant

In circumstances where other items of plant (ie: scissor lifts, cranes, fork lifts etc.) are in use, appropriate fire protection equipment and processes are to be employed in order to minimize all risk including fire.

Items of mechanical plant which utilize electrical energy or carbon fuelled power sources shall be fitted with an appropriate fire extinguisher in accordance with the manufacturer’s specifications.

Fire-fighting equipment must be in good order and “fit for purpose” including having been recently inspected and serviced in accordance with the relevant standards.

Performance of “Hot Work”

During the “bump-in” and “bump-out” phases of the event, it is reasonable to expect that processes involving “grinding, welding, slashing” and like activities will be occurring.

All personnel engaged in such activities should be provided with a “briefing” at the commencement of the work day with specific information provided as to the current Fire Danger Rating (ie: High, Very High, Extreme etc.) for the day of the proposed activity together with an explanation of the precautions to be taken to prevent fire and the actions to be taken in the event of a fire occurring.

Those engaged in these activities shall also be required to ensure that prior to performing any “Hot Work” that the following is achieved:

- ***the works are “approved” and an appropriate permit is in place (if required)***
- ***that required notifications (CFA etc.) if required have been made.***
- ***appropriate fire safety precautions have been implemented.***
- ***that appropriate “fit for purpose” firefighting equipment is available at the work site.***
- ***that there is a competent experienced operator of the firefighting equipment present at the work site.***
- ***All the above actions are to be approved and monitored by FIRETAC whilst on-site.***

FIRE MANAGEMENT REQUIREMENTS:

“First Response” Resource:

Based on the outcomes of the risk assessment, the provision of a fully operational on-site “first response” (firefighting) capability is considered appropriate to support the festival community for the duration of the event.

This is in addition to the statutory fire service resource (CFA Brigades) situated at nearby towns which remain some distance/time away.

The role of the festival **Fire Management Team (FMT)** shall be to provide appropriate response personnel and equipment to manage and execute initial fire response, investigation and containment strategies and activities to protect life and property during the festival event.

In providing an “on-site” first response capability (24/7) for the duration of this event – the “fire/emergency response” team will be supported by the provision of “built-for-purpose” fire vehicles/equipment appropriate to the event, venue and perceived risk.

FIRETAC’s objective at the “Babylon 2018” Festival will be to provide an operational response capability for the protection of life, property and the environment from the effects of any emergency event including fire, accident, hazardous materials, or other “like” occurrence.

The Fire Response Team will provide “first response” services and additional support (as required) to other emergency service providers including the statutory emergency services in response to any reported emergency incident occurring “on-site” during the festival event.

Incidents which may require “initial response” activities (within the festival precinct) might include:

- *Motor vehicle incidents/accidents*
- *Fires – Scrub, Grass, Structure (includes tents/vehicles & temporary structures etc.)*
- *Hazardous materials incidents.*

SERVICE DELIVERY

Command.

A qualified Fire Commander will head the FMT and will be solely responsible for determining appropriate actions including tasking, resource allocation, operations and deployment of the FMT in the event of a fire related incident occurring.

Personnel

A team of qualified “first responders” with a broad level of qualification and experience will be deployed to the event and will work in teams on 12 hour rotating shifts under the direction of a FMT Shift Supervisor.

Personnel will remain “on-site” for the duration of the festival deployment and may be subject to “recall” during “off-duty” periods if required.

At all times, personnel will wear appropriate uniform and/or protective clothing whilst “on-site” at the event as an aid to identification – including Hi-Viz vests/jackets.

All **FIRETAC** personnel are subject to compliance with a clearly established zero tolerance alcohol/substance policy whilst deployed to public events with random testing of personnel a condition of employment.

Training

Personnel attending the festival event will be experienced fire-fighters familiar with the equipment to which they will be assigned.

- *all personnel rostered for “fire response” duty will have successfully completed the Wildfire Minimum Skills training program PLUS at least one specialty qualification.*
- *all drivers will be appropriately qualified/experienced to drive/operate the vehicles to be deployed to this event – this shall include (where applicable) “off road” driving.*

Staffing

Staffing arrangements for this event will be as per the operational FIRETAC “First Responder” Roster – (Babylon 2018) to be finalized closer to the event.

Resources.

FIRETAC will provide the following physical resources as a minimum based on applicable risk assessments:

- 1 x Medium-Heavy Fire-fighting tanker – this purpose built (2000 litre capacity) is fitted with a two stage diesel powered fire-fighting pump with “fixed” water cannon and “live reels” installations. The vehicle is equipped with a range of ancillary fire/emergency response equipment including scene lighting, ladders, fire extinguishers and basic entry gear.
- 1 x light tanker (nominal 1000 litres capacity) – fully equipped with diesel – high-pressure pump fitted with a “live reel”; hand tools, hydrant, hoses, branches and an assortment of portable fire extinguishers.

or

- 1 x “Slip-on” (nominally < 800 litres) Quick attack firefighting unit fitted with “live reel”, hand tools, hoses etc.
- ATV – Rapid Intervention Vehicle’s – carrying lighting equipment, general purpose emergency equipment and a range of fire extinguishers.

Note: Vehicles depicted may not be the actual vehicles deployed to this event.



Medium/Heavy (2.4D) Tanker



Light - Medium Tanker.



"Slip-on" ultra-light Tanker.



ATV – Rapid Intervention Vehicles.

All response vehicles and personnel will be staged at the emergency service compound, the location to be confirmed.

Administration/Logistics.

Activation

All emergency incidents will be reported to the 24/7 "manned" Event Emergency Operations Centre with information being conveyed to the respective "on-site" emergency service provider via a designated "radio" channel/frequency.

Appropriate resources under the direction/control of a "Shift Supervisor" will be despatched to the incident location in accordance with the established Operations Protocol.

Upon assessment of the incident, additional resources (including any statutory emergency service response) will despatched (if required) at the direction of the "on-site" Shift Supervisor in consultation with the Fire Commander.

Communications

Radios.

Primary communications will be via UHF two-way radios with dedicated radio channels being allocated for "emergency response/services".

Whilst festival organizers will provide Event Radios plus batteries/recharge facilities for emergency response personnel, FIRETAC shall provide a separate "fire-ground" communications (UHF) network which provides direct communications with its vehicle fleet for event fire management and operations.

Use of the event's (emergency) radio network for fire related activities shall be undertaken as a "back-up" resource only.

Satellite Telephone.

The Fire Commander will have at their disposal a “satellite” telephone which is provided for “fire related” emergency communications purposes in the event that the existing GSM “mobile” telephone network is rendered inoperative.

Media

Requests from the media for interview or comment in relation to this event shall be directed to the Babylon 2018 “Operations” Centre who shall be responsible for dealing with all media related matters.

Under no circumstances are FIRETAC personnel permitted to make comment to/for media.

Water Points

There are a number of dams on the property with 2 specifically located within the festival area both of which can be used for acquiring water for firefighting purposes.

These dams have been identified as being within the event site, are readily accessible and (based on 60% stored capacity) would present an adequate yield.

Dams are to be inspected a minimum of 1 week prior to the commencement of the event to ensure that a minimum of 60% water capacity is in storage otherwise additional alternate water supplies are to be established to the satisfaction of the statutory fire authority (CFA).

Appropriate water sources will be clearly identified by signage and marked on Festival Maps.

Evacuation/Relocation

In consultation with event organizers and based on the location, topography, site access (roadway network) and estimated patronage, a timely “evacuation” of all occupants from the site would be impractical therefore a “shelter in place” philosophy has been adopted for this event.

Should a “relocation” of event patrons, visitors, service providers and other persons become necessary, the appointed Event Emergency Co-ordinator will (in consultation with event organizers and other relevant stakeholders) initiate and co-ordinate appropriate actions/activities to move occupants to a nominated “Assembly Area” pending the arrival of the appropriate statutory emergency service.

In accordance with the requirements of Australian Standard AS 3745 (2010) titled “Emergency Planning for facilities” a structured group (Emergency Control Organization) will be deployed and utilized to manage and respond to any emergencies which might require “evacuation” or “relocation” of occupants to a “safe place”.

For this event, Fire Management Team (FMT), shall act as an “on-site” first responders and shall not be utilized in Warden/Evacuation roles.

Assembly Areas.

There are two dedicated “Assembly Areas” assigned for the event which are located as follows:

AREA 1. **In south west corner – adjacent Elements Stage (Map Ref B 14)**
(Map Ref: B-14)

AREA 2. **North-east corner – adjacent queuing lanes (Map Ref N-8)**
(Map Ref: N- 8)

Notes: **Area 2 is deemed to be the PLR and is the designated “refuge” to be used in the event of a significant bushfire threat.**

It is an area which is calculated to accommodate the entire festival population if necessary (nominally 150m x 80m = 12,000^{m2}).

It is not to be used for any other purpose and shall be subject of effective patrol and supervision activities by “on-site” Security, Event Staff and Fire Management personnel to ensure this.

RESPONSE PROTOCOLS.

Fire Danger Ratings (FDR’s)

Victoria has adopted the nationally agreed Fire Danger Rating (FDR) scale (see below) to help communities understand information about fire danger.

This scale recognizes the significant increase in severe bushfire conditions over the past decade and subsequent greater level of danger to the community and the potential for loss of life.

The FDR is a prediction of how a fire would behave if one started, including how difficult it would be to control and extinguish.

It provides information on:

- **Potential Impact:** the type of threat bushfires may pose to life/property in that area on a given day, based on the forecast weather conditions
- **Fire Behaviour:** a prediction of bushfire behavior to be experienced in that area on a particular day and the degree of difficulty expected in suppressing a fire under those conditions.
- **Recommended Actions:** the recommended actions for people living/located in the relevant FDR district. This is principally focused on providing advice pertaining to leaving the area/district.



Although Total Fire Bans and Fire Danger Ratings are predominately both determined by weather, they exist for different reasons.

A Total Fire Ban sets legal restrictions on what activities can or can't occur in a particular district for that day. It aims to reduce the activities that may start a fire. Fire Danger Ratings predict fire behaviour should a fire start, and how hard it will be to put out.

Trigger Points & Actions

In accordance with current Risk Management Principles, a number of Fire Danger "trigger points" have been developed to aid in the minimization of risk persons attending the festival site may be exposed to.

In determining these trigger points, the following matters have been considered:

- *It is unlikely that event patrons will have "bushfire plan" or will be prepared for a "bushfire".*
- *The event site is set amongst relatively flat pasture lands and may be subject to fast moving grass fires predominantly from the north.*
- *The event boundary is substantially forested on 3 sides (north, west and south) and presents a potential for a rapidly moving fire to impact upon the site.*
- *That "fast running" fire behavior can (based on plentiful fuel quantities) produce significant radiant heat in short time frames which may exceed what is safe for humans.*

Trigger points act as initiation cues for pre-determined procedures or actions and are based on the existence of predicted "condition" indicators derived from weather forecasting, situational awareness and the application of FDR's.

Given the degree of error in both weather forecasting and the subsequent determination of the appropriate FDR, reliance on "4 day" forecasts will be used to determine increased preparation activities, with "next day" forecasts used to "trigger" specific actions.

Continual monitoring of weather conditions and CFA/BoM/ABC operational information feeds will be undertaken throughout the festival period commencing during the "bump-in" phase.

Responses and Actions

FDR Level	Festival management response and actions
<p style="text-align: center;">LOW to VERY HIGH <u>FDI 25-49</u></p>	<p>No specific actions required – considered ‘normal’ conditions:</p> <ul style="list-style-type: none"> - one (1) Fire Response Units manned & “on-site” AND - patrolling the site every two hours.
<p style="text-align: center;">SEVERE <u>FDI 50-74</u></p>	<ul style="list-style-type: none"> - Two (2) Fire Response Units are manned& “on-site” AND - One (1) unit patrolling the site every hour. • Constant and close monitoring of all weather developments and bushfire incidents in the area • Fire Crew makes regular contact with the local CFA District offices and updates the Event Safety Officer • Ensure the emergency assembly areas are ready for use • Communicate with appointed Area Wardens to ensure they are aware of the fire danger rating forecast and their responsibilities, and are prepared for emergency assembly of patrons
<p style="text-align: center;">EXTREME <i>(during-event)</i> <u>(FDI 75-99)</u></p>	<p>A <i>during-event</i> forecast is defined as a forecast issued for a day when public access to the festival has commenced (<i>ie: from “Gates Open”</i>).</p> <p>The actions required for SEVERE days shall also apply on EXTREME rated days.</p> <p>In addition, on receiving the Extreme FDR forecast, the Safety Officer, Chief Warden Fire Commander, the representatives from CFA, FFV (for external fires in state land) and Victoria Police will confer to determine the severity of the situation and may consider implementing the following actions:</p> <p>A) Suspension/re-scheduling activities and entertainment:</p> <ul style="list-style-type: none"> • Notify all people onsite of the situation and advise that the CFA recommends that the safest option is to leave the event area the night before, or early in the morning. • Patrons who have not departed for the festival will be notified to delay their arrival until further notice (via email, the festival website and any other means). • Constant announcements emphasising safety actions and reminding of emergency assembly areas location and function • Safety Management Team to remain on high alert and prepared to implement full emergency management procedures within very-short notice. • Prepare Emergency Assembly Area for use – ensure drinking water tanks are full. <p>B) Cancel or defer the programmed activities of the festival:</p> <ul style="list-style-type: none"> • Access to the site restricted and all vehicles/people arriving at the site refused entry. • Patrons who have not departed for the festival will be notified of the situation and requested to avoid the area altogether (via email, the festival website and any other means)

CODE RED (pre-event forecast) (FDI 100+)	<p>A pre-event forecast is defined as a forecast issued for a day before the event phase commences (ie during the bump-in phase).</p> <p>The recently updated information from CFA indicates that upon receiving the Code Red forecast, the Safety Officer, FIRETAC Commander, CFA , FFV (for external fires on state land) and Victoria Police should meet/confer to determine the severity of the situation and consider implementing the following actions:</p> <ul style="list-style-type: none"> • Increase fire response equipment and personnel • Patrons and workers already onsite will be advised of the situation and informed that the CFA require the event area to be evacuated during the Code Red FDR period. It would be recommended that the safest option is to leave the event area the night before, or early in the morning • Constant announcements emphasising safety actions and requirements • Safety Management Team to remain on high alert and prepared to implement full emergency management procedures within very-short notice. • Patrons who have not departed for the festival will be notified to delay their arrival until further notice and that the festival may be cancelled or delayed (via email-list, the festival website, social media and any other means).
CODE RED (during event) (FDI 100+)	<p>A during-event forecast is defined as a forecast issued for a day when public access to the festival has commenced (ie the event phase – from “Gates Open).</p> <p>Upon receiving the Code Red forecast, the Festival Directors, FIRETAC Commander and representatives from CFA, FFV (for external fires on state land) and Victoria Police will meet/confer to determine the severity of the situation and would consider implementing the following actions:</p> <ul style="list-style-type: none"> • Cancel or defer the event; • Notify all people onsite of the situation and advise that the CFA has recommended scheduled activities will be cancelled or delayed, and the festival site be evacuated • The Festival Organisers under the guidance of Victoria Police will assist in the evacuation of the event crew, artists, patrons and management staff to the best of their ability • Access to the site is restricted and all vehicles/people arriving at the site refused entry. • Patrons who have not departed for the festival will be notified to delay their arrival until further notice (via email-list, the festival website, social media and any other means).

Fire/incident Notification

On notification of a fire or incident onsite appliance/s will respond to the reported location. Once an initial size up has been conducted, the FMT Supervisor will advise what additional resources are required to effectively combat the situation.

Further resources will be requested via CFA (or the appropriate emergency service via “000”).

Fire/Incident whilst on Patrol

If any fire or incident is discovered whilst on patrol a situation report will be passed on at that time to the FMT Supervisor who will respond further vehicles/resources if/as required.

Fire/Incident outside event site.

Unless the fire or incident is within the event site, FMT resources will not be permitted to leave the site to attend/investigate except where the incident is witnessed/visible by crews from within the festival site and where immediate "life safety" of those involved is at imminent risk, then actions taken by Fire Crew personnel shall be undertaken in line with the "Good Samaritan" principles of provision of assistance/aid.

In all situations, any response to events outside the festival site shall be the responsibility of the statutory emergency service having jurisdiction (police, CFA, Ambulance) and shall be initiated by a call to "000".

Incident Debriefing

An incident de-brief shall be conducted in relation to a specific incident of significance at a time and place to be agreed upon and nominated by the event organizers and shall involve all stakeholders.

SAFETY/SECURITY

Police Notification

There is minimal police involvement during the event and it is the role of event security to provide crew safety during the event.

If however an assault occurs, a threat given or perceived threat to any crew member, damage to or theft from an appliance or any personal belongings of crew members, this matter must be reported to the Police via the normal procedures/protocols.

Personnel Safety

It is a requirement that event organisers are to provide adequate security for all **FIRETAC** personnel, and equipment.

Crews will not enter areas if they believe the area is not safe and shall request attendance and assistance from Security personnel or Police if they feel threatened/unsafe as a result of individual or group behaviour.

The cost of any malicious damage to, or theft from any **FIRETAC** vehicle or **FIRETAC** equipment will be borne by the organisers.

Equipment Security

FIRETAC vehicles and equipment shall be secured at all times when left unattended. Vehicles shall be locked at all times (including whilst parked in the allocated Emergency Compound).

Under no circumstances are vehicles to be left with engines running and/or keys left in ignition whilst the vehicle is unattended.

Equipment losses are to be reported to the FMT Co-ordinator or Shift Supervisor.

Injuries

In the event of any **FIRETAC** member being injured, the “crew leader” or FMT Supervisor is to advise the FM Co-ordinator immediately.

Medical treatment shall be sought without delay and shall be the responsibility of the event medical provider.

The appropriate Incident Report (Personal Injury / Near Miss) form shall be completed, signed and forwarded to the FM Co-ordinator at the completion of the shift.

Signed:



.....
Bob Barks
Director (Operations)
FIRETAC (Australia) Pty Ltd.
Date: 29 / 08 / 2017

DISTRIBUTION

- Chris Colaneri (Festival Director)
- R. TOWLER – **FIRETAC** – Event FMT Supervisor

Appendix "A1"

TELEPHONE CONTACT LIST. (as advised)

Name	Position	Representing	Telephone	Mobile
Richie McNEILL	Event Director/CEO	Babylon Festival Co.		0419 444 419
Chris COLANERI	Director-Babylon 2018 Festival	Babylon Festival Co.	(03) 9240 3120	0499 008 251
Ash LUBER	Event Manager	Babylon Festival Co.		0439 555 168
Mark LUDBROOK	Risk & Emergency Management	Crowdcare		0412 185 098
Bob BARKS	Event Fire Commander	FIRETAC (Australia) P/L.	1300 65 3473	0419 352 307
Joel ROWLAND	Event Medical	St. Johns Ambulance	(03) 8588 8352	0410 220 583
George PARTHY	Security Manager	NSA (Security)	1300 135 950	0419 392 445
Neville COLLINS	Operations Officer (District 16)	CFA	(03) 5352 9633	0418 230 752
Michael BOATMAN	Manager Community Safety	CFA	(03) 5329 5511	0419 489 491
Paul BERTONELLO	Local Commander (Northern Grampians)	Victoria Police	-	0417 280 102
Stephen ARMATI	Station Commander (St. Arnaud)	Victoria Police	(03) 5495 1000	-
Andy WATSON	State Events Co-ordinator	Ambulance Victoria	(03) 9922 1745	0456 965 248
Greg HALLAM	Area Team Manager	Ambulance Victoria	(03) 5358 8700	0419 312 884
Paul BATES	District Manager	DELWP – Forest Fire Management		0409 407 697
Kelly BOLADERAS	Emergency Management Officer	Northern Grampians Shire		0439 960 023

Appendix "A2"- Babylon 2018 Festival Site Plan.

For further information refer to latest version of Event Site Plan.

"WORKS FINAL"

Security Management Plan

Babylon



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1. THE PROMOTOR BEHIND THE EVENT

Babylon Festival is an innovative music and lifestyle festival in its second year that will be set deep in the heart of the Australian wilderness. Featuring an inspired curation of local and international live and electronic music artists, alongside a unique world of art, wellness and community exploration.

www.babylon.net.au

2. THE EVENT

Date: Friday 23rd of February 2018 to Sunday 25th of February 25th 2018

Location: Private Property – 99 Torney Road, Carapooee West / 3 hours from Melbourne CBD

Type: 18+ Music Festival – Mass Gathering. Patrons are permitted to camp on site.

Expected Attendance: 5500

Event Patron Capacity: 6000 persons including staff

Security Deployment: Approximately 25 to 30 security staff will be deployed at the event during main operating hours. A security roster will be included 14 days prior.

Police: User pay police probably will be deployed at the event as negotiated by Victoria Police.

Licencing: Alcohol will be available for purchase from bar outlets.

RSA security officers will be placed at entry/exit to the bar and within the area to ensure licencing conditions/compliance and enforce responsible service of alcohol practices.

PASSOUTS will not be permitted

3. SCOPE OF THE SECURITY MANAGEMENT PLAN (SMP)

This Security Management Plan (SMP) has been specifically developed for **Babylon**, and is not applicable to other events / sites / venues.

This plan deals with:

- Being prepared for incidents and accidents and
- Responding to and managing them

The information in this plan will focus on the crowd management issues, event security and security coverage with specific emphasis for site management of event security and crowd management.

This security plan covers matters including:

- Event security (Crowd Control during the event)
- Responding to security incidents (crowd management, safety and security)

4. PURPOSE OF THE SECURITY MANAGEMENT PLAN

The Security Management Plan for **Babylon** addresses core command structures and responsibility for security coordination and management. Groups, roles and tasks are outlined for each member of the security organisation to provide clear division of operational scope. Security policy measures have been developed as security controls to coordinate operational duties, strategies and requirements.

Security Policies articulate the objectives of specific security strategy and introduces standard procedures to effectively implement these initiatives. Notwithstanding the detail of planning, the security operation requires effective communication, strong leadership and close supervision. Success will be dependent upon key appointment holders working toward the common goal of providing a safe and secure event activity.

5. THE SECURITY MISSION

The **Babylon** security mission will be to provide a safe and secure event activity, protecting assets, personnel and guests. This mission will be achieved by giving full consideration to:

- Coordinating security resources effectively at the event and site
- Protecting sensitive security-related information by limiting distribution
- Managing effective working relationships with event stakeholders
- Coordinating security arrangements with Police (and keeping them informed)
- Anticipating likely event incidents and preparing effective responses
- Reporting and responding to event incidents

6. CONCEPT OF OPERATIONS

NSA Security has developed the Concept of Operations, based upon principles of Security-in-Depth.

This approach will incorporate a combination of physical security measures and operational security procedures.

This plan supports hazard mitigation measures and safety mechanisms to ensure the safety of site personnel and patrons, including:

- Early identification, assessment and treatment of event security risks
- Physical security measures to restrict unauthorised items and access
- Accreditation measures to validate authorised personnel into restricted areas
- Surveillance to identify potential operational threats and risks
- Static and roving security locations to deter or prevent unauthorised entry
- Mobile patrols to respond to potential operational threats
- Coordinated communications and reporting procedures

7. SECURITY'S ROLE

The roles and functions of the security team will be crucial in the prevention of crowd issues as well as safety at the event. At this event their major function is crowd control, as the crowd is likely to be made up of mainly younger patrons and there is no structured seating.

Security staff supplied will be properly licensed and registered, physically fit and over 18 years of age.

They will have:

- Good communication skills
- Basic training in fire fighting
- Basic training in evacuation procedures
- A basic knowledge in first aid and the ability to recognise distress
- Some knowledge of self-defence and how to control violent or unruly behaviour and intoxicated persons
- Knowledge on their limitations on removing patrons and refusing entry to patrons
- Knowledge on lawful search techniques
- All security staff will meet the requirements of the Private Security Act with regards to licensing and training requirements

General Security Procedures

A crowd control register will be maintained of the names and the valid security license numbers. Each security staff member will be provided a written summary (an operational order) of all they are expected to know and do.

Security staff will record/report incidents involving:

- Disorder
- Violence
- Other crime
- Ill health
- All other relevant occurrences / incident / matters

Security staff will:

Assist in identifying patrons who are:

- Intoxicated by alcohol and other drugs
- Are being aggressive or anti-social
- Are in distress or require medical assistance
- Prevent overcrowding by making sure the number of persons does not exceed the site's legal crowd limits in the various parts of the event
- Prevent patrons, as far as possible, from climbing trees, fences and other structures such as light towers, and speaker columns
- Make sure all entrances and emergency exits are kept clear
- Identify and investigate any incident, such as violence amongst patrons
- Know the location of the first aid posts or how to contact First aid
- Prevent and deter any patrons from accessing the dam – report and remove any patron that does.
- Fully understand any methods or signals used to alert staff that an emergency has occurred
- Be capable of recognising potential fire hazards and suspect packages, reporting such findings immediately to the Event Emergency Centre
- Immediately follow any instruction given in an emergency by a police officer, or in the case of fire, instructions from the commander of the fire brigades
- Report to the Emergency Operations Centre any damage or defect which is likely to be a threat to patron safety
- Assist as required in the evacuation of the site / event, in accordance with the evacuation plan
- Assist in the prevention of breaches of OHS regulations

8. PHYSICAL SECURITY MEASURES

Babylon Event Management are to ensure that appropriate rated security infrastructure provides adequate safety measures and provide an effective deterrence against unauthorized entry into the event area and restricted areas.

Babylon Management has chosen a provider to supply and install all required infrastructure. Physical security measures that require installation will be done by an authorised organisation and overseen by the Safety Officer and will comply with all relevant Australian standards.

Temporary structures will be utilised for staging, back of house (marquees) and temporary fencing for access control, asset protection and crowd control.

9. MONITORING THE CROWD

Monitoring crowd behaviour is an essential aspect of the **Babylon** event crowd management system because it indicates whether the system in place is working and enables detection of potential problems at an early stage.

When thinking about monitoring requirements at the event, the following was considered:

- How quickly crowding could develop to a dangerous level in various areas inside the site / event
- How quick the response could be to crowding problems, such as by preventing more people coming in or by dispersing people from overcrowded areas
- If a crowding incident occurred, how quickly it would be known and acted upon to prevent any escalation
- Whether there are enough staff within the site / event to monitor all the areas where there are potential crowding problems
- If there are enough good vantage points for staff to monitor all the areas effectively

There may be some areas where crowds are likely to build up. Problem areas identified at the event which may encounter some issues will be:

- Bottlenecks, such as the entrances and exits into the venue, bars and front of stage

The likelihood and consequences of any sudden crowd movements has been established. At current the risk is rated LOW. Security staff at the entrance / exit to the event area will monitor and control all access and egress. When they observe the main event area becoming dense, they will then begin to limit the amount people entering, whilst ensuring egress progresses to level out any crowding. They will also communicate this to the Security Supervisor.

To ensure the security response is effective, immediate and efficient, the following will be implemented and adhered to:

- Staff to look out for certain types of behaviour
- Establishing / enforcing rules for the public on acceptable behaviour, together with penalties for unacceptable behaviour, such as cautioning and or the eviction or removal from the site
- Enforcing procedures for dealing with unacceptable behaviour

Staff within the crowd

Security will be positioned within in the event site so that they can:

- Sense atmospheres, tensions, moods
- Look out for signs of distress
- Respond quickly to incidents and accidents
- Address, and discourage, any dangerous behaviour quickly before it spreads, such as jumping on or climbing on structures for a better view
- Help people and deal with queries
- Permit access and egress, as well as restricting
- Provide asset protection and crowd control
- RSA (Responsible Service of Alcohol)

Security Roster / Deployment

A copy of the security roster will be included 14 days prior to the event

Roving & Incident Response

Key security staff and supervisors will be equipped with UTV's or ATV's to effectively rove the festival site and neighbouring areas. Personnel allocated to this role are experienced and of high calibre and have the ability to deal with any security incident that may arise. The mobile response team can be at any location within the festival in under 60 seconds. The roving teams will target event "hot spots" e.g event perimeter, dam etc



10. PREVENTION MEASURES

Overcrowding

Security management will work with **Babylon** Event Management to ensure that the maximum capacity of the event / site will not be exceeded. The number of patrons entering the venue will be recorded by continual observations. **Babylon** will provide hourly updates of patron numbers on site by ticketing scanning records.

Responsible Service of Alcohol

As alcohol is to be served or to be used at the event, the potential risk of aggression, accident or injury is considerable. There are certain precautions that will be taken by **Babylon** & Security Management to minimise the effect of alcohol-related harm.

- Ensure liquor license conditions are adhered to at all times as per **Liquor Control Reform Act 1998**
- All staff involved in the service of alcohol will be required to have RSA certificate
- The provision of RSA security staff at all service entry points to monitor patrons for signs of intoxication
- The provision of roving RSA security staff throughout the event site to deal with intoxicated patrons
- Free drinking water is available through the event site
- Alcohol will not be sold in glass or breakable containers (plastic only)
- A range of snacks or meals to be available throughout the venue
- Ensure gate security staff search vehicles & patrons effectively upon entry and confiscate any prohibited items. Any items confiscated will be immediately reported to security management for disposal. Any alcohol confiscated will be transported to an allocated secure shipping container only accessible by the security manager.

RSA security staff will be posted at bar area to ensure all patrons entering the service area are not intoxicated and have the right accreditation to be at the event. Any patron detected to be intoxicated will be refused service. Security staff allocated to this role will be uniformed in a high visibility RSA vest.

11. EVENT POLICIES

Policies have been developed as security measures to control, coordinate and manage operational requirements. Security Policies articulate the objectives of specific security strategies in practical terms applicable to the nature of this event.

Several security policies have been developed for Babylon to assist security management and control.

Drug Management Policy

Babylon Management seeks to ensure that patrons are not harmed as a result of the use of illicit substances.

The following policy considerations apply:

- All staff and guests will be encouraged to consider their health and safety.
- All staff and guests will be subject to laws prohibiting use, possession or supply of illicit drugs.
- All staff and guests will be subject to a “No Tolerance” policy on use of illicit drugs.
- Illicit drug possession will result in immediate removal and handing over to police.
- All event staff and security personnel will be familiar with this policy and will be responsible for monitoring patron behaviour throughout the event activity

Harm Minimisation

Babylon aims to promote a safe environment for staff, guests and the broader community.

To reduce the risk of patron harm caused by illicit substances, the event will implement measures to ensure that:

- Entry to the festival is restricted to ticketed patrons only
- Conditions of Entry to be enforced upon entry to the event – vehicle searches and inspections
- Water will be made available on a complimentary basis at several locations
- Several static and roving first aid post around the site
- Several static and roving “Dancewize” post around the event site – <http://hrvic.org.au/dancewize/>
- Signage to be placed around the site advising any illicit substances found on patrons will be confiscated and will lead to ejection from event or reported to police

Search Policy & Procedures

Security staff will employ their existing search procedures to ensure that illicit, dangerous and suspicious items are NOT brought into the event site. Guest search procedures will involve the following deployment and methods:

- Security staff will be positioned at the guest entry gate
- Security staff will inform targeted guests that a vehicle and contents search is required prior to entry.
- If the guest refuses to comply with request for search, security staff will inform the guest that they are not permitted to enter the event site.
- The Security Supervisor will be notified of guests that refuse to comply with search procedures, and suspicious persons will be asked to leave
- Guests will not be permitted to move from the Entry Point at any time, and should not be detained by security staff unless prohibited or dangerous item has been sighted.
- Security staff must do everything reasonably practicable to ensure that no prohibited items enter the event site
- When searching bags, Security will request guests to open bag so contents are visible. Hands will not be put inside compartments of a guest's bag.

Where there is reasonable ground or suspicion security staff will conduct spot checks for illicit substances on site during the event – any illicit substances detected will be immediately reported and handed to security management and then handed to Police or EOC (if police are not available).

A list of prohibited items includes

- Glass
- Excessive amounts of alcohol - No more than one slab or bottle of spirit between couples (or 2 people)
- Weapons or any other item deemed dangerous by security
- Selfie sticks
- Commercial or professional video or audio equipment (including drones)
- Pets or Animals (excluding guide, comfort and police dogs)
- Any equipment capable of producing an open flame including gas cookers, BBQ, candles, lighters, flares, sparklers, pyrotechnics and fireworks
- Illicit Drugs or substances
- Minors – patrons under the age of 18
- Sound System and or power generators
- Promotional material including stickers and flyers
- Portable laser equipment including laser pens
- Mini bikes or any motorised vehicles or similar
- Whipped cream dispenses and charges
- Full list provided on event web site under terms and conditions

Removal Policy

Babylon removal policy has been designed to provide effective response and processing procedures to all offences committed within the event site. The removal policy includes all offences that require the removal of a person from the event site.

Incidents which may require removal from the site include:

- Breach of perimeter fence
- Assault
- Procession of weapons
- Vandalism of property / urinating
- Possession of illegal items
- Criminal Offence

Removal Procedure

1. Patron is identified as committing an offence
2. Patron is detained by security personnel
3. Radio Security Supervisor for Incident Response support
4. Report incident to EOC
5. Patron is transported to “security base”
6. If the offence is minor the security staff will provide the patron three options. 1. Patron to be escorted back to their camp site to clear their belongings and vacate the premises either by driving their vehicle or be dropped off by a friend. Only sober drivers will be permitted to drive off site. 2. Patron calls friend or relative to get them picked up from site 3. With patron consent security with transport them to nearest town or to a public transport location.
7. If the offence is of a serious nature security staff will detain the patron until police arrive and remove off site.

Trespassing

Any patron detected entering the festival site or neighbouring properties unauthorised will be removed from the premises. Where possible security personnel will place the offender/s in a security buggy and transport to main entry. Offenders will be given an option to pay an entry fee or vacate the site. Repeat offenders will be handed to police for processing.

A specific security team will be deployed to combat trespassing during the events. Perimeter security will be equipped with all terrain vehicles/buggies.

All unauthorised detections on neighbouring properties will be reported to EOC so the land owner is informed of the issue.

12. RADIO COMMUNICATIONS

Current Security Radio Communication procedures will be employed during the event activity. Security will employ the use of Security allocated call signs for each staff member in each location equipped with a radio.

14 SITE MAP

Refer to final site map

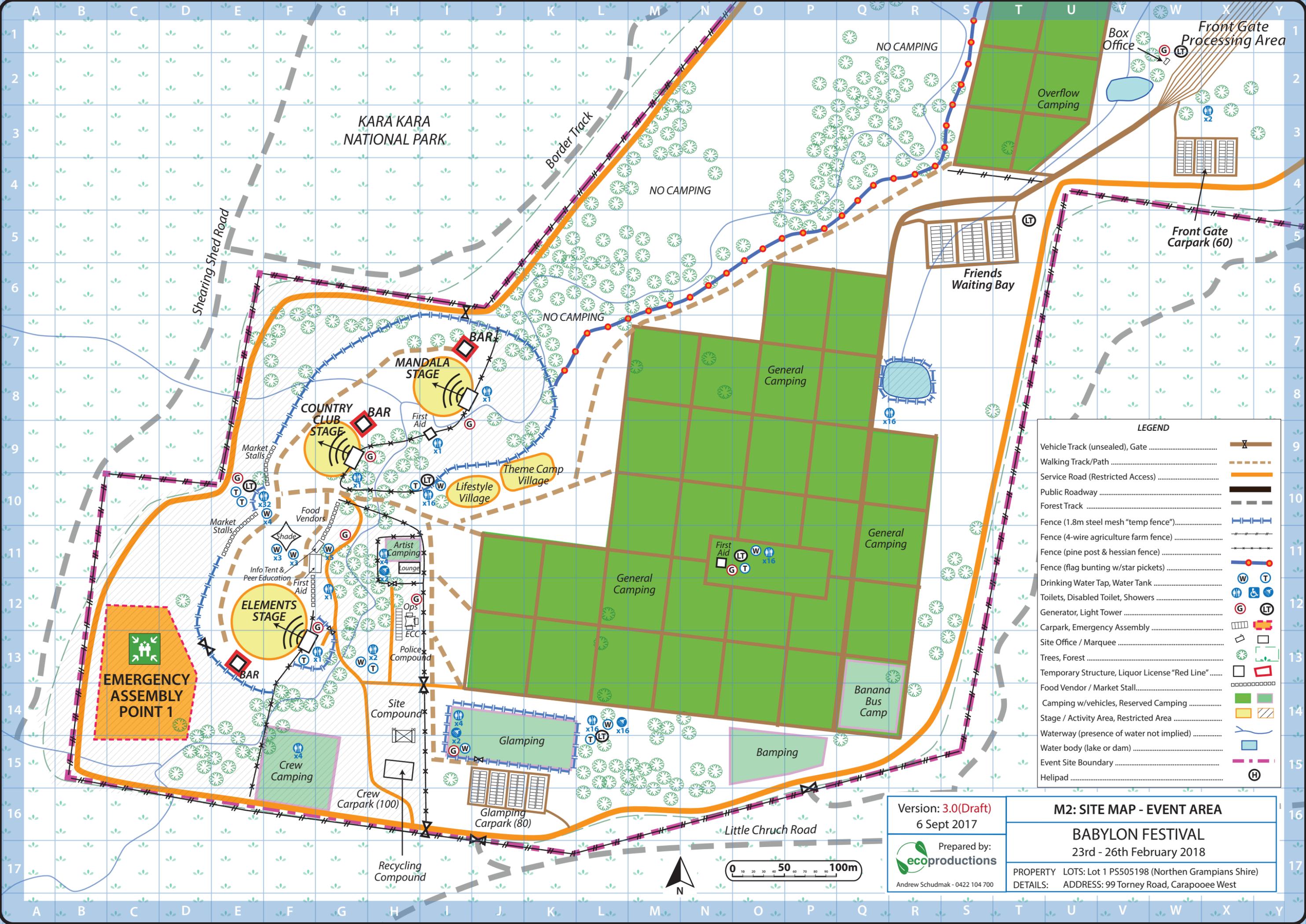
15 COMPANY DETAILS

NSA NATIONAL PTY LTD

Contact Number - 1300 135 950

Email – admin@nsasecurity.com.au

Licence Number – 900-192-80s



LEGEND

Vehicle Track (unsealed), Gate	
Walking Track/Path	
Service Road (Restricted Access)	
Public Roadway	
Forest Track	
Fence (1.8m steel mesh "temp fence")	
Fence (4-wire agriculture farm fence)	
Fence (pine post & hessian fence)	
Fence (flag bunting w/star pickets)	
Drinking Water Tap, Water Tank	
Toilets, Disabled Toilet, Showers	
Generator, Light Tower	
Carpark, Emergency Assembly	
Site Office / Marquee	
Trees, Forest	
Temporary Structure, Liquor License "Red Line"	
Food Vendor / Market Stall	
Camping w/vehicles, Reserved Camping	
Stage / Activity Area, Restricted Area	
Waterway (presence of water not implied)	
Water body (lake or dam)	
Event Site Boundary	
Helipad	

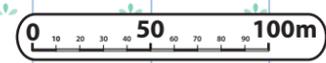
Version: 3.0(Draft)
6 Sept 2017

Prepared by:
ecoproductions
Andrew Schudmak - 0422 104 700

M2: SITE MAP - EVENT AREA

BABYLON FESTIVAL
23rd - 26th February 2018

PROPERTY: LOTS: Lot 1 PS505198 (Northern Grampians Shire)
DETAILS: ADDRESS: 99 Torney Road, Carapooee West



Babylon Festival 2018

Traffic Management Plan (TMP) (V1)

Prepared by: Babylon Festival Co Pty Ltd

Introduction

The 2017 Babylon event attracted 3269 patrons and 647 staff and volunteers. Approximately 1300 vehicles attended.

Traffic flow was steady from 10am (doors) with only 19 vehicles at the doorstep prior to doors. We allowed these vehicles onto the site to lineup at the check in, at approximately 9am. 95% of patrons were in by 11pm that night. The traffic flow was steady and we reduced our on-site processing lanes from 8 to 5, as 8 were not needed.

In 2018 we will double the lanes on site for processing to 8 with ability to open up to 25 lanes. We expect approximately 5500 patrons including staff, and 1500 - 1800 vehicles. This year we will charge \$25 for a car pass encouraging less cars and these car passes can be purchased in advance and with tickets. They can also be paid for on arrival at \$30 fee.

Over 100 patrons used the Bananbus service (which was only available in the last 6 weeks leading up to the event as it was a new establishing business). We anticipate this will at least double in 2018 as patrons are encouraged to use it.

The feedback internally from the 2017 event was:

- On entry phase VMU's should be positioned on corner of Torney Rd and Sunraysia Hwy highlighting turn-off into Torney Road
- On exit phase these VMU's should point to "St Arnaud / Fuel" and "Melbourne"
- An accredited traffic controller should work the corner of Torney Rd and Sunraysia Hwy during event gate times (Friday, Saturday, Sunday and Monday)
- Additional dust suppression should occur to minimise dust from Torney Rd

Gate times

PUBLIC GATE OPERATING HOURS

ENTRY

Friday 23 February	1000 hrs	Advertised Gate Open (Soft opening 0800 hrs)
	0000 hrs	Gate Closes
Saturday 24 February	0800 hrs	Soft Gate Open
	1000 hrs	Advertised Gate Open (Soft opening 0800 hrs)
	0000 hrs	Gate Closes
Sunday 25 February	1000 hrs	Advertised Gate Open (Soft opening 0800 hrs)
	1800 hrs	Gate Closes

EXIT

Sunday 25 February	0800 hrs	Gate Open
	2200 hrs	Gate Closes
Monday 26 February	0800 hrs	Gate Open
	1200 hrs	Advertised Gate Close

Babylon Festival 2018

Waste Management Plan (WMP) (V1)

Prepared by: Babylon Festival Co Pty Ltd

Introduction

The 2017 Babylon event attracted approximately 3900 staff, volunteers and patrons. A comprehensive Waste Management Plan was in place. Overall the event ran smoothly with regards to waste. The main take out from 2017 was suggested litter from the event had blown into the National Park.

A sweep of the surrounding roads and national park was conducted. Post event during the April debrief (approx 4 weeks later), members of Parks Victoria and DELWP had expressed concern regarding the removal of rubbish from the National Park. In 2018, we propose that an inspection be carried out on Thursday 1st March by such stakeholder and they report or “sign off” the satisfactory perimeter clean by 4pm that day. A visit to the site office on site, reporting to the Event Manager will be required. This will enable us to have any further cleanup required, taken care of whilst we still have our staff on site.

Overview

The organisers of Babylon Music, Arts and Lifestyle Festival understand and respect the need for a comprehensive and executable Waste management Plan (WMP), for we have a great appreciation for the natural beauty and diversity of the environment the festival will be held in. The purpose of the WMP is to minimise adverse environmental impacts on the festival site and the lands surrounding it, at the same time following best practices in waste management and waste reduction strategies.

OBJECTIVE

To ensure that sustainability principles are applied to the planning, management and implementation of all event processes within the scope of this Policy.

Commitment

Babylon Festival is committed to:

1. Minimising impacts on the environment by incorporating the principles of Ecologically Sustainable Development into planning and policy;
2. Excellence in environmental management and sustainability, utilising current best practice standards where possible;
3. Applying sustainability principles to the purchasing and procurement of goods and services;
4. Ensuring responsible use of resources including water and energy, and implementing efficiency measures to reduce water and energy consumption;
5. Implementing waste avoidance strategies and maximising resource recovery;
6. Enhancing the environmental awareness of all crew and patrons;
7. Striving for ongoing improvement in environmental performance through monitoring and evaluation of other sustainable events.

Policy Statement

Sustainability principles have been considered and will be demonstrated during all phases of the event including:

Pre-Event Planning:

- Incorporating sustainability into design, planning, organisation, training and contract management prior to the event to ensure all sustainability principles have been considered and incorporated where possible.

Event Implementation:

- Putting the planned activities into action, and managing the activities during the event.
- Monitoring during the event to ensure compliance with the policy.

Post-Event:

- Official sign-off by DELWP and/or Parks Vic post event 4pm Thursday 1st March for surrounds.
- Review and evaluation of the event to identify successful outcomes and achievements, and develop processes for continuous improvement.

WASTE MINIMISATION

To minimise and eliminate wherever possible the waste load generated by event activities.

Control Measures:

- Carry out a waste minimisation assessment which examines opportunities for waste avoidance, reduction, reuse, and recycling.
- A “Zero Waste” policy will be implemented to reduce as best as possible the impact of waste at the event and educate patrons how to regularly reduce their environmental impact.
- Run pre-event patron education as well as ongoing education throughout the event.

Litter

To ensure that all litter is disposed of in a responsible manner, and is not released into the environment.

Control Measures:

- A high quality of housekeeping is maintained to ensure that materials are not left where they can be washed or blown away to become litter.
- Bins are provided for patrons, crew, and stallholders at practical locations.
- Regular site cleaning is conducted by contracted event staff and volunteer staff with additional rostering scheduled to cater for peak periods.
- Waste Management staff will be conducting a thorough cleaning of the site and surrounding public roads and parks at the conclusion of the event to ensure that all trash will be removed.
- Official sign-off by DELWP and/or Parks Vic post event 4pm Thursday 1st March for surrounds.

SUSTAINABILITY MEASURES

Waste Avoidance and Minimisation

- A “Zero Waste” policy is in effect for the duration of the festival and has been clearly communicated to all patrons as a condition of entry.
- Patrons are encouraged to prepare their supplies thoughtfully to reduce the amount of packaging and potential waste brought on-site by using social media.
- Distinct signage will be in place throughout the general areas encouraging patrons to help maintain the cleanliness of the site.
- Two large plastic bags are provided to each car on entry, one to be for general waste and the other for recyclables.
- Campsite education will take place throughout the event to help remind patrons to keep their campsites clean and reduce the amount of micro litter left after the event.

Resource Recovery (reuse, recycling)

- All food stalls provide compostable or biodegradable containers.

- Recycling has been arranged with separate skips prepared for aluminum and plastic containers.
- Signage on-site emphasising availability of recycling facilities.

Sustainable Transport and Fuel

- Car-pooling is heavily encouraged to reduce the overall carbon footprint as much as possible.
- This year a \$25 charge per patron vehicle applies. To encourage further Car Pooling.
- Bus service used by over 100 patrons in 2017. Expect this to reach 200-300 in 2018.
- Detailed logistical planning of equipment transport to minimise fuel consumption.
- Generators on site to power event use Bio-Diesel.

Sustainable Practices

- All event printing is done on recycled paper using vegetable based inks where possible.

WATER MANAGEMENT

There will be four 1,000lt IBC tanks distributed throughout the site for market stalls to dispose of their grey water into, these tanks will be pumped out at the end of the event or during by the liquid waste contractor.

WASTE INFRASTRUCTURE

Service Provision

All on-site waste infrastructure (skips and bins) and collection/transport will be provided by Statewide Recycling Services Pty Ltd.

Between 60-70 240lt wheelie bins will be used to transfer waste around the event site, these will be enclosed to identify between the 3 major waste streams – recycling, compost and landfill.

Waste Depot and Transfer Stations

A temporary fenced Waste Depot will be created to contain and house all the skip bins and wheelie bins on-site, this will also include a sorting station to separate the different recycling streams and catch any recyclables that might be contaminating the compost and landfill.

Waste Generation and Quantities

Based on 5,500 patron attendance, approximately 200 cubic metres of rubbish is estimated.

This will be mixed between the 3 waste streams;

1. Recycling – Aluminum cans, Steel cans, Plastic Bottles, Tetra Paks and Cardboard
2. Organic Waste – market stall food scraps and food and beverage containers
3. Landfill – All non-Recyclable or Compostable Waste

Full skips will be intermittently exchanged for empty ones during the operation of the festival with a regular delivery schedule arranged with the contractor.

LEGEND

- Vehicle Track (unsealed), Gate
- Walking Track/Path
- Service Road (Restricted Access)
- Public Roadway
- Forest Track
- Fence (1.8m steel mesh "temp fence")
- Fence (4-wire agriculture farm fence)
- Fence (pine post & hessian fence)
- Fence (flag bunting w/star pickets)
- Drinking Water Tap, Water Tank, Licenced Bar
- Toilets, Disabled Toilet, Showers
- Generator, Light Tower
- Camping Area, Carpark, Emergency Assembly
- Site Office / Marquee, First Aid
- Trees, Forest
- Temporary Structure, Liquor License "Red Line"
- Food Vendor / Market Stall
- Camping w/vehicles, Reserved Camping
- Stage / Activity Area, Restricted Area
- Waterway (presence of water not implied)
- Water body (lake or dam)
- Event Area Boundary
- Helipad



Version: 3.0 (Draft)
6 Sept 2017

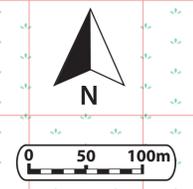
Drawn by:
ecoproductions
Andrew Schudmak - 0422 104 700

M1: SITE MAP - PROPERTY AREA

BABYLON FESTIVAL

23rd - 26th February 2018

PROPERTY DETAILS: LOTS: Lot 1 PS505198 (Northern Grampians Shire)
ADDRESS: 99 Torney Road, Carapooee West



B220

B220

to Avoca (48kms) /
Ballarat (119kms) /
Melbourne (231kms) /

to St Arnaud
(13 kms)



BABYLON FESTIVAL 2018

WEATHER MANAGEMENT PLAN

**Weather Management Policy, Risk Management
Strategies, Weather Observation, Emergency Response**

Version 1.3

Updated on 28.08.2017

TABLE OF CONTENTS

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1. WEATHER MANAGEMENT POLICY

All stakeholders and particularly emergency and safety authorities are welcome to recommend changes and additions to these plans as may be suitable. In the interest of greater public safety, harm reduction, and risk mitigation, we welcome any and all opportunities to improve the procedures in place.

This document will serve as a flexible operational guide for all internal crew during the event, with a clear provision for potential alternative measures as may be required.

1.1 Policy Scope

This plan is designed to outline internal response procedures to emergencies that could occur during the operation of Babylon Festival.

Site crew and safety services providers will retain the freedom to select an appropriate course of action on a case-by-case basis in order to provide the most appropriate response to any specific occurrences.

In the event of an emergency occurring (including any initiated evacuation) which impacts either directly or indirectly upon the festival site or its occupants, the responsibility (initially) for the response to and management of such an incident shall be delegated to the appointed Emergency Management Coordinator (EMC) and shall remain so from the initial receipt of the emergency report until the emergency event is resolved or responsibility passes to the appropriate statutory emergency service (Police, Fire Brigade, Ambulance, or SES).

Due to the varying nature of Victorian weather, Babylon Festival 2018 will have multiple contingency plans in place to maximise the safety of all patrons and staff. The site of the event is particularly subject to wind events, and is particularly exposed to winds from the Northern Quadrant.

Weather predictions will be monitored on the week prior to the event and during the event. Wind, temperature, and rainfall will be monitored closely Friday to Monday during event operational hours, at Event Headquarters via the Bureau of Meteorology website under the direction of the Emergency Management Co-Ordinator.

There are three conditions that will be critical to the event management and identified in the risk assessment as potential threats.

High Wind

The event is particularly exposed to high winds, especially from the northern quadrant. This, and the use of a large number of temporary structures, makes wind the highest threat to the events safe running.

Extremes of temperature

While the actual event can occur in extremes of temperature, there is an increased likelihood of distress and temperature related illness as temperatures become high (in excess of 30 degrees) and low (below 8 degrees). The chart in the temperatures section provides a guideline for appropriate action based on predicted and actual temperatures.

Precipitation

The following section outlines the conditions and necessary actions required by an occurrence of the above threats or the prediction that they are likely to occur. Heavy precipitation may lead to postponement or cancellation of entertainment.

It is possible that the above conditions may occur simultaneously and that the safety officer and event organisers must give due consideration to the welfare of the general public above all other considerations.

1.2 Aim

The aim of the plan is to identify possible scenarios that could reasonably be determined as emergency situations and to develop a plan that will allow the event organisers to manage emergency event situations in a safe and orderly manner. The plan will also minimise risk levels by identifying possible hazards or scenarios and putting in place methods or processes for managing the emergency event.

2. WIND MANAGEMENT

Wind presents one of the greatest and most likely threat to the event. The campground is exposed and a number of temporary structures that are not of sufficient standard to remain stable in high winds are in use. To minimise the risk associated with a wind event, the following steps will be undertaken:

CAMPGROUNDS

- All marquees established by site crew for Babylon Festival Co Pty Ltd will need to conform to regulations, and require all relevant documentation. Where patron sun shelters, tents and temporary structures are not documented, they will be rated at the lowest level.
- Patrons will be advised and warned of the high-wind-area through event marketing to secure tents fully when setting up campsites.
- If the forecast wind speed hits pre-determined trigger points for marquee wind ratings, marquees will be unable to be erected for safety reasons. Those that are already up will be dismantled, provided it is safe to do so. Volunteer crews (Babylon Guardians) to commence walkthrough of campgrounds to determine at risk structures. Take note of locations of at risk structures, and advise site crew to come past and make safe when possible to do so.

EVENT AREA

- All large structures will require wind rating documents for any structure established. If wind speed approaches the upper limit of ratings, the Site Managers have the right to take down structures at risk.
- Stakes are to be tested to ensure they achieve the correct pull out loads, and ballast is to be the appropriate weight for the structure.

PRECAUTIONS FOR HIGH WINDS DURING EVENT:

These precautions include, but are not limited, to the following: **Wind velocity approaches 40km/h**

1. Event Management, after verifying wind speed with ECC, notifies the event set-up/tear-down contractor.

Wind velocity approaches 50 km/h

1. Hanging fixtures - lighting and sound, etc., if used shall be secured against swinging, or lowered to the deck. This work will be performed by the contractor.
2. Tent anchorage devices, ballast, and bracing cables shall be inspected for tightness and security. This work will be performed by the contractor, or suitably qualified and skilled site staff.
3. Anything on-site that can become wind-blown debris should be removed or anchored to the ground. This includes items such as waste, recycle, composting containers, flag poles, construction materials, etc. This work will be performed by the contractor, or suitably qualified and skilled site staff.

Wind velocity approaches 60 km/h

1. Area to be evacuated. Evacuation directions will come from the Event Management and/or Emergency Management Co-Ordinator after discussions and consultations with relevant stakeholders.
2. Evacuate the area to at least 200 feet clear of the large tents and stages. Direct Patrons to suitable shelter (such as vehicles). No movement of traffic to be allowed on site. If possible, lower shade sail fabric panels on stages to the ground, only if there is no danger to human life in doing so.

Wind Conditions - Decision Triggers and Guidelines

Wind Prediction		Action
> 40km/h		Non rated structures advised not to be erected
> 60 km/h		Structures rated at 60km/h not to be erected or occupied. ECO to discuss if a message Via PA Systems is necessary to warn patrons of inclement weather and to batten down the hatches (based on forecast weather conditions).
> 90 km/h		No temporary structures to be erected or occupied.
Actual Wind Speed		
> 20km/h and rising		Babylon Guardians (volunteers) to commence walkthrough of campgrounds to determine at risk structures. Take note of locations of at risk structures, and advise site crew to come past and make safe when possible to do so.
> 45km/h and rising		No erection or occupation of unrated structures Non rated structures to be dismantled if safe to do so. Structures rated at 60km/h not to be occupied or erected. Check all large MARQUEES. If safe to do so, DISMANTLE STRUCTURES that are deemed to be a hazard.
>75km/h and rising		Structures rated at 90km/h not to be occupied or erected. EVACUATE MARQUEES. DO NOT ATTEMPT TO DISMANTLE STRUCTURES. Direct Patrons to suitable shelter (such as vehicles). No movement of traffic to be allowed on site.

3. BEAUFORT SCALE and MONITORING

 <h2 style="display: inline; color: red; margin-left: 10px;">Beaufort Scale of Wind Force</h2>				
Beaufort Force	Description	When You See or Feel This Effect	Wind (mph)	Wind (km/h)
0	Calm	Smoke goes straight up	less than 1	less than 2
1	Light air	Wind direction is shown by smoke drift but not by wind vane	1-3	2-5
2	Light breeze	Wind is felt on the face; leaves rustle; wind vanes move	4-7	6-11
3	Gentle breeze	Leaves and small twigs move steadily; wind extends small flags straight out	8-12	12-19
4	Moderate breeze	Wind raises dust and loose paper; small branches move	13-18	20-29
5	Fresh breeze	Small trees sway; waves form on lakes	19-24	30-39
6	Strong breeze	Large branches move; wires whistle; umbrellas are difficult to use	25-31	40-50
7	Moderate gale	Whole trees are in motion; walking against the wind is difficult	32-38	51-61
8	Fresh gale	Twigs break from trees; walking against the wind is very difficult	39-46	62-74
9	Strong gale	Buildings suffer minimal damage; roof shingles are removed	47-54	75-87
10	Whole gale	Trees are uprooted	55-63	88-101
11	Violent storm	Widespread damage	64-72	102-116
12	Hurricane	Widespread destruction	73+	117+

Engineer Diary (www.strleng.blogspot.com)

Wind speed shall be monitored on site by use of an anemometer located on the roof of the Emergency Command Centre.



During the installation of Site Structures and during the event, wind speed shall be monitored on a continuous basis, and recorded. The wind speed monitoring system will automatically notify the ECC when the wind speed reaches 40 Kilometers per hour (kph). During the Festival the Emergency Management Co-Ordinator will regularly check-in with ECC to learn the current wind speed reading.

Babylon Festival as a matter of policy for outdoor events will not approve the setup of structures or tents when the forecasted wind speed is expected or forecasted to exceed the Beaufort Scale number 6.

4. HOT WEATHER

Due to the potential for extreme high temperatures, temperatures will be monitored from the week leading up to Babylon Festival. If it looks like the temperatures will be extreme, event officials will confer with Emergency Services to determine whether the Festival will go ahead.

If the weather is hot, and the event continues, extra water and sunscreen will be made freely available supplied to all patrons and staff. Everyone will be encouraged to seek shade where appropriate. "Spray Tents" should be set up to allow people to cool off in designated areas under a sprinkler type arrangement.

Over the weekend, if the temperature approaches 42oC, organisers and the EOC will hold talks to see whether the event should continue based on the risk of a catastrophe caused by fire.

Hot weather can harm the performance and the health of all staff and patrons. The object of this document is to prevent injury and possible death from heat illness by assisting all participants to recognise and manage potentially dangerous heat situations.

What to Provide in Hot Weather

Babylon Festival are to provide at a minimum:

- Cool drinking water
- Sunscreen
- Shelter
- Water spray bottles for officials
- Ice (optional)
- Sports drinks such as Gatorade or Powerade (optional)

Other considerations for the Festival being held in Hot Weather

- Modifying the event to reduce the risk of heat illness
- Rotating Staff to give more breaks
- Changing timing of events to cooler parts of the day

4.1 Heat Effects

Physical activity in hot environments creates competitive demands on the cardiovascular system, which is required to increase blood supply to the exercising muscles. At the same time it must regulate the body temperature by increasing skin blood flow in order to produce the sweat that keeps the body cool.

Factors that can contribute to heat injury include:

- High ambient (air) temperature
- Solar radiation
- High energy dance music
- Humidity
- Dehydration
- Illness
- Medical conditions
- Effects of alcohol and/or drugs

Moderate to high intensity exercise in hot environments, with the associated fluid loss and elevation in the body temperature, can lead to:

- Dehydration
- Illness
- Heat exhaustion / Heat stress
- Heat stroke
- Decrease in performance

INFORMATION – HEAT ILLNESS

Heat illness occurs in strenuous sport or sport exposed to prolonged periods of hot weather. During activities participants (riders, drivers and officials) should listen to their bodies. If they start to experience any of the following symptoms or signs they should stop immediately. Heat illness can still occur even in the presence of good hydration.

Symptoms of heat illness may include:

- Light headedness and dizziness
- Nausea
- Obvious fatigue
- Cessation of sweating
- Obvious loss of skill, coordination or unsteadiness
- Confusion
- Aggressive or irrational behaviour
- Altered consciousness
- Collapse

- Ashen grey pale skin

During times of extreme heat, Babylon Guardians and Security Response Teams are to carry extra water to assist with heat stressed individuals where required.

5. WET WEATHER

The Northern Grampians Shire can be subject to heavy rainfall events, particularly in summer. Rainfall will be monitored in the week leading up to the Geelong Revival weekend. If rainfall looks to be extreme, event officials will confer with emergency officials to determine whether Babylon Festival will continue. Although the site relatively flat, the ground would turn to mud very quickly during a deluge and create a hazard for all staff and patrons, particularly with vehicle movement.

During and before the event, weather will be monitored with information supplied by the Bureau of Meteorology. If it looks like a heavy rain front approaching, event officials will confer with emergency officials to determine best course of action.

10. Notices of Motion or Rescission

Nil

11. Reports from Councillors/Committees

Nil

12. Urgent Business

Cr Reid asked that the matter of a letter of recognition for Greg Murray be considered as Urgent Business.

RESOLUTION

That the items as listed be considered as Urgent Business.

Moved: Cr Kevin Erwin

Seconded: Cr Jason Hosemans Carried

RESOLUTION

That Council provide Greg Murray with a letter of recognition for his work on the St Arnaud Festival.

Moved: Cr Merrilee Reid

Seconded: Cr Kevin Erwin Carried

13. Public Question Time

Mr Gary Withers from the Stawell Historical Society thanked Council for the resolution of item 9.4 - Support for the Stawell Historical Society and also thanked Council for accepting the petition for the Sloane Street Service Station of which he personally was one of the instigators of the petition.

14. Closure of Meeting Pursuant to Section 89(2) of the Local Government Act 1989

A Council or Special Committee may resolve that the meeting be closed to members of the public if the meeting is discussing any of the following :

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayer;
- (c) Industrial matters;
- (d) Contractual matter;
- (e) Proposed developments;
- (f) Legal advice;
- (g) Matters affecting the security of Council property;
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any other person;
- (i) A resolution to close the meeting to members of the public.

14.1 Contract No. C11 2012/2013 - Provision of Transfer Station Services (2nd & Final Extension)

14.2 Contract No. C5 2017/18 - Provision of Fleet Services

14.3 Contract No. C7 2014/15 - Provision of Public Convenience & Facilities Cleaning - 1st extension

14.4 Contract C2 2017/18 - Provision of Civil Engineering & Project Management Services

RESOLUTION

That item 14.1, 14.2, 14.3 and 14.4 be considered in Closed Council as it deals with confidential matters as detailed in section 89 of the *Local Government Act 1989*.

Moved: Cr Murray Emerson
Seconded: Cr Karen Hyslop Carried

RESOLUTION

That the meeting be closed to consider the items listed pursuant to section 89(2) of the *Local Government Act 1989*.

Moved: Cr Jason Hosemans
Seconded: Cr Kevin Erwin Carried

OPEN COUNCIL

The Chief Executive Officer reported that the following decision had been made in Closed Council.

14.1 Contract No. C11 2012/2013 - Provision of Transfer Station Services (2nd & Final Extension) has been taken up with the current service providers.

14.2 Contract No. C5 2017/18 - Provision of Fleet Services was deferred to 4 December Council Meeting

14.3 Contract No. C7 2014/15 - Provision of Public Convenience & Facilities Cleaning - 1st extension has been taken up with the current contractor, Wayne Cleaning Services Pty Ltd.

14.4 Contract C2 2017/18 - Provision of Civil Engineering & Project Management Services appointed to the following preferred service providers to the panel:

Allan Ralph

CT Management Group Pty Ltd

Driscoll Engineering Services Pty Ltd

Ecology Australia Pty Ltd

Heil Engineering Consultants Pty Ltd

Rural Works Pty Ltd

15. Close

There being no further business the Mayor declared the meeting closed at 5.35pm.

Confirmed

CR TONY DRISCOLL
MAYOR

Date: